



Session 1

Enrollment Reporting and Transfer Monitoring

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Merlina Rigo



Agenda

- NSLDS Overview
- Assistance, Resources, Announcements
- NSLDS Enrollment Reporting
- NSLDS Transfer Monitoring
- Questions



NSLDS Overview

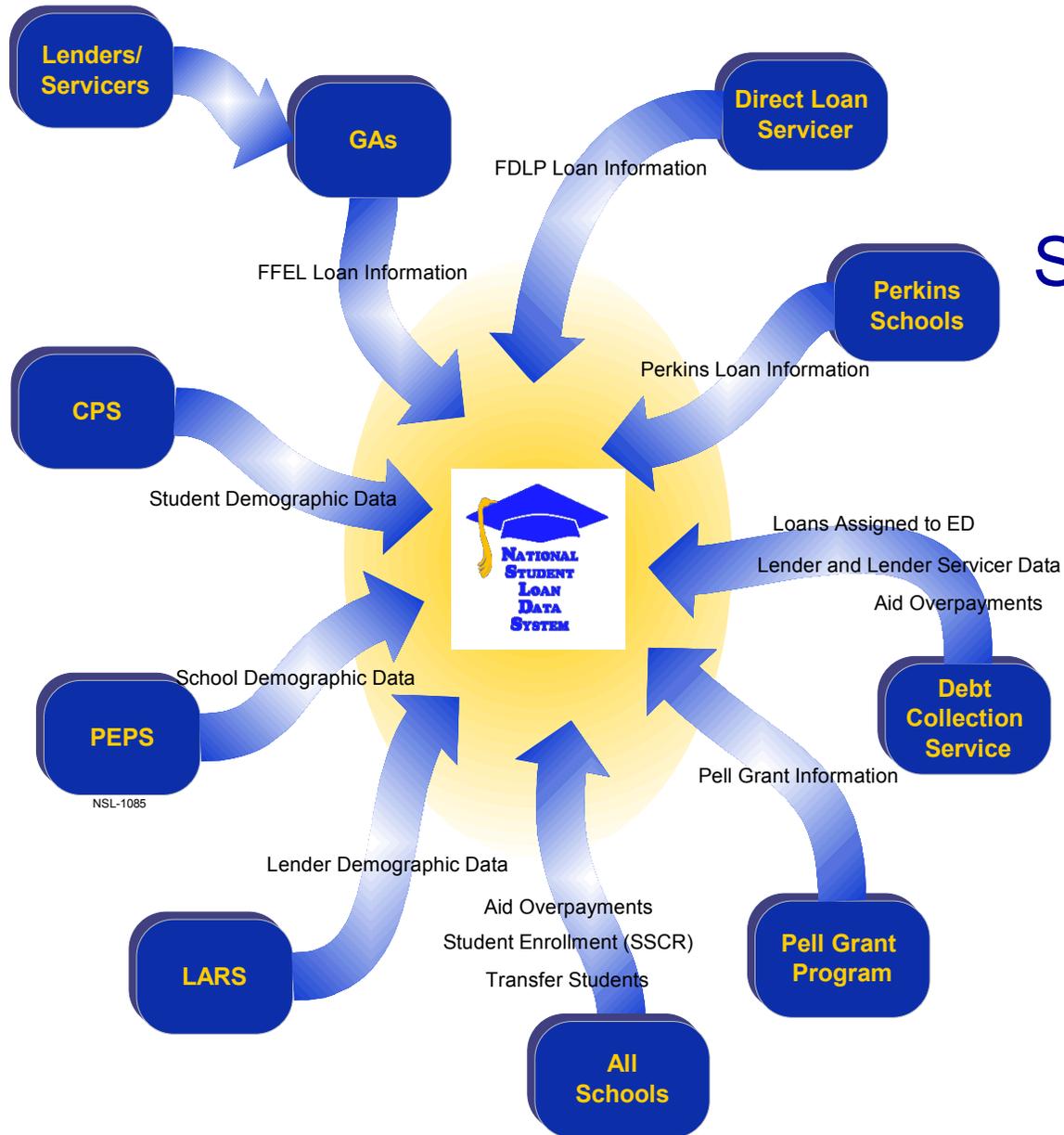


National Student Loan Data System (NSLDS)

- National database of federal loans & grants awarded under Title IV of the Higher Ed Act of 1965, as amended
- Began loading data in 1994
- School online access granted in 1996
- Web access started 1998

www.nslidsfap.ed.gov

NSLDS DATA SOURCES





NSLDS Content

5,840,230,444	Total Number of Rows
51,404,315	Students
171,458,548	Loans (FFEL, Direct, Perkins)
44,778,581	Pell Grants (1993-current)
36,431	School Branches
18,380	Schools
31,355	Lenders
60	Guaranty Agencies

*As of 03/04/2004

Assistance, Resources, Announcements



NSLDS Customer Service Center

1-800-999-8219

- Expert Assistance 7:00 – 7:00 Central

Nslids@pearson.com



www.ifap.ed.gov

- Enrollment Reporting Guide
- Data Provider Instructions
- File layouts
- Federal Regulations
- Gen Letters
- Technical Updates



How to Obtain NSLDS Access

- www.fsawebenroll.ed.gov
- Quick and easy
- No charge or limit
- Call CPS/WAN for assistance
at 1-800-330-5947

Enter www.NSLDSFAP.ed.gov to access log-in

Enter User ID and Password assigned by SAIG

THIS IS A RESTRICTED SYSTEM



This system is LIMITED to approved use by AUTHORIZED personnel only.
Access by others is prohibited and unauthorized.

