



Electronic Access Conference
emagine
2001

Student Financial Assistance

THE U.S. Department of
EDUCATION



Session 63

Direct Loan Reconciliation Hands-On



At Your Assistance

- Bob Martin, Direct Loan CAM, Dallas



Ashley and her GrandDad

9/6/2001



And....

- Morgan Hamil, Reconciliation Accountant, LOC, Montgomery, AL

**Morgan, husband Chris and
niece Kaitlyn**





Agenda....

- LO-Online
- DL Tools
- Cash
- Rebuild lost database
- Compare LOC database (732 Report) with school database
- Reports



Bob's 8 Steps to Reconciliation Heaven!!

1. Create LOR; Send to LOC
2. Import Acknowledgement (Status =A)
3. Print MPN; Manifest to LOC/eMPN
4. Import Acknowledgement (Status = A)
5. Draw down cash.
6. Cash Management (Business Office)
7. Disburse; Send Disb. Record to LOC
8. Import Acknowledgement (Status = A)

How long should it take you to “Book” a loan?

- Schools must submit the loan origination record, promissory note, and disbursement record to ED within 30 days of the initial disbursement. All subsequent disbursement (and adjustment) records must also be submitted within 30 days of the disbursement.





***Lets' see how we can achieve
reconciliation using these tools...***



LO-Online Web Enhancements.....

A logo for the U.S. Department of Education's Direct Loan Origination online service. It includes an illustration of a graduation cap and a diploma. The text reads "THE U.S. Department of EDUCATION DIRECT LOAN ORIGINATION online".

THE
U.S. Department of
EDUCATION
DIRECT LOAN ORIGINATION online



- **DLB 01-05**
- **Announced enhancements to the Loan Origination Web site:**

Navigation

- ***Security***
- ***Change Record Processing***
- ***Audit History***

MPN Review

- ***Batch Report Options***
- ***Loan File Rebuild***
- ***Entrance Counseling Results***

- [Login](#)
- [Privacy Notice](#)
- [System Overview](#)
- [Additional Links](#)
- [LO Home](#)

THE **U.S. Department of EDUCATION**
DIRECT LOAN ORIGATION online



Welcome to the
Direct Loan Origination Online System.

- Recent Updates**
- [Announcements](#)
 - [Technical Information](#)
 - [Partner Testing Results](#)
 - [Direct Loan Bulletins](#)

[Http://lo-online.ed.gov](http://lo-online.ed.gov)





User Registration

- **More roles to choose from**
 - **SFAO**
 - **AFAO view or update**
 - **CAFAO view or update**
 - **Credit Check**
 - **Entrance Counseling**
 - **Entrance/Servicing School Servicing**



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User Registration



Enter a new user account or click on an existing name to update/delete.

Login:	rwade01
Role:	SFAO
Last Name:	WADE
First Name:	RENEE
Email Address:	renee.wade@ed.gov
Phone:	202-260-5146
Pass Phrase:	clouds
Password:	
Confirmation Password:	
<input type="button" value="Update"/> <input type="button" value="Delete"/>	

Current Users:

- [WADE, RENEE](#) [rwade01](#)





Change Record Processing

- **Loans**
 - Academic Year
 - Loan Period
 - Loan Amount Approved
 - Dependency Status
 - HEAL Indicator
 - College Year
 - Disclosure Print Indicator
 - P-Note Print Indicator
- **Anticipated Disbursements**
 - Date
 - Gross
- **Changes made via the web are not acknowledged back to schools**
- **Changes are edited same as through batch**
- **Change is displayed immediately**
- **Only change one field at a time**



People and Loan Information

- **People and Loan searches separated**
- **Person Detail:**
 - **demographic information**
 - **local address**
- **Loan Detail:**
 - **change loan information**
 - **change and add new anticipated disbursements**



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- Audit History
- People Information Review**
- User Registration

People Information Review



Permanent Information			
SSN: 716-00-9202			
Last Name:	<input type="text" value="ASHHURST"/>	Email:	<input type="text"/>
First Name:	<input type="text" value="ROBYN"/>	Home Phone:	<input type="text" value="4121111111"/>
MI:	<input type="text" value="N"/>	Work Fax:	<input type="text"/>
Date of Birth:	<input type="text" value="04171975"/> <small>MMDDCCYY</small>	Work Phone:	<input type="text"/>
Address:	<input type="text" value="12 BLACKBERRY LN."/>	Work Ext:	<input type="text"/>
Address-2:	<input type="text"/>	Driver's License Number:	<input type="text" value="101-10-0701"/>
City:	<input type="text" value="MAYBERRY"/>	License State:	<input type="text" value="Tennessee"/>
State:	<input type="text" value="Tennessee"/>	Citizenship:	<input type="text" value="US"/>
Zip Code:	<input type="text" value="121060000"/>	Alien Registration Number:	<input type="text"/>
Address Change Request Date:	<input type="text"/>	SSN Change Status:	<input type="text"/>
Default Indicator:	<input type="text" value="No"/>	SSN Change Request Date:	<input type="text"/>

Local Information	
Address:	<input type="text" value="1 LOCAL ST."/>
Address-2:	<input type="text"/>
City:	<input type="text" value="LOCAL"/>
State:	<input type="text" value="Pennsylvania"/>
Zip Code:	<input type="text" value="152410000"/>
Address Change Request Date:	<input type="text"/>



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- [User Registration](#)

Disbursement Detail



Loan Information

Loan ID:	716009202-U-00-G23519-0-01
Student SSN:	716-00-9202
Student Name:	ASHHURST, ROBYN N
Academic Year:	07/01/1999 - 06/25/2000

NOTE: You can only make one change at a time in the form below. If you make more than one change, only the last change you make will be submitted. Use the reset form button to clear invalid data from the screen.

Anticipated Disbursement

Disbursement Number:	1
Date:	<input type="text" value="08231999"/> (MMDDCCYY)
Gross:	<input type="text" value="\$0.00"/>
Fee:	\$0.00
Rebate:	\$0.00
Net:	\$0.00

Disbursements: [1](#) [2](#)

Actual Activity

Message:
NO ACTUAL ACTIVITY for this disbursement.



Go to: [PNotes](#) [Disbursements](#) [Loan Batch Information](#)

NOTE: You can only make one change at a time in the form below. If you make more than one change, only the last change you make will be submitted. Use the reset form button to clear invalid data from the screen.

- Maintain Batch Report Options
- Credit Check Processing
- Direct Loan Servicing
- Entrance Counseling
- Loan Information Review
- Loan File Rebuild
- Maintain User Password
- Master Promissory Note Review
- Audit History
- People Information Review
- User Registration

Stafford Loan Detail			
Loan ID: 716009202-U-00-G23519-0-01			
Loan Type:	Unsubsidized Stafford Loan	Loan Period:	07051999 - 06202000 MMDDCCYY
SSN:	716-00-9202	Amount Requested:	\$0.00
Name:	ASHHURST, ROBYN N	Amount Approved:	\$0.00
Academic Year:	07011999 - 06252000 MMDDCCYY	Loan Fee % Rate:	3.000%
Graduation Date:	07/05/2000	Accept Date:	08/22/2000
College Year:	4th Year / Senior	Booked Date:	
Dependency Status:	Dependent	Booking Error (XE):	N
Unsub Eligibility:	No	HEAL Indicator:	No
Disclosure Print Indicator:	LOC	PNote Print Indicator:	LOC Prints (School)
<input type="button" value="Update Loan"/>		<input type="button" value="Reset Form"/>	

P Note Summary			
Date Sent	Date Received	PNote Amount	Status
08/22/2000	09/15/2000	\$5,500.00	Inactive

Anticipated Disbursement					
Number	Gross	Fee	Rebate	Net	Actual Activity
1	\$0.00	\$0.00	\$0.00	\$0.00	N
2	\$0.00	\$0.00	\$0.00	\$0.00	N
<input type="button" value="Add New"/>					



Anticipated Disbursements

- **Change Anticipated Disbursements**
 - **does not change any actual disbursement information**
 - **if actual disbursements need to be changed, send through batch**



MPN Review

- **Check to see if student has an MPN on file**
- **Displays:**
 - **Loan Year**
 - **Status**
 - **Date of MPN**
 - **Expiration Date**
- **Indicator for electronic versus paper note**



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Master Promissory Note Review



Name:	ASHHURST, ROBYN N
SSN:	716-00-9202
Date of Birth:	04/17/1975

Master PNote Detail

Loan Year	Status	Date of MPN	Expiration Date
1999/2000	Inactive	08/23/1999	



How School Will Know There is a Note

- **P-Note Acknowledgement Record**
- **LO Acknowledgement Record**
- **LO Web Site**
- **If you want to know note was electronic:**
 - **On LO Web Site**
 - **On LO Acknowledgement Record (in FILLER)**



Batch Report Options

- **SFAO specifies:**
 - **Which reports are received (disable receipt)**
 - **What format (formatted or flat file)**
 - Anticipated Disbursement Listing
 - Actual Disbursement Roster
 - 30-Day Warning
 - Inactive Loans
 - SSN/Name/DOB
 - Duplicate Borrower
 - Pending Change over 45 Days
 - Disbursement Activity Not Yet Booked in Servicing
 - DLSAS (disable only if program year is closed)
 - 732 (disable only if program year is closed)



