

## PELL GRANT RECORD LAYOUTS

Updated February 4, 1999

### NEW PELL MESSAGE CLASSES

<u>Message Class</u>	<u>Data Type</u>	<u>EDI Mapping Transaction Sets</u>
<all>	Grant Header Record	X12 EDI Header
<all>	Grant Trailer Record	X12 EDI Trailer
PGOR00IN	Origination Records	X12.135 - Student Aid Origination
PGOA00OP	Origination Acknowledgment Records	X12.135 - Student Aid Origination + 12.139 Result
PGDR00IN	Disbursement Records	X12.810 - Invoice
PGDA00OP	Disbursement Acknowledgment Records	X12.820
PGSP00IN	Special Disbursement Record	Do Not Map
PGSD00OP	Special Disbursement Acknowledgment Record	Do Not Map
PGAS00OP	Statement of Account Records	Do Not Map
PGID00IN	Institution Data Record	Do Not Map
PGIA00OP	Institution Data Acknowledgment	Do Not Map
PGRQ00IN	Data Request Record	Do Not Map
PGRA00OP	Data Request Acknowledgment	Do Not Map
PGMR00OP	Multiple Reporting Record	Do Not Map
PGYR00OP	Year to Date Records	Do Not Map
PGLT00OP	ED Letters in PDF Format	Do Not Map
PGTX00OP	ED Comments in ASCII Text Format	Do Not Map
PGBE00OP	Batch Errors	Do Not Map

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TIVWAN Transmission Header Record								
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits
1	5	5	A/N	Yes	TIVWAN Transmission Header ID	Literal value for header ID	Constat: "O*N01"	Missing Transmission Header - Reject Transmission
6	53	48	A/N	Yes	Filler	Reserved for future use	Spaces	
54	55	2	A/N	Yes	Header Indicator	WAN Transmission Header Indicator	Constant: "73"	
		XX	A/N	Yes	Filler	Filler will be added to make the transmission records to match the Message Class record length.	Spaces	
					Total Record Length			

TIVWAN Transmission Batch Header Record								
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits
1	5	5	A/N	Yes	TIVWAN Batch Header Identification Number		Constant: "O*N05"	Missing Transmission Header - Reject Transmission
6	12	7	A/N	Yes	Header Destination Number	TIV WAN Destination Mailbox ID	"TGXXXXX" where 'XXXXX' is a five-digit number assigned to Destination	
13	19	7	A/N	Yes	Filler	Reserved for future use	Spaces	
20	24	5	A/N	Yes	Header Class Label	Text used to identify that the next field is a Message Class	Constant: ",CLS="	
25	32	8	A/N	Yes	Header Message Class	Valid Message Class	Format: XXXXY[IN/OP] where: XXXX - Literal for rec type YY - last year in cycle: '00' IN -for records IN to RFMS OP-for records OUT of RFMS	
33	36	4	A/N	Yes	Header XXX Label		Constant: ",XXX"	
37	41	5	A/N	Yes	Header Batch label	Text Used to identify the next field is a Batch Number	Constant: ",BAT="	
42	58	17	A/N	Yes	Header Batch Number	17 digit character batch number. If not used set to all zeros	Batch Number: "000000000000000000"	
59	64	6	A/N	Yes	Header NCNT Label		Constant: ",NCT="	
65	70	6	N	Yes	Header NCNT	Number of records included in this batch	"000000"	
		XX	A/N	Yes	Filler	Filler will be added to make the transmission records to match the Message Class record length.	Spaces	
					Total Record Length			

## PELL GRANT RECORD LAYOUTS

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<b>TIVWAN Transmission Batch Trailer Record</b>								
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits
1	5	5	A/N	Yes	TIVWAN Batch Trailer Identification Number	Record Identifier	Constant: "O*N95"	Missing Transmission Trailer- Reject transmission No detail records - Reject transmission
6	12	7	A/N	Yes	Trailer Destination Number	TIV WAN Destination Mailbox ID	'TGXXXXXX' where 'XXXXXX' is a five-digit number assigned to Destination	
13	19	7	A/N	Yes	Filler	Reserved for future use	Spaces	
20	24	5	A/N	Yes	Trailer Class Label	Text used to identify that the next field is a Message Class	Constant: ",CLS="	
25	32	8	A/N	Yes	Trailer Message Class	Valid Message Class	Format: XXXXY[IN/OP] where: XXXX - Literal for rec type YY - last year in cycle: '00' IN -for records IN to RFMS OP-for records OUT of RFMS	
33	36	4	A/N	Yes	Trailer XXX Label		Constant: ",XXX"	
37	41	5	A/N	Yes	Trailer Batch label	Text Used to identify the next field is a Batch Number	Constant: ",BAT="	
42	58	17	A/N	Yes	Trailer Batch Number	17 digit character batch number. If not used set to all zeros	Batch Number: "000000000000000000"	
59	64	6	A/N	Yes	Trailer NCNT Label		Constant: ",NCT="	
65	70	6	N	Yes	Trailer NCNT	Number of records included in this batch	"000000"	
		XX	A/N	Yes	Filler	Filler will be added to make the transmission records to match the Message Class record length.	Spaces	
					Total Record Length			

<b>TIVWAN Transmission Trailer Record</b>								
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits
1	5	5	A/N	Yes	TIVWAN Transmission Trailer ID	Literal value for Trailer ID	Constat: "O*N99"	Missing Transmission Trailer- Reject transmission No detail records - Reject transmission
6	53	48	A/N	Yes	Filler	Reserved for future use	Spaces	
54	55	2	A/N	Yes	Header Indicator	WAN Transmission Trailer Indicator	Constant: "73"	
		XX	A/N	Yes	Filler	Filler will be added to make the transmission records to match the Message Class record length.	Spaces	
					Total Record Length			

## PELL GRANT RECORD LAYOUTS

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<b>Grant Batch Header Record</b>									
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits	EDI
1	10	10	A	Yes	Header Identifier	Identify Header record in file. Left Justified	Constant: 'GRANT HDR'	Missing Batch Header - Reject Batch	KPMG to provide final mapping
11	14	4	N	Yes	Data Record Length	Length of data records included in this batch	Must be numeric: 0100-9999	If not equal to length for Message Class, then Reject Batch.	KPMG to provide final mapping
15	40	26	A	Yes	Batch Number	Number generated by the institution to uniquely identify a specific batch of records.	Format: XXCCYY999999CCYYMMDDHHM MSS where: XX - batch type code (alpha) CCYY - last year in cycle: '2000' 999999 - Reporting PELL ID CCYYMMDD - date batch created HHMMSS - time batch created	Valid Batch Type codes: #A - Statement of Account #D - Disbursements #E - Batch Errors #G - System Generated #I - Institution Data #M - Multiple Reporting #O - Originations #P - ED PDT Letters #R - Data Request #S - Special Disbursements #T - ASCII Text #Y - Year-to-Date If duplicate Batch No, then Reject Batch. If batch type does not agree with Message Class type, then reject batch. If #O, #R, or #I batch and received before system startup, then reject batch. If #D or #S and received more than N days prior to Award Year Start, then reject batch. If #D and required to send SP Disb., then reject batch. If Batch Award Year does not agree with Message Class award year, then reject. If Reporting Pell ID is ineligible, then send warning message. If Reporting Pell ID is a branch campus or has Central Funding, then reject batch. If date batch created is > system date, then reject batch.	KPMG to provide final mapping
41	51	11	A/N	No	Grantee DUNS Number	Data Universal Numbering Scheme (DUNS) number assigned to the reporting institution.	Valid DUNS number. Format: 999999999BB where 999999999 is a unique number and BB are BLANKs.	If not blank and not equal to DUNS associated with Pell ID, then reject batch.	KPMG to provide final mapping
52	62	11	A/N	No	Financial Aid Servicer DUNS or Pell Assigned Number	Valid DUNS Number or Pell Grant Program assigned identifier otherwise, leave BLANK.	Valid DUNS number, Format: 999999999BB where 999999999 is a unique number and BB are BLANKs, OR Pell Grant Program Assigned two digit number right justified, zero filled OR BLANK	Need decision of DUNS or Pell Grant Program assigned.	KPMG to provide final mapping

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Grant Batch Header Record									
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits	EDI
63	63	1	A	No	Output Media Type	MAGNETIC TAPE USE ONLY. Code for type of tape to use when sending output data.	C = Send output by Cartridge R = Send output by Reel Blank = Send output on same media as input records were received	EDExpress ignores	KPMG to provide final mapping
64	68	5	A/N	Yes	ED Use	ED Use Only - do not use	Spaces.	ED Express PC software version number.	KPMG to provide final mapping
69	76	8	N	Output	RFMS Process Date	Date RFMS processed the corresponding batch	Format: CCYYMMDD	Completed by RFMS as a result of processing the batch.	KPMG to provide final mapping
77	100	24	N	Output	Batch Reject Reasons	List of up to eight 3 digit batch reject reason codes which occurred during initial editing of the batch. Only reject reason codes hit will display in this field. Otherwise, this space will be zero filled.	Reject Reasons format: 000 - 999 Position 77-79: 1st reject reason code Position 80-82: 2nd reject reason code Position 83-85: 3rd reject reason code Position 86-88: 4th reject reason code Position 89-91: 5th reject reason code Position 92-94: 6th reject reason code Position 95-97: 7th reject reason code Position 98-100: 8th reject reason code	Completed by RFMS as a result of Batch editing.	KPMG to provide final mapping
		XX	A	Unused	Filler	Filler will be added if necessary to make the header record the same length as the detail records which follow.	Spaces.		KPMG to provide final mapping
					Total Record Length				

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Grant Batch Trailer Record									
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits	EDI
1	10	10	A	Yes	Trailer Identifier	Identify Trailer record in file.	Constant: 'GRANT TLR'	Missing Batch Trailer - reject batch. No detail records - reject batch.	KPMG to provide final mapping
11	14	4	N	Yes	Data Record Length	Length of data records included in this batch	Must be numeric: 0000-9999	If not equal to Data Record Length on Header, then reject Batch.	KPMG to provide final mapping
15	40	26	A	Yes	Batch Number	Number generated by the institution to uniquely identify a specific batch of records.	Format: XXCCYY999999CCYYMMDDHHMMSS where: XX - batch type code (alpha) CCYY - last year in cycle: '2000' 999999 -Reporting PELL ID CCYYMMDD-date batch created HHMMSS - time batch created	If not equal to Batch Number on Header, then reject Batch.	KPMG to provide final mapping
41	46	6	N	Yes	Reported Number of Records	Number of data records included in the batch.	Must be numeric: 000000 - 999999	If not equal to count of detail records in batch, then return warning message.	KPMG to provide final mapping
47	57	11	N	Yes	Reported Total of Batch	Total Origination Award Amount or Disbursement amount reported on Origination, Disbursement, or Special Disbursement batches.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. 00000000000 - 99999999999	If not equal to total of detail records in batch, then return warning message.	KPMG to provide final mapping
58	58	1	A	Yes	Reported Total Sign Indicator	Positive or negative sign for total amount reported.	'P' - Positive 'N' - Negative		KPMG to provide final mapping
59	64	6	N	Output	Accepted and Corrected Number of Records	RFMS USE ONLY - Number of data records accepted and corrected by RFMS.	000000 - 999999		KPMG to provide final mapping
65	75	11	N	Output	Accepted and Corrected Total of Batch	RFMS USE ONLY - Total Award or Disbursement amount accepted and corrected on batch.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. 00000000000 - 99999999999		KPMG to provide final mapping
76	76	1	A	Output	Accepted and Corrected Total Sign Indicator	RFMS USE ONLY - Positive or negative sign for total amount accepted.	'P' - Positive 'N' - Negative		KPMG to provide final mapping
77	100	24	A	Unused	Reserved for future expansion	Reserved for future expansion	Spaces		
		XX	A	Unused	Filler	Filler will be added if necessary to make the trailer record the same length as the detail records.	Spaces		KPMG to provide final mapping
					Total Record Length				

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Origination Record									
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits	EDI
1	23	23	A/N	Yes	Origination ID	Unique number used to identify an origination.	Format: 999999999XX200099999900 Where: SSN - 001010001-999999999 Name Code - XX Year Indicator - 2000 Valid Attending PELL ID Orig Sequence Number - 00	* Identifier If Origination ID matches on RFMS Database, Then Compare all fields If all fields match, Then return as a duplicate Else Origination is a change Else Origination is new	SLI08
24	32	9	N	Yes	Original SSN	Student's SSN from original FASFA.	001010001 - 999999999	* Identifier	LX:N104
33	34	2	A	Yes	Original Name Code	Student's name code from original FASFA.	Uppercase A to Z; (period); '(apostrophe); - (dash); Blank: no last name	* Identifier If SSN & Name Code do not match value in Origination ID, Then reject record.	LX:N102
35	40	6	N	Yes	Attending Campus PELL-ID	PELL-ID of attending campus. Change creates new origination record. Institution must change award amounts for student at original attended campus as necessary.	Valid PELL-ID	* Identifier Change creates new origination record. If Attending Pell ID does not match value in Origination ID, Then reject record If Attending Campus is not equal to Reporting Campus, then If Attending Pell ID is not a branch of the Reporting Pell ID or Central Funded, then reject.	ENT:ENT09
41	45	5	A/N	Yes	ED Use	Reserved for future use.	Spaces		Not Mapped
46	58	13	A	No	Institution cross-reference	This field can contain any cross reference information useful to the institution to identify student records internally.	Institution defined	* Data for this field will not be included in the record from EDEExpress.	LX:N104
59	59	1	A	No	Action Code	Code to indicate action to be taken.	Will always be BLANK	* No editing	BGN08
60	60	1	N	No	No. of Payment Periods in Student's school year	Number of terms or payment periods in student's school year. For schools required to submit special disbursements, reporting must have a valid value.	1 - 9 or BLANK	If not in range If Academic Calendar = 1, then set to 2 If Academic Calendar = 2, then set to 3 If Academic Calendar = 3, then set to 2 If Academic Calendar = 4, then set to 3 If Academic Calendar = 5, then set to 2 If Academic Calendar = 6, then set to 2	Grant Segment
61	67	7	N	Yes	Award amount for entire school year	Amount of award for student's entire school year. Increases are required to be submitted to RFMS.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 0000000 to AWARD AMOUNT MAX (0312500)	* Cannot exceed Total Payment Ceiling - award validation performed. Any change to origination data requires the Award Amount to be validated. For 99-00, Maximum Award = 03125.	SLI03
68	75	8	N	Yes	Estimated Disbursement Date #1	Date 1st disbursement to student is estimated to be made.	CCYYMMDD: Range: N days prior to DISBURSEMENT START DATE (19990701) to DISBURSEMENT END DATE (20050930).	If Date not within range, then set approved value to system date	DB02