[Sign-Up Information](#) | [System Requirements](#) | [News & Events](#) |
[Change Password](#) | [FAQ](#) | [Download Help](#)



ENTER LOGON DETAILS: User ID: Password:

The NSLDS logo, which includes a blue graduation cap with a yellow tassel and the letters 'NSLDS' in a bold, blue, sans-serif font. The background of the logo area features binary code (0s and 1s) and a stylized globe.

NSLDS





-- Help pages are designed to print as a reference tool



Logged on as: DUMMY SCHOOL ID FOR TRAINING from [TROY STATE UNIVERSITY AT DOTHAN](#)



Return to Previous Page

Download Help

You need Adobe Acrobat Reader to view NSLDS help files. If you do not have Adobe Acrobat Reader, click  to download and install it on your computer.

Please click on the help files you wish to download.

Help File	Zipped
Getting Started	No
Financial Aid	No
Enrollment	No
Organization	No
Transfer Monitoring	No
Reporting	No
All Help	No
All Help	Yes

Using this web site requires that you read and agree to the Privacy Act Requirements



Logged on as: PATRICIA A SCHUSTER

Privacy Act Reminder

This is a Government system, to be used by authorized personnel only. If you use this computer system, you should understand that all activities may be monitored and recorded by automated processes and/or by Government personnel. Anyone using this system expressly consents to such monitoring. Warning: If such monitoring reveals possible evidence of criminal activity, monitoring records may be provided to law enforcement officials.

This system contains personal information protected by the Privacy Act of 1974 (as amended). If you use this computer system, you are explicitly consenting to be bound by the Act's requirements and acknowledge the possible criminal and civil penalties for violation of the Act.

By clicking here, you *personally* confirm that you are currently an authorized user of NSLDS and that you adhere to the Privacy Act.

I Agree

Otherwise, contact NSLDS Customer Service, (800) 999-8219, for assistance and [click here](#).



NEW: DataPrep Software for Perkins Data Providers

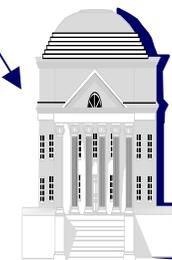
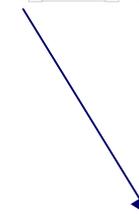
- DataPrep Version 3.1 released
 - Designed for use w/Windows 2000 and Windows XP Professional
 - Posted on IFAP – February 6, 2004
 - Can download cover letter, instructions and software from:
www.FSAdownload.ed.gov
under Recent Postings/Perkins DataPrep Software



Enrollment Reporting

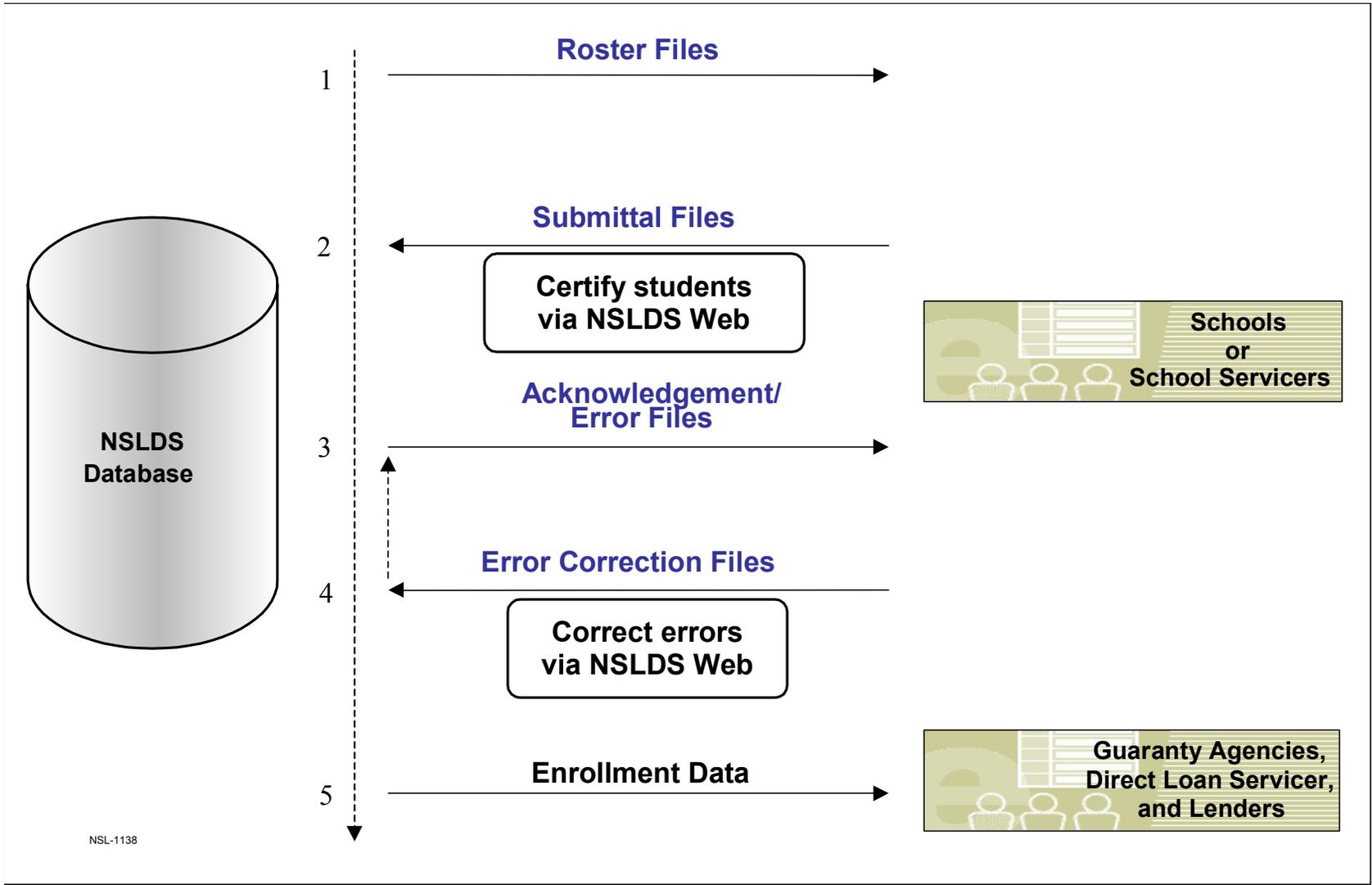
Enrollment Reporting Process: Objectives