Loan File Rebuild

- **SFAO can choose to have data restore sent by:**
 - **Loan ID**
 - **Program Year (for 2000/2001 and forward)**
 - **Date Range**
 - **SSN**
- **When pending:**
 - **Can change information**
 - **Delete from processing**



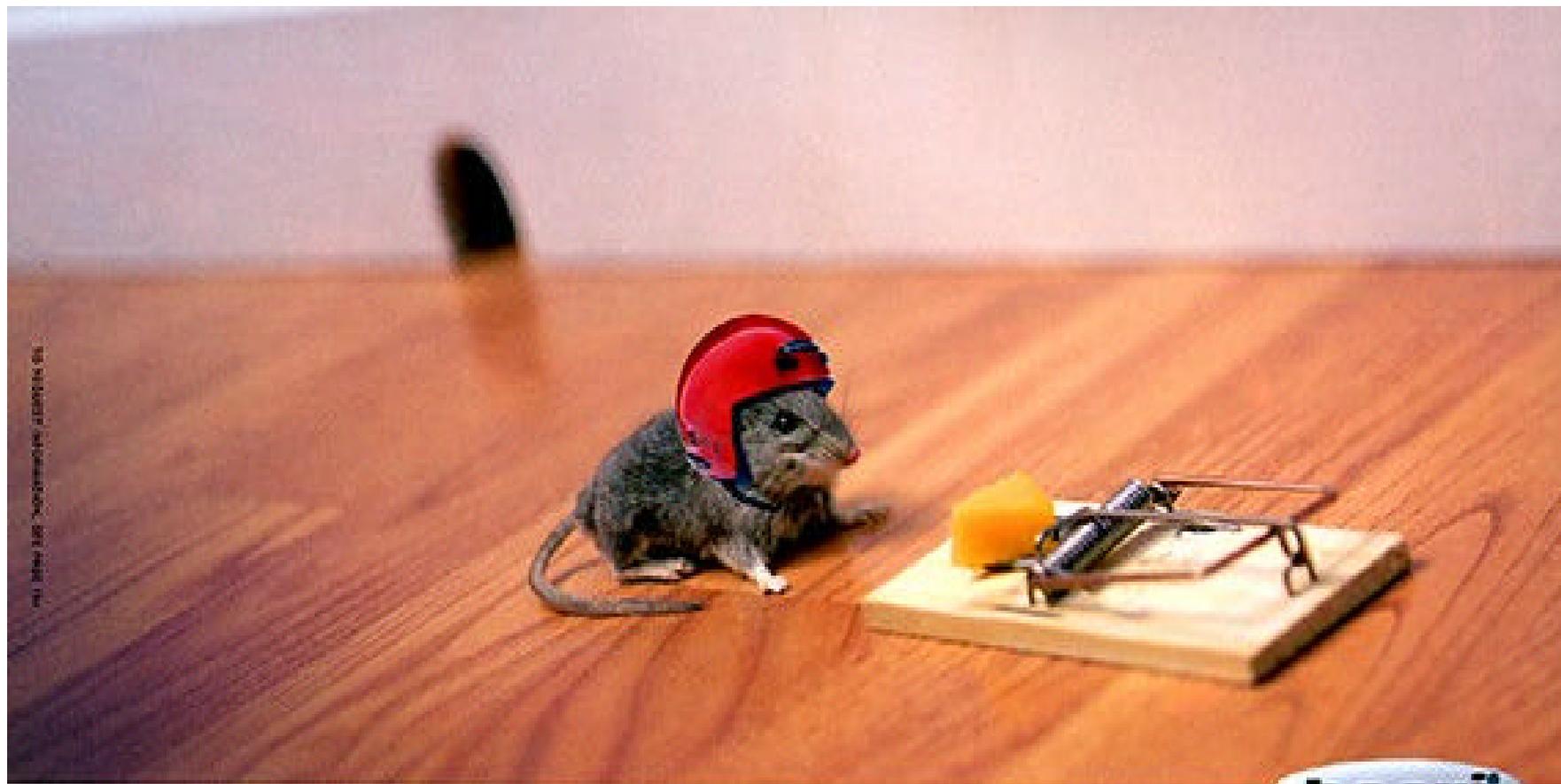
DL Tools

- Cash Management is Back!!
- Rebuild lost database
- Compare your database and the LOC database



Electronic Access Conference
emagine
2001

A Bold New Step for ED!!!



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Remember to ski and snowboard responsibly. www.boeris.com



it's your head

EDUCATION

Session 63-28



DL Tools For 2000/2001

- **Cash Management**
- **Rebuild**
- **No ability to run 732 Compare
(Gary's Compare)**



DL Tools For 2001/2002

- **Cash Management**
- **Rebuild and Compare**
- **732 Compare**

Welcome to SFA! - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites History

Address <http://sfa4schools.sfa.ed.gov/SFAPortal/home/index1.htm> Go Links Best (>>

Schools Channel

U.S. Department of Education
Student Financial Assistance

Wednesday, May 23
"We Help Put America Through School"

[Home](#) [Portal Help](#) [FAQs](#) [Contacts](#) [Got a Question?](#) [Portal Feedback](#)

Optimized for 4.X Browsers and Above - [Download Here](#)

SFA Links*

- [Direct Loan Servicing On-line](#)
- [National Student Loan Data System \(NSLDS\) for FAAs](#)
- [Pell/RFMS](#)

Book Store

- [SFA Publications and How to Order](#)
- [SFA Technical Support \(technical references and assistance\)](#)
- [Student Aid Internet Gateway \(SFA software downloads\)](#)

Participation & Funding

- [Application for Approval to Participate in SFA Programs \(E-App and recertification\)](#)
- [Grants Administration and Payment Systems \(GAPS and E-payments\)](#)
- [PEPS - Postsecondary Education Participants System](#)
- [SFA Quality Assurance Program](#)

SFA Headlines

[More Headlines](#)

SFA News

- [Read All About the Upcoming "SFA to the Internet" Project](#)

SFA Search Tool

SFA Links & IFAP Database

My SFA- Sign Up Now!

USERNAME: [Privacy Statement](#)

PASSWORD:

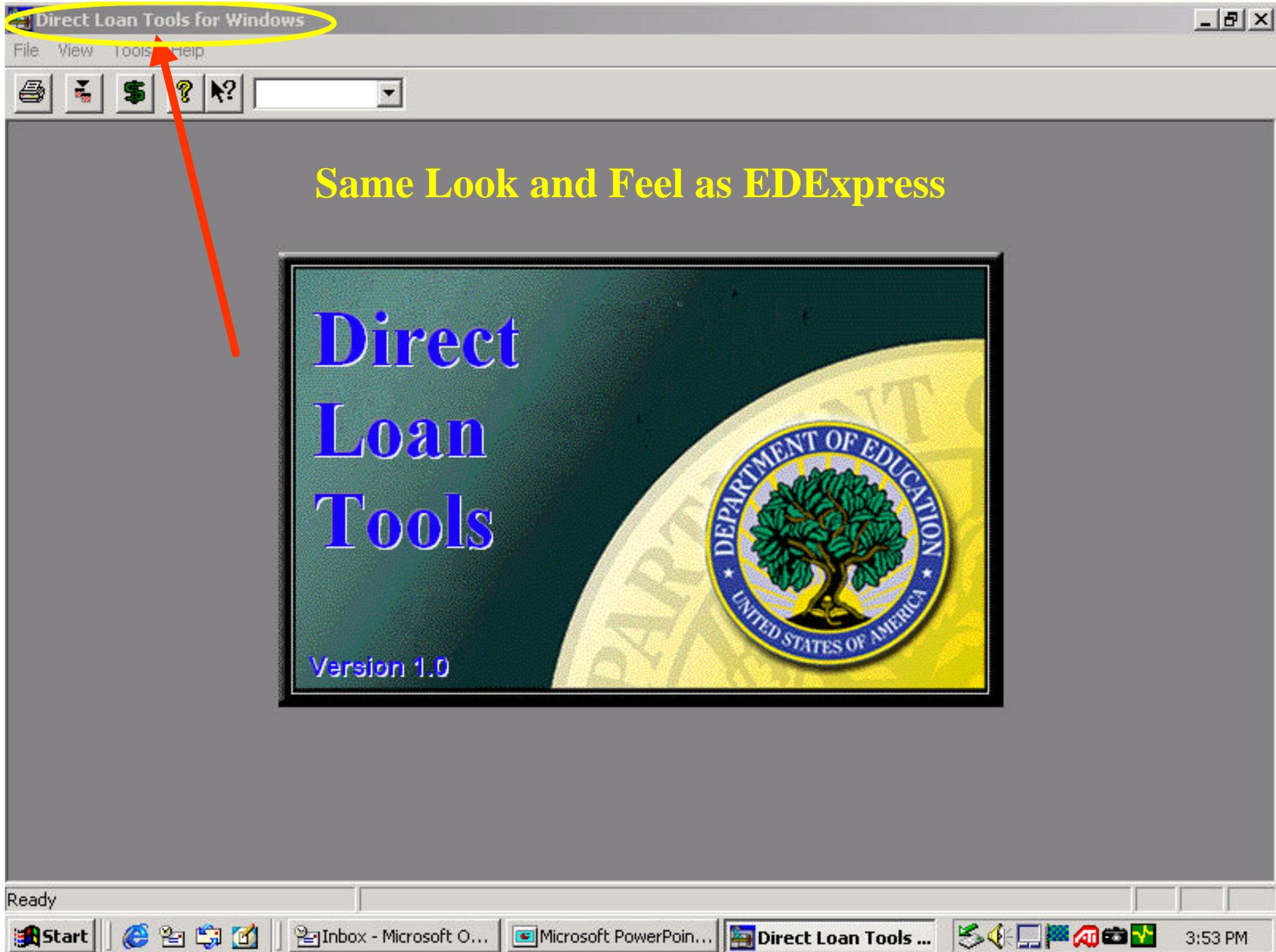
SFA Calendar

Events							Deadlines							Training							NPRMs						
May 2001																											
Su	Mo	Tu	We	Th	Fr	Sa	Wednesday, May 23																				
29	30	1	2	3	4	5	• EASFAA Annual Conference																				