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Origination Record									
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits	EDI
76	83	8	N	No	Estimated Disbursement Date #2	Date 2nd disbursement to student is estimated to be made.	CCYYMMDD: Range:[see field position 68 in this record] or BLANK	If Date not within range, then set approved value to spaces.	DB02
84	91	8	N	No	Estimated Disbursement Date #3	Date 3rd disbursement to student is estimated to be made.	CCYYMMDD: Range:[see field position 68 in this record] or BLANK	See Estimated Disbursement Date #2	DB02
92	99	8	N	No	Estimated Disbursement Date #4	Date 4th disbursement to student is estimated to be made.	CCYYMMDD: Range:[see field position 68 in this record] or BLANK	See Estimated Disbursement Date #2	DB02
100	107	8	N	No	Estimated Disbursement Date #5	Date 5th disbursement to student is estimated to be made.	CCYYMMDD: Range:[see field position 68 in this record] or BLANK	See Estimated Disbursement Date #2	DB02
108	115	8	N	No	Estimated Disbursement Date #6	Date 6th disbursement to student is estimated to be made.	CCYYMMDD: Range:[see field position 68 in this record] or BLANK	See Estimated Disbursement Date #2	DB02
116	123	8	N	No	Estimated Disbursement Date #7	Date 7th disbursement to student is estimated to be made.	CCYYMMDD: Range:[see field position 68 in this record] or BLANK	See Estimated Disbursement Date #2	DB02
124	131	8	N	No	Estimated Disbursement Date #8	Date 8th disbursement to student is estimated to be made.	CCYYMMDD: Range:[see field position 68 in this record] or BLANK	See Estimated Disbursement Date #2	DB02
132	139	8	N	No	Estimated Disbursement Date #9	Date 9th disbursement to student is estimated to be made.	CCYYMMDD: Range:[see field position 68 in this record] or BLANK	See Estimated Disbursement Date #2	DB02
140	147	8	N	No	Estimated Disbursement Date #10	Date 10th disbursement to student is estimated to be made.	CCYYMMDD: Range:[see field position 68 in this record] or BLANK	See Estimated Disbursement Date #2	DB02
148	155	8	N	No	Estimated Disbursement Date #11	Date 11th disbursement to student is estimated to be made.	CCYYMMDD: Range:[see field position 68 in this record] or BLANK	See Estimated Disbursement Date #2	DB02
156	163	8	N	No	Estimated Disbursement Date #12	Date 12th disbursement to student is estimated to be made.	CCYYMMDD: Range:[see field position 68 in this record] or BLANK	See Estimated Disbursement Date #2	DB02
164	171	8	N	No	Estimated Disbursement Date #13	Date 13th disbursement to student is estimated to be made.	CCYYMMDD: Range:[see field position 68 in this record] or BLANK	See Estimated Disbursement Date #2	DB02
172	179	8	N	No	Estimated Disbursement Date #14	Date 14th disbursement to student is estimated to be made.	CCYYMMDD: Range:[see field position 68 in this record] or BLANK	See Estimated Disbursement Date #2	DB02
180	187	8	N	No	Estimated Disbursement Date #15	Date 15th disbursement to student is estimated to be made.	CCYYMMDD: Range:[see field position 68 in this record] or BLANK	See Estimated Disbursement Date #2	DB02

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Origination Record									
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits	EDI
188	195	8	D	Yes	Enrollment Date	First date that the student was enrolled in an eligible program for the designated school year. If the student enrolled in a crossover payment period before the first day of the Pell award year (July 1), but which will be paid from 1999-2000 funds, report the actual start date of the student's classes for that payment period.	CCYYMMDD: Range: 19990101 - 20000630	* If blank or invalid, then set approved value to previous value or date reported Batch Number in Grant Header record.	ENT:ENR18
196	196	1	A	No	Low Tuition & Fees code	Flag to identify tuition ranges when the annual tuition is less than \$213.	<u>Value Tuition Range</u> 1            0 2            1 - 106 3            107 - 212 or BLANK: low tuition does not apply	If invalid, then set approved value to previous value or BLANK.	Grant Segment
197	197	1	A	Yes	Verification Status code	Status of verification of applicant data by the school.	A: Accurate; C: Calculated; N: Not Selected; R: Reprocessed; S: Selected, not verified; T: Tolerance; W: Without Documentation	* Only one disbursement for an amount less than or equal to ½ of the Origination Award amount can be accepted while status = W. These disbursements will be reversed in the second August of the Award Cycle if the status remains W.  If blank or invalid, then If selected by CPS, then set approved value to previous value or "S/W?" ELSE set approved value to "N".	Grant Segment
198	198	1	A	No	Incarcerated Federal Pell Recipient code	Code to indicate the student's incarcerated status for students incarcerated in local penal institutions, but are otherwise eligible to receive Federal Pell Grants.	BLANK: Not incarcerated Y: Yes, the student is incarcerated in a local institution, but is otherwise eligible. N: No, if student previously reported as incarcerated, but is not or is no longer incarcerated	* If invalid, then set approved value to previous value or BLANK.	Grant Segment
199	200	2	N	Yes	Transaction number	Transaction number from eligible SAR used to calculate award	Must be numeric: 01 - 99	* If BLANK or NO Match with eligible app data, then reject record. Return last value reported on acknowledgment.	BGN02
201	205	5	N	Yes	Expected Family Contribution (EFC)	Must equal the student's Expected Family Contribution from the ISIR or SAR.	Range: 00000-EFC MAXIMUM (02925).	* If BLANK or NO Match with eligible app data, then reject record. Return last value reported on acknowledgment.	ENT:AMT02

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<b>Origination Record</b>																								
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits	EDI															
206	206	1	N	No	Secondary Expected Family Contribution	Code indicating which EFC value is used to determine award amount	O= Federal Pell Grant award previously based on the secondary EFC and reported to the Federal Pell Grant program; student's award now based on the original EFC.  S = Federal Pell Grant award based on the secondary EFC, as a calculated by the CPS.  Or BLANK if Secondary EFC not used	If invalid, then set approved value to previous value or BLANK. If NO Match with eligible app data, then reject record. Return last value reported on acknowledgment.	Grant Segment															
207	207	1	N	Yes	Academic calendar	Calendar which applies to this student's educational program. Must be valid or system accepted to process record.	1= Credit Hours - non-standard terms; 2 = Credit Hours - standard terms of quarters; 3 = Credit Hours - standard terms of semesters; 4 = Credit Hours - standard terms of trimesters; 5 = Clock hours; 6 = Credit Hours without terms;	* The academic calendar dictates which Payment Methodology can be accepted. Used in award amount validation. The following changes in Academic Calendar indicate need to change Payment Methodology. <table style="margin-left: 20px; border-collapse: collapse;"> <tr> <td style="text-align: right;"><u>From</u></td> <td style="text-align: center;">to</td> <td style="text-align: left;"><u>To</u></td> </tr> <tr> <td style="text-align: right;">1</td> <td></td> <td style="text-align: left;">2, 3, 4, or 5</td> </tr> <tr> <td style="text-align: right;">2, 3, or 4</td> <td></td> <td style="text-align: left;">1 or 5</td> </tr> <tr> <td style="text-align: right;">5</td> <td></td> <td style="text-align: left;">2, 3, 4, or 6</td> </tr> <tr> <td style="text-align: right;">6</td> <td></td> <td style="text-align: left;">1 or 5</td> </tr> </table> If AC invalid or BLANK, then set accepted value to previous value or If Attending Pell ID default AC populated, then set accepted value to default. ELSE If Reporting Pell ID default AC populated, then set accepted value to default. ELSE If Payment Methodology = 4, then set accepted value to "5". ELSE set accepted value to "3".	<u>From</u>	to	<u>To</u>	1		2, 3, 4, or 5	2, 3, or 4		1 or 5	5		2, 3, 4, or 6	6		1 or 5	ENT:SCT01
<u>From</u>	to	<u>To</u>																						
1		2, 3, 4, or 5																						
2, 3, or 4		1 or 5																						
5		2, 3, 4, or 6																						
6		1 or 5																						

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Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits	EDI												
208	208	1	N	Yes	Payment methodology	Formula used to calculate the student's Federal Pell Grant Award.	1= Credit hour with standard terms in which Fall through Spring terms equal or exceeding 30 weeks, or equal or exceed academic year with waiver (AC: 2,3,4) 2= Credit hour with standard terms in which Fall through Spring terms are less than 30 weeks without waiver (AC: 2,3,4) 3= Credit hour with standard or non-standard terms (AC:1-4) 4= Clock hour or Credit hour without terms (AC: 5,6) 5= Nonresidential portion of programs offered by correspondence without terms (AC: 1-4, 6)	* The Payment Methodology dictates the data required for Enrollment status, Weeks of instructional time, Weeks of instructional time in academic year, Credit/Clock Hours expected to complete, Credit/Clock Hours in academic year.  Used in award amount validation. Academic Calender and Payment Methodology must be logically consistent. <table style="margin-left: 20px;"> <tr> <td style="text-align: center;"><u>PM</u></td> <td style="text-align: center;"><u>AC</u></td> </tr> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">2, 3, or 4</td> </tr> <tr> <td style="text-align: center;">2</td> <td style="text-align: center;">2, 3, or 4</td> </tr> <tr> <td style="text-align: center;">3</td> <td style="text-align: center;">1, 2, 3, or 4</td> </tr> <tr> <td style="text-align: center;">4</td> <td style="text-align: center;">5 or 6</td> </tr> <tr> <td style="text-align: center;">5</td> <td style="text-align: center;">1, 2, 3, 4, or 6</td> </tr> </table> If invalid or BLANK, then set accepted value to previous value or "3".	<u>PM</u>	<u>AC</u>	1	2, 3, or 4	2	2, 3, or 4	3	1, 2, 3, or 4	4	5 or 6	5	1, 2, 3, 4, or 6	Grant Segment
<u>PM</u>	<u>AC</u>																				
1	2, 3, or 4																				
2	2, 3, or 4																				
3	1, 2, 3, or 4																				
4	5 or 6																				
5	1, 2, 3, 4, or 6																				
209	215	7	N	Yes	Cost of Attendance	Must equal COA calculated by the institution following the Federal Pell Grant Payment regulations.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 0000000 - 9999999.	* Used in award amount validation. If invalid or BLANK, then set accepted value to previous value or "9999999".	ENT:AMT02												
216	216	1	A	PM 1,2,3,5	Enrollment status	The code that applies to the student's expected enrollment status for the AWARD YEAR. Changes to this field will be accepted for the entire award year. Must be valid when Payment Methodologies 1, 2, 3 or 5 are used.	Blank or 1: Full-time; 2: 3/4 time; 3: 1/2 time; 4: Less than 1/2 time 5: Other	* Used in award amount validation. BLANK only if Payment Methodology is Formula 4. If PM does not equal 4 and invalid or BLANK, then set accepted value to previous value or "1". ELSE if invalid, set accepted value to BLANK.	ENT:ENR641												
217	218	2	A	Pay Meth 2,3,4,5	Weeks of instructional time used to calculate payment	The weeks of instructional time in which the student will be enrolled, and paid, as part of the academic year or program as defined for each Payment Methodology: PM 2: Weeks of instructional time in fall through spring terms PM 3: Weeks of instructional time in all terms expected to complete this school year PM 4: Weeks of instructional time for a full-time student to complete hours in prog or hours in the academic yr PM 5A: Same as Payment Meth 4 PM 5B: Same as Payment Meth 3 Must be completed when Payment Methodologies 2, 3, 4 or 5 are used.	Blank or 00 - 78	* Must be BLANK when using Payment Methodology 1. If invalid or out of range, then accepted value equal to previous value or equal to Weeks for Academic Year. If supplied and not needed for payment methodology, ignore. Used in award amount validation.	Grant Segment												

## PELL GRANT RECORD LAYOUTS

Updated February 4, 1999

<b>Origination Record</b>									
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits	EDI
219	220	2	A	Pay Meth 2,3,4,5	Weeks of inst. time in program's definition of academic year	The number of weeks of instructional time in the program's academic year. Must be valid when Payment Methodologies 2, 3, 4 or 5 must be valid.	Blank or 30 - 78	* Can be blank when using Payment Methodology 1. If invalid or BLANK, then set accepted value to previous value or If Attending Pell ID default Weeks populated, then set accepted value to default. ELSE If Reporting Pell ID default Weeks populated, then set accepted value to default. ELSE set accepted value to ????? If supplied and not needed for payment methodology, ignore. Used in award amount validation.	Grant Segment
221	224	4	A	Pay Meth 4,5	Cr/Clock hrs in all pay. periods expected to comp. this school year	Number of credit or clock hours you expect the student to complete and to be paid from the 1999-00 award year. Must be valid when Payment Methodologies 4 or 5 are used.	Blank or Ranges: 0000-3120 Academic calendar 5 0000-0100 Academic calendar 6	* Can be blank when using Payment Methodologies 1,2, 3, & 5. If invalid or out of range, then accepted value equal to previous value or equal to Cr/Clock Hrs for Academic Year. If supplied and not needed for payment methodology, ignore. Used in award amount validation.	Grant Segment
225	228	4	A	Pay Meth 4,5	Cr/Clock hrs in program's definition of academic year	Number of credit or clock hours in this student's educational program's academic year definition. For Payment Methodology 4 & 5 must be valid.	Blank or Range: 0900-3120 Academic calendar 5 0024-0100 Academic calendar 6	* Can be blank when using Payment Methodologies 1,2, 3, & 5. If invalid or BLANK, then set accepted value to previous value or If Attending Pell ID default Hours populated, then set accepted value to default. ELSE If Reporting Pell ID default Hours populated, then set accepted value to default. ELSE set accepted value to ????? If supplied and not needed for payment methodology, ignore. Used in award amount validation.	Grant Segment
229	250	22	A	Unused	Reserved for expansion	Reserved for expansion	Leave blank		Not Mapped
		250			Total Record Length				

NOTE: A Change to an Origination record is supplied in this same format. Changes apply to the entire award period \* identifies fields in current Pell Payment record

## PELL GRANT RECORD LAYOUTS

Updated February 4, 1999

Origination Acknowledgment Record									
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits	EDI
1	23	23	A/N	Yes	Origination ID	Unique number used to identify an origination	Format: 999999999XX200099999900 Where: SSN - 001010001-999999999 Name Code - XX Year Indicator - 2000 Valid Attending PELL- ID Orig Sequence Number - 00	* Identifier	SLI08
24	32	9	N	Yes	Original SSN	Student's SSN from original FASFA	001010001 - 999999999	* Identifier	LX:N104
33	34	2	A	Yes	Original Name Code	Student's name code from original FASFA	Uppercase A to Z; (period); '(apostrophe); - (dash); Blank: no last name	* Identifier	LX:N102
35	40	6	N	Yes	Attending Campus PELL-ID	PELL-ID of campus attended. Change creates new origination record. Institution must change payment amounts for student at original attended campus as necessary.	Valid PELL-ID	* Identifier	ENT:ENT09
41	45	5	A/N	Yes	ED Use	Reserved for future use.	Spaces		Not Mapped
46	58	13	A	No	Institution cross-reference	This field can contain any cross reference information useful to the institution to identify student records internally.	Institution defined	* Identifier	LX:N104
59	59	1	A	No	Action Code	Code to indicate action to be taken	Valid Codes: A: Accepted - all fields accepted C: Corrected - one or more fields corrected E: Rejected - record was rejected	* Identifier	BGN08
60	60	1	N	No	Accepted No. of Payment Periods in Student's school year	Number of terms or payment periods in student's school year. For schools required to submit special disbursements, must have a valid value.	1-9 or BLANK		Grant Segment
61	67	7	N	Yes	Accepted Award amount for entire school year	Amount of award for student's entire school year. Increases are required to be submitted to RFMS.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 0000000-AWARD AMOUNT MAX (0312500)	* Identifier	SLI03
68	75	8	N	Yes	Accepted Estimated Disbursement Date #1	Date 1st disbursement to student is estimated to be made.	Format: CCYMMDD Range: N days prior to DISBURSEMENT START DATE (19990701) to DISBURSEMENT END DATE(20050930).		DB02

## PELL GRANT RECORD LAYOUTS

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<b>Origination Acknowledgment Record</b>									
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits	EDI
76	83	8	N	No	Accepted Estimated Disbursement Date #2	Date 2nd disbursement to student is estimated to be made.	CCYYMMDD: Range: [see field position 68 in this record] or BLANK		DB02
84	91	8	N	No	Accepted Estimated Disbursement Date #3	Date 3rd disbursement to student is estimated to be made.	CCYYMMDD: Range: [see field position 68 in this record] or BLANK		DB02
92	99	8	N	No	Accepted Estimated Disbursement Date #4	Date 4th disbursement to student is estimated to be made.	CCYYMMDD: Range: [see field position 68 in this record] or BLANK		DB02
100	107	8	N	No	Accepted Estimated Disbursement Date #5	Date 5th disbursement to student is estimated to be made.	CCYYMMDD: Range: [see field position 68 in this record] or BLANK		DB02
108	115	8	N	No	Accepted Estimated Disbursement Date #6	Date 6th disbursement to student is estimated to be made.	CCYYMMDD: Range: [see field position 68 in this record] or BLANK		DB02
116	123	8	N	No	Accepted Estimated Disbursement Date #7	Date 7th disbursement to student is estimated to be made.	CCYYMMDD: Range: [see field position 68 in this record] or BLANK		DB02
124	131	8	N	No	Accepted Estimated Disbursement Date #8	Date 8th disbursement to student is estimated to be made.	CCYYMMDD: Range: [see field position 68 in this record] or BLANK		DB02
132	139	8	N	No	Accepted Estimated Disbursement Date #9	Date 9th disbursement to student is estimated to be made.	CCYYMMDD: Range: [see field position 68 in this record] or BLANK		DB02
140	147	8	N	No	Accepted Estimated Disbursement Date #10	Date 10th disbursement to student is estimated to be made.	CCYYMMDD: Range: [see field position 68 in this record] or BLANK		DB02
148	155	8	N	No	Accepted Estimated Disbursement Date #11	Date 11th disbursement to student is estimated to be made.	CCYYMMDD: Range: [see field position 68 in this record] or BLANK		DB02
156	163	8	N	No	Accepted Estimated Disbursement Date #12	Date 12th disbursement to student is estimated to be made.	CCYYMMDD: Range: [see field position 68 in this record] or BLANK		DB02
164	171	8	N	No	Accepted Estimated Disbursement Date #13	Date 13th disbursement to student is estimated to be made.	CCYYMMDD: Range: [see field position 68 in this record] or BLANK		DB02
172	179	8	N	No	Accepted Estimated Disbursement Date #14	Date 14th disbursement to student is estimated to be made.	CCYYMMDD: Range: [see field position 68 in this record] or BLANK		DB02
180	187	8	N	No	Accepted Estimated Disbursement Date #15	Date 15th disbursement to student is estimated to be made.	CCYYMMDD: Range: [see field position 68 in this record] or BLANK		DB02

