



THE U.S. Department of
EDUCATION

Using the e-Campus Based System



FISAP On The Web

Session Outline

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eCB Project Overview Release 3

- FISAP On The Web Available
- Reallocation Form On-Line Entry and Submission
- Provide Real Time Validation Edits and Acknowledgements
- Increase Customer Satisfaction



Funding Calendar 2003 – 2004 Award Year

FISAP On The Web Available	July 23, 2002
Reallocation Form Due	August 23, 2002
FISAP & Combined Certification Due	October 1, 2002
FISAP Edit Corrections Due	December 15, 2002
Tentative Awards Posted	February 1, 2003
Under-Use Waiver Request Due	February 14, 2003
Under-Use Waiver <i>Decision</i>	March 17, 2003
Final Awards Distributed	April 1, 2003
Close-Out of Awards	May 1, 2003
TC Payments Distributed	June 1, 2003



FISAP Welcome Page

A screenshot of a web browser window titled "eCampus-Based Program Funding - Microsoft Internet Explorer". The address bar shows "http://www.cbfsap.sfa.ed.gov/CBSWebApp/welcome.jsp". The page content includes the Federal Student Aid logo, a warning about unauthorized access, and sections for "What if I don't have a PIN?", "What if I don't have a TG number for the Campus-Based Programs?", "What if my school is new to the Campus-Based Programs?", "Privacy", and "508 Compliance". A "Login" button is visible in the middle of the page.

WELCOME/OVERVIEW

FISAP TUTORIAL

CLICK TO LOGIN

PIN INFORMATION

TG NUMBER INFORMATION

ELIGIBILITY PROCESS

PRIVACY POLICY

508 COMPLIANCE



FISAP Tutorial

Electronic Access Conference

2002

Conquering the Fear of FISAP - Microsoft Internet Explorer

File Edit View Favorites Tools Help | Back Forward Stop Home Search Favorites History Print