- Required by Higher Education Act of 1965
- Enrollment Status determines eligibility
- NSLDS used since 1996 to track enrollment
- Enrollment Reporting process benefits entire student loan community: students, schools, GAs, Direct Loan servicer, loan holders



Enrollment Submittal Process

Batch Files (blue) & Web (in box)





School User Profile

- Distribution Medium:
 - Default Student Aid Internet Gateway (SAIG)
 - Tape
- SAIG User ID—Organization's TG number
- Servicer Name (Schools Only)
- Split Files Indicator (Schools Only)
- Sort Order



Enrollment Reporting Schedule

Schedule is flexible and controlled by the requesting school. Default is every two months. Must have one at least every six months.



Enrollment Schedule Values

- Current and Past Schedules
- Date
- Type
 - Regular
 - Ad Hoc
- Created By (Date)
 - Original Schedule
 - User Name



Batch Enrollment Reporting: File Layout

Batch file specifications (IFAP)

NSLDS Reference Materials

January 2004 NSLDS Enrollment
Reporting Guide

File Format incorporated into SSCR-32
software (EDConnect). Available at

www.fsadownload.ed.gov/softsscr.htm



Batch Enrollment Reporting: SAIG Message Classes

- **SSCRXXOP**- Enrollment Reporting Roster File sent to school by NSLDS
 - **SSCRXXIN**-Completed Submittal File or Error Correction File returned to NSLDS
 - **SSCEXXOP**-Error/Acknowledgement File
 - **SSCMXXIN**-Ad Hoc Reporting Files
- NOTE:** **XX** is an actual character value



Online Enrollment Reporting:

www.NSLDSFAP.ed.gov

Online updates as of Feb. 23, 2004

- Total on line updates – 1,492,087
- Total unique schools reporting enrollment – 2,834
- Average updates monthly '03 – 64,452
- Most updates in a month – 94,332
(January '04)

NSLDS Home Page and Menu



[Menu](#) | [Aid](#) | [Enroll](#) | [Org](#) | [Report](#) | [Tran](#)



[Menu](#) | [Change Password](#) | [System Requirements](#) | [Contact Us](#) | [FAQ](#) | [Download Help](#)

Logged on as: DUMMY SCHOOL ID FOR TRAINING from [TROY STATE UNIVERSITY AT DOTHAN](#)

 <h3>Messages</h3> <div data-bbox="85 611 599 835"><p>09/22/2002 The Default Loan Summary Report</p><p>09/16/2002 NSLDS has redesigned the Main Me</p></div> <p>Only the beginning of each message is displayed above. Click on the message text above to see the complete message below.</p>	 <h3>Financial Aid</h3> <ul style="list-style-type: none">Loan HistoryOverpayment HistoryPell GrantStudent Access Interface	 <h3>Enrollment</h3> <ul style="list-style-type: none">Enrollment SummaryEnrollment AddEnrollment UpdateEnrollment Reporting Schedule <p>SSN: <input type="text"/> First Name: <input type="text"/></p> <p>DOB: <input type="text"/></p> <p>Enter details and click on a Financial Aid link or Enrollment Summary above.</p> <p>DOB should be in MMDDCCYY format.</p>	 <h3>Transfer Monitoring</h3> <ul style="list-style-type: none">Transfer Monitoring ListMonitoring Alert ReviewSchool Transfer Profile
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09/22/2002 The Default Loan Summary Report is now available on the

NSLDSFAP Web site. The Default Loan Summary Report (SCHDF1 for school users and SCHDF2 for ED users) provides users with a list of loans that have a defaulted loan status (DB, DL, DO, DT, DU, DW, DF, or DZ) and a loan status date that falls within the requested date range and requested school code (OPEID). Users can select all loan programs or only one. The report includes student identifiers, loan identifiers, Guaranty Agency information, and lender information. It also includes the current loan status and up to three status codes from history. The report can be sorted by loan status date, Last Name, or Social Security Number. The information is available in a formatted report or an extract file. School users receive reports via their SAIG mailbox. The file layouts for the extract files are available at <http://www.ifap.ed.gov>.

Enroll Tab

Menu Options:

Enrollment Summary

Enrollment Add/Enrollment Update – visible
only to schools

Enrollment Reporting Schedule

The screenshot shows the NSLDS web application interface. At the top left is the NSLDS logo. To its right is a navigation menu with tabs: Menu, Aid, Enroll, Org, Report, and Tran. The 'Enroll' tab is highlighted in green. To the right of the menu are icons for a phone, a question mark, and a close button (X). Below the menu is a teal banner with the following links: [Enrollment Summary](#) | [Enrollment Add](#) | [Enrollment Update](#) | [Enrollment Reporting Schedule](#). Below this banner is a search area with fields for SSN, First Name, and DOB (with a format hint (MMDDCCYY)), and a Retrieve button. Below the search area, it says 'Logged on as: SUSIE SMITH from STATE UNIVERSITY'. In the center of the page is a box that says 'No student currently selected.' At the bottom of the page is a teal footer with a home icon and the text 'PRIVACY ACT OF 1974 (AS AMENDED)'. Red dotted arrows point from the text above to the 'Enroll' tab and its sub-options.