## PELL GRANT RECORD LAYOUTS

Updated February 4, 1999

Origination Acknowledgment Record									
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits	EDI
188	195	8	D	Yes	Accepted Enrollment Date	First date that the student was enrolled in an eligible program for the designated school year. If the student enrolled in a crossover payment period before the first day of the Pell award year (July 1), but which will be paid from 1999-2000 funds, report the actual start date of the student's classes for that payment period.	CCYYMMDD: Range: 19990101 - 20000630	*	ENT:ENR18
196	196	1	A	No	Accepted Low Tuition & fees flag	Flag to identify tuition ranges when the annual tuition is less than \$300.	<u>Value Tuition Range</u> 1        0 2        1 - 106 3        107 - 212 or BLANK: low tuition does not apply		Grant Segment
197	197	1	A	Yes	Accepted Verification status flag	Status of verification of applicant data by the school.	A: Accurate; C: Calculated; N: Not Selected; R: Reprocessed; S: Selected, not verified; T: Tolerance; W: Without Documentation	*	Grant Segment
198	198	1	A	No	Accepted Incarcerated Federal Pell Recipient code	Code to indicate the student's incarcerated status for students incarcerated in local penal institutions, but are otherwise eligible to receive Federal Pell Grants.	BLANK: Not incarcerated Y: Yes, the student is incarcerated in a local institution, but is otherwise eligible. N: No, if student previously reported as incarcerated, but is not or is no longer incarcerated	*	Grant Segment
199	200	2	N	Yes	Accepted Transaction number	Transaction number from eligible SAR used to calculate award	Must be numeric: 01 - 99	*	BGN02
201	205	5	N	Yes	Accepted Expected Family Contribution (EFC)	Must equal the student's Expected Family Contribution from the ISIR or SAR. May be the primary or secondary EFC value.	Range: 00000-EFC MAXIMUM(02925).	*	ENT:AMT02

## PELL GRANT RECORD LAYOUTS

Updated February 4, 1999

Origination Acknowledgment Record									
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits	EDI
206	206	1	N	No	Accepted Secondary Expected Family Contribution	Code indicating which EFC value is used to determine award amount	O= Federal Pell Grant award previously based on the secondary EFC and reported to the Federal Pell Grant program; student's award now based on the original EFC. S = Federal Pell Grant award based on the secondary EFC, as a calculated by the CPS. OR BLANK if Secondary EFC not used.		Grant Segment
207	207	1	N	Yes	Accepted Academic calendar	Calendar which applies to this student's educational program. Must be valid or system accepted to process record.	1= Credit Hours - non-standard terms; 2 = Credit Hours - standard terms of quarters; 3 = Credit Hours - standard terms of semesters; 4 = Credit Hours - standard terms of trimesters; 5 = Clock hours; 6 = Credit Hours without terms;	*	ENT:SCT01
208	208	1	N	Yes	Accepted Payment methodology	Formula used to calculate the student's Federal Pell Grant.	1= Credit hour with standard terms in which Fall through Spring terms equal or exceeding 30 weeks, or equal or exceed academic year with waiver (AC: 2,3,4) 2 = Credit hour with standard terms in which Fall through Spring terms are less than 30 weeks without waiver (AC: 2,3,4) 3 = Credit hour with standard or non-standard terms (AC:1-4) 4 = Clock hour or Credit hour without terms (AC: 5,6) 5 = Nonresidential portion of programs offered by correspondence without terms (AC: 1-4, 6)	*	Grant Segment

## PELL GRANT RECORD LAYOUTS

Updated February 4, 1999

Origination Acknowledgment Record									
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits	EDI
209	215	7	N	Yes	Accepted Cost of Attendance	Must equal COA calculated by the institution following the Federal Pell Grant Payment regulations.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 0000000-9999999.		ENT:AMT02
216	216	1	A	PM 1,2,3,5	Accepted Enrollment status	The code that applies to the student's expected enrollment status for the AWARD YEAR. Changes to this field will be accepted for the entire award year. Must be valid when Payment Methodologies 1, 2, 3 or 5 are used.	Blank or 1: Full-time; 2: 3/4 time; 3: 1/2 time; 4: Less than 1/2 time 5: Other		ENT:ENR641
217	218	2	A	Pay Meth 2,3,4,5	Accepted Weeks of instructional time used to calculate payment	The weeks of instructional time in which the student will be enrolled, and paid, as part of the academic year or program as defined for each Payment Methodology: PM 2: Weeks of instructional time in fall through spring terms PM 3: Weeks of instructional time in all terms expected to complete this school year PM 4: Weeks of instructional time for a full-time student to complete hours in prog or hours in the academic yr PM 5A: Same as Payment Meth 4 PM 5B: Same as Payment Meth 3 Must be valid when Payment Methodologies 2, 3, 4 or 5 are used.	Blank or 00 - 78		Grant Segment
219	220	2	A	Pay Meth 2,3,4,5	Accepted Weeks of inst. time in program's definition of academic year	The number of weeks of instructional time in the program's academic year. Must be valid when Payment Methodologies 2, 3, 4 or 5 are used.	Blank or 30 - 78		Grant Segment
221	224	4	A	Pay Meth 4,5	Accepted Cr/clock hrs in all pay. periods expected to comp. this school year	Number of credit or clock hours you expect the student to complete and to be paid from the 1999-00 award year. Must be valid when Payment Methodologies 4 or 5 are used.	Blank or Ranges: 0000-3120 Academic calendar 5 0000-0100 Academic calendar 6		Grant Segment
225	228	4	A	Pay Meth 4,5	Accepted Cr/clock hrs in program's definition of academic year	Number of credit or clock hours in this student's educational program's academic year definition. Must be valid when Payment Methodologies 4 or 5 are used.	Blank or Range: 0900-3120 Academic calendar 5 0024-0100 Academic calendar 6		Grant Segment
229	250	22	A	Unused	Reserved for expansion	Reserved for expansion			Not Mapped
251	255	5	N	Output	Scheduled Federal Pell Grant	Scheduled amount for a full time student.	Range: 00000 - 03125		AMT02 (Qualifier = AMT01)

## PELL GRANT RECORD LAYOUTS

Updated February 4, 1999

Origination Acknowledgment Record									
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits	EDI
256	257	2	N	Output	Previously Accepted Transaction Number	Transaction number that was previously accepted and currently stored by RFMS for this student. This field will only be populated for rejected originations.	01 - 99 or BLANK if Origination not rejected.		
258	262	5	N	Output	Previously Accepted EFC	EFC that was previously accepted and currently stored by RFMS for this student. This field will only be populated for rejected originations.	Range: 00000-EFC MAXIMUM(02925). or BLANK if Origination not rejected.		
263	263	1	N	Output	Previously Accepted Secondary EFC Code	Secondary EFC Code that was previously accepted and currently stored by RFMS for this student. This field will only be populated for rejected originations.	O= Federal Pell Grant award previously based on the secondary EFC and reported to the Federal Pell Grant program; student's award now based on the original EFC. S = Federal Pell Grant award based on the secondary EFC, as a calculated by the CPS. OR BLANK if Secondary EFC not used or if Origination not rejected.		
264	270	7	N	Output	Previously Accepted Cost of Attendance	COA previously accepted and currently stored by RFMS for this student. This field will only be populated for rejected originations.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 0000000-9999999.		
271	345	75	N	Output	Origination edit/reject reasons	List of up to twenty five 3 digit reject/edit codes which occurred during processing of this origination record. Only edit codes hit will display in the field. Otherwise, this space will be zero filled.	Twenty-Five edit/reject codes of: 000 - 999 Position XXX-XXX: 1st code Position XXX-XXX: 2nd code Position XXX-XXX: 3rd code... Position YYY-YYY: 25th code		Note Field
346	355	10	N	Output	ED Use Flags	Flags that are set to inform institutions of modifications that have been made to their database and require immediate action to rectify	Format: 0000000000 Where: Each digit signifies a different situation 1st -Shared SAR ID 2nd -Verification W Status 3rd - Concurrent Enrollment 4th - POP 5th thru 10th - Reserved for future use .		
		355			Total Record Length				

## PELL GRANT RECORD LAYOUTS

Updated February 4, 1999

<b>Disbursement Record</b>									
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits	EDI
1	23	23	A/N	Yes	Origination ID	Unique number used to identify the origination for which the disbursement is to be applied against.	Format: 999999999XX200099999900 Where: SSN - 001010001-999999999 Name Code - XX Year Indicator - 2000 Valid Attending PELL-ID Orig Sequence Number - 00	* Identifier If Origination ID does not match on RFMS database, then reject record.	IT07
24	36	13	A	No	Institution cross-reference	This field can contain any cross reference information useful to the institution to identify student records internally.	Institution defined	*	REF
37	37	1	A	No	Action Code	Action code	Will always be blank	* No editing	REF
38	39	2	N	Yes	Disbursement Reference Number	Number of this disbursement. RFMS will send disbursement number 91-99 for system generated disbursement.	Must be numeric: 01 - 90	Identifier 91-99 are Reserved for RFMS system generated disbursements If number is equal to number associated with Origination ID, then reject record as duplicate.	REF
40	40	1	A	Yes	Debit/ Credit Indicator Flag	Indicates if the Disbursement Amount is positive or negative	P : positive N : negative	If first accepted disbursement, then must equal "P".	REF
41	47	7	N	Yes	Disbursement Amount	Amount of disbursement for student	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 0000000-AWARD AMOUNT MAX (0312500)		IT1:IT04
48	55	8	D	Yes	Disbursement Date	Date this disbursement was or will be made to the student.	CCYYMMDD: Range: 19990621 - 20050930	Process Date must be within N days prior of disbursement date. If date plus 30 days < system date, then send 30 day warning message. N may be different for Just In Time and Advance Funding Institutions.	IT1:DTM02
56	100	45	A	Unused	Reserved for future expansion	Reserved for future expansion			Not Mapped
		100			Total Record Length				
An Adjustment to a Disbursement record is supplied in this same format. * identifies fields in current Pell Payment record									

## PELL GRANT RECORD LAYOUTS

Updated February 4, 1999

Disbursement Acknowledgment Record									
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits	EDI
1	23	23	A/N	Yes	Origination ID	Unique number used to identify the origination for which the disbursement is to be applied against.	Format: 999999999XX200099999900 Where: SSN - 001010001-999999999 Name Code - XX Year Indicator - 2000 Valid Attending PELL ID Orig Sequence Number - 00	* Identifier	Need Mapping
24	36	13	A	No	Institution cross-reference	This field can contain any cross reference information useful to the institution to identify student records internally.	Institution defined	*	
37	37	1	A	Yes	Action Code/Status	Code to indicate processing status of disbursement.	Valid Codes: A: Accepted disbursement amount C: Corrected disbursement amount E: Rejected - record was rejected	*	Need Mapping
38	39	2	N	Yes	Disbursement Reference number	Number of the disbursement. RFMS will send disbursement number 91-99 for system generated disbursement.	Must be numeric: 01 - 90	Identifier 91-99 are Reserved for RFMS system generated disbursements	
40	40	1	A	Yes	Accepted Debit/ Credit Indicator Flag	Indicates if the Disbursement Amount is positive or negative	P : positive N : negative		Need Mapping
41	47	7	N	Yes	Accepted Disbursement amount	Amount of disbursement for student. If an adjustment, this value is a replacement amount.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 0000000-AWARD AMOUNT MAX (0312500)		Need Mapping
48	55	8	N	Yes	Disbursement date	Date this disbursement was or will be made to the student.	CCYYMMDD: Range: 19990621 - 20050630		Need Mapping
56	100	45	A	Unused	Reserved for future expansion	Reserved for future expansion	Spaces		Not Mapping
101	107	7	N	Output	YTD Disbursed Amount	Total amount that has been disbursed to the student for the award year	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 0000000-AWARD AMOUNT MAX (0312500)		Need Mapping
108	182	75	N	Output	Edit/Comment codes	Three digit comment codes indicating the results of Federal Pell Grant processing. Maximum of 25 comments will appear in a single acknowledgment record. If less than 25 comments, zero filled.	Twenty-Five edit/reject codes of: 000 - 999 Position XXX-XXX: 1st code Position XXX-XXX: 2nd code... Position YYY-YYY: 25th code		Need Mapping

# PELL GRANT RECORD LAYOUTS

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<b>Disbursement Acknowledgment Record</b>									
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits	EDI
183	192	10	N	Output	ED Use Flags	Flags that are set to inform institutions of modifications that have been made to their database and require immediate action to rectify	Format: 0000000000 Where: Each digit signifies a different situation 1st -Shared SAR ID 2nd -Verification W Status 3rd - Concurrent Enrollment 4th - POP 5th thru 10th - Reserved for future use .	(1st digit, Shared SAR ID cannot be checked by RFMS.)	
193	200	8	A	Unused	Reserved for future expansion	Reserved for future expansion			Not Mapping
		200			Total Record Length				

## PELL GRANT RECORD LAYOUTS

Updated February 4, 1999

Special Disbursement Record								
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits
1	23	23	A/N	Yes	Origination ID	Unique number used to identify the origination for which the special disbursement is to be applied against.	Format: 999999999XX200099999900 Where: SSN - 001010001-999999999 Name Code - XX Year Indicator - 2000 Valid Attending PELL ID Orig Sequence Number - 00	Identifier If Origination ID does not match on RFMS database, then reject record.
24	36	13	A	No	Institution cross-reference	This field can contain any cross reference information useful to the institution to identify student records internally.	Institution defined	* No editing
37	37	1	A	No	Action Code	Will always be blank.	BLANK	* No editing
38	39	2	N	Yes	Disbursement Reference Number	Number of the disbursement per student for the Award Year. 91-99 are Reserved for RFMS system generated disbursements	Must be numeric: 01 - 90	Identifier 91-99 are Reserved for RFMS system generated disbursements If number is equal to number associated with Origination ID, then reject record as duplicate.
40	46	7	N	Yes	Disbursement Amount	Amount of disbursement for student's payment period. If an adjustment, this value is a replacement amount.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 0000000-AWARD AMOUNT MAX (0312500)	
47	47	1	A	Yes	Debit/ Credit Indicator Flag	Indicates if the Disbursement Amount is positive or negative	P : positive N : negative	If first accepted disbursement, then must equal "P".
48	55	8	D	Yes	Disbursement Date	Date this disbursement was or will be made to the student.	CCYYMMDD: Range: 19990621 - 20050930	Process Date must be within N days prior of disbursement date. If date plus 30 days < system date, then send 30 day warning message. N may be different for Just In Time and Advance Funding Institutions.
56	56	1	N	Yes	Payment Period Number	Number used to identify which Payment Period this record is referencing	Must be numeric: 1-9	If greater than No of Payment Periods, then reject record.
57	64	8	N	Yes	Payment Period Start Date	Beginning date of Payment Period	CCYYMMDD: Range: PP START(19990101) - PP END DATE (20001231)	
65	72	8	N	Yes	Payment Period End Date	Ending date of Payment Period	CCYYMMDD: Range: PP START(19990101) - PP END DATE (20001231)	If prior to Start Date, then set accepted value to Start Date + 1 day and send warning message.
73	73	1	N	Yes	No. of Payment Periods in Student's school year	Number of terms or payment periods in student's school year	Must be numeric: 1 - 9	If less than Origination value, then If less than last PP Number with accepted disbursement, then set accepted value to last PP Number with accepted disbursement.

