



## Common Origination and Disbursement COD Processing Update

January 19, 2007

# *Direct Loan Program*

### COD News

#### **COD System Maintenance Planned For Sunday, January 21, 2007 (01/17/07)**

The COD System will undergo routine maintenance on Sunday, January 21, 2007 from 12:30 A.M. until 12:30 P.M. (ET). In addition, the Student Aid Internet Gateway (SAIG) will be unavailable from 3:00 A.M. until 11:00 A.M. (ET) due to its regular Sunday morning maintenance. The impact of these overlapping outages is as follows:

- Users will not be able to submit or retrieve data via the COD Web site between 12:30 A.M. and 12:30 P.M. (ET).
- Batches submitted by schools via the SAIG between 12:30 A.M. and 3:00 A.M. (ET) will be held and not acknowledged back to schools until after COD comes back up at 12:30 P.M. (ET).
- Schools attempting to transmit batches via the SAIG between 3:00 A.M. and 11:00 A.M. (ET) will receive an error message informing them that the SAIG is unavailable and that the data must be transmitted at a later time.
- Batches submitted by schools via the SAIG between 11:00 A.M. and 12:30 P.M. (ET) will be held and not acknowledged back to schools until after COD comes back up at 12:30 P.M. (ET).

Federal Student Aid apologizes for any inconvenience these outages may cause. If you have any questions about the COD System, contact the COD School Relations Center. If you have any questions about the SAIG, contact CPS/SAIG Technical Support at 800/330-5947 or e-mail [CPSSAIG@ed.gov](mailto:CPSSAIG@ed.gov).

#### **Extended Direct Loan Electronic MPN Web Site Outage For Sunday, January 21, 2007 (01/17/07)**

As a reminder, the Direct Loan Electronic Master Promissory Note (MPN) Web site is unavailable every Sunday morning from 5:00 A.M. until 11:00 A.M. (ET) while routine maintenance is performed. During this period, individuals are not able to complete new MPNs electronically or retrieve existing MPNs that were completed electronically.

Due to the need for additional maintenance on Sunday, January 21, 2007, the Direct Loan Electronic MPN Web site will be unavailable for an extended period of time from 12:30 A.M. until 12:30 P.M. (ET). Individuals attempting to access the Web site after the cutoff time will see a Web site maintenance message and will not be able to start the process or retrieve an existing MPN.



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COD apologizes for any inconvenience this outage may cause. If you have any questions, contact the COD School Relations Center.

### **Beta Test Volunteers Needed for EDExpress for Windows 2007-2008, Release 2.0 Pell (including ACG and National SMART Grant) and Direct Loan Modules (01/15/07)**

Federal Student Aid is recruiting schools and servicers to participate in beta tests of the Pell and Direct Loan modules of EDExpress for Windows 2007-2008, Release 2.0. The Pell and Direct Loan beta tests are scheduled to run from February 5 through February 9, 2007. Further details regarding beta testing are available on the [IFAP Web site](#).

### **Reports and Data Requests**

#### NOTICES

This section contains important notices regarding reports and/or data requests. While we encourage you to review this section, note that some schools may not be impacted by the information presented below.

- Direct Loan Rebuild File— Schools in need of this file should contact the COD School Relations Center.

#### ISSUES

Except as listed below, all Direct Loan reports and data requests are available as specified in Volume VI, Section 8 of the 2006-2007 COD Technical Reference and Volume VI, Section 8 of the 2005-2006 COD Technical Reference posted on the [IFAP Web site](#). There are issues with the following Direct Loan reports and/or data requests:

#### NEW!

- Expired MPN Report— We have discovered that schools set up to receive the Expired Master Promissory Note (MPN) Report (Message Class MPNINAOP) in the Fixed-length format (146 total bytes) are receiving the report in the Comma-delimited format (996 total bytes) instead. We are currently researching this issue to determine why this is occurring and will keep schools informed through the “COD Processing Update” as we progress with our research.

We apologize for any inconvenience this issue has caused and appreciate your patience and understanding as we work to resolve the issue. In the meantime, if you suspect that this situation may have affected your school or if you have any questions, contact the COD School Relations Center. (01/19/07)



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# *ACG, National SMART Grant, and Pell Grant Programs*

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## Reports And Data Requests



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- Pell Year-to-Date (YTD) Records—

The YTD Record can be used to assist a school with its year-end and ongoing reconciliation processes. Schools also use the YTD Record for the purpose of rebuilding a complete student record or Pell Grant database.

- For rebuilds for the 2005-2006 and 2006-2007 Award Year, the school can submit the data request via the COD Web site or batch.
- For rebuilds for the 2004-2005 and earlier award years, the school must contact the COD School Relations Center by e-mail to [CODSupport@acs-inc.com](mailto:CODSupport@acs-inc.com). The school should include "Pell YTD" in the subject line. If a school is unable to e-mail its request, it can contact the COD School Relations Center by phone.