Address <http://cbfisap.sfa.ed.gov/CBSWebApp/tutorial/index.htm> Go

 
FSA
FEDERAL
STUDENT AID
We Help Put America Through School

 Click Here For


CONQUERING THE FEAR OF FISAP
A Web-Based Tutorial

Click Here To
Enter Tutorial

THE
U.S. Department of
EDUCATION

FISAP Tutorial

Electronic Access Conference

2002

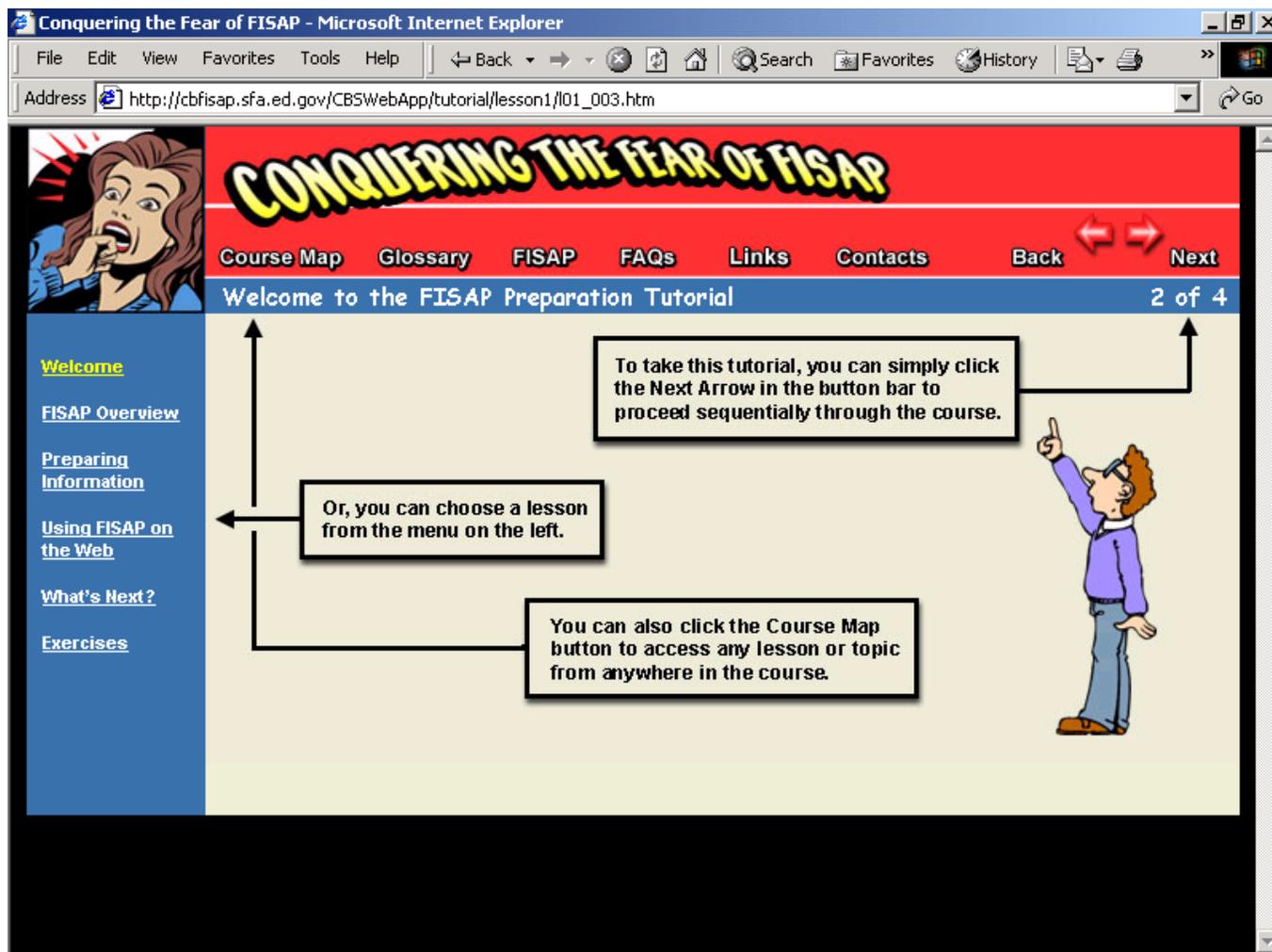
**Top Bar Navigation
To Quickly Access
A Topic Area**

**Left Side Navigation
For Step-By-Step
Tutorial**

**Back & Next
Navigation Selection
Within Each Tutorial**

THE U.S. Department of
EDUCATION

FISAP Tutorial



Conquering the Fear of FISAP - Microsoft Internet Explorer

File Edit View Favorites Tools Help | Back Forward Stop Home Search Favorites History Print

Address http://cbfisap.sfa.ed.gov/CBSWebApp/tutorial/lesson1/101_003.htm Go

CONQUERING THE FEAR OF FISAP

Course Map Glossary FISAP FAQs Links Contacts Back Next

Welcome to the FISAP Preparation Tutorial 2 of 4

Welcome
[FISAP Overview](#)
[Preparing Information](#)
[Using FISAP on the Web](#)
[What's Next?](#)
[Exercises](#)

To take this tutorial, you can simply click the Next Arrow in the button bar to proceed sequentially through the course.

Or, you can choose a lesson from the menu on the left.

You can also click the Course Map button to access any lesson or topic from anywhere in the course.

Easy To Follow Instructions

FISAP Tutorial

Electronic Access Conference

2002

Conquering the Fear of FISAP - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address http://cbfisap.sfa.ed.gov/CBSWebApp/tutorial/lesson2/102_004.htm#

CONQUERING THE FEAR OF FISAP

Course Map Glossary FISAP FAQs Links **Contacts** Back Next

FISAP Conquering the Fear of FISAP-Contacts - Microsoft Internet Explorer

File Edit View Favorites Tools Help

CONTACTS

For questions regarding submission:

U. S. Department of Education Campus-Based Operations
830 First St. NE, Room 61F1
Washington, DC 20202

For FISAP Technical Support and questions regarding institutional funding levels:

877-801-7168 M-F 8 am to 8pm (ET)
703-761-0220 - Fax

For questions regarding the signature page:

Electronic FISAP Administrator
1953 Gallows Road, Suite 300
Vienna, VA 22182
877-801-7168

Top Bar Navigation
To Quickly Access
Topic Area In A
New Window

Allowing You To
Keep Your Place In
The Tutorial

Security - Overview

- Individuals Need A FSA PIN **AND**
- Destination Point Administrator Needs To Add The FISAP User To The School's TG Number And Provide FISAP Access Rights Via The Student Aid Internet Gateway (SAIG)



FSA PIN



TG Number



FISAP Access

- FSA PIN Site www.pin.ed.gov
- Student Aid Internet Gateway www.sfawebenroll.ed.gov



www.pin.ed.gov

**E-Mail Notification
Or Via The
U.S. Postal Service**

Electronically

Security - Overview

The screenshot shows a Microsoft Internet Explorer browser window displaying the U.S. Department of Education PIN Web Site. The address bar shows <http://www.pin.ed.gov/>. The page features a blue header with the text "WELCOME TO PIN REGISTRATION" and the U.S. Department of Education seal. A left sidebar contains a menu of links: PIN HOME, PIN REQUEST AND INFORMATION, CHANGE INTERNET ACCESS, CONTACT US, SECURITY, US DEPARTMENT OF EDUCATION, FINANCIAL AID FOR STUDENTS, STUDENT GUIDE, and FSA ELECTRONIC SERVICES. The main content area includes two paragraphs of text and three buttons: "APPLY FOR PIN", "CHANGE PIN", and "PIN FAQ'S". The browser's status bar at the bottom shows "Done" and "Internet".



THE U.S. Department of
EDUCATION

Security - Overview

The User's Role Can Be "Tailored" By The DPA To Allow...

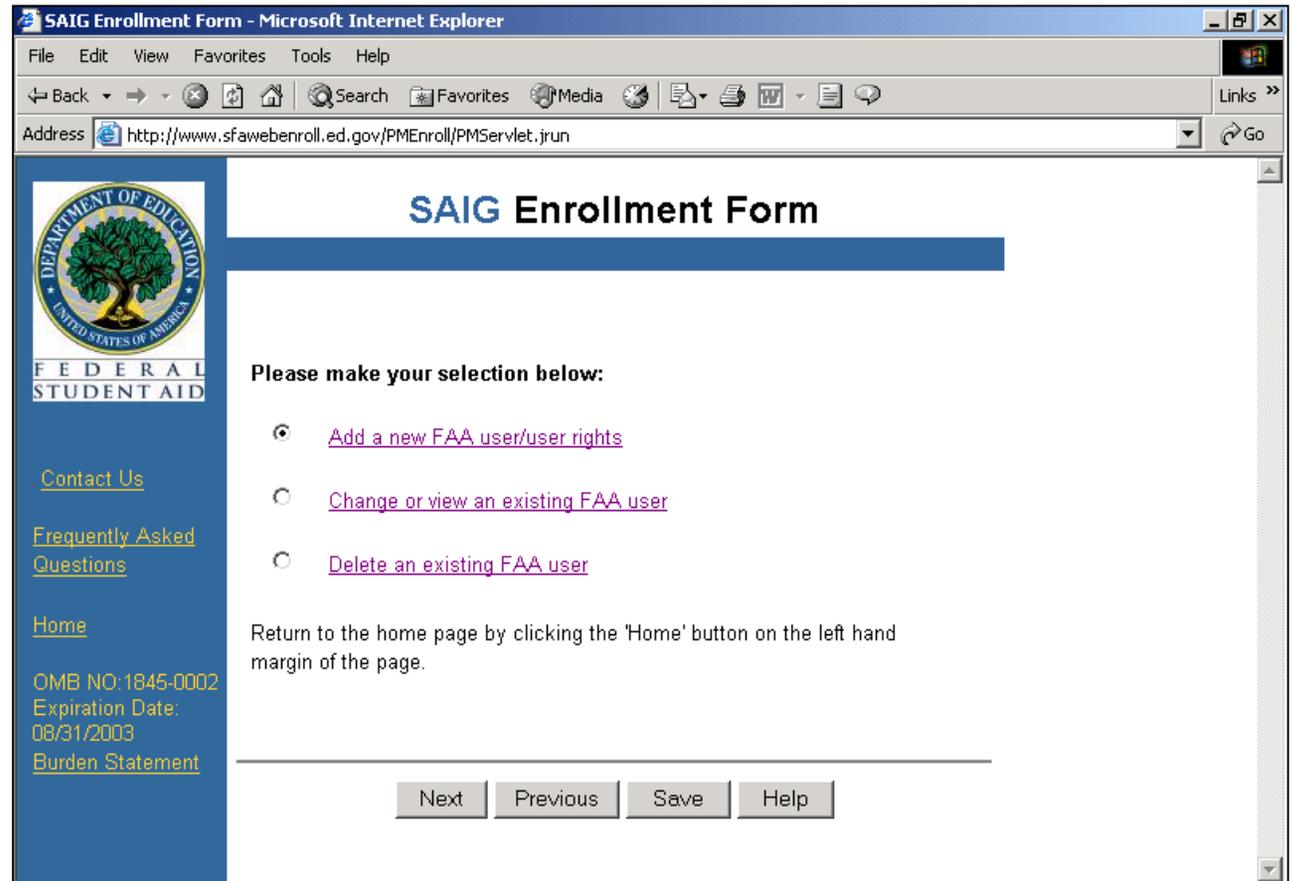
"Submit" = All Functions
"Write" = Edit Only
"Read" = View Only