Start | Internet | Inbox - Microsoft O... | Microsoft PowerPoin... | Welcome to SFA! ... | 8:37 AM

Download From IFAP





Same Look and Feel as EDEExpress

Direct
Loan
Tools

Version 1.0



Ready

Start



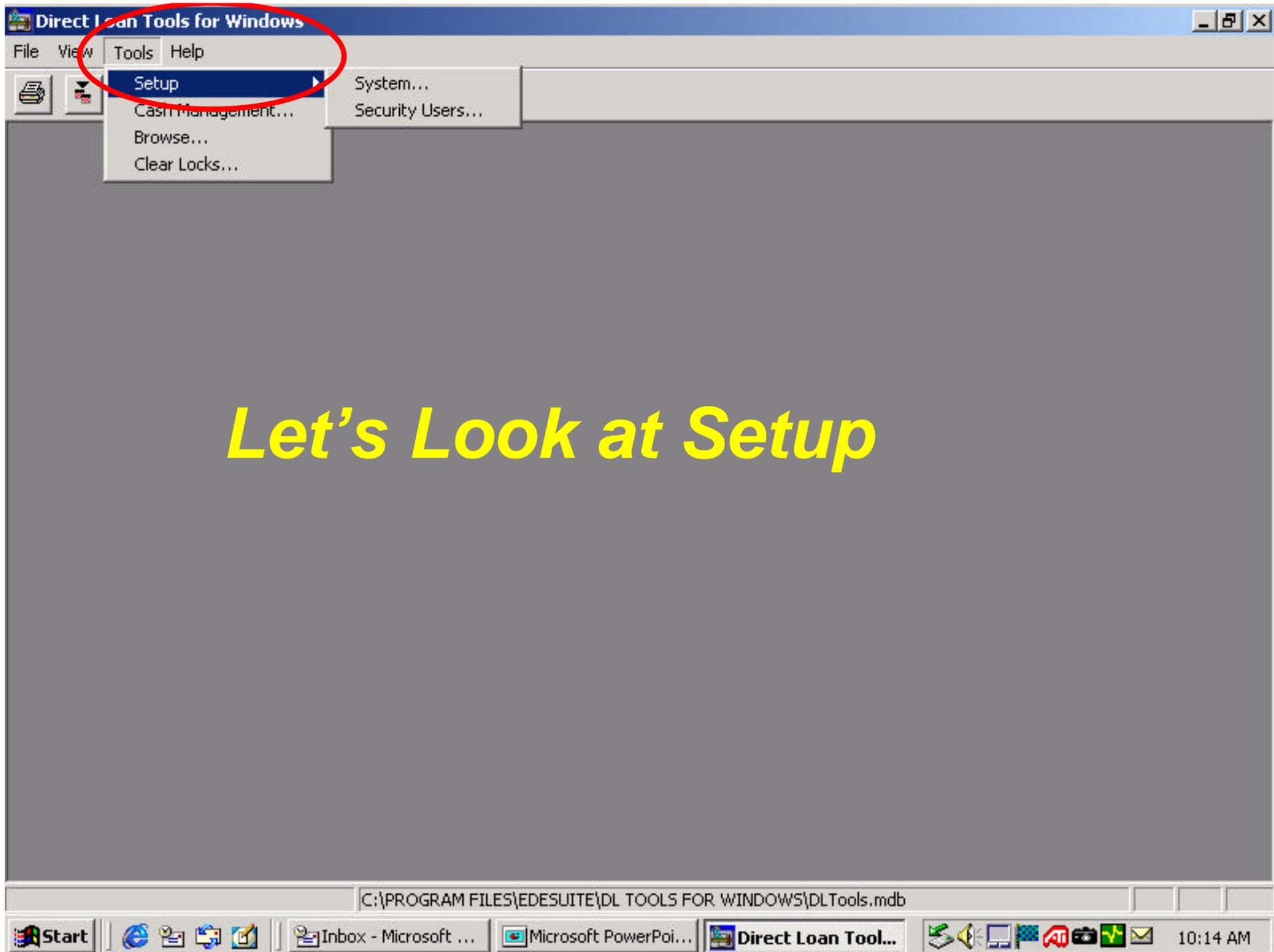
Inbox - Microsoft O...

Microsoft PowerPoin...

Direct Loan Tools ...



3:53 PM



Setup--Security Users

User Security

User ID:

Group Name:

Logged in?

Password:

Password Date:

1 of 1

Add Delete Save Retrieve...

OK Cancel Help



Compare Process in DL Tools

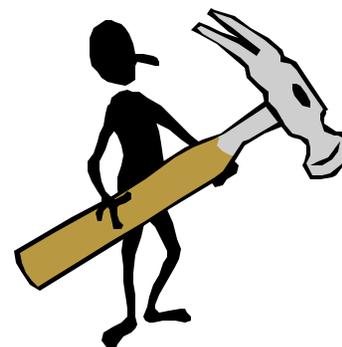
■ Process

– Import Data

- 732 Cash Detail and Loan Detail
- External Cash Detail and Loan Detail

– Print Reports

- 732 Cash Detail
- 732 Loan Detail
- Cash Detail Comparison
- Loan Detail Comparison





DL Tools - Compare Lists and Reports

- 732 Cash Detail List
- 732 Loan Detail List
- Cash Detail Comparison Report
- Loan Detail Comparison Report



Let's Look at Each Function

- **Cash Management**

**Available for 00/01 and
01/02**



DL Tools -Cash Management

- Tool to track Cash Receipts and Returns of Excess Cash
- Available for 2000-2001 and 2001-2002
- Records entered manually or through external add import



DL Tools- Cash Management

Cash Management [X]

School Code: Record Source:

Action Taken: Last Update:

Date: GAPS Control/Check #

Sequence:

Transaction Amount:

1 of 1



LOC Drawdown Report

The date schools should use to compare against internal records.

Program Year funds are applied

Drawdown Amt	Drawdown Date	GAPS Control No	GAPS Debit Date	Rec Ind	Yr	Batch Date	Att #	Processed Date	Action Code
\$22,678	07/20/1999 20:12:17	199907189912	07/21/1999	N	06	07/20/1999 20:12:17		00/00/0000	P
\$36,495	09/05/1999 21:16:44	199909049916	09/07/1999	N	06	09/05/1999 21:16:44		00/00/0000	P
\$114,145	11/09/1999 18:10:06	199911089915	11/10/1999	N	06	11/09/1999 18:10:06		00/00/0000	P
\$18,721	04/01/2000 09:10:12	200003300098	04/03/2000	N	06	04/01/2000 09:10:12		00/00/0000	P
\$16,992	09/15/2000 21:29:07	199907189912	09/17/2000	N	06	09/15/2000 21:29:07		00/00/0000	P
(\$16,992)	09/15/2000 00:00:00	199907189912	09/17/2000	N	06	09/15/2000 00:00:00		00/00/0000	A
\$25,000	04/03/2001 19:07:18	200004030001	04/05/2001	N	07	04/03/2001 19:07:18		00/00/0000	P
\$15,000	04/22/2001 19:19:53	200004220012	04/25/2001	N	07	04/22/2001 19:19:53		00/00/0000	P
\$50,000	04/27/2001 19:24:25	200004270035	04/30/2001	N	07	04/27/2001 19:24:25		00/00/0000	P
\$30,000	05/19/2001 21:10:17	200005190083	05/22/2001	N	6	05/19/2001 21:10:17		00/00/0000	P
\$312,039	TOTAL								

