

Enclosure G

Interpreting the EREP03OP (PIN Request Error) File

The CPS may reject a PIN request for a variety of reasons. If this occurs, the CPS generates and sends to you an EREP03OP file via the Student Aid Internet Gateway (SAIG). To determine what type of error your PIN request generated, open the EREP03OP file in an ASCII-compatible text file viewer (such as WordPad, Microsoft Windows Notepad, or Microsoft Word). Use the record layouts in Enclosure H to assist you in interpreting the file.

You can receive five types of errors from the CPS:

- Error Code (position 10): entire file rejected (**Type 1, 2, 3 and 4 requests**)
- ID Error Code (positions 22, 34, 46, 58 or 70): specific student ID rejected (**Type 2 request only**)
- Federal School Code Error Code (positions 17, 24, 31, 38, 45, 52, 59, 66, 73): specific school code rejected (**Type 3 request only**)
- Federal School Code Error Code (position 77): school code rejected (**Type 2 request only**)
- Format Error Code (position 81): entire file rejected (**Type 2 request only**)

NOTE: You can only do a Type 1, 3, or 4 PIN request using FAA Access on the Web. You can do a Type 2 PIN request by:

- Using FAA Access on the Web, or
- Constructing and submitting a Type 2 file via the SAIG.

See other enclosures in this letter for instructions on how to make these requests.

The tables below define all valid error codes and their resolutions.

Error Code Position 10 Types 1, 2, 3 and 4		
Error Code	Definition	Resolution
1	Invalid destination point	Verify that the destination point number in positions 1-7 is correct.
2	Destination not valid for participation	Verify that the destination point number in positions 1-7 is correct and has proper SAIG Enrollment Form on file with SAIG for Renewal Applications.
3	No records found in Renewal Application database	Verify that the SSN and name ID entries are valid and meet specifications. Also, verify that you had not previously requested these student records.

ID Error Code Positions 22, 34, 46, 58 or 70 Type 2 Request Only		
Error Code	Definition	Resolution
1	ID not flagged for Renewal Application	Verify the SSN and name ID. If correct, the student is not eligible to participate in the Renewal Application process.
2	ID and Federal School Code mismatch	Verify that the Federal School Code in positions 71-76 is correct and on the student record. If the code is not on the student record, the requesting school cannot make a PIN request for the student.
4	Duplicate request, record previously sent	No action needed. Your previous request has been processed.

Federal School Code Error Code Positions 17, 24, 31, 38, 45, 52, 59, 66, 73 Type 3 Request Only		
Error Code	Definition	Resolution
1	Federal School Code invalid or not under this destination point	Verify the Federal School Code entries.
2	No records found for Federal School Code	Verify that the Federal School Code entries are correct and have appropriate EDE productional status.

Federal School Code Error Code		
Position 77		
Type 2 Request Only		
Error Code	Definition	Resolution
3	Federal School Code not under this destination point	Verify that the Federal School Code in positions 71-76 is correct.

Format Error Code		
Position 81		
Type 2 Request Only		
Error Code	Definition	Resolution
A	Incorrect Destination ID (TGXXXXX) on the SAIG network Header/Trailer records	Verify the Destination ID in positions 6-12 on the SAIG network Header/Trailer records.
B	Incorrect Message Class on the SAIG network Header/Trailer records	Message Class must be 'RADD03IN' in positions 25-32 on the SAIG network Header/Trailer records.
C	Incorrect Data Record Length on CPS Header/Trailer records	Data Record Length must be '0109' in positions 13-16 on the CPS Header/Trailer records.
D	Incorrect Destination ID (TGXXXXX) on the SAIG network Header/Trailer, CPS Header/Trailer, and Type 2 PIN detail records	Verify that the Destination ID matches in the SAIG network records, CPS Header/Trailer, and Type 2 PIN detail records.
E	Incorrect Award Year on the CPS Header/Trailer records	Award Year must be '0203' in positions 53-56 on the CPS Header/Trailer records.
F	Incorrect Year Indicator	Year Indicator must be '3' in position 8 of the Type 2 PIN detail record.
G	Non-Type 2 request sent electronically	PIN Request Type must be '2' in position 9 of the Type 2 PIN detail record.
H	Mismatch of type and record format	Verify that the Type 2 PIN file submitted matches the file layouts included with this Action Letter.
I	PIN Request batch contains blank lines	Verify that the Type 2 PIN file submitted matches the file layouts included with this Action Letter.
J	PIN Request batch contains error codes	Verify that the Type 2 PIN file submitted is not the file returned in the EREP message class.
K	Empty PIN Request batch submitted	Verify that the Type 2 PIN file submitted contains at least one SSN and Name ID detail record.

Format Error Code (Continued)

Position 81

Type 2 Request Only

Error Code	Definition	Resolution
L	PIN Request batch contains low values (Example: hex '00')	Verify that the Type 2 PIN file submitted matches the file layouts included with this Action Letter and initialize all field positions.
M	Incorrect PIN Mailer Indicator	Verify that the content in position 80 of the Type 2 PIN file submitted equals Y.