## PELL GRANT RECORD LAYOUTS

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Special Disbursement Record								
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits
74	80	7	N	Yes	Total Payment for the Payment Period	Total Payment Amount acceptable for this Payment Period.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 0000000-AWARD AMOUNT MAX (0312500)	* Cannot exceed Total Payment Ceiling - award validation performed.
81	81	1	A	Yes	Academic calendar for this payment period	Calendar which applies to this payment period for the student's educational program.	Blank or 1= Institution uses non-std terms and measures progress by credit hours; 2 = Institution uses quarters and measures progress by credit hours; 3 = Institution uses semesters and measures progress by credit hours; 4 = Institution uses trimesters and measures progress by credit hours; 5 = Institution measures progress by clock hours; 6 = Institution does not use terms, but does measure progress by credit hours	Changes applied only if different from the origination record for the designated payment period. If missing or invalid, then set accepted value to origination value.
82	82	1	A	Yes	Payment methodology for this payment period	Report the formula used to calculate this payment for the student's Federal Pell Grant.	Blank or 1= Credit hour with standard terms of Quarter, Semester, or Trimester equal to or exceeding 30 weeks (AC: 2,3,4) 2 = Credit hour with standard terms of Quarter, Semester, or Trimester less than 30 weeks (AC: 2,3,4) 3 = Credit hour with non-standard terms of Quarter, Semester, Trimester (AC:1-4) 4 = Clock hour or Credit hour without terms (AC: 5,6) 5 = Nonresidential portion of programs offered by correspondence with credit hours (AC: 1-6)	Changes applied only if different from the origination record for the designated payment period. If missing or invalid, then set accepted value to origination value.
83	89	7	N	Yes	Cost of Attendance for this payment period	Must equal COA calculated by the institution following the Federal Pell Grant Payment regulations.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 0000000 - 9999999.	Changes applied only if different from the origination record for the designated payment period. If missing or invalid, then set accepted value to origination value.

## PELL GRANT RECORD LAYOUTS

Updated February 4, 1999

Special Disbursement Record								
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits
90	90	1	A	PM 1,2,3,5	Enrollment status for this payment period	The code that applies to the student's enrollment status for the Payment Period.	Blank or 1: Full-time; 2: 3/4 time; 3: 1/2 time; 4: Less than 1/2 time	Changes applied only if different from the origination record for the designated payment period. If missing or invalid, then set accepted value to origination value OR If PM does not equal 4 and invalid or BLANK, then set accepted value to previous value or "1". ELSE if invalid, set accepted value to BLANK.
91	92	2	A/N	Pay Meth 2,3,4,5	Weeks of instructional time used to calculate payment for this payment period	Number of weeks used to calculate payment for this payment period by PM. PM 2: Weeks of instructional time in fall through spring terms PM 3: Weeks of instructional time in payment period PM 4: Weeks of instructional time for a full-time student to complete hours in prog or hrs in academic yr PM 5A: Same as Payment Meth 4 PM 5B: Same as Payment Meth 3	Blank or 00 - 78	Changes applied only if different from the origination record for the designated payment period. If missing or invalid, then set accepted value to origination value OR If invalid or out of range, then accepted value equal to previous value or equal to Weeks for Academic Year. If supplied and not needed for payment methodology, ignore.
93	94	2	A/N	Pay Meth 2,3,4,5	Weeks of inst. time in program's definition of academic year	Number of weeks in program's definition of academic year	Blank or 30 - 78	Changes applied only if different from the origination record for the designated payment period. If missing or invalid, then set accepted value to origination value OR If Attending Pell ID default Weeks populated, then set accepted value to default. ELSE If Reporting Pell ID default Weeks populated, then set accepted value to default. ELSE set accepted value to ?????
95	98	4	A/N	Pay Meth 4,5	Cr/clock hrs expected to comp. for this Payment period	Number of Cr/clock hrs expected to completed in this payment period	Ranges: Blank or 0000-3120 Academic calendar 5 0000-0100 Academic calendar 6	Changes applied only if different from the origination record for the designated payment period. If missing or invalid, then set accepted value to origination value OR If invalid or out of range, then accepted value equal to previous value or equal to Cr/Clock Hrs for Acad Yr. If supplied and not needed for payment methodology, ignore.

**PELL GRANT RECORD LAYOUTS**

Updated February 4, 1999

<b>Special Disbursement Record</b>								
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits
99	102	4	A/N	Pay Meth 4,5	Cr/clock hrs in program's definition of academic year	Number of Cr/clock hrs in program's definition of academic year	Range: Blank or 0900-3120 Academic calendar 5 0024-0100 Academic calendar 6	Changes applied only if different from the origination record for the designated payment period. If missing or invalid, then set accepted value to origination value OR If Attending Pell ID default Hours populated, then set accepted value to default. ELSE If Reporting Pell ID default Hours populated, then set accepted value to default. ELSE set accepted value to ?????
103	110	8	A	Unused	Reserved for future expansion	Reserved for future expansion		
		110			Total Record Length			

## PELL GRANT RECORD LAYOUTS

Updated February 4, 1999

Special Disbursement Acknowledgment Record								
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits
1	23	23	A/N	Yes	Origination ID	Unique number used to identify the origination for which the special disbursement is to be applied against.	Format: 999999999XX200099999900 Where: SSN - 001010001-999999999 Name Code - XX Year Indicator - 2000 Valid Attending PELL ID Orig Sequence Number - 00	Identifier
24	36	13	A	No	Institution cross-reference	This field can contain any cross reference information useful to the institution to identify student records internally.	Institution defined	* No editing
37	37	1	A	No	Action Code	Code to indicate action to be taken	Valid Codes: A: Accepted - all fields accepted C: Corrected - one or more fields corrected E: rEjected - record was rejected	*
38	39	2	N	Yes	Disbursement Reference Number	Number of the disbursement per student for the Award Year. 91-99 are Reserved for RFMS system generated disbursements	Must be numeric: 01 - 90	Identifier 91-99 are Reserved for RFMS system generated disbursements
40	46	7	N	Yes	Accepted Disbursement Amount	Amount of disbursement for student's payment period. If an adjustment, this value is a replacement amount.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 0000000-AWARD AMOUNT MAX (0312500)	
47	47	1	A	Yes	Accepted Debit/ Credit Indicator Flag	Indicates if the Disbursement Amount is positive or negative	P : positive N : negative	
48	55	8	D	Yes	Disbursement Date	Date this disbursement was or will be made to the student.	CCYYMMDD: Range: 19990621 - 20050930	
56	56	1	N	Yes	Payment Period Number	Number used to identify which Payment Period this record is referencing	Must be numeric: 1-9	
57	64	8	N	Yes	Payment Period Start Date	Beginning date of Payment Period	CCYYMMDD: Range: PP START(19990101) - PP END 20001231	
65	72	8	N	Yes	Payment Period End Date	Ending date of Payment Period	CCYYMMDD: Range: PP START(19990101) - PP END 20001231	
73	73	1	N	Yes	Accepted No. of Payment Periods in Student's school year	Number of terms or payment periods in student's school year	Must be numeric: 1 - 9	
74	80	7	N	Yes	Accepted Total Payment for this Payment Period	Total Payment Amount acceptable for this Payment Period.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 0000000-AWARD AMOUNT MAX (0312500)	*

## PELL GRANT RECORD LAYOUTS

Updated February 4, 1999

Special Disbursement Acknowledgment Record								
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits
81	81	1	A	Yes	Accepted Academic calendar for this payment period	Calendar which applies to this payment period for the student's educational program.	Blank or 1= Institution uses non-std terms and measures progress by credit hours; 2 = Institution uses quarters and measures progress by credit hours; 3 = Institution uses semesters and measures progress by credit hours; 4 = Institution uses trimesters and measures progress by credit hours; 5 = Institution measures progress by clock hours; 6 = Institution does not use terms, but does measure progress by credit hours	
82	82	1	A	Yes	Accepted Payment methodology for this payment period	Report the formula used to calculate this payment for the student's Federal Pell Grant.	Blank or 1= Credit hour with standard terms of Quarter, Semester, or Trimester equal to or exceeding 30 weeks (AC: 2,3,4) 2 = Credit hour with standard terms of Quarter, Semester, or Trimester less than 30 weeks (AC: 2,3,4) 3 = Credit hour with non-standard terms of Quarter, Semester, Trimester (AC:1-4) 4 = Clock hour or Credit hour without terms (AC: 5,6) 5 = Nonresidential portion of programs offered by correspondence with credit hours (AC: 1-6)	
83	89	7	N	Yes	Accepted Cost of Attendance for this payment period	Must equal COA calculated by the institution following the Federal Pell Grant Payment regulations.	<b>Dollars only; omit cents.</b> Use leading zeros; do not include \$ sign. Range: 0000000 - 9999999.	Only populated if changed. Changes applied only if different from the origination record for the designated payment period.
90	90	1	A	PM 1,2,3,5	Accepted Enrollment status for this payment period	The code that applies to the student's enrollment status for the Payment Period.	Blank or 1: Full-time; 2: 3/4 time; 3: 1/2 time; 4: Less than 1/2 time	Only populated if changed. Changes applied only if different from the origination record for the designated payment period.

## PELL GRANT RECORD LAYOUTS

Updated February 4, 1999

Special Disbursement Acknowledgment Record								
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits
91	92	2	A/N	Pay Meth 2,3,4,5	Accepted Weeks of instructional time used to calculate payment for this payment period	Number of weeks used to calculate payment for this payment period by PM. PM 2: Weeks of instructional time in fall through spring terms PM 3: Weeks of instructional time in payment period PM 4: Weeks of instructional time for a full-time student to complete hours in prog or hrs in academic yr PM 5A: Same as Payment Meth 4 PM 5B: Same as Payment Meth 3	Blank or 00 - 78	Only populated if changed. Changes applied only if different from the origination record for the designated payment period.
93	94	2	A/N	Pay Meth 2,3,4,5	Accepted Weeks of inst. time in program's definition of academic year	Number of weeks in program's definition of academic year	Blank or 30 - 78	Only populated if changed. Changes applied only if different from the origination record for the designated payment period.
95	98	4	A/N	Pay Meth 4,5	Accepted Cr/clock hrs expected to comp. for this Payment Period	Number of Cr/clock hrs expected to completed in this payment period	Ranges: Blank or 0000-3120 Academic calendar 5 0000-0100 Academic calendar 6	Only populated if changed. Changes applied only if different from the origination record for the designated payment period.
99	102	4	A/N	Pay Meth 4,5	Accepted Cr/clock hrs in program's definition of academic year	Number of Cr/clock hrs in program's definition of academic year	Range: Blank or 0900-3120 Academic calendar 5 0024-0100 Academic calendar 6	Only populated if changed. Changes applied only if different from the origination record for the designated payment period.
103	110	8	A	Unused	Reserved for future expansion	Reserved for future expansion	Spaces	
111	117	7	N	Output	YTD Disbursement Amount	Total amount that has been disbursed to the student for the award year	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 0000000-AWARD AMOUNT MAX (0312500)	
118	192	75	N	Output	Edit/Comment codes	Three digit comment codes indicating the results of Federal Pell Grant processing. Maximum of 25 comments will appear in a single acknowledgment record. If less than 25 comments, zero filled.	Twenty-Five edit/reject codes of: 000 - 999 Position XXX-XXX: 1st code Position XXX-XXX: 2nd code... Position YYY-YYY: 25th code	
193	202	10	N	Output	ED Use Flags	Flags that are set to inform institutions of modifications that have been made to their database and require immediate action to rectify	Format: 0000000000 Where: Each digit signifies a different situation 1st -Shared SAR ID 2nd -Verification W Status 3rd - Concurrent Enrollment 4th - POP 5th thru 10th - Reserved for future use .	
203	210	8	A	Unused	Reserved for future expansion	Reserved for future expansion		
		210			Total Record Length			

## PELL GRANT RECORD LAYOUTS

Updated February 4, 1999

<b>Electronic Statement of Account Record - Summary</b>									
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits	
1	1	1	A	Output	Record Indicator	Indicates the record is summary or detail.	Constant "S"- Summary level account status		
2	7	6	N	Output	Reporting Campus PELL-ID	PELL-ID of reporting campus	Valid PELL-ID		
8	18	11	A/N	Output	Grantee DUNS Number	Data Universal Numbering Scheme (DUNS) number assigned to the reporting institution.	Valid DUNS number. Format: 999999999BB where 999999999 is a unique number and BB are BLANKS.		
19	29	11	A/N	Output	Payee DUNS Number	Data Universal Numbering Scheme (DUNS) number assigned to the Payee institution.	Valid DUNS number. Format: 999999999BB where 999999999 is a unique number and BB are BLANKS.		
30	45	16	A/N	Output	GAPS Award Number	Used to identify a unique funding for an institution. Comprised of the following fields: PO Indicator CFDA Number CFDA Subprogram Id Subprogram Fiscal Year Award Id	Valid GAPS Award number. Format: POPYXXXXX where "P" - constant for PO Indicator "063" - constant for CFDA Number "P"/"J"/"R" - constants for CFDA Subprog Id where "P" indicates advance funded and "J" indicates Just-In-Time and "R" indicates Cash Monitoring or Reimbursement for an advanced funded institution CCYY - 1st Year in award year XXXX - unique value for each funded institution		
46	50	5	N	Output	Accounting Schedule Number	Sequence number assigned by RFMS to track Accounting schedules.	Range: 0000-9999		
51	58	8	D	Output	Accounting Schedule Date	Provided by RFMS. Date of Current Accounting schedule.	Valid Date		
59	69	11	A/N	Output	Previous Obligation Amount	Provided by RFMS. Amount of institution's previous obligation balance.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 00000000000 - 99999999999		
70	80	11	A/N	Output	Total Obligation Adjustment Amount	Provided by RFMS. Total of all adjustments to obligations for the GAPS Award Number.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 00000000000 - 99999999999		
81	91	11	A/N	Output	Current Obligation Amount	Provided by RFMS. Amount of institution's current obligation balance.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 00000000000 - 99999999999		
92	102	11	A/N	Output	Previous Payment Amount	Provided by RFMS. Amount of institution's previous payment balance. Not applicable for Advance Funding Institutions.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 00000000000 - 99999999999 or Blank.	Will always be blank for institutions on Advance Funding for the entire award year.	
103	113	11	A/N	Output	Total Payment Adjustment Amount	Provided by RFMS. Total of all adjustments to payment for the GAPS Award Number. Not applicable for Advance Funding Institutions.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 00000000000 - 99999999999 or Blank.	Will always be blank for institutions on Advance Funding for the entire award year.	