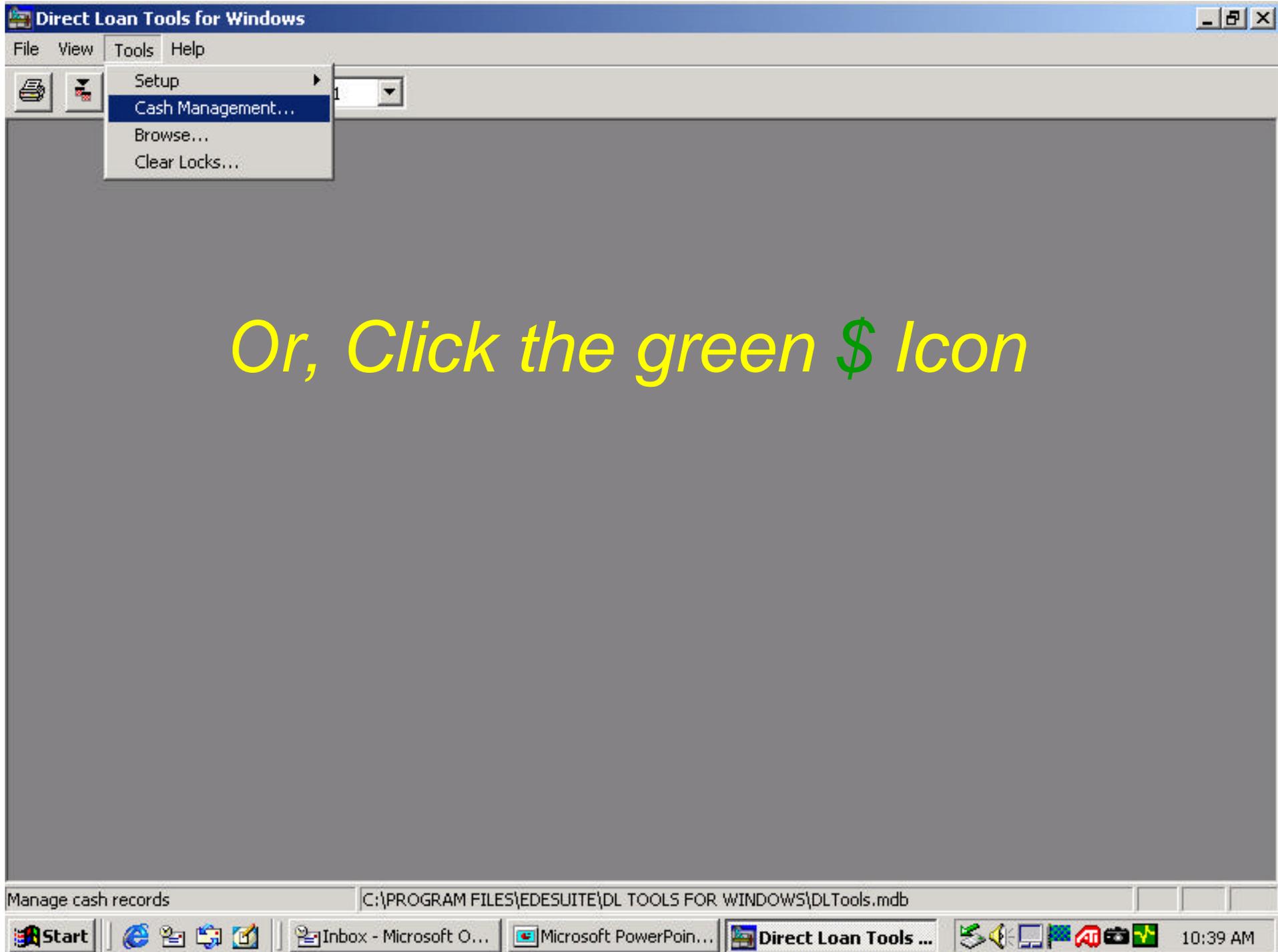


LOC Excess Cash Reports

The date funds were deposited by the Department

Program Year funds are applied

Applied Date	Received Date	Trans Number	Prog Year	Applied Amount	Recon Ind	Recon Proc Date	Batch Number	SF215 Number	SF215 Date	SF215 Amount
08/09/1999	08/09/1999	3438	06	\$4,500	N		EC19990809089	101399	08/09/1999	\$0.00
08/09/1999	11/10/1999	3438	06	(\$4,500)	N		EC19991110012	101399	08/09/1999	\$0.00
04/21/2001	04/21/2001	1089	07	\$5,000	N		EC20000421059	446737	04/21/2001	\$0.00
05/10/2001	05/10/2001	1105	07	\$5,000	N		EC20000510001	447437	05/10/2001	\$0.00
			Total	\$10,000						



Direct Loan Tools for Windows

File View Tools Help

2000-2001

Make an Entry, Then Save

Cash Management

School Code: G11111 Record Source:

Action Taken: R Last Update:

Date: 05/23/2001 GAPS Control #/Check #/Memo:

Transaction Amount: \$1,000

Check #9999 from Sherry

NEW RECORD

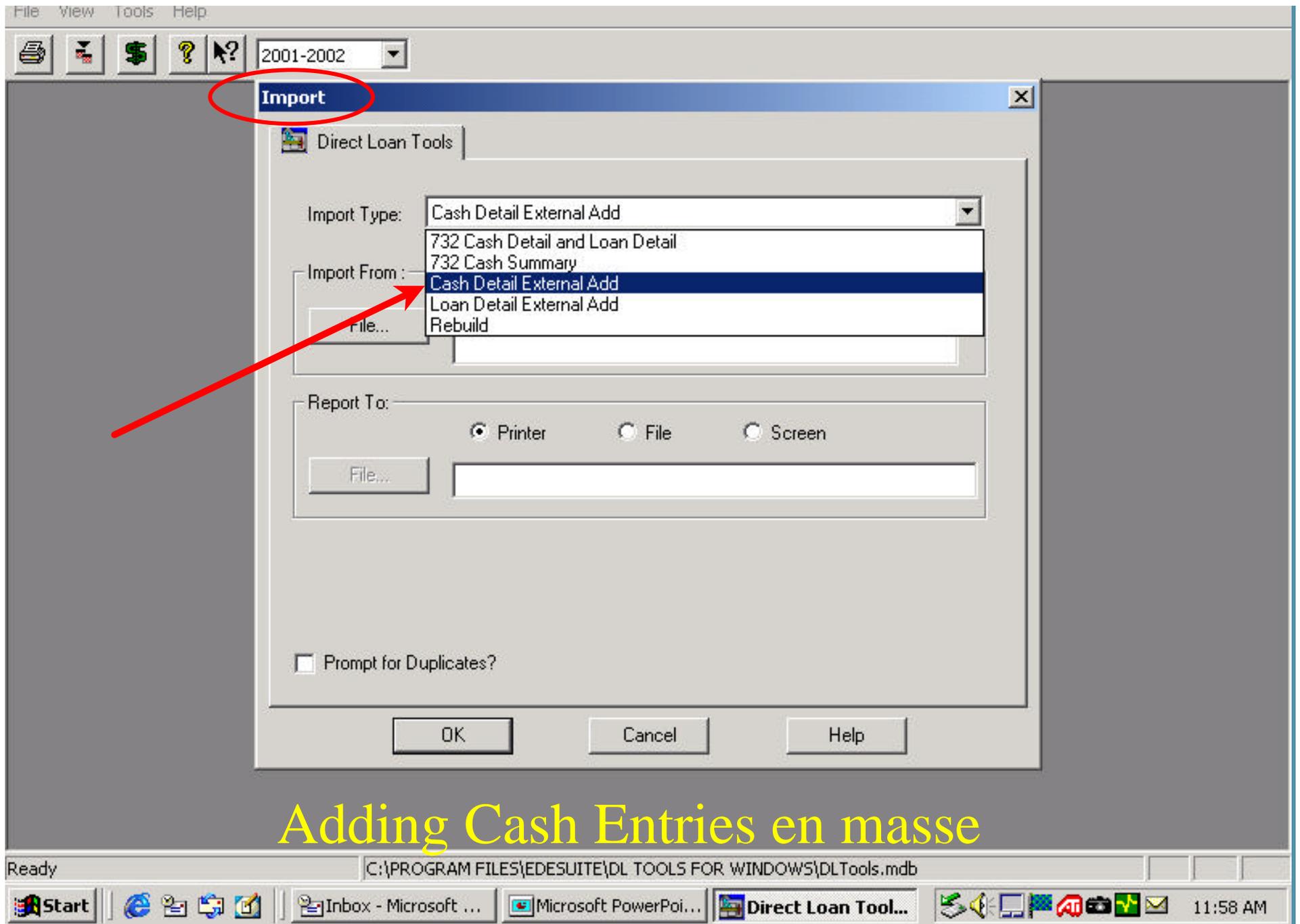
Add Delete Save Retrieve...

OK Cancel Help

Note: You can enter positive OR negative number for Excess Cash!!



- **You Can Also Populate the Cash Database by Importing a Cash Detail File From a Mainframe System (DLEXCASH.xxx)(see the Tech Ref for layouts or print them from DL Tools)**



Adding Cash Entries en masse



***“I just lost my
database, what do I
do?”***

Request a Rebuild File!!

- **Online, via**
<http://lo-online.ed.gov>
- **Or, By calling your CSR at LOC**

- [Login](#)
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Login to Loan Origination Online

Please enter your Loan Origination Login ID and Password, and press the Login button to access the system. If you do not have a Login ID, please refer to FAQ #1 for information on how to [register](#) with the system. For information on the type of browser to use with this application, please review [Site Assistance](#)..

Login ID:	<input type="text"/>
Password:	<input type="password"/>
<input type="button" value="Login"/>	

Direct Loan Origination - Main Menu - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites History

Address <https://lo-online.ed.gov/servlet/lo.controller.LOController> Go Links Best (>>

 Direct Loan Origination **online**

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Start |    | [Inbox - Microsoft ...](#) | [Microsoft PowerPoi...](#) | [Direct Loan Origi...](#) |  | 1:02 PM

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Request Type Selection

Date Range Not Supported This Year!