[Enrollment Summary](#) |
 [Enrollment Add](#) |
 [Enrollment Update](#) |
 [Enrollment Reporting Schedule](#)

SSN: First Name: DOB: (MMDDCCYY)

Logged on as: ONLINE SCHOOL ID FOR TRAINING from [COLUMBUS STATE COMMUNITY COLLEGE](#)

KERRA M BRYANT
 SSN: 711-38-0051 DOB: 07/30/1981

Enrollment Summary

Enrollment Detail

Enrollment Timeline

Enrollment Maintenance

	School Name	OPEID	Most Recent Status	Eff. Date	ACD	Cert. Date	Cert. Method
1	OHIO STATE UNIVERSITY	00309000	Half Time	06/24/2002	06/15/2004	08/12/2002	School Batch
2	OHIO UNIVERSITY	00310000	Withdrawn	02/06/2001	N/A	04/09/2001	School Batch
3	COLUMBUS STATE COMMUNITY COLLEGE	00686700	Half Time	08/10/2002	06/15/2003	08/13/2002	NSLDS Web



Name: COLUMBUS STATE COMMUNITY COLLEGE
Code: 00686700 **Type:** School



Clicking Retrieve will return entire Portfolio in SSN order. All Search values are optional.

Enrollment Update



Primary Search Options

Retrieve/Sort by:
 Begin Value:
 Exact Match Only



Advanced Search Options

Last Name Begin:	<input type="text"/>	End:	<input type="text"/>
SSN Begin:	<input type="text"/>	End:	<input type="text"/>
Student Designator Begin:	<input type="text"/>	End:	<input type="text"/>
Certification Date Begin:	<input type="text"/> (MMDDCCYY)	End:	<input type="text"/> (MMDDCCYY)
Anticipated Completion Date Begin:	<input type="text"/> (MMDDCCYY)	End:	<input type="text"/> (MMDDCCYY)
Enrollment Codes (Check all that apply)			
<input checked="" type="checkbox"/> A - Approved Leave of Absence	<input checked="" type="checkbox"/> D - Deceased	<input checked="" type="checkbox"/> F - Full Time	
<input checked="" type="checkbox"/> G - Graduated	<input checked="" type="checkbox"/> H - Half Time or More, But Less Than Full Time	<input checked="" type="checkbox"/> L - Less Than Half Time	
<input checked="" type="checkbox"/> W - Withdrawn	<input checked="" type="checkbox"/> X - Never Attended	<input checked="" type="checkbox"/> Z - No Record Found	

Choose Students To update With sort Options

Return to Enrollment Update

Name: COLUMBUS STATE COMMUNITY COLLEGE
Code: 00686700 Type: School

Enrollment Maintenance

Retrieve/Sort by: Begin Value: Exact Match Only

Currently Retrieved/Sorted by: SSN
Enrollment Codes: A, D, F, G, H, L, W, X, Z

Recertification Date: 10/22/2002		Check All			
<input type="checkbox"/>	1	SSN: 083-02-1194	NAME: DEIRDRE C MEDRANO	DOB: 03/21/1978	
Cert. Date:	08/13/2002	Enroll. Code: H	Eff. Date: 09/25/1996	ACD: 06/15/2003	Student Designator:
<input type="checkbox"/>	2	SSN: 083-16-4020	NAME: SAMANTHA K MALDONADO	DOB: 09/07/1975	
Cert. Date:	08/13/2002	Enroll. Code: H	Eff. Date: 09/25/1996	ACD: 06/15/2003	Student Designator:
<input type="checkbox"/>	3	SSN: 132-02-0203	NAME: KEVIN L NOONAN	DOB: 08/05/1971	
Cert. Date:	08/13/2002	Enroll. Code: H	Eff. Date: 06/10/2002	ACD: 09/10/2003	Student Designator:
<input type="checkbox"/>	4	SSN: 164-10-7501	NAME: CHINKYI A NAPOLEONE	DOB: 03/21/1968	
Cert. Date:	08/13/2002	Enroll. Code: H	Eff. Date: 06/24/1996	ACD: 09/13/2002	Student Designator:
<input type="checkbox"/>	5	SSN: 170-76-6808	NAME: DEBRA J CLAUDIO	DOB: 10/28/1954	
Cert. Date:	08/13/2002	Enroll. Code: H	Eff. Date: 06/24/1996	ACD: 12/15/2003	Student Designator:
<input type="checkbox"/>	6	SSN: 194-93-9696	NAME: OLIVIA D CARROLL	DOB: 11/10/1964	
Cert. Date:	08/13/2002	Enroll. Code: H	Eff. Date: 09/25/2001	ACD: 06/15/2003	Student Designator:
<input type="checkbox"/>	7	SSN: 231-92-0566	NAME: TAMMY L SUSNOSKIE	DOB: 07/24/1966	
Cert. Date:	08/13/2002	Enroll. Code: H	Eff. Date: 06/24/1996	ACD: 12/14/2002	Student Designator:
<input type="checkbox"/>	8	SSN: 241-88-5706	NAME: HARRY C WEINER	DOB: 03/23/1960	
Cert. Date:	08/13/2002	Enroll. Code: H	Eff. Date: 06/24/1996	ACD: 09/13/2003	Student Designator:
<input type="checkbox"/>	9	SSN: 242-88-6718	NAME: CHRISTY M JACOBS	DOB: 02/01/1970	
Cert. Date:	08/13/2002	Enroll. Code: H	Eff. Date: 09/25/1998	ACD: 12/14/2002	Student Designator:
<input type="checkbox"/>	10	SSN: 260-22-2589	NAME: TASIA S TOMLINSON	DOB: 04/22/1972	
Cert. Date:	08/13/2002	Enroll. Code: H	Eff. Date: 05/07/1999	ACD: 12/14/2002	Student Designator:
<input type="checkbox"/>	11	SSN: 268-20-5301	NAME: BRIAN OGLE	DOB: 02/21/1965	
Cert. Date:	08/13/2002	Enroll. Code: H	Eff. Date: 09/20/1999	ACD: 12/15/2002	Student Designator:
<input type="checkbox"/>	12	SSN: 277-53-4209	NAME: ELIZABETH K ALLEN	DOB: 06/24/1966	
Cert. Date:	08/13/2002	Enroll. Code: H	Eff. Date: 01/02/1996	ACD: 09/15/2002	Student Designator:
<input type="checkbox"/>	13	SSN: 310-86-3947	NAME: APRIL L MORTON	DOB: 04/11/1962	
Cert. Date:	08/13/2002	Enroll. Code: H	Eff. Date: 09/25/1996	ACD: 09/15/2002	Student Designator:

Update Enrollment, 30 students Per page – Updates are Added to the Database Immediately Upon Submission

Changes
Must be
Confirmed
Before
Final
Submission

Name: COLUMBUS STATE COMMUNITY COLLEGE
Code: 00686700 **Type:** School

Enrollment Maintenance Confirm

The updated enrollment information you submitted is displayed below. Click Confirm to apply the information to the database, or click Cancel to return to the Enrollment Maintenance page.

Please note that your updates may cause students to no longer appear on the Enrollment Maintenance page. See Help for further explanation.

1 SSN: 164-10-7501 NAME: CHINKYI A NAPOLEONE DOB: 03/21/1968								
Cert. Date:	10/22/2002	Enroll. Code:	G	Eff. Date:	09/13/2002	ACD: 09/13/2002	Student Designator:	
2 SSN: 277-53-4209 NAME: ELIZABETH K ALLEN DOB: 06/24/1966								
Cert. Date:	10/22/2002	Enroll. Code:	G	Eff. Date:	09/13/2002	ACD: 09/13/2002	Student Designator:	
3 SSN: 310-86-3947 NAME: APRIL L MORTON DOB: 04/11/1962								
Cert. Date:	10/22/2002	Enroll. Code:	G	Eff. Date:	09/13/2002	ACD: 09/13/2002	Student Designator:	
4 SSN: 311-96-8829 NAME: DONNA F LYTLE DOB: 05/11/1957								
Cert. Date:	10/22/2002	Enroll. Code:	G	Eff. Date:	09/13/2002	ACD: 09/13/2002	Student Designator:	
5 SSN: 312-12-8333 NAME: MICHAEL J GARRETT DOB: 02/07/1977								
Cert. Date:	10/22/2002	Enroll. Code:	G	Eff. Date:	09/13/2002	ACD: 09/13/2002	Student Designator:	
6 SSN: 315-13-9776 NAME: CARREEN FRIEDMAN DOB: 06/22/1973								
Cert. Date:	10/22/2002	Enroll. Code:	G	Eff. Date:	09/13/2002	ACD: 09/15/2002	Student Designator:	
7 SSN: 316-97-9103 NAME: CHERYL E HRBEK DOB: 11/12/1959								
Cert. Date:	10/22/2002	Enroll. Code:	G	Eff. Date:	09/13/2002	ACD: 09/15/2002	Student Designator:	

Confirm Cancel

[Menu](#)[Aid](#)[Enroll](#)[Org](#)[Report](#)[Tran](#)[Enrollment Summary](#) | [Enrollment Add](#) | [Enrollment Update](#) | **Enrollment Reporting Schedule**Logged on as: DUMMY SCHOOL ID FOR TRAINING from [TROY STATE UNIVERSITY AT DOTHAN](#)**Name:** TROY STATE UNIVERSITY AT DOTHAN**Code:** 00104800 **Type:** School

Enrollment Reporting Schedule

[Create Schedule](#)[Modify Schedule](#)

User Profile

Distribution Medium: Tape**Servicer Name:** NATIONAL STUDENT LOAN CLEARINGHOUSE**Split File Indicator:** No**Default Sort Order:** Student SSN

Current Schedule

Date	Type	Created By
11/01/2002	Regular	Original Schedule (02/11/2002)
01/01/2003	Regular	Original Schedule (02/11/2002)
03/01/2003	Regular	Original Schedule (02/11/2002)



Past Schedule

Date	Type	Created By
07/01/2002	Regular	DUMMY SCHOOL ID FOR TRAINI (06/24/2002)
09/01/2002	Regular	Original Schedule (02/11/2002)

Request
A Roster
Today,
Receive it
Tomorrow
Or the
Requested
Date



Enrollment Reporting Tips:

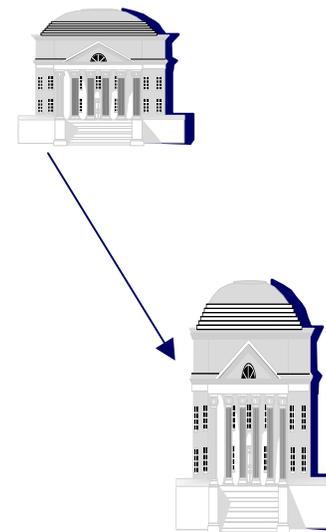
- Schedule rosters to coincide with institution academic calendar
- Report withdrawals and drops below half time online, allowing students to maximize grace period
- Sign up new branches for enrollment reporting prior to awarding or disbursing loans