## PELL GRANT RECORD LAYOUTS

Updated February 4, 1999

<b>Electronic Statement of Account Record - Summary</b>								
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits
114	124	11	A/N	Output	Current Payment Amount	Provided by RFMS. Amount of institution's current payment balance. Not applicable for Advance Funding Institutions.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 00000000000 - 99999999999 or Blank.	Will always be blank for institutions on Advance Funding for the entire award year.
125	131	7	A/N	Output	YTD Total Unduplicated Recipients	Provided by RFMS. Year to date number of unduplicated recipients for institution.	Range: 000000000 - 999999999 or Blank	
132	142	11	A/N	Output	YTD Accepted Disbursement Amount	Provided by RFMS. YTD Total of disbursements accepted by RFMS.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 00000000000 - 99999999999 or Blank	
143	153	11	A/N	Output	YTD Posted Disbursement Amount	Provided by RFMS. YTD Total of disbursements posted to RFMS.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 00000000000 - 99999999999 or Blank	
154	164	11	A/N	Output	YTD Administrative Cost Allowance	Provided by RFMS. YTD amount of ACA paid to the institution.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 00000000000 - 99999999999 or Blank	
165	177	13	N	Output	GAPS Expenditure Amount	Provided by EDCAPS. Current expenditure amount in GAPS.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. 000000000000 - 9999999999999 or Blank	
178	185	8	D	Output	Date of Last Activity in GAPS	Provided by EDCAPS. The date GAPS last posted a transaction for the GAPS Award number.	Valid date.	
186	198	13	N	Output	Payment Control Number	Provide by EDCAPS. The reference number for the last payment sent to the institution.	Valid Payment Control Number.	
199	200	2	A	Unused	Reserved for future expansion	Reserved for future expansion	Spaces.	
		200			Total Record Length			

## PELL GRANT RECORD LAYOUTS

Updated February 4, 1999

<b>Electronic Statement of Account Record - Detail</b>									
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits	
1	1	1	A	Output	Record Indicator	Indicates the record is summary or detail.	Constant "D" - Detailed institution activity		
2	7	6	N	Output	Reporting Campus Pell-ID	Pell-ID of reporting campus	Valid Pell-ID		
8	18	11	A/N	Output	Grantee DUNS Number	Data Universal Numbering Scheme (DUNS) number assigned to the reporting institution.	Valid DUNS number. Format: 999999999BB where 999999999 is a unique number and BB are blanks.		
19	29	11	A/N	Output	Payee DUNS Number	Data Universal Numbering Scheme (DUNS) number assigned to the Payee institution.	Valid DUNS number. Format: 999999999BB where 999999999 is a unique number and BB are blanks.		
30	45	16	A/N	Output	GAPS Award Number	Used to identify a unique funding for an institution. Comprised of the following fields: PO Indicator CFDA Number CFDA Subprogram Id Subprogram Fiscal Year Award Id	Valid GAPS Award number. Format: POPYYXXXX where "P" - constant for PO Indicator "063" - constant for CFDA Number "P"/"J"/"Q"/"R" - constants for CFDA Subprog Id where "P" indicates advance funded and "J" indicates Just-In-Tim and "Q" indicates ACA and "R" indicates Cash Monitoring or Reimbursement for an advanced funded institution CCYY - 1st Year in award year XXXX - unique value for each funded institution		
46	53	8	D	Output	Adjustment Report Date	Provided by RFMS. Date of adjustment batch reported to ED CAPS.	Valid Date		
54	54	1	A	Yes	Debit/ Credit Indicator Flag	Indicates if the Adjustment Amount is positive or negative	P : positive N : negative		
55	65	11	A/N	Output	Adjustment Amount	Provided by RFMS. Amount of institution's adjustment batch.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 00000000000 - 99999999999		
66	73	8	D	Output	Adjustment Process Date	Provided by ED CAPS. The date GAPS processed adjustment batch.	Valid date.		
74	99	26	A/N	Output	Adjustment Batch Number	Batch number which generated the adjustment.	Format: CCYYXX999999CCYYMMDDHHMMSS where: XX - batch type code (alpha) CCYY - last year in cycle: '2000' 999999 -Reporting Pell ID CCYYMMDD-date batch created HHMMSS - time batch created		
100	119	20	A	Output	Adjustment Description	Literal to describe the type of batch.	Constants: to follow from IFMD.		
120	200	81	A	Unused	Reserved for future expansion	Reserved for future expansion	Spaces.		
		200			Total Record Length				

## PELL GRANT RECORD LAYOUTS

Updated February 4, 1999

<b>Institution Data Record</b>								
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits
1	6	6	N	Yes	Pell-ID	Pell-ID assigned the Federal Pell Program for the participating campus.	Must be a valid Pell-ID code.	Change applies to all records with the same Pell-ID , unless further identification (DUNS #) is provided to change only a particular institution
7	17	11	N	No	DUNS Number	Data Universal Numbering Scheme (DUNS) number assigned to the reporting institution. This field is optional.	Valid DUNS number. Format: 999999999BB where 999999999 is a unique number and BB are BLANKs.	Used to identify an institution that may be referenced by more than one Pell-ID.
18	52	35	A/N	No	Institution street mailing address - Line 1	Line 1 of the street or post office box address of institution.	May be Blank.	BLANK if unchanged. May edit to determine change of ownership
53	87	35	A/N	No	Institution street mailing address - Line 2	Line 2 of the street or post office box address of institution	May be Blank.	BLANK if unchanged.
88	112	25	A/N	No	Institution mailing city	The city in which the institution is located	May be Blank.	BLANK if unchanged.
113	114	2	A/N	No	Institution mailing state	The two-character code assigned by the US Postal Service to the state or other entity in which the institution is located	May be Blank.	BLANK if unchanged.
115	123	9	A/N	No	Mailing Zip code	The zip code plus 4 of the institution	May be Blank.	BLANK if unchanged.
124	173	50	A/N	No	FAA Email Address	Internet address of an authorized official. Do not provide an e-mail address usable only with your school's internal e-mail system.		BLANK if unchanged.
174	203	30	A/N	No	Financial Aid Administrator (FAA) name	Enter the full name of the institutional administrator officially responsible for the accuracy and completeness of the data, starting with first name, e.g., JOHN E DOE. Do not use titles or punctuation. Do not enter the name of your service agent.	May include blanks and special characters.	BLANK if unchanged.  Are we going to allow updating?
204	217	14	A/N	No	FAA telephone number	Phone number for the FAA indicated previously, including area code and extension. Do not enter the number for your service agent.	Numeric only. No parentheses or dashes.	BLANK if unchanged.
218	231	14	A/N	No	FAA fax number (Optional)	Fax number used by the FAA indicated previously, including area code and extension. Do not enter the number for your service agent.	Numeric only. No parentheses or dashes.	BLANK if unchanged.
232	232	1	A	No	Institution type	Code that best describes the type of institution	1= Less than 1 year 2= 1 year, less than 2 years 3= 2 years, less than 3 years 4= 3 years, less than 4 years 5= 4 years (baccalaureate) 6= 5 years or more Otherwise, leave blank.	BLANK if unchanged.
233	233	1	A	No	Financial control	The source of financial control for your institution in Pell Grant files, use the code that best describes your institution.	1 = Public 2 = Private, nonprofit 3 = Proprietary Otherwise, leave blank.	BLANK if unchanged.

## PELL GRANT RECORD LAYOUTS

Updated February 4, 1999

<b>Institution Data Record</b>								
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits
234	234	1	A	No	Academic calendar	The academic calendar in Pell Grant files, use the code that best describes the MAJOR type of academic term your institution uses.	1 = Institution uses nonstandard academic terms and measures academic progress by credit hours 2 = Institution uses standard quarters and measures academic progress by credit hours 3 = Institution uses standard semesters and measures academic progress by credit hours 4 = Institution uses standard trimesters and measures academic progress by credit hours 5 = Institution measures academic progress by clock-hours 6 = Institution does not use terms, but does measure academic progress by credit hours Otherwise, leave blank.	BLANK if unchanged.
235	236	2	A/N	No	Weeks of inst. time in program's definition of academic year	The number of weeks of instructional time in the program's academic year.	Blank or 30 - 78	
237	240	4	A/N	No	Cr/clock hrs in program's definition of academic year	The number of hours/credit hours in your school's academic year definition in Pell Grant file.	Use leading zeroes and the applicable range: 0900 - 3100 academic calendar 5 0024 - 0100 academic calendar 6 Otherwise, leave blank.	BLANK if unchanged.
		240			Total Record Length			

## PELL GRANT RECORD LAYOUTS

Updated February 4, 1999

<b>Institution Data Acknowledgment Record</b>								
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits
1	6	6	N	Yes	Pell-ID	Pell-ID assigned the Federal Pell Program for the participating campus.	Must be a valid Pell-ID code.	Change applies to all records with the same Pell-ID , unless further identification (DUNS #) is provided to change only a particular institution
7	7	1	A	No	Action Status	Code to indicate the status of institution data record receipt.	A - Institution Data Record Accepted E - Institution Data Record rEjected	Completed by RFMS as a result of Batch editing.
8	31	24	N	Output	Batch Reject Reasons	List of up to eight 3 digit batch reject reason codes which occurred during initial editing of the batch. Only reject reason codes hit will display in this field. Otherwise, this space will be zero filled.	Reject Reasons format: 000 - 199 Position X-X: 1st reject reason code Position X-X: 2nd reject reason code Position X-X: 3rd reject reason code... Position XX-XX: 8th reject reason code	Completed by RFMS as a result of Batch editing.
32	106	75	A	No	Filler	Unused.	Spaces	
		106			Total Record Length			

## PELL GRANT RECORD LAYOUTS

Updated February 4, 1999

<b>Data Requests: Batch Replacement, Multiple Reporting, Statement of Account, YTD</b>									
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits	
1	6	6	N	Yes	Requesting Attending Campus Pell-ID	Pell-ID campus on	Valid Pell-ID		
7	7	1	A	Yes	Request type	Code for data request type.	B = Batch Replacement M = Multiple Reporting S = Statement of Account Y = Year-To-Date		
8	8	1	A	No	Requested Output Media Type	Code for type of media to use when sending output data.	E = Send output by Electronic File C = Send output by Cartridge tape R = Send output by Reel tape BLANK = Send output on media type on which the request was made	Cannot be blank for requests from the WEB.	
9	34	26	A	Type B only	Pell Batch Number	Batch number requested to be replaced.	Format: CCYYXX999999CCYYMMDDHHM MSS where: XX - batch type code (alpha) CCYY - last year in cycle: '2000' 999999 -Reporting Pell ID CCYYMMDD-date batch created HHMMSS - time batch created	Required for Type B - Batch Replacement requests.	
35	35	1	A	Type M	Multiple Reporting Request Code 1	Indicates the institution is requesting originated institutions or disbursed institutions.	O = Send originated institutions D = Send disbursed institutions		
36	36	1	A	Type M	Multiple Reporting Request Code 2	Indicates the institution is requesting by selected student, selected institution, or all students.	A = Send list of other institutions for all students S = Send other institution for students listed in record. I = Send student for listed institutions listed in record	There may be multiple detail records to accommodate the number of Student Ids or institution numbers listed for the attending campus institution.	
37	47	11	A	Type M	MR Student ID	The Student SSN and Name code for which a MR is requested. Only required if MR Code 2 equals S.	Blank or 001010001XX - 99999999XX where XX is: Uppercase A to Z; (period); '(apostrophe); - (dash); Blank: no last name	Must be non-blank MRR Code 2 equals S.	
48	53	6	N	Type M	MR institution Pell-ID	The institution code for which MR listings are requested. Only required if the MR Code 2 equals I.	Blank or Valid Pell-ID	Must be non-blank if MRR Code 2 equals I.	
54	100	47	A	Unused	Reserved for future use				
		100			Total Record Length				

## PELL GRANT RECORD LAYOUTS

Updated February 4, 1999

<b>Data Request Acknowledgments: Batch Replacement, Multiple Reporting, Statement of Account, YTD</b>									
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits	
1	6	6	N	Yes	Requesting Attending Campus Pell-ID	Pell-ID campus on	Valid Pell-ID		
7	7	1	A	Yes	Request type	Code for data request type.	B = Batch Replacement M = Multiple Reporting S = Statement of Account Y = Year-To-Date		
8	8	1	A	No	Requested Output Media Type	Code for type of media to use when sending output data.	E= Send output by Electronic file C = Send output by Cartridge tape R = Send output by Reel tape BLANK = Send output on media type on which the request was made		
9	34	26	A	Output	Pell Batch Number	Batch number requested to be replaced.	Format: CCYYXX999999CCYYMMDDHHM MSS where: XX - batch type code (alpha) CCYY - last year in cycle: '2000' 999999 -Reporting Pell ID CCYYMMDD-date batch created HHMMSS - time batch created		
35	35	1	A	Output	Multiple Reporting Request Code 1	Indicates the institution is requesting originated institutions or disbursed institutions.	O = Send originated institutions D = Send disbursed institutions		
36	36	1	A	Output	Multiple Reporting Request Code 2	Indicates the institution is requesting by selected student, selected institution, or all students.	A = Send list of other institutions for all students S = Send list of other institutions for students listed in record. I = Send list of students for listed institutions listed in record		
37	47	11	A	Output	MR Student ID	The Student SSN and Name code for which a MR is requested. Only required if the MRR Code 2 equals S.	Blank or 001010001XX - 99999999XX where XX is: Uppercase A to Z; (period); '(apostrophe); - (dash); Blank: no last name		
48	53	6	N	Output	MR Institution Pell-ID	The institution code for which MR listings are requested. Only required if the MRR Code 2 equals I.	Blank or Valid Pell-ID		
54	75	22	A	Unused	Reserved for future use		Spaces		
76	76	1			Action Code	Code to indicate action to be taken	Valid Codes: A: Accepted - all fields accepted C: Corrected - one or more fields corrected E: rEjected - record was rejected		

## PELL GRANT RECORD LAYOUTS

Updated February 4, 1999

<b>Data Request Acknowledgments: Batch Replacement, Multiple Reporting, Statement of Account, YTD</b>								
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits
77	100	24	N	Output	Edit/Comment Codes	List of up to eight 3 digit comment codes which occurred during processing of the data request.	Comment format: 000 - 199 Position XX-XX:1st comment code Position XX-XX :2nd comment code ... Position XX-XXX: 8th comment code	
		100			Total Record Length			

## PELL GRANT RECORD LAYOUTS

Updated February 4, 1999

<b>Multiple Reporting Record</b>								
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits
1	2	2	A	Output	Record type	Code that indicates the reason the institution is receiving the record.	RO: Originated Institution RD: Disbursed Institution RN: None found CE: Concurrent Enrollment Institution PB: Blocked Institution PR: Blocker Institution PU: Unblocked Institution BC: Blocked and Concurrent Enrollment RC: Blocker and Concurrent Enrollment VW: Verification W SI: Shared SAR ID	
3	8	6	N	Request output	Requesting Institution Pell-ID	Pell-ID of the requesting attending campus of the student. Will be blank for concurrent enrollment and potential over award records.	Must be a valid Pell-ID assigned by the Department of Education. May be BLANK.	
9	9	1	A	Request output	Multiple Reporting Request Code 1	Indicates the institution is requesting originated institutions or disbursed institutions. Will be blank for concurrent enrollment and potential over award records.	O = Send originated institutions D = Send disbursed institutions May be BLANK.	
10	10	1	A	Request output	Multiple Reporting Request Code 2	Indicates the institution is requesting by selected student, selected institution, or all students. Will be blank for concurrent enrollment and potential over award records.	A = Send list of other institutions for all students S = Send list of other institutions for students listed in record. I = Send list of students for listed institutions listed in record May be blank.	
11	21	11	A	Request output	MR Student ID	The Student SSN and Name code for which a MR is requested. Will be blank for concurrent enrollment and potential over award records.	Blank or 001010001XX - 99999999XX where XX is: Uppercase A to Z; .(period); '(apostrophe); - (dash); Blank: no last name	
22	27	6	N	Request output	MR Institution Pell-ID	The institution code for which MR are requested. Will be blank for concurrent enrollment and potential over award records.	Valid Pell-ID. May be blank.	
28	36	9	N	Output	Student Original SSN	Student's Original SSN from the origination record.	001010001 - 99999999	

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<b>Multiple Reporting Record</b>								
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits
37	38	2	A	Output	Original Name Code	Student's name code from the origination record.	Uppercase A to Z; .(period); '(apostrophe); -(dash) Blank (no last name).	
39	44	6	N	Output	Institution Pell-ID	Pell-ID of the attending campus of the student. Use the record type to interpret the relationship this institution has to the institution receiving this record.	Must be a valid Pell-ID assigned by the Department of Education.	
45	114	70	A/N	Output	Institution name	The name of the institution.		
115	149	35	A/N	Output	Institution street address - Line 1	The street or post office box address of institution.		
150	184	35	A/N	Output	Institution street address - Line 2	The street or post office box address of institution.		
185	209	25	A/N	Output	Institution city	The city in which the institution is located.		
210	211	2	A	Output	Institution state	The two-character code assigned by the US Postal Service to the state or other entity in which the institution is located.		
212	220	9	A/N	Output	Zip code	The zip code of the institution.		
221	250	30	A/N	Output	Financial Aid Administrator (FAA) name	The full name of the institutional administrator officially responsible for the accuracy and completeness of the data, starting with first name, e.g., JOHN E DOE.	May include blanks and special characters.	
251	260	10	N	Output	FAA telephone number	The working phone number for the person indicated as FAA.	Includes area code, but not parentheses or dashes.	
261	270	10	A/N	Output	FAA fax number (Optional)	The working fax number used by the person indicated as FAA.	May be BLANK. Otherwise Includes area code, but not parentheses or dashes.	
271	320	50	A/N	Output	Internet address	Internet address of an authorized official.	May be BLANK.	
321	327	7	N	Output	Scheduled Federal Pell Grant	Scheduled Federal Pell Grant -for a student with this EFC and COA attending full-time for a full academic year	Range: 0000000-AWARD AMOUNT MAX (0312500)	
328	334	7	N	Output	Origination Award Amount	Annual award amount supplied on the origination record.	Range: 0000000-AWARD AMOUNT MAX (0312500)	