School: G21844	
Request Type:	<input type="text" value="Program Year"/>
Loan ID:	<input type="text"/> OR
Program Year:	<input type="text" value="Click Here"/>
Begin Date:	<input type="text"/> (MMDDCCYY)
End Date:	<input type="text"/> (MMDDCCYY) OR
SSN:	<input type="text"/>
Date of Birth:	<input type="text"/> (MMDDCCYY)
<input type="button" value="Update"/>	

Direct Loan Origination - Loan File Rebuild - Microsoft Internet Explorer

File Edit View Favorites Tools Help

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Address <https://lo-online.ed.gov/servlet/lo.controller.LOController> Go Links Best

Direct Loan Origination **online**

FAQ Site Assistance Contact Us Exit System

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Rebuild Selection

School: G21844

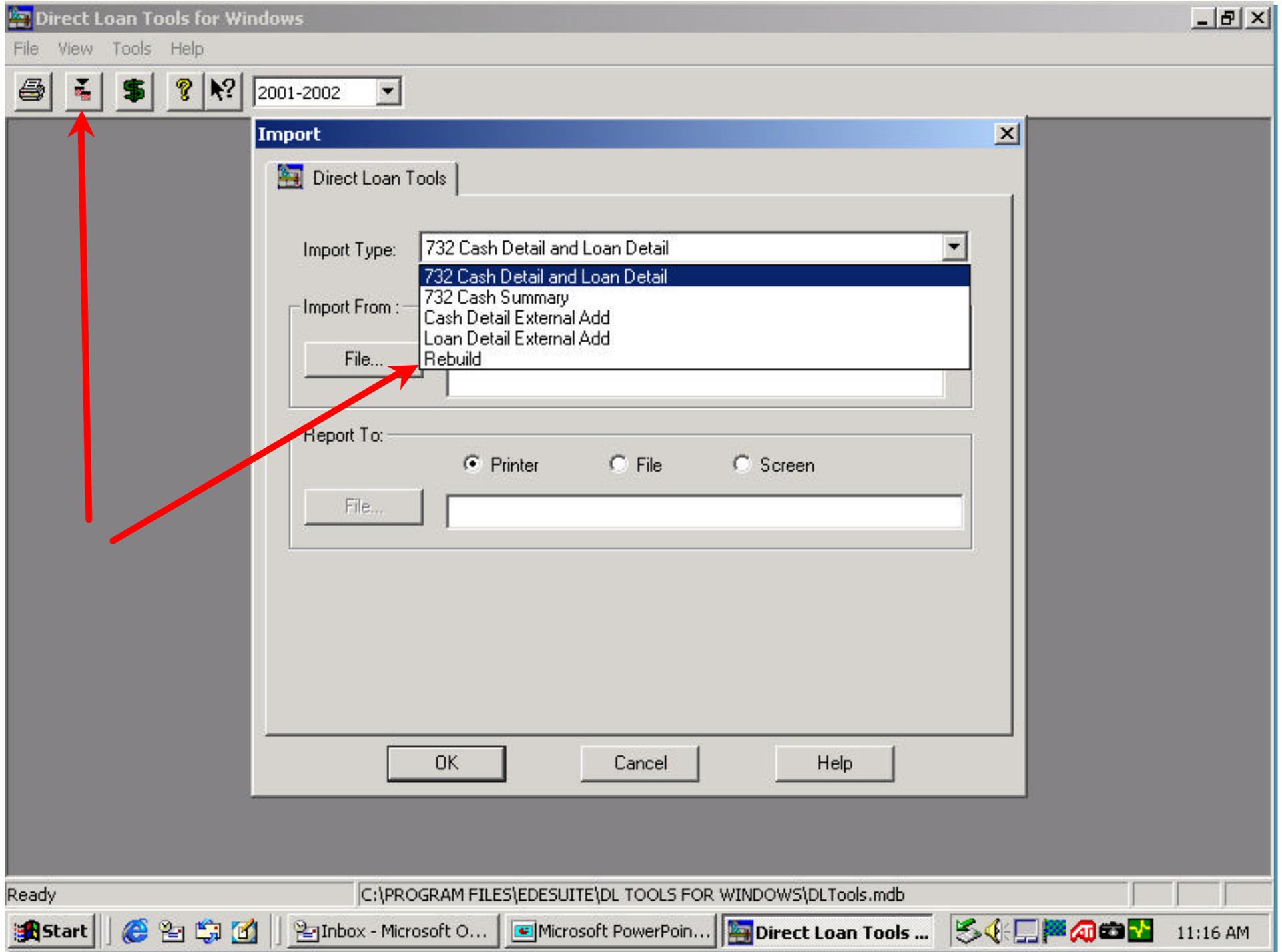
	Program Year	Request Type	Data Request	Date/Time Requested	Date/Time Processed
<input type="checkbox"/>	2001/2002	Program Year	2001/2002	05/18/2001 14:17	Pending

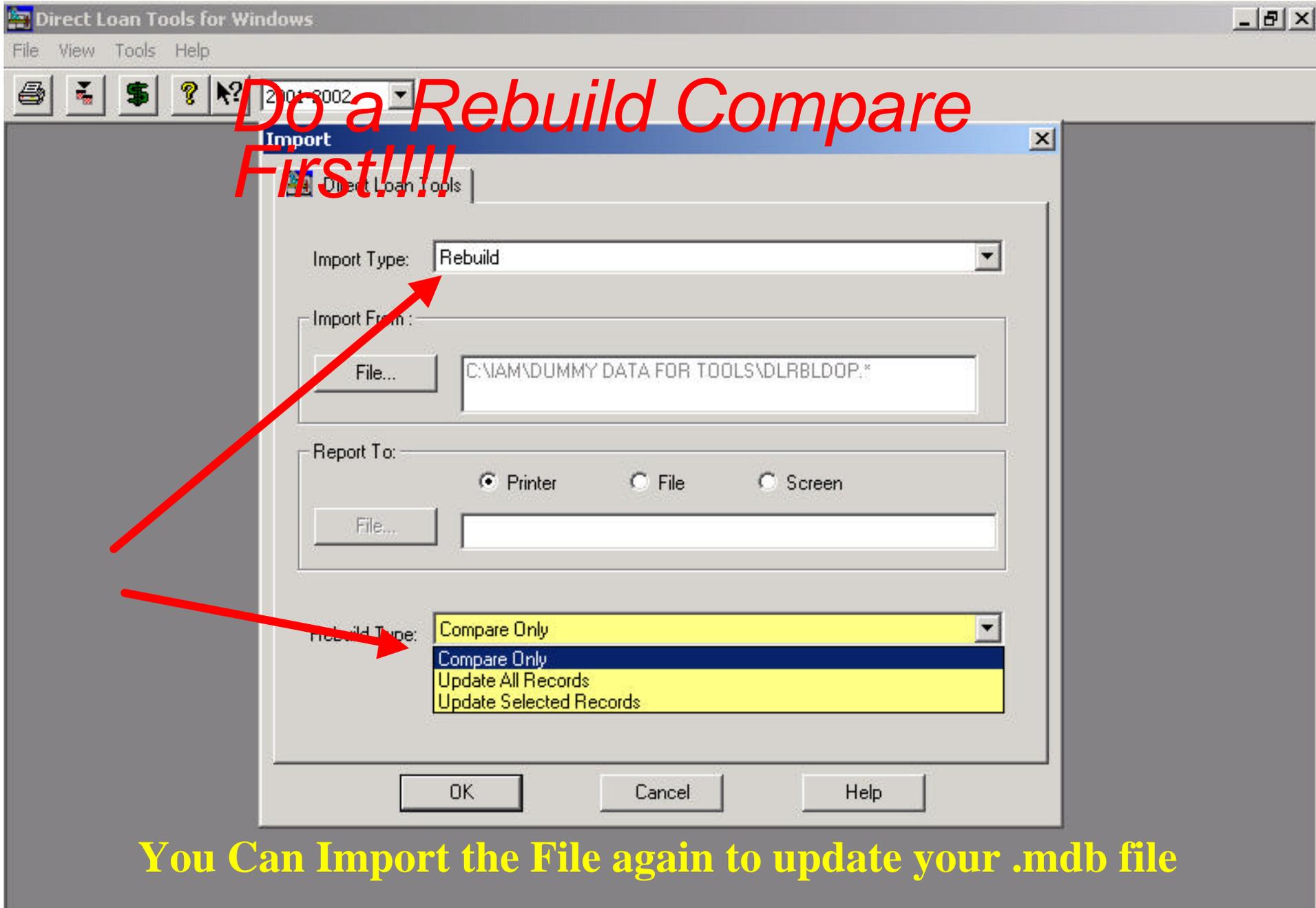
New Update Delete

Click "New" to create a new entry or click on an existing entry to update/delete.

