

Appendix L. Consumer Information Resource

INSTITUTIONAL AND FINANCIAL ASSISTANCE INFORMATION FOR STUDENTS

Who Receives the Information	What They Receive	How It Must Be Provided	When It Must Be Provided
Currently enrolled students and current employees	The institution's annual campus security report in its entirety (pursuant to 668.46)	Through publications, mailings or electronic media sent directly to individuals. If a school chooses to post its annual security report to a Web site it must send each individual a notice through U.S. mail, campus mail, or directly to an E-mail address that <ol style="list-style-type: none"> 1. Identifies the information required to be disclosed; 2. Provides the exact electronic Web site address; 3. States that, upon request, the individual is entitled to a paper copy; & 4. Informs the individual how to request a paper copy. 	The institution must prepare and make available its security report annually by October 1.
Currently enrolled students	<p>Notice about the availability of the following:</p> <ol style="list-style-type: none"> 1. Information on financial assistance available to students enrolled in the institution (pursuant to 668.42); 2. Information on the institution (pursuant to 668.43); 3. The institution's completion or graduation rate, and, if applicable, its transfer-out rate (pursuant to 668.45); 4. Information about student' rights under FERPA (pursuant to 99.7); and 5. Information about athletic program participation rates and financial support (EADA) (pursuant to 668.47). <p>The notices must be sufficiently detailed to allow students to understand the nature of the disclosures and make an informed decision whether to request the full reports.</p>	<p>A school must provide direct individual notice to each person. A school may provide the required notice through direct mailing to each individual through the U.S. Postal Service, campus mail, or electronically directly to an E-mail address.</p> <p>The individual notice provided to student must</p> <ol style="list-style-type: none"> 1. Identify the information required to be disclosed; 2. Provide the exact electronic Web site address where the information can be found; 3. State that upon request the student is entitled to a paper copy; and 4. Inform the student how to request a paper copy. 	<p>Annually, a school must provide notice to each enrolled student. Immediately, upon request, the institution must provide the full reports.</p> <p>The institution must prepare its completion or graduation rate, and, if applicable, its transfer-out rate report by July 1, immediately following the point in time at which the 150% point for the cohort has elapsed.</p> <p>Institutions should prepare and make available information about athletic program participation rates and financial support (EADA) by October 15.</p> <p>Information on the institution and its financial assistance programs must be current.</p>
The general public	An institution that <ol style="list-style-type: none"> 1. Participates in any Title IV, HEA program and 2. Has an intercollegiate athletic program must provide a report on athletic program participation rates and financial support (EADA) (pursuant to 668.47) 	Through appropriate publications, mailings or electronic media.	Annually for the preceding year the institution must prepare the report and make it available by October 15.

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Prospective students	<ol style="list-style-type: none"> 1. Information on financial assistance available to students enrolled in the institution (pursuant to 668.42). 2. Information on the institution (pursuant to 668.43). 3. Information about students' rights under FERPA. 4. Notice about the availability of the institution's annual campus security report (pursuant to 668.46). The notice must include: <ul style="list-style-type: none"> ➤ A list of the information in the report; ➤ Brief descriptions of the required disclosures that are sufficient to allow students to understand the nature of the disclosures and make an informed decision whether to request the full report (Please see the NPRM of 8/10/99 page 43583 for an example) and ➤ An opportunity to request a copy. 5. The institution's completion or graduation rate, and, if applicable, its transfer-out rate (pursuant to 668.45). 6. Information about athletic program participation rates and financial support (pursuant to 668.47). 	<p>Directly to prospective students through appropriate publications, mailings, or electronic media an institution must provide individual notice of the availability of Items 1 through 6.</p> <p>Upon request, institutions must provide their complete report on completion, graduation and, if applicable, transfer-out rates.</p> <p>Upon request, an institution must provide a copy of its annual security report to a prospective student.</p> <p>If provided electronically, notices and reports must be sent directly to an E-mail address.</p>	<p>Prior to a prospective student's enrolling or entering into any financial obligation with an institution, the institution must provide its report on completion, graduation and transfer rates.</p> <p>Notice about the availability of the other reports should be included in the materials an institution provides to prospective students.</p> <p>Immediately, upon request, the institution must provide its security report on a direct, individual basis.</p>
Prospective student-athletes and their <ol style="list-style-type: none"> 1. Parents, 2. High school coaches, & 3. Guidance counselors 	An institution that is attended by students receiving athletically -related student aid must produce a report on the completion and graduation rates of student athletes pursuant to 668.48.	<p>The information must be provided directly to the respective parties. It may be provided in writing (on paper) or through electronic mail but not simply by posting it to a Web site.</p> <p>If an institution's completion and graduation rates of student athletes are provided by the NCAA to high school coaches and counselors, the institution is deemed to be in compliance with that portion of this requirement.</p>	<p>The institution must provide the report at the time it makes an offer of athletically related student aid to a prospective student.</p> <p>Annually by July 1, institutions that are attended by students receiving athletically related student aid must produce the report and make it available.</p>