## PELL GRANT RECORD LAYOUTS

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<b>Multiple Reporting Record</b>									
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits	
335	336	2	N	Output	Transaction Number	Transaction number from the eligible SAR used to calculate the award.	Range: 01-99		
337	341	5	N	Output	Expected Family Contribution	Amount of the student's Expected Family Contribution from the SAR used to calculate the award.	Range: 00000-EFC MAXIMUM(02925)		
342	349	8	D	Output	Enrollment Date	First date the student was enrolled in an eligible program for the award year.	CCYYMMDD Range: 19990101 - 20000630		
350	357	8	D	Output	Origination Create Date	Date the origination was created in RFMS.	CCYYMMDD Range: 19990401 - 20050930		
358	364	7	N	Output	Total of Disbursements Accepted	Total amount of all disbursements accepted by the Federal Pell Grant Program for the POP student.	Range: 0000000-AWARD AMOUNT MAX (0312500)		
365	372	8	D	Output	Last Activity Date	Date of the last payment was received from the institution.	Format: CCYYMMDD		
373	380	8	D	Output	Next Estimated Disbursement Date	Date of next estimated disbursement date.	Blank or CCYYMMDD Range: 19990101 - 20050930		
381	385	5	N	Output	Eligibility Used	The percentage of the student's eligibility used by the institution.	Format: 000.00% The last two digits represent less than 1 percent. Field does not include decimal point or %.		
386	395	10	N	Output	ED Use Flags	Flags that are set to inform institutions of modifications that have been made to their database and require immediate action to rectify	Format: 0000000000 Where: Each digit signifies a different situation 1st -Shared SAR ID 2nd -Verification W Status 3rd - Concurrent Enrollment 4th - POP 5th thru 10th - Reserved for future use .		
396	400	5	A	Output	Reserved for future use				
		400			Total Record Length				

## PELL GRANT RECORD LAYOUTS

Updated February 4, 1999

Year-To-Date Record (Origination)								
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits
1	1	1	A	Output	YTD Record Indicator	Indicates if record is the YTD Origination, YTD Disbursement or Summary data.	Constant: "O"	
2	24	23	A/N	Yes	Origination ID	Unique number used to identify an origination	Format: 999999999XX20009999900 Where: SSN - 001010001-99999999 Name Code - XX Year Indicator - 2000 Valid Pell- ID Orig Sequence Number - 00	* Identifier
25	33	9	N	Yes	Original SSN	Student's SSN from original FASFA	001010001 - 99999999	* Identifier
34	35	2	A	Yes	Original Name Code	Student's name code from original FASFA	Uppercase A to Z; (period); '(apostrophe); - (dash); BLANK: no last name	* Identifier
36	41	6	N	Yes	Attending Campus Pell-ID	Pell-ID of campus attended. Change creates new origination record. Institution must change payment amounts for student at original attended campus as necessary.	Valid Pell-ID	* Identifier Change creates new origination record. Institution must change payment amounts for student at original attending campus as necessary.
42	46	5	A/N	Yes	ED Use	ED Use Only - do not use Reserved for future use.		
47	59	13	A	No	Institution cross-reference	This field can contain any cross reference information useful to the institution to identify student records internally.	Institution defined	* No editing
60	60	1	A	No	Action Code	Code to indicate action to be taken	Valid Codes: A: Accepted - student id requested was found on Federal Pell Grant Database for Institution. E: rEjected - student id requested was NOT found on the Federal Pell Grant Database for Institution.	* Rejected YTD records shall contain Requested Original SSN, Original Name Code, Attending Campus, and "R" for Action code. All other fields shall be blank and no other records for the student will be enclosed in batch.
61	61	1	N	No	Accepted No. of Payment Periods in Student's school year	Number of terms or payment periods in student's school year. For schools required to submit special disbursements, must have a valid value.	1 - 9 OR BLANK	
62	68	7	N	Yes	Accepted Award amount for entire school year	Amount of award for student's entire school year. Increases are required to be submitted to RFMS.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 00000-03125	* Cannot exceed Total Payment Ceiling for student - award validation performed.
69	76	8	N	No	Accepted Estimated Disbursement Date #1	Date 1st disbursement to student is estimated to be made.	Format: CCYYMMDD Range: N days prior to 19990701 - 20050930	

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Year-To-Date Record (Origination)								
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits
77	84	8	N	No	Accepted Estimated Disbursement Date #2	Date 2nd disbursement to student is estimated to be made.	Format: CCYYMMDD Range: N days prior to 19990701 - 20050930	
85	92	8	N	No	Accepted Estimated Disbursement Date #3	Date 3rd disbursement to student is estimated to be made.	Format: CCYYMMDD Range: N days prior to 19990701 - 20050930	
93	100	8	N	No	Accepted Estimated Disbursement Date #4	Date 4th disbursement to student is estimated to be made.	Format: CCYYMMDD Range: N days prior to 19990701 - 20050930	
101	108	8	N	No	Accepted Estimated Disbursement Date #5	Date 5th disbursement to student is estimated to be made.	Format: CCYYMMDD Range: N days prior to 19990701 - 20050930	
109	116	8	N	No	Accepted Estimated Disbursement Date #6	Date 6th disbursement to student is estimated to be made.	Format: CCYYMMDD Range: N days prior to 19990701 - 20050930	
117	124	8	N	No	Accepted Estimated Disbursement Date #7	Date 7th disbursement to student is estimated to be made.	Format: CCYYMMDD Range: N days prior to 19990701 - 20050930	
125	132	8	N	No	Accepted Estimated Disbursement Date #8	Date 8th disbursement to student is estimated to be made.	Format: CCYYMMDD Range: N days prior to 19990701 - 20050930	
133	140	8	N	No	Accepted Estimated Disbursement Date #9	Date 9th disbursement to student is estimated to be made.	Format: CCYYMMDD Range: N days prior to 19990701 - 20050930	
141	148	8	N	No	Accepted Estimated Disbursement Date #10	Date 10th disbursement to student is estimated to be made.	Format: CCYYMMDD Range: N days prior to 19990701 - 20050930	
149	156	8	N	No	Accepted Estimated Disbursement Date #11	Date 11th disbursement to student is estimated to be made.	Format: CCYYMMDD Range: N days prior to 19990701 - 20050930	
157	164	8	N	No	Accepted Estimated Disbursement Date #12	Date 12th disbursement to student is estimated to be made.	Format: CCYYMMDD Range: N days prior to 19990701 - 20050930	
165	172	8	N	No	Accepted Estimated Disbursement Date #13	Date 13th disbursement to student is estimated to be made.	Format: CCYYMMDD Range: N days prior to 19990701 - 20050930	
173	180	8	N	No	Accepted Estimated Disbursement Date #14	Date 14th disbursement to student is estimated to be made.	Format: CCYYMMDD Range: N days prior to 19990701 - 20050930	
181	188	8	N	No	Accepted Estimated Disbursement Date #15	Date 15th disbursement to student is estimated to be made.	Format: CCYYMMDD Range: N days prior to 19990701 - 20050930	

## PELL GRANT RECORD LAYOUTS

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Year-To-Date Record (Origination)								
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits
189	196	8	D	Yes	Accepted Enrollment Date	First date that the student was enrolled in an eligible program for the designated school year. If the student enrolled in a crossover payment period before the first day of the Pell award year (July 1), but which will be paid from 1999-2000 funds, report the actual start date of the student's classes for that payment period.	CCYYMMDD: Range: * 19990101 - 20000630	
197	197	1	A	No	Accepted Low Tuition & fees flag	Flag to identify tuition ranges when the annual tuition is less than \$300.	<u>Value Tuition Range</u> 1 0 2 1 - 106 3 107 - 212 or BLANK: low tuition does not apply	
198	198	1	A	Yes	Accepted Verification status flag	Status of verification of applicant data by the school.	A: Accurate; C: Calculated; N: Not Selected; R: Reprocessed; S: Selected, not verified; T: Tolerance; W: Without Documentation	* Only one disbursement can be accepted while status = W. These disbursements will be reversed in the second August of the Award Cycle if status remains W  Once a student is selected he/she is always selected
199	199	1	A	No	Accepted Incarcerated Federal Pell Recipient code	Code to indicate the student's incarcerated status for students incarcerated in local penal institutions, but are otherwise eligible to receive Federal Pell Grants.	BLANK: Not incarcerated Y: Yes, the student is incarcerated in a local institution, but is otherwise eligible. N: No, if student previously reported as incarcerated, but is not or is no longer incarcerated	*
200	201	2	N	Yes	Accepted Transaction number	Transaction number from eligible SAR used to calculate award	Must be numeric: 01 - 99	* Changes to this field, after associated disbursements are made, creates a new active origination record. Disbursements for the previous origination will be set to zero.
202	206	5	N	Yes	Accepted Expected Family Contribution (EFC)	Must equal the student's Expected Family Contribution from the ISIR or SAR	Range: 00000-EFC MAXIMUM(02925).	* Changes to this field, after associated disbursements are made, creates a new active origination record. Disbursements for the previous origination will be set to zero.

## PELL GRANT RECORD LAYOUTS

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<b>Year-To-Date Record (Origination)</b>																							
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits															
207	207	1	N	No	Accepted Secondary Expected Family Contribution	Code indicating which EFC value is used to determine award amount	O= Federal Pell Grant award previously based on the secondary EFC and reported to the Federal Pell Grant program; student's award now based on the original EFC. S = Federal Pell Grant award based on the secondary EFC, as a calculated by the CPS. OR BLANK if Secondary EFC not used.																
208	208	1	N	Yes	Accepted Academic calendar	Calendar which applies to this student's educational program. Must be valid or system accepted to process record.	1= Credit Hours - non-standard terms; 2 = Credit Hours - standard terms of quarters; 3 = Credit Hours - standard terms of semesters; 4 = Credit Hours - standard terms of trimesters; 5 = Clock hours; 6 = Credit Hours without terms;	* The academic calendar dictates which Payment Methodology can be accepted. Used in award amount validation. The following changes in Academic Calendar indicate need to change Payment Methodology. <table style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <tr> <td style="text-align: center;"><u>From</u></td> <td style="text-align: center;">to</td> <td style="text-align: center;"><u>To</u></td> </tr> <tr> <td style="text-align: center;">1</td> <td></td> <td style="text-align: center;">2, 3, 4, or 5</td> </tr> <tr> <td style="text-align: center;">2, 3, or 4</td> <td style="text-align: center;">to</td> <td style="text-align: center;">1 or 5</td> </tr> <tr> <td style="text-align: center;">5</td> <td style="text-align: center;">to</td> <td style="text-align: center;">2, 3, 4, or 6</td> </tr> <tr> <td style="text-align: center;">6</td> <td style="text-align: center;">to</td> <td style="text-align: center;">1 or 5</td> </tr> </table>	<u>From</u>	to	<u>To</u>	1		2, 3, 4, or 5	2, 3, or 4	to	1 or 5	5	to	2, 3, 4, or 6	6	to	1 or 5
<u>From</u>	to	<u>To</u>																					
1		2, 3, 4, or 5																					
2, 3, or 4	to	1 or 5																					
5	to	2, 3, 4, or 6																					
6	to	1 or 5																					
209	209	1	N	Yes	Accepted Payment methodology	Formula used to calculate the student's Federal Pell Grant Award.	1= Credit hour with standard terms in which Fall through Spring terms equal or exceeding 30 weeks, or equal or exceed academic year with waiver (AC: 2,3,4) 2 = Credit hour with standard terms in which Fall through Spring terms are less than 30 weeks without waiver (AC: 2,3,4) 3 = Credit hour with standard or non-standard terms (AC:1-4) 4 = Clock hour or Credit hour without terms (AC: 5,6) 5 = Nonresidential portion of programs offered by correspondence without terms (AC: 1-4, 6)	* The Payment Methodology dictates the data required for Enrollment status, Weeks of instructional time, Weeks of instructional time in academic year, Credit/Clock Hours expected to complete, Credit/Clock Hours in academic year.  Used in award amount validation.															
210	216	7	N	Yes	Accepted Cost of Attendance	Must equal COA calculated by the institution following the Federal Pell Grant Payment regulations.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 0000000 - 9999999.	* Used in award amount validation.															

## PELL GRANT RECORD LAYOUTS

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<b>Year-To-Date Record (Origination)</b>								
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits
217	217	1	A	PM 1,2,3,5	Accepted Enrollment status	The code that applies to the student's expected enrollment status for the AWARD YEAR. Changes to this field will be accepted for the entire award year. Must be valid when Payment Methodologies 1, 2, 3 or 5 are used.	BLANK or 1: Full-time; 2: 3/4 time; 3: 1/2 time; 4: Less than 1/2 time 5: Other	
218	219	2	A	Pay Meth 2,3,4,5	Accepted Weeks of instructional time used to calculate payment	The weeks of instructional time in which the student will be enrolled, and paid, as part of the academic year or program as defined for each Payment Methodology: PM 2: Weeks of instructional time in fall through spring terms PM 3: Weeks of instructional time in all terms expected to complete this school year PM 4: Weeks of instructional time for a full-time student to complete hours in prog or hours in the academic yr PM 5A: Same as Payment Meth 4 PM 5B: Same as Payment Meth 3 Must be valid when Payment Methodologies 2, 3, 4 or 5 are used.	BLANK or 00 - 78	* Must be blank when using Payment Methodology 1. If incorrect, change to standard value. If supplied and not needed for payment methodology, ignore. Used in award amount validation.
220	221	2	A	Pay Meth 2,3,4,5	Accepted Weeks of inst. time in program's definition of academic year	The number of weeks of instructional time in the program's academic year. Must be valid when Payment Methodologies 2, 3, 4 or 5 are used.	BLANK or 30 - 78	* Can be blank when using Payment Methodology 1. If incorrect, change to standard value. If supplied and not needed for payment methodology, ignore. Used in award amount validation.
222	225	4	A	Pay Meth 4,5	Accepted Cr/clock hrs in all pay. periods expected to comp. this school year	Number of credit or clock hours you expect the student to complete and to be paid from the 1999-00 award year. Must be valid when Payment Methodologies 4 or 5 are used.	BLANK or Ranges: 0000-3120 Academic calendar 5 0000-0100 Academic calendar 6	* Can be blank when using Payment Methodologies 1,2, 3, & 5. If incorrect, change to standard value. If supplied and not needed for payment methodology, ignore. Used in award amount validation.
226	229	4	A	Pay Meth 4,5	Accepted Cr/clock hrs in program's definition of academic year	Number of credit or clock hours in this student's educational program's academic year definition. Must be valid when Payment Methodologies 4 or 5 are used.	BLANK or Range: 0900-3120 Academic calendar 5 0024-0100 Academic calendar 6	* Can be blank when using Payment Methodologies 1,2, 3, & 5. If incorrect, change to standard value. If supplied and not needed for payment methodology, ignore. Used in award amount validation.
230	251	22	A	Unused	Reserved for expansion	Reserved for expansion		
252	256	5	N	Output	Scheduled Federal Pell Grant	Scheduled amount for a full time student.	Range: 00000 - 03125	
257	282	26	A	Output	Student name	Full student name as reported to the CPS for the Transaction number reported. Blank indicates this record could not be matched on Student ID and/or EFC during Federal Pell Grant processing.	BLANK or Full name listed in order: Last Name 01 - 16 First Name 17 - 25 Middle Initial 26	