Done Internet

Start | Microsoft Office Word | Microsoft PowerPoint | Direct Loan Orig... | 1:06 PM





You Can Import the File again to update your .mdb file



You'll See Unmatched Origination Records First

Direct Loan Tools for Windows - [C:\DOCUME~1\EPBMAR~1\LOCALS~1\Temp\ART42.tmp]

Print... Next Page Prey Page Two Page Zoom In Zoom Out Close

Report Date: 05/23/2001 U.S. DEPARTMENT OF EDUCATION PAGE: 1
Report Time: 11:29:24 DIRECT LOAN TOOLS - 2001-2002
Rebuild - Compare Only
THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

School Code: G04762 Batch ID: RB2G0476220010521144440
Rebuild Type: Program Year

UNMATCHED ORIGINATION

Loan ID	Student Name	Source	LAA	Orig Stat	MPN/Prom Note Stat	PLUS Credit
003541778S02G04762001	SAVOY, LORI P.	LOC SCHOOL	2,081 0	A	A	
003541778U02G04762001	SAVOY, LORI P.	LOC SCHOOL	9,981 0	A	A	
047781974S02G04762001	FERRUCCI, GEOFFREY E.	LOC SCHOOL	8,500 0	A	A	
047781974U02G04762001	FERRUCCI, GEOFFREY E.	LOC SCHOOL	10,000 0	A	A	
048721846S02G04762001		LOC	8,500	A	A	

Page 1 C:\PROGRAM FILES\EDESUITE\DL TOOLS FOR WINDOWS\DLTools.mdb

Start | Inboxes - Microsoft O... | Microsoft PowerPoin... | Direct Loan Tools ... | 11:42 AM



And Unmatched Disbursement Records next.....

Direct Loan Tools for Windows - [C:\DOCUME~1\EPBMAR~1\LOCALS~1\Temp\ART42.tmp]

Print... Next Page Prey Page Two Page Zoom In Zoom Out Close

Report Date: 05/23/2001 U.S. DEPARTMENT OF EDUCATION PAGE: 5
Report Time: 11:29:24 DIRECT LOAN TOOLS - 2001-2002
Rebuild - Compare Only

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

School Code: G04762 Batch ID: RB2G0476220010521144440

Rebuild Type: Program Year

UNMATCHED DISBURSEMENT

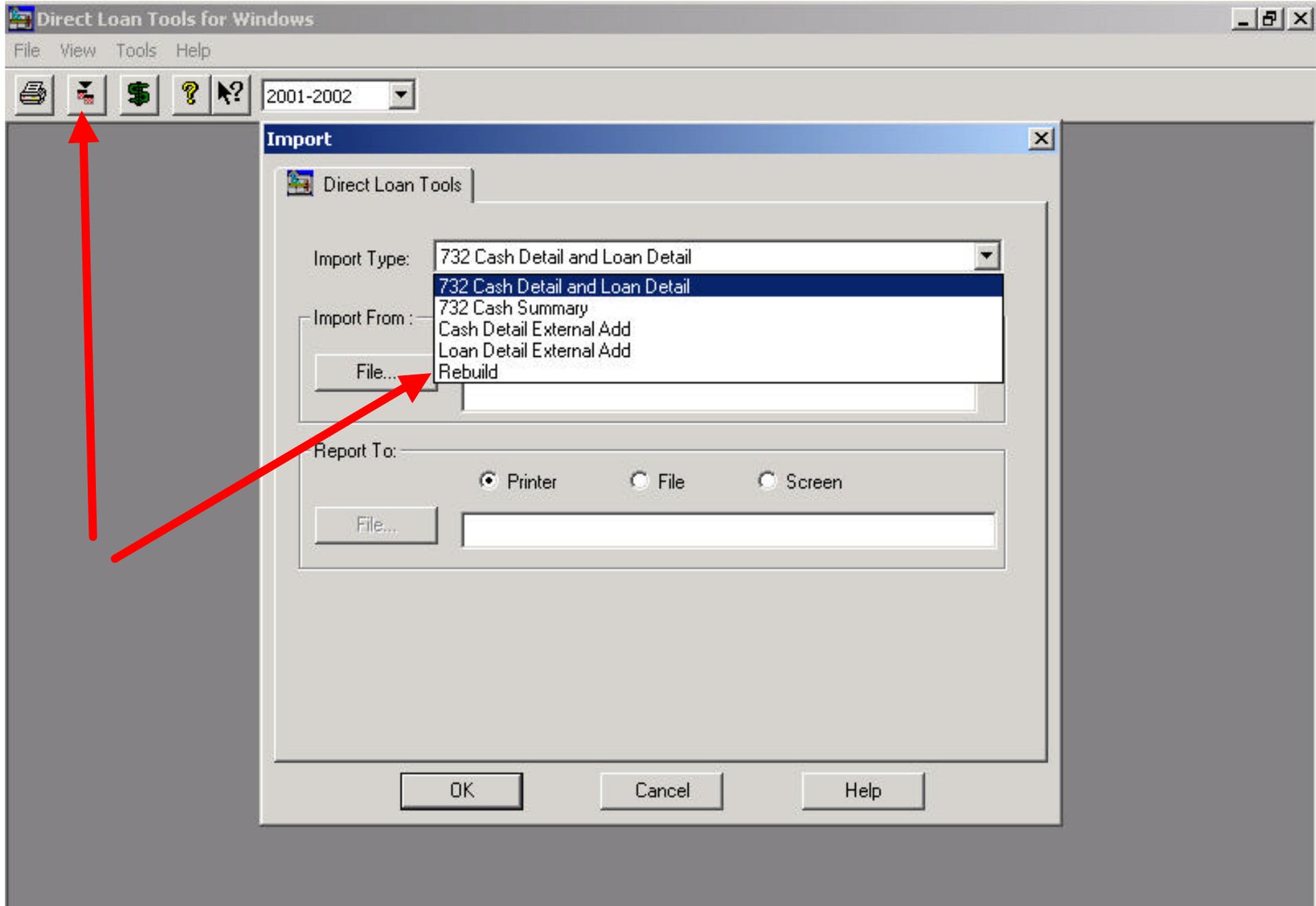
Loan ID	Student Name	Source	Disb#	Type	Gross	Disb	Booked
			Seq#	Stat	Amount	Date	Date
003541778S02G04762001		LOC SCHOOL	1 / 1	D A	1,041 0	04/24/2001	04/27/2001
003541778U02G04762001		LOC SCHOOL	1 / 1	D A	4,991 0	04/24/2001	04/27/2001
047781974S02G04762001		LOC SCHOOL	1 / 1	D A	4,250 0	04/24/2001	04/27/2001
047781974U02G04762001		LOC SCHOOL	1 / 1	D A	5,000 0	04/24/2001	04/27/2001
048721846S02G04762001		LOC	1 / 1	D A	4,250	04/24/2001	04/27/2001

Page 5 C:\PROGRAM FILES\EDESUITE\DL TOOLS FOR WINDOWS\DLTools.mdb

Start | Microsoft Office | Microsoft PowerPoint | Direct Loan Tools ... | 11:46 AM



Once the school is satisfied that they will not overwrite any work they have already done, do the Rebuild Import again--this time for Real!!





Voila!! Instant Database!

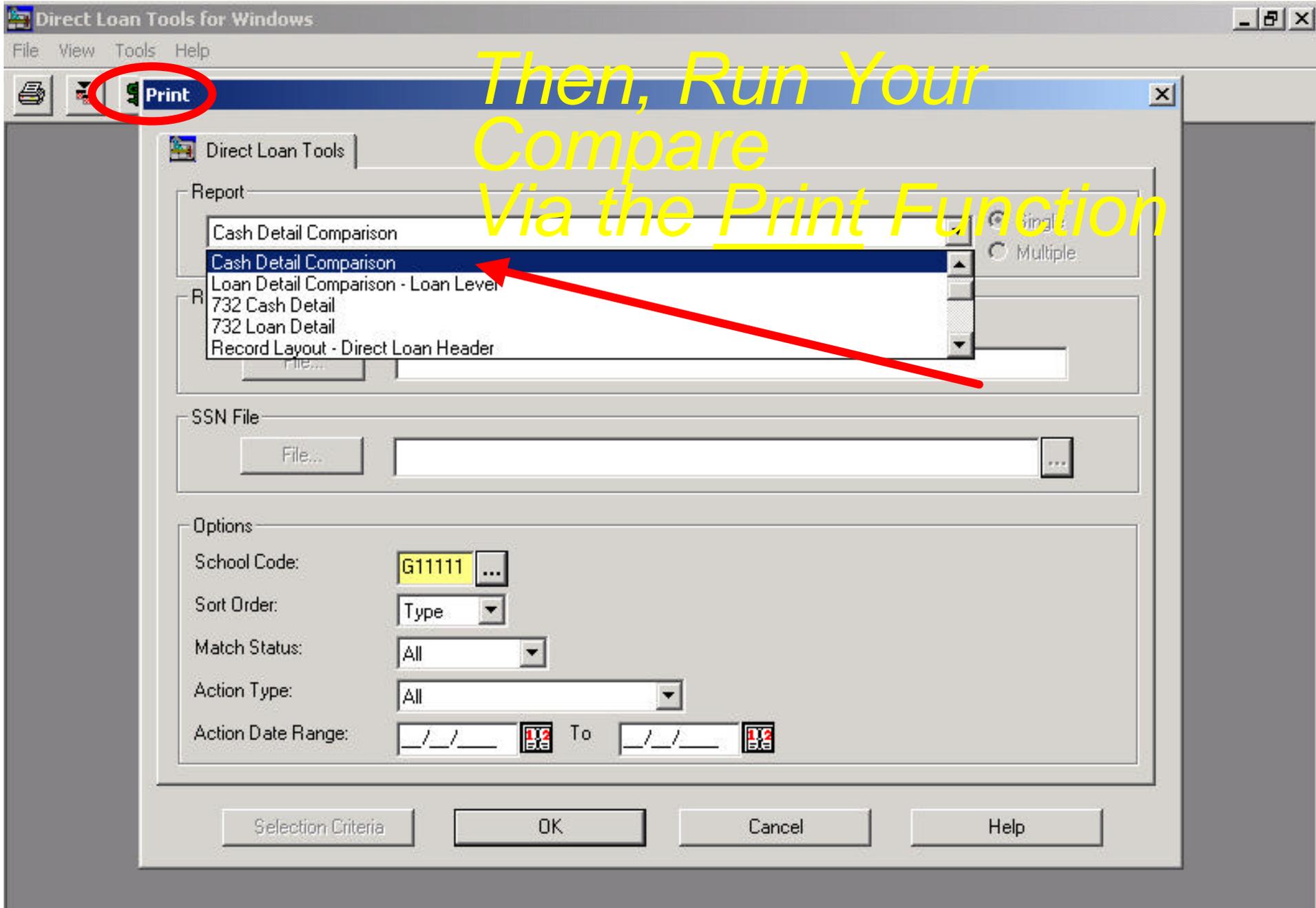


Finally.....