Transfer Student Monitoring

Transfer Student Monitoring Process: Objectives

- Provide convenient input and output options
- Reduce school workload to meet regulatory requirements





TSM Process: Monitoring

- Is new data affecting applicant eligibility?
 - Has a new loan or Pell Grant been added or changed for attendance at another school (since last ISIR or alert)
 - New loan originated
 - New or cancelled disbursement on a loan
 - New or reduced Pell Grant Award
 - New or cancelled disbursement on a Pell Grant



TSM Process: Monitor Rules

- **FFEL/FDLP Loans**
 - Loan at school A overlaps Enrollment Begin date at school B; or
 - Loan period begin date at school A is less than 30 weeks before Enrollment Begin date at school B
 - Loan period begin date at another school begins after Enrollment Begin Date at school B



TSM Process: Monitor Rules

■ Perkins Loans

–Disbursement at school A is in the same award year as Enrollment Begin date at school B

■ Pell Grants

–Grant at school A is in the same award year as the Enrollment Begin date at school B



TSM Process: Monitoring (cont)

- Attendance data for school to which the applicant is transferring is not monitored
- Changes in default status or over-payments reporting process remains the same (postscreening) - all schools are notified
- Monitoring program run weekly (Wednesday night)



TSM Process: Alert – Results Communicated

- NSLDS communicates results only to the school to which the applicant is transferring
 - The school that informed NSLDS
- Output methods:
 - NSLDSFAP
 - Financial aid history data file - shows entire FA history



TSM Process: Monitor Period

- Starts on Monitor Begin Date
 - Date student is added to list (default); or
 - Future date requested by school

- Ends 90 days after Enrollment Begin Date
 - Stops automatically
 - 90 day period will be evaluated during the year to determine if period should be extended or shortened



Transfer Student Monitoring Process

- School establishes NSLDS TSM profile
- School informs NSLDS of students to be monitored (inform)
- NSLDS monitors data received and determines who to notify (monitor)
- NSLDS alerts new school of relevant changes in aid (alert)

TSM Process: School Profile Add



Menu

Aid

Enroll

Org

Report

Tran



[Transfer Monitoring List](#) | [Monitoring Alert Review](#) | [School Transfer Profile](#)

Logged on as: PAT GERDES from [STATE TECH](#)

School Transfer Profile Add

First Name:

Last Name:

Title:

Phone: Ext:

E-Mail:

Inform: SAIG Mailbox for Servicer (Optional):

Alert: Web Only

Web and Batch File SAIG Mailbox:

Batch Alert Method: Extract Report

Submit



School Transfer Profile

- Email address to send alert notice:
 - New results are available - go to NSLDSFAP
 - New data file being sent - access TIV WAN mailbox or group email address
- TIV WAN Mailbox of person to receive data file (schools wanting to receive a file)
- Add contact person for Transfer Student Monitoring questions on Organization Contact List

TSM Process: School Transfer Profile



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[Transfer Monitoring List](#) | [Monitoring Alert Review](#) | **[School Transfer Profile](#)**

Logged on as: DUMMY SCHOOL ID FOR TRAINING from [TROY STATE UNIVERSITY AT DOTHAN](#)

School Transfer Profile

First Name: EDWARD

Last Name: ROCHESTER

Title: MASTER OF THORNFIELD

Phone: 999-555-1111 **Ext:**

E-Mail: Pilot@Thornfield.edu

Inform:

Transfer Monitoring Servicer:

Alert: Web Only

SAIG Mailbox:

Transfer Monitoring Servicer:

Batch Alert Method:

Last Update By: DUMMY SCHOOL ID FOR TRAINING on 06/07/2002

TSM Process: School Profile Update



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[Transfer Monitoring List](#) | [Monitoring Alert Review](#) | [School Transfer Profile](#)

Logged on as: PAT GERDES from [STATE TECH](#)



Return To School
Transfer Profile

School Transfer Profile Update

First Name:	<input type="text" value="HAN"/>		
Last Name:	<input type="text" value="SOLO"/>		
Title:	<input type="text" value="STUDENT LOAN OFFICER"/>		
Phone:	<input type="text" value="207-716-2000"/>	Ext:	<input type="text"/>
E-Mail:	<input type="text" value="milfalcon@nyu.edu"/>		
Inform:	Designated Batch SAIG Mailbox for Servicer (Optional): <input type="text"/>		
Alert:	<input checked="" type="checkbox"/> Web Only		
	<input type="checkbox"/> Web and Batch File SAIG Mailbox: <input type="text"/>		
Batch Alert Method:	<input type="checkbox"/> Extract <input type="checkbox"/> Report		
Last Update By:	PAT GERDES on 01/15/2002		

Submit

TSM Process: School Transfer Profile Update

[Menu](#)[Aid](#)[Enroll](#)[Org](#)[Report](#)[Tran](#)

[Transfer Monitoring List](#) | [Monitoring Alert Review](#) | [School Transfer Profile](#)

Logged on as: DUMMY SCHOOL ID FOR TRAINING from [TROY STATE UNIVERSITY AT DOTHAN](#)



[Return To School
Transfer Profile](#)

School Transfer Profile Update

First Name:	<input type="text" value="EDWARD"/>
Last Name:	<input type="text" value="ROCHESTER"/>
Title:	<input type="text" value="MASTER OF THORNFIELD"/>
Phone:	<input type="text" value="999-555-1111"/> Ext: <input type="text"/>
E-Mail:	<input type="text" value="Pilot@Thornfield.edu"/>
Inform:	Designated Batch SAIG Mailbox for School, Servicer or Central Administration Office (Optional): <input type="text"/>
	Is this your Servicer for Transfer Monitoring? Yes No
Alert:	Web Only Web and Batch File SAIG Mailbox for School, Servicer or Central Administration Office: Is this your Servicer for Transfer Monitoring? Yes No
	Batch Alert Method: Extract Report