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Year-To-Date Record (Origination)								
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits
283	291	9	A/N	Output	Student Current SSN	Social Security Number, as altered by the student through the CPS for the Transaction number reported. This field equals the original SSN if the student has not changed SSN in the CPS. Blank indicates this record could not be matched on Student ID and/or EFC during Federal Pell Grant processing.	Valid social security number or BLANK if not matched	
292	299	8	D	Output	Student Date of Birth	Date of birth of the student.	Valid date of birth: CCYYMMDD	
300	300	1	A	Output	CPS Verification Selection code	Designates whether CPS selected the student for institutional verification of applicant data as of the Transaction number reported.	BLANK = Not selected by CPS for verification * = Selected by CPS for Institution verification of applicant data	
301	307	7	N	Output	YTD Disbursement Amount	The total of processed disbursements by RFMS	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 0000000-AWARD AMOUNT MAX (0312500)	
308	333	26	A	Output	Batch ID	Number generated by the institution to uniquely identify a specific batch of records. Format for the batch number is specified.	Format: CCYYXX999999CCYYMMDDH HHMMSS where: XX - batch type code (alpha) CCYY - last year in cycle: '2000' 999999 -Reporting Pell ID CCYYMMDD-date batch created HHMMSS - time batch created	
334	341	8	D	Output	Process Date	Date this record (segment) was processed by the Federal Pell Grant program	Format: CCYYMMDD	
342	343	2	A	Output	Unused	Will always be blank.	BLANK.	
		343						

## PELL GRANT RECORD LAYOUTS

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Year-To-Date Record (Disbursement)								
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits
1	1	1	A	Output	YTD Record Indicator	Indicates if record is the YTD Origination, YTD Disbursement, or Summary data.	Constant: "D"	
2	24	23	A/N	Yes	Origination ID	Unique number used to identify the origination for which the disbursement is to be applied against.	Format: 9999999999XX200099999900 Where: SSN - 001010001-999999999 Name Code - XX Year Indicator - 2000 Valid PELL ID Orig Sequence Number - 00	Identifier
25	37	13	A	No	Institution cross-reference	This field can contain any cross reference information useful to the institution to identify student records internally.	Institution defined	* No editing
38	38	1	A	No	Action Code	Will always be blank.	BLANK	*
39	40	2	N	Yes	Disbursement Reference Number	Number of the disbursement per student for the Award Year	Must be numeric: 01 - 90	Identifier 91-99 are Reserved for RFMS system generated disbursements
41	47	7	N	Yes	Accepted Disbursement Amount	Amount of disbursement for student's payment period. If an adjustment, this value is a replacement amount.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 00000-03125	
48	48	1	A	Yes	Accepted Debit/ Credit Indicator Flag	Indicates if the Disbursement Amount is positive or negative	P : positive N : negative	
49	56	8	D	Yes	Disbursement Date	Date this disbursement was or will be made to the student.	CCYYMMDD: Range: 19990621 - 20050930	Process Date must be within N days prior of disbursement date.
57	57	1	N	Yes	Payment Period Number	Number used to identify which Payment Period this record is referencing	Must be numeric: 1-9	
58	65	8	N	Yes	Payment Period Start Date	Beginning date of Payment Period	CCYYMMDD: Range: PP START(19990101) - PP END DATE (20001231) or BLANK	Field is populated when a Special Disbursement record was processed by RFMS.
66	73	8	N	Yes	Payment Period End Date	Ending date of Payment Period	CCYYMMDD: Range: PP START(19990101) - PP END DATE (20001231) or BLANK	Field is populated when a Special Disbursement record was processed by RFMS.
74	74	1	N	Yes	Accepted No. of Payment Periods in Student's school year	Number of terms or payment periods in student's school year	1 - 9 or BLANK	Field is populated when a Special Disbursement record was processed by RFMS.
75	81	7	N	Yes	Accepted Total Payment for this Payment Period	Total Payment Amount acceptable for this Payment Period.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 00000-03125 or BLANK	* Field is populated when a Special Disbursement record was processed by RFMS.

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<b>Year-To-Date Record (Disbursement)</b>								
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits
82	82	1	A	Yes	Accepted Academic calendar for this payment period	Calendar which applies to this payment period for the student's educational program.	1= Institution uses non-std terms and measures progress by credit hours; 2 = Institution uses quarters and measures progress by credit hours; 3 = Institution uses semesters and measures progress by credit hours; 4 = Institution uses trimesters and measures progress by credit hours; 5 = Institution measures progress by clock hours; 6 = Institution does not use terms, but does measure progress by credit hours or BLANK	Field is populated when a Special Disbursement record was processed by RFMS.
83	83	1	A	Yes	Accepted Payment methodology for this payment period	Report the formula used to calculate this payment for the student's Federal Pell Grant.	1= Credit hour with standard terms of Quarter, Semester, or Trimester equal to or exceeding 30 weeks (AC: 2,3,4) 2 = Credit hour with standard terms of Quarter, Semester, or Trimester less than 30 weeks (AC: 2,3,4) 3 = Credit hour with non-standard terms of Quarter, Semester, Trimester (AC:1-4) 4 = Clock hour or Credit hour without terms (AC: 5,6) 5 = Nonresidential portion of programs offered by correspondence with credit hours (AC: 1-6) or BLANK	Field is populated when a Special Disbursement record was processed by RFMS.
84	90	7	N	Yes	Accepted Cost of Attendance for this payment period	Must equal COA calculated by the institution following the Federal Pell Grant Payment regulations.	<b>Dollars only; omit cents.</b> Use leading zeros; do not include \$ sign. Range: 0000000 - 9999999. or BLANK	Field is populated when a Special Disbursement record was processed by RFMS.
91	91	1	A	PM 1,2,3,5	Accepted Enrollment status for this payment period	The code that applies to the student's enrollment status for the Payment Period.	1: Full-time; 2: 3/4 time; 3: 1/2 time; 4: Less than 1/2 time or BLANK	Field is populated when a Special Disbursement record was processed by RFMS.

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Year-To-Date Record (Disbursement)								
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits
92	93	2	A/N	Pay Meth 2,3,4,5	Accepted Weeks of instructional time used to calculate payment for this payment period	Number of weeks used to calculate payment for this payment period by PM. PM 2: Weeks of instructional time in fall through spring terms PM 3: Weeks of instructional time in payment period PM 4: Weeks of instructional time for a full-time student to complete hours in prog or hrs in academic yr PM 5A: Same as Payment Meth 4 PM 5B: Same as Payment Meth 3	00 - 78 or BLANK	Field is populated when a Special Disbursement record was processed by RFMS.
94	95	2	A/N	Pay Meth 2,3,4,5	Accepted Weeks of inst. time in program's definition of academic year	Number of weeks in program's definition of academic year	30 - 78 or BLANK	Field is populated when a Special Disbursement record was processed by RFMS.
96	99	4	A/N	Pay Meth 4,5	Accepted Cr/clock hrs expected to comp. in this Payment period	Number of Cr/clock hrs expected to completed for this payment period	Ranges: 0000-3120 Academic calendar 5 0000-0100 Academic calendar 6 or BLANK	Field is populated when a Special Disbursement record was processed by RFMS.
100	103	4	A/N	Pay Meth 4,5	Accepted Cr/clock hrs in program's definition of academic year	Number of Cr/clock hrs in program's definition of academic year	Range: 0900-3120 Academic calendar 5 0024-0100 Academic calendar 6 or BLANK	Field is populated when a Special Disbursement record was processed by RFMS.
104	335	232	A	Unused	Reserved for future expansion	Reserved for future expansion	Spaces	
		335			Total Record Length			

## PELL GRANT RECORD LAYOUTS

Updated February 4, 1999

Year-To-Date Record (Summary)								
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits
1	1	1	A	Output	YTD Record Indicator	Indicates if record is the YTD Origination, YTD Disbursement, or Summary data.	Constant: "S"	
2	8	7	N	Output	Total Unduplicated Recipients	Provided by RFMS. Year to date number of unduplicated recipients for institution.	Range: 000000000 - 999999999	
9	15	7	N	Output	Total Originations	Provided by RFMS. Year to date number of originations received for the institution.	Range: 000000000 - 999999999	
16	22	7	N	Output	Originations Accepted	Provided by RFMS. Year to date number of originations received and accepted for the institution.	Range: 000000000 - 999999999	
23	29	7	N	Output	Originations Corrected	Provided by RFMS. Year to date number of originations received and corrected for the institution.	Range: 000000000 - 999999999	
30	36	7	N	Output	Originations Rejected	Provided by RFMS. Year to date number of originations received and rejected for the institution.	Range: 000000000 - 999999999	
37	43	7	N	Output	Total Disbursements	Provided by RFMS. Year to date number of Disbursements and Special Disbursements received for the institution.	Range: 000000000 - 999999999	
44	50	7	N	Output	Disbursements Accepted	Provided by RFMS. Year to date number of Disbursements and Special Disbursements received and accepted for the institution.	Range: 000000000 - 999999999	
51	57	7	N	Output	Disbursements Corrected	Provided by RFMS. Year to date number of Disbursements and Special Disbursements received and corrected for the institution.	Range: 000000000 - 999999999	
58	64	7	N	Output	Disbursements Rejected	Provided by RFMS. Year to date number of Disbursements and Special Disbursements received and rejected for the institution.	Range: 000000000 - 999999999	
65	67	3	N	Output	Comment Code XXX	Comment code number.	Range: 000 - 999 or Blank	
68	74	7	N	Output	Comment Code XXX Count	Provided by RFMS. Year to date number of times comment code was returned to the institution on an acknowledgment.	Range: 000000000 - 999999999 or Blank	
75	77	3	N	Output	Comment Code XXX	Comment code number.	Range: 000 - 999 or Blank	
78	84	7	N	Output	Comment Code XXX Count	Provided by RFMS. Year to date number of times comment code was returned to the institution on an acknowledgment.	Range: 000000000 - 999999999 or Blank	
85	87	3	N	Output	Comment Code XXX	Comment code number.	Range: 000 - 999 or Blank	
88	94	7	N	Output	Comment Code XXX Count	Provided by RFMS. Year to date number of times comment code was returned to the institution on an acknowledgment.	Range: 000000000 - 999999999 or Blank	
95	97	3	N	Output	Comment Code XXX	Comment code number.	Range: 000 - 999 or Blank	

## PELL GRANT RECORD LAYOUTS

Updated February 4, 1999

Year-To-Date Record (Summary)								
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits
98	104	7	N	Output	Comment Code XXX Count	Provided by RFMS. Year to date number of times comment code was returned to the institution on an acknowledgment.	Range: 000000000 - 999999999 or Blank	
105	107	3	N	Output	Comment Code XXX	Comment code number.	Range: 000 - 999 or Blank	
108	114	7	N	Output	Comment Code XXX Count	Provided by RFMS. Year to date number of times comment code was returned to the institution on an acknowledgment.	Range: 000000000 - 999999999 or Blank	
115	117	3	N	Output	Comment Code XXX	Comment code number.	Range: 000 - 999 or Blank	
118	124	7	N	Output	Comment Code XXX Count	Provided by RFMS. Year to date number of times comment code was returned to the institution on an acknowledgment.	Range: 000000000 - 999999999 or Blank	
125	127	3	N	Output	Comment Code XXX	Comment code number.	Range: 000 - 999 or Blank	
128	134	7	N	Output	Comment Code XXX Count	Provided by RFMS. Year to date number of times comment code was returned to the institution on an acknowledgment.	Range: 000000000 - 999999999 or Blank	
135	137	3	N	Output	Comment Code XXX	Comment code number.	Range: 000 - 999 or Blank	
138	144	7	N	Output	Comment Code XXX Count	Provided by RFMS. Year to date number of times comment code was returned to the institution on an acknowledgment.	Range: 000000000 - 999999999 or Blank	
145	147	3	N	Output	Comment Code XXX	Comment code number.	Range: 000 - 999 or Blank	
148	154	7	N	Output	Comment Code XXX Count	Provided by RFMS. Year to date number of times comment code was returned to the institution on an acknowledgment.	Range: 000000000 - 999999999 or Blank	
155	157	3	N	Output	Comment Code XXX	Comment code number.	Range: 000 - 999 or Blank	
158	164	7	N	Output	Comment Code XXX Count	Provided by RFMS. Year to date number of times comment code was returned to the institution on an acknowledgment.	Range: 000000000 - 999999999 or Blank	
165	343	179	A	Unused	Reserved for future expansion	Reserved for future expansion	Spaces	
		343			Total Record Length			

## PELL GRANT RECORD LAYOUTS

Updated February 4, 1999

External Origination Add Record									
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits	EDI
1	23	23	A/N	Yes	Origination ID	Unique number used to identify an origination.	Format: 999999999XX200099999900 Where: SSN - 001010001-999999999 Name Code - XX Year Indicator - 2000 Valid Attending Pell ID Orig Sequence Number - 00	*	SLI08
24	32	9	N	Yes	Original SSN	Student's SSN from original FASFA.	001010001 - 999999999	* Identifier	LX:N104
33	34	2	A	Yes	Original Name Code	Student's name code from original FASFA.	Uppercase A to Z; (period); '(apostrophe); - (dash); Blank: no last name	* Identifier	LX:N102
35	40	6	N	Yes	Attending Campus Pell-ID	Pell-ID of attending campus. Change creates new origination record. Institution must change award amounts for student at original attended campus as necessary.	Valid Pell-ID	* Identifier Change creates new origination record.	ENT:ENT09
41	45	5	A/N	Yes	ED Use	Reserved for future use.	Spaces		Not Mapped
46	58	13	A	No	Institution cross-reference	This field can contain any cross reference information useful to the institution to identify student records internally.	Institution defined	* Data for this field will not be included in the record from EDEExpress.	LX:N104
59	59	1	A	No	Action Code	Code to indicate action to be taken.	Will always be blank	* No editing	BGN08
60	60	1	N	No	No. of Payment Periods in Student's school year	Number of terms or payment periods in student's school year. For schools on special disbursement reporting must have a valid value if not record will be rejected.	1 - 9	Change usually occurs with increase in award amount	Grant Segment
61	67	7	N	Yes	Award amount for entire school year	Amount of award for student's entire school year. Increases are required to be submitted to RFMS.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 0000000-AWARD AMOUNT MAX (0312500)	* Cannot exceed eligible award amount for student - award validation performed.	SLI03
68	75	8	N	Yes	Estimated Disbursement Date #1	Date 1st disbursement to student will be made	CCYYMMDD: Range: DISBURSEMENT START DATE (19990701)-N days-- DISBURSEMENT END DATE( 20050930). For 99-00 N days will equal 30.	For 99-00 N days = 30.	DB02
76	83	8	N	No	Estimated Disbursement Date #2	Date 2nd disbursement to student will be made	CCYYMMDD: Range: [see field position 68 in this record] or BLANK	For 99-00 N days = 30.	DB02
84	91	8	N	No	Estimated Disbursement Date #3	Date 3rd disbursement to student will be made	CCYYMMDD: Range:[see field position 68 in this record] or BLANK	For 99-00 N days = 30.	DB02