- Last, but not least:

THE 732 COMPARE

- In 01/02 and subsequent years, **but not functional for 00/01**



View the Results...

Report Date: 05/23/2001 U.S. DEPARTMENT OF EDUCATION PAGE: 1

Report Time: 13:20:51 DIRECT LOAN TOOLS - 2001-2002

Loan Detail Comparison - Loan Level

Sort by: Loan ID

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

School Code: G04762

As of Date: 04/30/2001

Booked Status: Booked and Unbooked

Match Status: All

BOOKED RECORDS THAT ARE MATCHED

Loan ID	Student's Name	School/LOC	Net Amount
003541778S02G04762001	SAVOY, LORI P		\$1,026/ \$1,026
003541778U02G04762001	SAVOY, LORI P		\$4,917/ \$4,917
047781974S02G04762001	FERRUCCI, GEOFFREY E		\$4,187/ \$4,187
047781974U02G04762001	FERRUCCI, GEOFFREY E		\$4,925/ \$4,925

Reside on School Side Only; Need to be Sent

Report Date: 05/23/2001 U.S. DEPARTMENT OF EDUCATION PAGE: 4
Report Time: 13:20:52 DIRECT LOAN TOOLS - 2001-2002
Loan Detail Comparison - Loan Level

Sort by: Loan ID

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

School Code: G04762 As of Date: 04/30/2001

Booked Status: Booked and Unbooked Match Status: All

UNBOOKED RECORDS THAT ARE UNMATCHED

Loan ID	Student's Name	School/LOC Net Amount
078868088S02G04762001	ANDREYKO, MARIA M	\$9,112/
080766528S02G04762001	ZHANG, HUI	\$4,187/
080766528U02G04762001	ZHANG, HUI	\$4,925/
094683552S02G04762001	KISSOUS-HUNT, MICHELE	\$4,187/

Print... Next Page Prey Page Two Page Zoom In Zoom Out Close

Cash Detail Comparison

Report Date: 05/23/2001 U.S. DEPARTMENT OF EDUCATION PAGE: 1
Report Time: 13:33:43 DIRECT LOAN TOOLS - 2001-2002

Cash Detail Comparison

Sort by: Action Type

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

Date Range: Match Status: All

School Code: G04762 Action Type: All

Tolerance (# of days): 5

Action Type	GAPS/Applied Date	Amount	Match Status	Record Source
Receipt	05/23/2001	\$10,000,000	Unmatched	School
Receipt	04/20/2001	\$172,423	Unmatched	LOC



Totals:
Matched Records: 0
Unmatched Records: 2



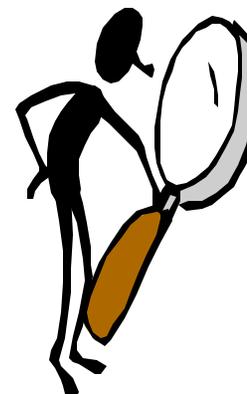
Compare Program

- The Compare Program is a Microsoft Access 97/2000 database that was developed by the Direct Loan School Relations Office CAM's to assist you in electronically comparing your school data with the 732-LOS Detail Report.



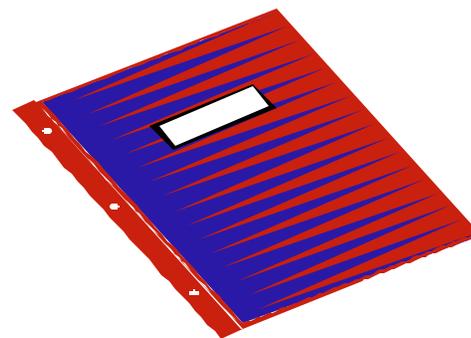
Compare Program

- You can contact your Account Manager to get a copy of the program
- There are two versions of the program
 - EDEExpress
 - Mainframe/Custom schools
- There are programs for
 - 1997/98
 - 1998/99
 - 1999/00
 - 2000/01





Additional Tools/Reports for Making Reconciliation/Closeout a Success





What is the BEST tool for Reconciliation?

- **Daily, Weekly, Monthly detailed processing.**



More Tools.....

- 30 Day Warning
- School/LOC Totals List
- Status Measurement Tools Report
- Disbursement Measurement Report



The 2001/02 - DLSAS

- You can receive the DLSAS in one of the following format:
 - Text format (current format) - DSAS02OP
 - Comma Delimited (new format) - DSAC02OP
 - both will be Batch Type "AS"
 - both will be transmitted via Student Aid Internet Gateway (SAIG)



2001-02 DLSAS YTD Cash Summary

Report Date: 11/15/2001 U.S. DEPARTMENT OF EDUCATION PAGE: 1

Report Time: 08:39:05 2001-2002 Federal Direct Loan Program

Direct Loan School Account Statement

(ALL RECORDS)

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

BATCH ID: AS2G0122420011112085816

LOC Process Date: 11/12/2001

School Code: G01224

Month End: 10/31/2001

YEAR-TO-DATE CASH SUMMARY

Beginning Balance:		\$	0
Cash Receipts:	\$	50,000	
Excess Cash Returned:	\$	-5,000	
Total Net Cash Receipts:		\$	45,000
Net Booked Disb. Actual:	\$	-30,000	
Net Booked Disb. Adjustments:	\$	5,000	
Total Net Booked Loan Detail:		\$	-25,000
Ending Cash Balance:		\$	20,000

Net Unbooked Disb. Actual:	\$	-2,000	
Net Unbooked Disb. Adjustments:	\$	0	
Total Net Unbooked Loan Detail:		\$	-2,000
Adjusted Ending Cash Balance:		\$	18,000



Changes to the DLSAS from prior years

- Year-to-Date Disbursement Summary by Loan Type
 - Subsidized Loans (YS)
 - Unsubsidized Loans (YU)
 - PLUS Loans (YP)
 - Total for Subsidized/Unsubsidized/PLUS Loans (YT)



2001-02 DLSAS YTD Disbursement Summary

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

 BATCH ID : AS2G0122420011202085816
 LOC Process Date: 11/12/2001

School Code: G01224
 Month End: 10/31/2001

YEAR-TO-DATE DISBURSEMENT SUMMARY

Disbursement Loan Totals:

	BOOKED LOANS	UNBOOKED LOANS
	-----	-----
Subsidized Gross :	\$ 10,152	\$ 2,028
Subsidized Fee :	\$ 304	\$ 60
Subsidized Rebate :	\$ 152	\$ 32
Subsidized Net :	\$ 10,000	\$ 2,000
Unsubsidized Gross :	\$ 15,228	\$ 0
Unsubsidized Fee :	\$ 456	\$ 0
Unsubsidized Rebate :	\$ 228	\$ 0
Unsubsidized Net :	\$ 15,000	\$ 0
PLUS Gross :	\$ 0	\$ 0
PLUS Fee :	\$ 0	\$ 0
PLUS Rebate :	\$ 0	\$ 0
PLUS Net :	\$ 0	\$ 0
Total for all Loan Types:		
Sub/Unsub/PLUS Gross :	\$ 25,380	\$ 2,028
Sub/Unsub/PLUS Fee :	\$ 760	\$ 60
Sub/Unsub/PLUS Rebate :	\$ 380	\$ 32
Sub/Unsub/PLUS Net :	\$ 25,000	\$ 2,000



2001-02 DLSAS Monthly Cash Summary

Report Date: 11/15/2001 U.S. DEPARTMENT OF EDUCATION PAGE: 3
 Report Time: 08:39:05 2001-2002 Federal Direct Loan Program
 Direct Loan School Account Statement
 (ALL RECORDS)

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

 *

LOC Process Date: 11/12/2001

School Code: G01224
 Month End: 10/31/2001

MONTHLY CASH SUMMARY

Beginning Balance:		\$	0
Cash Receipts:	\$	35,000	
Excess Cash Returned:	\$	-5,000	
Total Net Cash Receipts:		\$	30,000
Net Booked Disb. Actual:	\$	-15,000	
Net Booked Disb. Adjustments:	\$	5,000	
Total Net Booked Loan Detail:		\$	-10,000
Ending Cash Balance:		\$	20,000

Net Unbooked Disb. Actual:	\$	-2,000	
Net Unbooked Disb. Adjustments:	\$	0	
Total Net Unbooked Loan Detail:		\$	-2,000
Adjusted Ending Cash Balance:		\$	18,000