Last Update By: DUMMY SCHOOL ID FOR TRAINING on 06/07/2002



TSM Process: Inform - Who's Monitored

- School tells NSLDS which students/ applicants to monitor
 - Applicant identifiers
 - Enrollment Begin Date - for the period for which aid is being awarded
 - Monitor Begin Date (optional)
- Input methods (may use either or both):
 - Enter on NSLDSFAP
 - Send data file to NSLDS

TSM Process: Add a Student to Monitor



[Menu](#)

[Aid](#)

[Enroll](#)

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[Report](#)

[Tran](#)



[Transfer Monitoring List](#) | [Monitoring Alert Review](#) | [School Transfer Profile](#)

SSN:

First Name:

DOB:

(MMDDCCYY)

Logged on as: Pat Gerdes from [STATE TECH](#)



Return To Transfer
Monitoring List

No student currently selected.

Student Monitoring Add

SSN:

First Name:

Last Name:

Date of Birth:

(MMDDCCYY)

Enrollment Begin Date:

(MMDDCCYY)

Monitor Begin Date:

(MMDDCCYY)



PRIVACY ACT OF 1974 (AS AMENDED)

TSM Process: Student Selected

[Menu](#)[Aid](#)[Enroll](#)[Org](#)[Report](#)[Tran](#)

[Transfer Monitoring List](#) | [Monitoring Alert Review](#) | [School Transfer Profile](#)

SSN:

First Name:

DOB:

(MMDDCCYY)

Logged on as: PAT GERDES from [STATE TECH](#)



Return To Transfer
Monitoring List



TARA MARIE M NUNEZ

SSN: 043-90-6703

DOB: 02/16/1975

Student Monitoring Add

SSN: First Name: Last Name: Date of Birth:

(MMDDCCYY)

Enrollment Begin Date:

(MMDDCCYY)

Monitor Begin Date:

(MMDDCCYY)



TSM Process: Error Correction Request



Menu **Aid** **Enroll** **Org** **Report** **Tran**  |  | 

[Transfer Monitoring List](#) | [Monitoring Alert Review](#) | [School Transfer Profile](#)

SSN: First Name: DOB: (MMDDCCYY)

Logged on as: Pat GERDES from [STATE TECH](#)

 Return To Transfer Monitoring List

No student currently selected.

Student Monitoring Add



Please enter an Enrollment Begin Date in the MMDDCCYY format.

SSN:

First Name:

Last Name:

Date of Birth: (MMDDCCYY)

Enrollment Begin Date: (MMDDCCYY)

Monitor Begin Date: (MMDDCCYY)



TSM Process: Student Add Successful



Menu

Aid

Enroll

Org

Report

Tran



[Transfer Monitoring List](#) | [Monitoring Alert Review](#) | [School Transfer Profile](#)

SSN:

First Name:

DOB:

(MMDDCCYY)

Logged on as: Pat Gerdes from [STATE TECH](#)



Return To Transfer
Monitoring List

No student currently selected.

Student Monitoring Add



Successfully added.

SSN:

First Name:

Last Name:

Date of Birth:

(MMDDCCYY)

Enrollment Begin Date:

(MMDDCCYY)

Monitor Begin Date:

(MMDDCCYY)



[PRIVACY ACT OF 1974 \(AS AMENDED\)](#)

TSM Process: Monitoring Detail



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Logged on as: PAT GERDES from [STATE TECH](#)



Return To Transfer
Monitoring List

Student Monitoring Detail

Update

Delete

SSN: 137-02-7728

First Name: MALKA

Last Name: CROSBY

Date of Birth: 07/10/1973

Enrollment Begin Date: 03/12/2002

Monitor Begin Date: 10/25/2001

Last Changed By: PAT GERDES on 10/25/2001

TSM Process: Monitoring Update



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Logged on as: DUMMY SCHOOL ID FOR TRAINING from [TROY STATE UNIVERSITY AT DOTHAN](#)



Return To Student
Monitoring Detail

Student Monitoring Update

SSN:	043-79-9808	
First Name:	<input type="text" value="VICTORIA"/>	
Last Name:	<input type="text" value="HARRIS"/>	
Date of Birth:	<input type="text" value="11/29/1971"/>	(MMDDCCYY)
Enrollment Begin Date:	<input type="text" value="01/15/2003"/>	(MMDDCCYY)
Monitor Begin Date:	<input type="text" value="10/09/2002"/>	(MMDDCCYY)

Submit

TSM Process: Monitoring Delete

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[Transfer Monitoring List](#) | [Monitoring Alert Review](#) | [School Transfer Profile](#)

Logged on as: PAT GERDES from [STATE TECH](#)



[Return To Student
Monitoring Detail](#)

Student Monitoring Delete

You are asking that this Student Monitoring record be DELETED from your List. Student Monitoring records should be deleted only if the student will not be attending your institution or the student was entered in error. Please do not DELETE a student simply to stop monitoring him or her. **To complete this DELETE, please click CONFIRM.**

SSN: 043-90-5190
First Name: MALKA
Last Name: CROSBY
Date of Birth: 07/10/1973
Enrollment Begin Date: 03/12/2002
Monitor Begin Date: 10/25/2001
Last Changed By: PAT GERDES on 10/25/2001

Confirm



TSM Process: Monitoring Msg. Displayed



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[Loan History](#) | [Overpayment History](#) | [Pell Grant](#) | [Enrollment History](#) | [Enrollment Update](#)

SSN: First Name: DOB: (MMDDCCYY)

Logged on as: Pat Gerdes from [STATE TECH](#)

TANYA J LANGLAIS
 SSN: 043-90-5190 DOB: 01/15/1973

 Student is on your school's Transfer Monitoring List.