## PELL GRANT RECORD LAYOUTS

Updated February 4, 1999

External Origination Add Record										
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits	EDI	
92	99	8	N	No	Estimated Disbursement Date #4	Date 4th disbursement to student will be made	CCYYMMDD: Range:[see field position 68 in this record] or BLANK	For 99-00 N days = 30.	DB02	
100	107	8	N	No	Estimated Disbursement Date #5	Date 5th disbursement to student will be made	CCYYMMDD: Range:[see field position 68 in this record] or BLANK	For 99-00 N days = 30.	DB02	
108	115	8	N	No	Estimated Disbursement Date #6	Date 6th disbursement to student will be made	CCYYMMDD: Range:[see field position 68 in this record] or BLANK	For 99-00 N days = 30.	DB02	
116	123	8	N	No	Estimated Disbursement Date #7	Date 7th disbursement to student will be made	CCYYMMDD: Range:[see field position 68 in this record] or BLANK	For 99-00 N days = 30.	DB02	
124	131	8	N	No	Estimated Disbursement Date #8	Date 8th disbursement to student will be made	CCYYMMDD: Range:[see field position 68 in this record] or BLANK	For 99-00 N days = 30.	DB02	
132	139	8	N	No	Estimated Disbursement Date #9	Date 9th disbursement to student will be made	CCYYMMDD: Range:[see field position 68 in this record] or BLANK	For 99-00 N days = 30.	DB02	
140	147	8	N	No	Estimated Disbursement Date #10	Date 10th disbursement to student will be made	CCYYMMDD: Range:[see field position 68 in this record] or BLANK	For 99-00 N days = 30.	DB02	
148	155	8	N	No	Estimated Disbursement Date #11	Date 11th disbursement to student will be made	CCYYMMDD: Range:[see field position 68 in this record] or BLANK	For 99-00 N days = 30.	DB02	
156	163	8	N	No	Estimated Disbursement Date #12	Date 12th disbursement to student will be made	CCYYMMDD: Range:[see field position 68 in this record] or BLANK	For 99-00 N days = 30.	DB02	
164	171	8	N	No	Estimated Disbursement Date #13	Date 13th disbursement to student will be made	CCYYMMDD: Range:[see field position 68 in this record] or BLANK	For 99-00 N days = 30.	DB02	
172	179	8	N	No	Estimated Disbursement Date #14	Date 14th disbursement to student will be made	CCYYMMDD: Range:[see field position 68 in this record] or BLANK	For 99-00 N days = 30.	DB02	
180	187	8	N	No	Estimated Disbursement Date #15	Date 15th disbursement to student will be made	CCYYMMDD: Range:[see field position 68 in this record] or BLANK	For 99-00 N days = 30.	DB02	
188	195	8	D	Yes	Enrollment Date	First date that the student was enrolled in an eligible program for the designated school year. If the student enrolled in a crossover payment period before the first day of the Pell award year (July 1), but which will be paid from 1999-2000 funds, report the actual start date of the student's classes for that payment period.	CCYYMMDD: Range: 19990101 - 20000630	*	ENT:ENR18	

## PELL GRANT RECORD LAYOUTS

Updated February 4, 1999

External Origination Add Record									
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits	EDI
196	196	1	A	No	Low Tuition & Fees code	Flag to identify tuition ranges when the annual tuition is less than \$300.	Value Tuition Range 1 0 2 1 - 106 3 107 - 212 or BLANK: low tuition does not apply		Grant Segment
197	197	1	A	Yes	Verification Status code	Status of verification of applicant data by the school.	A: Accurate; C: Calculated; N: Not Selected; R: Reprocessed; S: Selected, not verified; T: Tolerance; W: Without Documentation	* Only one disbursement can be accepted while status = W. These disbursements will be reversed in the second August of the Award Cycle if the status remains W.  Once a student is selected he/she is always selected	Grant Segment
198	198	1	A	No	Incarcerated Federal Pell Recipient code	Students incarcerated in local penal institutions are not eligible to receive Federal Pell Grants.	BLANK: Not incarcerated Y: Yes, the student is incarcerated in a local institution, but is otherwise eligible. N: No, if student previously reported as incarcerated, but is not or is no longer incarcerated	*	Grant Segment
199	200	2	N	Yes	Transaction number	Transaction number from eligible SAR used to calculate award	01 - 99	* Changes to this field, after associated disbursements are made, creates a new active origination record. Disbursements for the previous origination will be set to zero.	BGN02
201	205	5	N	Yes	Expected Family Contribution (EFC)	Must equal the student's Expected Family Contribution from the ISIR or SAR.	Range: 00000-EFC MAXIMUM(02925).	* Changes to this field, after associated disbursements are made, creates a new active origination record. Disbursements for the previous origination will be set to zero. For 98-99 EFC MAX = 02925	ENT:AMT02
206	206	1	N	No	Secondary Expected Family Contribution	Code indicating which EFC value is used to determine award amount	O = Federal Pell Grant award previously based on the secondary EFC and reported to the Federal Pell Grant program; student's award now based on the original EFC. S = Federal Pell Grant award based on the secondary EFC, as a calculated by the CPS. Or BLANK if Secondary EFC not used	Changes to this field, after associated disbursements are made, creates a new active origination record. Disbursements for the previous origination will be set to zero. For 98-99 EFC MAX = 02925	Grant Segment

## PELL GRANT RECORD LAYOUTS

Updated February 4, 1999

External Origination Add Record																								
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits	EDI															
207	207	1	N	No	Academic calendar	Calendar which applies to this student's educational program. Must be valid or system accepted to process record.	1= Credit Hours - non-standard terms; 2= Credit Hours - standard terms of quarters; 3= Credit Hours - standard terms of semesters; 4= Credit Hours - standard terms of trimesters; 5= Clock hours; 6= Credit Hours without terms;	* The academic calendar dictates which Payment Methodology can be accepted. Used in award amount recalculation.  If one of the following changes occur and associated disbursements have been processed, a new active origination record is created. Payments for the previous origination will be set to zero.  <table style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: center;"><u>From</u></td> <td style="text-align: center;">to</td> <td style="text-align: center;"><u>To</u></td> </tr> <tr> <td style="text-align: center;">1</td> <td></td> <td style="text-align: center;">2, 3, 4, or 5</td> </tr> <tr> <td style="text-align: center;">2, 3, or 4</td> <td></td> <td style="text-align: center;">1 or 5</td> </tr> <tr> <td style="text-align: center;">5</td> <td></td> <td style="text-align: center;">2, 3, 4, or 6</td> </tr> <tr> <td style="text-align: center;">6</td> <td></td> <td style="text-align: center;">1 or 5</td> </tr> </table>	<u>From</u>	to	<u>To</u>	1		2, 3, 4, or 5	2, 3, or 4		1 or 5	5		2, 3, 4, or 6	6		1 or 5	ENT: SCT01
<u>From</u>	to	<u>To</u>																						
1		2, 3, 4, or 5																						
2, 3, or 4		1 or 5																						
5		2, 3, 4, or 6																						
6		1 or 5																						
208	208	1	N	Yes	Payment methodology	Formula used to calculate the student's Federal Pell Grant.	1= Credit hour with standard terms in which Fall through Spring terms equal or exceeding 30 weeks, or equal or exceed academic year with waiver (AC: 2,3,4) 2= Credit hour with standard terms in which Fall through Spring terms are less than 30 weeks without waiver (AC: 2,3,4) 3= Credit hour with standard or non-standard terms (AC: 1-4) 4= Clock hour or Credit hour without terms (AC: 5,6) 5= Nonresidential portion of programs offered by correspondence without terms (AC: 1-4, 6)	* The Payment Methodology dictates the data required for Enrollment status, Weeks of instructional time, Weeks of instructional time in academic year, Credit/Clock Hours expected to complete, Credit/Clock Hours in academic year.  Used in award amount recalculation.	Grant Segment															
209	215	7	N	Yes	Cost of Attendance	Must equal or exceed minimum COA in Federal Pell Grant Payment Schedule	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 0000000 - 9999999.	* Used in award amount recalculation.	ENT: AMT02															
216	216	1	A	PM 1,2,3,5	Enrollment status	The code that applies to the student's expected enrollment status for the AWARD YEAR. Changes to this field will be accepted for the entire award year. For Payment Methodology 1,2,3& 5 must be valid.	Blank or 1: Full-time; 2: 3/4 time; 3: 1/2 time; 4: Less than 1/2 time 5: Other	* BLANK only if Payment Methodology is Formula 4. Used in award amount recalculation.	ENT: ENR641															

## PELL GRANT RECORD LAYOUTS

Updated February 4, 1999

External Origination Add Record									
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits	EDI
217	218	2	A	Pay Meth 2,3,4,5	Weeks of instructional time used to calculate payment	The weeks of instructional time in which the student will be enrolled, and paid, as part of the academic year or program as defined for each Payment Methodology: PM 2: Weeks of instructional time in fall through spring terms PM 3: Weeks of instructional time in all terms expected to complete this school year PM 4: Weeks of instructional time for a full-time student to complete hours in prog or hours in the academic yr PM 5A: Same as Payment Meth 4 PM 5B: Same as Payment Meth 3 Must be completed for Payment Methodologies 2,3,4&5.	Blank or 00 - 78	* Must be blank when using Payment Methodology 1. If incorrect, change to standard value. If supplied and not needed for payment methodology, ignore. Used in award amount recalculation.	Grant Segment
219	220	2	A	Pay Meth 2,3,4,5	Weeks of inst. time in program's definition of academic year	The number of weeks of instructional time in the program's academic year. For Payment Methodology 2,3,4&5 must be valid.	Blank or 30 - 78	* Can be blank when using Payment Methodology 1. If incorrect, change to standard value. If supplied and not needed for payment methodology, ignore. Used in award amount recalculation.	Grant Segment
221	224	4	A	Pay Meth 4,5	Cr/clock hrs in all pay. periods expected to comp. this school year	Number of credit or clock hours you expect the student to complete and to be paid from the 1999-00 award year. For Payment Methodology 4&5 must be valid.	Blank or Ranges: 0000-3120 Academic calendar 5 0000-0100 Academic calendar 6	* Can be blank when using Payment Methodologies 1,2, 3, & 5. If incorrect, change to standard value. If supplied and not needed for payment methodology, ignore. Used in award amount validation.	Grant Segment
225	228	4	A	Pay Meth 4,5	Cr/clock hrs in program's definition of academic year	Number of credit or clock hours in this student's educational program's academic year definition. For Payment Methodology 4&5 must be valid.	Blank or Range: 0900-3120 Academic calendar 5 0024-0100 Academic calendar 6	* Can be blank when using Payment Methodologies 1,2, 3, & 5. If incorrect, change to standard value. If supplied and not needed for payment methodology, ignore. Used in award amount validation.	Grant Segment
229	258	30	A	Unused	Reserved for expansion	Reserved for expansion	Leave blank		Not Mapped
259	264	6	N	Output	Reporting Campus Pell-ID	Pell-ID of reporting campus	Valid Pell-ID		
265	273	9	A/N	Output	Student Current SSN	Social Security Number, as altered by the student through the CPS for the Transaction number reported. This field equals the original SSN if the student has not changed SSN in the CPS. Blank indicates this record could not be matched on Student ID and/or EFC during Federal Pell Grant processing.	Valid social security number or BLANK if not matched		
274	299	26	A	Output	Student name	Full student name as reported to the CPS for the Transaction number reported. Blank indicates this record could not be matched on Student ID and/or EFC during Federal Pell Grant processing.	BLANK or Full name listed in order: Last Name 01 - 16 First Name 17 - 25 Middle Initial 26		

## PELL GRANT RECORD LAYOUTS

Updated February 4, 1999

<b>External Origination Add Record</b>									
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits	EDI
300	300	1	A	Output	CPS Verification Selection code	Designates whether CPS selected the student for institutional verification of applicant data as of the Transaction number reported.	BLANK = Not selected by CPS for verification * = Selected by CPS for Institution verification of applicant data		
		300			Total Record Length				
NOTE: A Change to an Origination record is supplied in this same format. Changes apply to the entire award period * identifies fields in current Pell Payment record									

## PELL GRANT RECORD LAYOUTS

Updated February 4, 1999

External Disbursement Add Record								
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits
1	23	23	A/N	Yes	Origination ID	Unique number used to identify an origination	Format: 999999999XX200099999900 Where: SSN - 001010001-999999999 Name Code - XX Year Indicator - 2000 Valid Attending PELL ID Orig Sequence Number - 00	
24	36	13	A	No	Institution cross-reference	This field can contain any cross reference information useful to the institution to identify student records internally.	Institution defined	* No editing
37	37	1	A	No	Action Code	Action code	Will always be blank	* No editing
38	39	2	N	Yes	Disbursement Reference Number	Number of the disbursement per student for the Award Year	01 - 90	Identifier 91-99 are Reserved for ED system generated disbursements
40	46	7	N	Yes	Disbursement Amount	Amount of disbursement for student's payment period.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 0000000-AWARD AMOUNT MAX (0312500)	
47	47	1	A	Yes	Debit/ Credit Indicator Flag	Indicates if the Disbursement Amount is a positive or negative	P : positive N : negative	
48	55	8	D	Yes	Disbursement Date	Date this disbursement was or will be made to the student.	CCYYMMDD: Range: 19990621 - 20050930	Must be within N days prior of payment period start date.
56	56	1	N	Yes	Payment Period Number	Number used to identify which Payment Period this record is referencing	0-9	Field will be populated only when Payment Period data is desired.
57	64	8	N	Yes	Payment Period Start Date	Beginning date of Payment Period	CCYYMMDD: Range: PP START(19990101) - PP END DATE (20001231)	Field will be populated only when Payment Period data is desired.
65	72	8	N	Yes	Payment Period End Date	Ending date of Payment Period	CCYYMMDD: Range:PP START(19990101) - PP END DATE (20001231)	Field will be populated only when Payment Period data is desired.
73	73	1	N	Yes	No. of Payment Periods in Student's school year	Number of terms or payment periods in student's school year	1 - 9	Field will be populated only when Payment Period data is desired.
74	80	7	N	Yes	Total Payment for the Payment Period	Amount of award for this Payment Period. Increases are required to be submitted to RFMS.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 0000000-AWARD AMOUNT MAX (0312500)	* Cannot exceed eligible award amount for student - award recalc performed. Field will be populated only when Payment Period data is desired.

## PELL GRANT RECORD LAYOUTS

Updated February 4, 1999

<b>External Disbursement Add Record</b>								
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits
81	81	1	A	Yes	Academic calendar for this payment period	Calendar which applies to this payment period for the student's educational program.	Blank or 1= Institution uses non-std terms and measures progress by credit hours; 2 = Institution uses quarters and measures progress by credit hours; 3 = Institution uses semesters and measures progress by credit hours; 4 = Institution uses trimesters and measures progress by credit hours; 5 = Institution measures progress by clock hours; 6 = Institution does not use terms, but does measure progress by credit hours	Field will be populated only when Payment Period data is desired.
82	82	1	A	Yes	Payment methodology for this payment period	Report the formula used to calculate this payment for the student's Federal Pell Grant.	Blank or 1= Credit hour with standard terms of Quarter, Semester, or Trimester equal to or exceeding 30 weeks (AC: 2,3,4) 2 = Credit hour with standard terms of Quarter, Semester, or Trimester less than 30 weeks (AC: 2,3,4) 3 = Credit hour with non-standard terms of Quarter, Semester, Trimester (AC:1-4) 4 = Clock hour or Credit hour without terms (AC: 5,6) 5 = Nonresidential portion of programs offered by correspondence with credit hours (AC: 1-6)	Field will be populated only when Payment Period data is desired.
83	89	7	N	Yes	Cost of Attendance for this payment period	Must equal or exceed minimum COA in Federal Pell Grant Payment Schedule	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 0000000 - 9999999.	Field will be populated only when Payment Period data is desired.
90	90	1	A	PM 1,2,3,5	Enrollment status for this payment period	The code that applies to the student's enrollment status at the current time.	Blank or 1: Full-time; 2: 3/4 time; 3: 1/2 time; 4: Less than 1/2 time	Field will be populated only when Payment Period data is desired.

## PELL GRANT RECORD LAYOUTS

Updated February 4, 1999

<b>External Disbursement Add Record</b>								
Start	End	Length	Type	Required	Field Name	Description	Valid Values	Processing notes/Edits
91	92	2	A/N	Pay Meth 2,3,4,5	Weeks of instructional time used to calculate payment for this payment period	Number of weeks used to calculate payment for this payment period by PM. PM 2: Weeks of instructional time in fall through spring terms PM 3: Weeks of instructional time in payment period PM 4: Weeks of instructional time for a full-time student to complete hours in prog or hrs in academic yr PM 5A: Same as Payment Meth 4 PM 5B: Same as Payment Meth 3	Blank or 00 - 78	Field will be populated only when Payment Period data is desired.
93	94	2	A/N	Pay Meth 2,3,4,5	Weeks of inst. time in program's definition of academic year	Number of weeks in program's definition of academic year	Blank or 30 - 78	Field will be populated only when Payment Period data is desired.
95	98	4	A/N	Pay Meth 4,5	Cr/clock hrs expected to comp. in this Payment period	Number of Cr/clock hrs expected to completed in this payment period	Ranges: Blank or 0000-3120 Academic calendar 5 0000-0100 Academic calendar 6	Field will be populated only when Payment Period data is desired.
99	102	4	A/N	Pay Meth 4,5	Cr/clock hrs in program's definition of academic year	Number of Cr/clock hrs in program's definition of academic year	Range: Blank or 0900-3120 Academic calendar 5 0024-0100 Academic calendar 6	Field will be populated only when Payment Period data is desired.
		102			Total Record Length			