Changes to the DLSAS from prior years

- Monthly Disbursement Summary by Loan Type
 - Subsidized Loans (MS)
 - Unsubsidized Loans (MU)
 - PLUS Loans (MP)
 - Total for Subsidized/Unsubsidized/PLUS Loans (MT)



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2001-02 DLSAS Monthly Disburse. Summary

Report Date: 11/15/2001 U.S. DEPARTMENT OF EDUCATION PAGE: 4
 Report Time: 08:39:05 2001-2002 Federal Direct Loan Program
 Direct Loan School Account Statement
 (ALL RECORDS)

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

 BATCH ID : AS2G0122420011112085816
 LOC Process Date: 11/12/2001

School Code: G01224
 Month End: 10/31/2001

MONTHLY DISBURSEMENT SUMMARY

Disbursement Loan Totals:

	BOOKED LOANS	UNBOOKED LOANS
	-----	-----
Subsidized Gross :	\$ 5,076	\$ 2,028
Subsidized Fee :	\$ 152	\$ 60
Subsidized Rebate :	\$ 76	\$ 32
Subsidized Net :	\$ 5,000	\$ 2,000
Unsubsidized Gross :	\$ 10,152	\$ 0
Unsubsidized Fee :	\$ 304	\$ 0
Unsubsidized Rebate :	\$ 152	\$ 0
Unsubsidized Net :	\$ 10,000	\$ 0
PLUS Gross :	\$ 0	\$ 0
PLUS Fee :	\$ 0	\$ 0
PLUS Rebate :	\$ 0	\$ 0
PLUS Net :	\$ 0	\$ 0

Total for all Loan Types:

Sub/Unsub/PLUS Gross :	\$ 15,228	\$ 2,028
Sub/Unsub/PLUS Fee :	\$ 456	\$ 60
Sub/Unsub/PLUS Rebate :	\$ 228	\$ 32
Sub/Unsub/PLUS Net :	\$ 15,000	\$ 2,000



DLSAS Cash Detail

■ Report Date: 11/15/2001 U.S. DEPARTMENT OF EDUCATION PAGE: 5
 ■ Report Time: 08:39:05 2001-2002 Federal Direct Loan Program
 ■ Direct Loan School Account Statement
 ■ (ALL RECORDS)

■ THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT
 ■ *****

■ LOC Process Date: 11/12/2001

■ School Code: G01224

■ Month End: 10/31/2001

■ CASH DETAIL RECORDS FOR THIS MONTH

TRANS TYPE	DATE	AMOUNT	GAPS CONTROL #	CHECK #
-----	-----	-----	-----	-----
Cash Receipt	10/02/2001	\$ 15,000	1234567890123	
Excess Cash	10/05/2001	\$ 5,000		5939
Cash Receipt	10/30/2001	\$ 20,000	2154567890123	

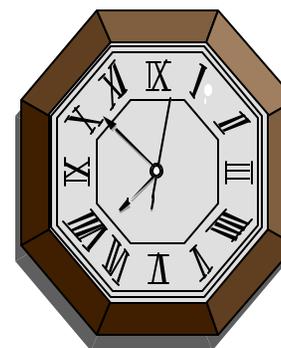


732 Report

The 732 Report is a report generated by the Loan Origination Center (LOC) to assist schools with their reconciliation and Program Year Close Out (PYCO). It contains the following segments:

Year-to-Date Cash Summary

- Cash Detail
- Loan-level Detail





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732 Cash Summary

As-of-Date	Rec Type	Sch Code	Reg Code	Beg Bal	Total Cash Receipts	Total Returns of Excess Cash	Cash on Hand	Total Actual Disb	Filler	Total Adj Disb	Net Loan Detail	Ending Cash Balance	Net Unbkd	Adj Ending Cash Bal	Short Name
10/31/2001	T1	E90471	1	0	50000	-5000	45000	30000		-5000	25000	20000	2000	18000	DL U



732 Cash Detail

As-of-Date	Record Type	GAPS Date	Amount	LOC Posting Date	GAPS Control Number	Check Number
10/31/2001	R	10/2/2001	15000	10/2/2001	1234567890123	
10/31/2001	R	10/30/2001	20000	10/30/2001	2154567890123	
10/31/2001	X	10/9/2001	-5000	10/9/2001		5939



732 Loan Detail

As-of-Date	Rec Type	Loan ID	Total Gross Amt	Total Fee Amt	Tot Inter Rebt Amt	Tot Net Amt
10/31/2001	B	111222222S02G01224001	5076	152	76	5000
10/31/2001	B	222444444S02G01224001	5076	152	76	5000
10/31/2001	B	299999999S02G01224001	10152	304	152	10000
10/31/2001	B	333555555U02G01224001	5076	152	76	5000
10/31/2001	U	058626852S02G01224001	1520	40	20	1500
10/31/2001	U	058764778S02G01224001	507	15	8	500



The 2001/02 -732 Report

- **You can receive the 732 in one of the following options:**
 - Current 732 Loan Detail Report with Year-to-Date loan level totals
 - New 732 Disbursement Activity Report which contains:
 - disbursement summary by loan type
 - cash receipt
 - excess cash
 - disbursement activity detail information
 - cash summary



The 2001/02 -732 Report

- **732 Loan Detail Report:**
 - Message Class ED1202OP/ED0902OP includes
 - Disbursement Summary Records
 - YS - summary for Subsidized (Sub) Loans
 - YU - summary for Unsubsidized (Unsub) Loans
 - YP - summary for Plus Loans
 - YT - summary for Sub, Unsub and Plus
 - Cash Receipts ("R")
 - Excess Cash ("X")
 - Loan Detail ("B" or "U")



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732 Disbursement Totals

As-of-Date	Record Type	School Code	Reg ion	Booked Gross Amount	Booked Fee Amount	Booked Interest Rebate Amount	Booked Net Amount	Un booked Gross Amount	Un booked Fee Amount	Un booked Interest Rebate Amount	Un booked Net Amount
10/31/2001	YS	G01224	1	10152	304	152	10000	2028	60	32	2000
10/31/2001	YU	G01224	1	15228	456	228	15000	0	0	0	0
10/31/2001	YP	G01224	1	0	0	0	0	0	0	0	0
10/31/2001	YT	G01224	1	25380	760	380	25000	2028	60	32	2000



732 Disbursement Detail

As-of-Date	Rec Type	Loan ID	Disb No	Disb Typ	Seq No	School Disb Date	Booked Date	Gross Amt	Fee Amt	Int Rebt Amt	Net Amt	Net Adj Amt	Total Gross Amt	Total Fee Amt	Tot Inter Rebt Amt	Tot Net Amt
10/31/2001	B	111222222S02G01224001	1	D	1	10/15/2001	10/17/2001	10152	304	152	10000					
10/31/2001	B	111222222S02G01224001	1	A	2	10/18/2001	10/22/2001	5076	152	76	5000	-5000	5076	152	76	5000
10/31/2001	B	222444444S02G01224001	1	D	1	9/5/2001	9/10/2001	5076	152	76	5000		5076	152	76	5000
10/31/2001	B	299999999S02G01224001	1	D	1	10/26/2001	10/30/2001	10152	304	152	10000		10152	304	152	10000
10/31/2001	B	333555555U02G01224001	1	D	1	9/10/2001	9/15/2001	5076	152	76	5000		5076	152	76	5000
10/31/2001	U	058626852S02G01224001	1	D	1	10/5/2001		1520	40	20	1500		1520	40	20	1500
10/31/2001	U	058764778S02G01224001	1	D	1	10/15/2001		507	15	8	500		507	15	8	500



More Information

For More Information on Reconciliation and Closeout, attend:

- Session 12: Direct Loan Database Management- Avoiding Common Mistakes
- Session 17: Direct Loan Tools- More Uses than Duct Tape
- Computer Lab Reconciliation Help Area
- Spring Reconciliation Training offered by the regional CAMS (look for upcoming training at <http://www.ed.gov/offices/OPE/announce/trng/>)



Reconciliation Assistance

Contact:

- Your regional Client Account Management Staff (see list on following slide)
- Your Customer Service Representative or Reconciliation Accountant at the LOC, (800) 848-0978 or loan_origination@mail.eds.com
- Direct Loan Operations (202) 205-6466



CAM Contact Information



<u>Region</u>	<u>States</u>	<u>Number</u>
I-Boston	CT, MA, ME, NH, RI, VT	(617) 565-6911
II-New York	NJ, NY, PR, VI	(212) 264-8012
III-Philadelphia	DC, DE, MD, PA, VA, WV	(215) 656-5929
IV-Atlanta	AL, FL, GA, KY, MS, NC, SC, TN	(404) 562-6259
V-Chicago	IL, IN, OH, MI, WI	(312) 886-8766
VI-Dallas	AR, LA, NM, OK, TX	(214) 880-2405
VII-Kansas City	IA, KS, MO, NE	(816) 880-4090
VIII-Denver	CO, MN, MT, ND, SD, UT, WY	(303) 844-3677
IX-San Francisco	AZ, CA, HI, NV	(415) 556-4201
X-Seattle	AK, ID, OR, WA	(206) 287-9840



■ Questions ?



Let's Get Busy.....

- Instructor Demo/Participant Hands-On....