 Defaulted


 Pell Grants



Aggregate Loan Information

Loan Type	Outstanding Principal Balance (OPB)	Pending Disbursements	Total
Subsidized Loans	\$3,938	N/A	\$3,938
Unsubsidized Loans	\$124	N/A	\$124
Combined Loans	\$4,062	N/A	\$4,062
FFEL Consolidation	N/A		N/A
Perkins	N/A		N/A

TSM Process: Student Not on List Msg.

 **Menu** **Aid** **Enroll** **Org** **Report** **Tran**  |  | 

[Loan History](#) | [Overpayment History](#) | [Pell Grant](#) | [Enrollment History](#) | [Enrollment Update](#)

SSN: First Name: DOB: (MMDDCCYY)

Logged on as: Pat Gerdes from [STATE TECH](#)

MAXWELL J KLINGER
SSN: 561-49-1551 DOB: 09/04/1932



Student is not on your school's Transfer Monitoring List.



Overpayments



Discharge



Aggregate Loan Information

Loan Type	Outstanding Principal Balance (OPB)	Pending Disbursements	Total
Subsidized Loans	N/A	N/A	N/A
Unsubsidized Loans	N/A	N/A	N/A
Combined Loans	N/A	N/A	N/A
FFEL Consolidation	N/A		N/A
Perkins	\$0		\$0

TSM Process: Monitor Alert Review



- Menu
- Aid
- Enroll
- Org
- Report
- Tran



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Logged on as: LISA HANNERS from [TEXAS TECH UNIVERSITY](#)

Monitoring Alert Review

Monitoring Results as of: 12/31/9999

Sort By:

Display Only: SSN:

Last Name:

Date Alerted: (MMDDCCYY)

Enrollment Begin Date: (MMDDCCYY)

Loans Only Pell's Only

SSN	Name	DOB	Change	Reviewed	Date Alerted	Enrollment Begin Date	Monitor Begin Date
570-71-8418	SARAH FERGUSON	06/15/1989	Loan	<input type="checkbox"/>	10/23/2001	12/15/2002	06/15/2001

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Transfer Monitoring List

[Add Student to Monitoring List](#)

Sort By:

Display Only: SSN:

Last Name:

Enrollment Begin Date: (MMDDCCYY)

Monitor Begin Date: (MMDDCCYY)

Last Changed By:

[Retrieve](#)

	SSN	Name	DOB	Enrollment Begin Date	Monitor Begin Date	Last Changed By
1	137-02-7728	MALKA CROSBY	07/10/1973	03/12/2002	10/25/2001	PAT GERDES 10/25/2001
2	561-49-1551	MAXWELL KLINGER	09/04/1932	03/12/2002	10/25/2001	PAT GERDES 10/25/2001
3	043-90-5190	TANYA LANGLAIS	01/15/1973	03/12/2002	10/25/2001	PAT GERDES 10/25/2001
4	043-86-5256	MAXWELL SHEFFIELD	01/02/1958	03/12/2002	10/25/2001	PAT GERDES 10/25/2001





Transfer Student Monitoring Process: Summary

- Profile
- Inform
- Monitor
- Alert



TSM Process: Monitoring Batch File Layout

- Batch file specifications (IFAP)
<http://ifap.ed.gov/nsldsmaterials/attachments/062801TransferMonitoringBatchFileLayoutTO54.doc>
- Input file same for FAH (formerly FAT Batch) requests and TSM Inform File requests
- Output files combined



TSM Process: Monitoring Batch File Layout (cont)

- Input file length changed to 150 bytes
- FAH only requests included on the Error/Acknowledgment file output
- Error message changes
 - FAH request errors now included



TSM Process: Monitoring Batch File Layout (cont)

Changes for AY 2004-2005

- Aggregate PLUS OPB and PLUS Total values added to the TSM and FAH extracts type 1 record
- When student/borrower holds a PLUS Loan, Aggregate PLUS OPB and PLUS Total values added to the TSM and FAH report formats



TSM Process: Monitoring Batch File Layout (cont)

Changes for AY 2004-2005 (cont)

- Aggregate FFEL CL Unallocated OPB and FFEL CL Unallocated Total values added to the TSM and FAH extracts type 1 record
- Aggregate FFEL CL Unallocated OPB and FFEL CL Unallocated Total values added to the TSM and FAH reports format
- Subsidized and Combined loan limit flags have expanded from Y or N to E, C, or N.



TSM Process: Monitoring Batch File Layout: Impact to Screens

Changes for AY 2004-2005 (cont)

- Title FFEL Consolidated, Unallocated Agg. OPB is changed to FFEL Consolidation, Unallocated Agg. OPB and moved above the "Calculated Combined Agg. OPB" line of the loan detail section
- Loans will be displayed in new sort order based on the grouping order



TSM Process: Message Classes

- Title IV Message classes
 - **TRNINFIN**- School Batch Inform File
 - **TRNINFOP**-Error/Acknowledgement File
 - **TRLTRPOP**-Alert file, report format
 - **TRALRTOP**-Alert file, extract format
 - **FAHREOP**-new FAH output file in report format
 - **FAHEXOP**-new FAH output in extract format



Technical Assistance

We appreciate your feedback and comments. We can be reached at:

Phone: 1 (800) 999-8219

Nslds@pearson.com