On-Line Role Changes Are Effective Immediately



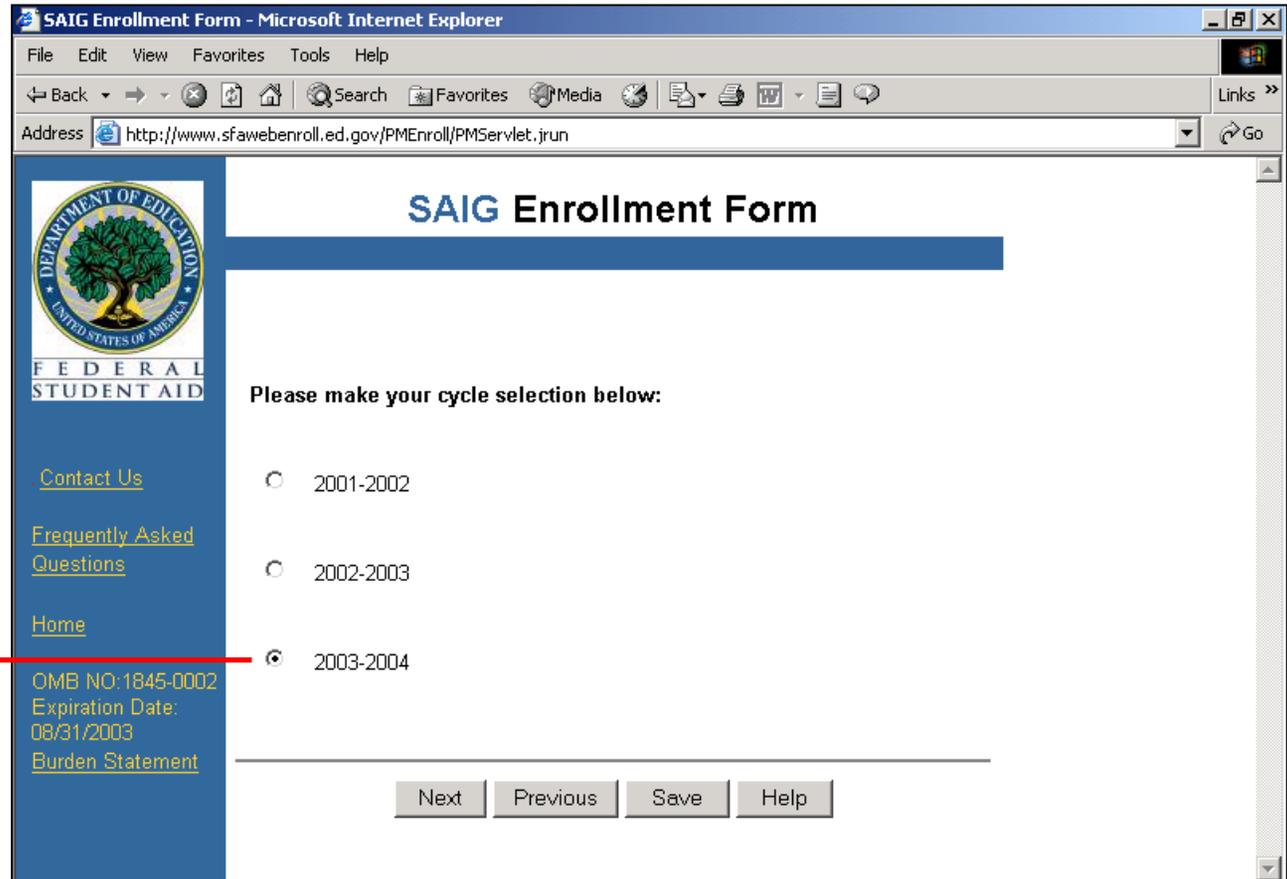
SAIG - Enrollment Form

**DPA Can Add,
Change, View, or
Delete FAA User**



The screenshot shows a Microsoft Internet Explorer browser window titled "SAIG Enrollment Form - Microsoft Internet Explorer". The address bar displays "http://www.sfawebenroll.ed.gov/PMEEnroll/PMServlet.jrun". The page content includes the Department of Education logo and the text "FEDERAL STUDENT AID". A navigation menu on the left contains links for "Contact Us", "Frequently Asked Questions", "Home", "OMB NO:1845-0002", "Expiration Date: 08/31/2003", and "Burden Statement". The main content area is titled "SAIG Enrollment Form" and contains the instruction "Please make your selection below:" followed by three radio button options: "Add a new FAA user/user rights" (selected), "Change or view an existing FAA user", and "Delete an existing FAA user". Below the options is a paragraph: "Return to the home page by clicking the 'Home' button on the left hand margin of the page." At the bottom of the page are four buttons: "Next", "Previous", "Save", and "Help".

SAIG - Enrollment Year



SAIG Enrollment Form - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Media Print Print Preview Help

Address <http://www.sfawebenroll.ed.gov/PMEnroll/PMServlet.jrun> Go



DEPARTMENT OF EDUCATION
FEDERAL STUDENT AID

[Contact Us](#)

[Frequently Asked Questions](#)

[Home](#)

OMB NO:1845-0002
Expiration Date:
08/31/2003
[Burden Statement](#)

SAIG Enrollment Form

Please make your cycle selection below:

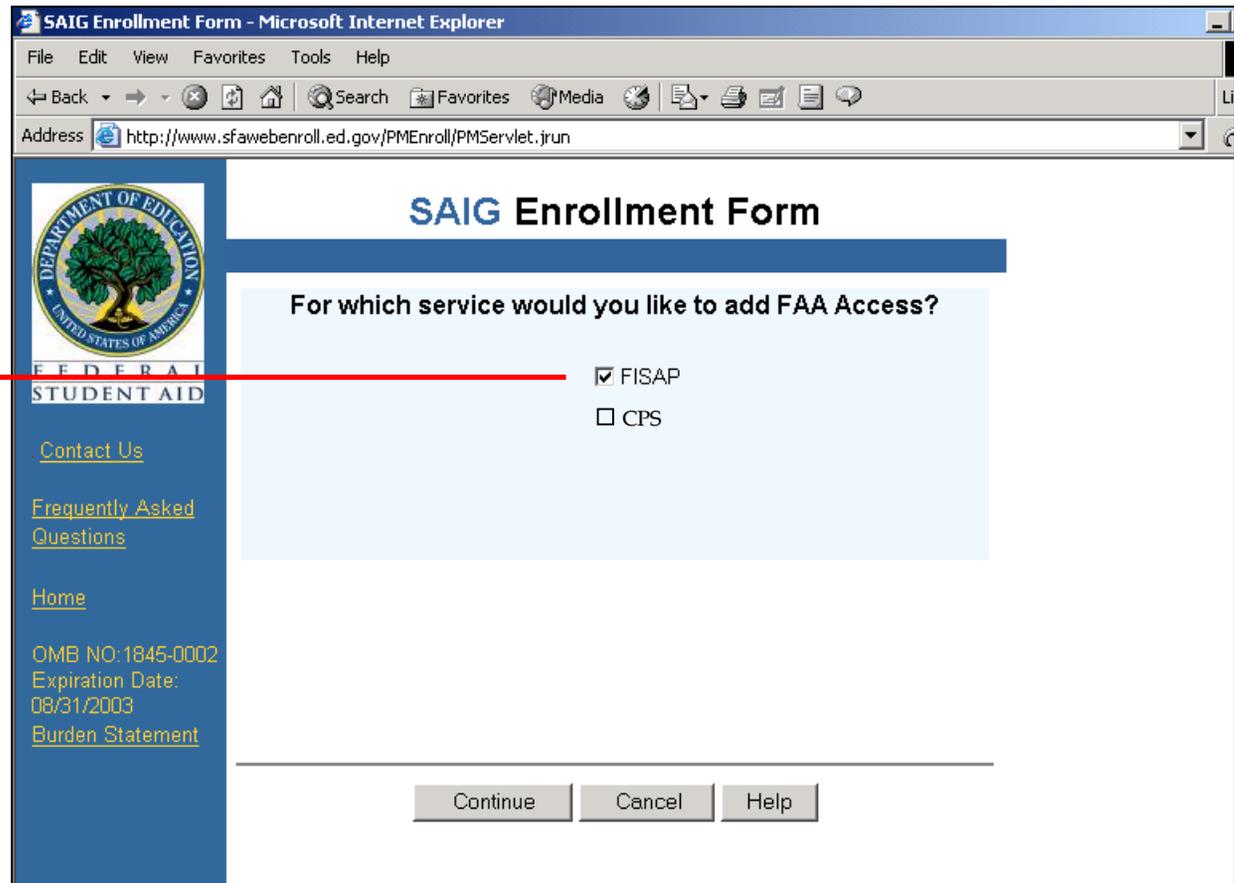
- 2001-2002
- 2002-2003
- 2003-2004

Next Previous Save Help

**DPA Selects
Cycle Year**

SAIG - Enrollment Service

**DPA Selects
FISAP Service**



The screenshot shows a web browser window titled "SAIG Enrollment Form - Microsoft Internet Explorer". The address bar displays "http://www.sfawebenroll.ed.gov/PMEnroll/PMServlet.jrun". The page content includes the Department of Education logo on the left, the title "SAIG Enrollment Form", and a question: "For which service would you like to add FAA Access?". Below the question are two radio button options: "FISAP" (which is selected) and "CPS". At the bottom of the form are three buttons: "Continue", "Cancel", and "Help".

SAIG Enrollment Form - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Media

Address http://www.sfawebenroll.ed.gov/PMEnroll/PMServlet.jrun

 **SAIG Enrollment Form**

For which service would you like to add FAA Access?

FISAP
 CPS

[Contact Us](#)
[Frequently Asked Questions](#)
[Home](#)
OMB NO:1845-0002
Expiration Date:
08/31/2003
[Burden Statement](#)

Continue Cancel Help



SAIG - Enrollment Data

DPA Enters New FAA User Enrollment Information

Information Must **EXACTLY** Match Data Entered in FSA PIN Site (First Name, Last Name, DOB, SSN)

The screenshot shows a web browser window titled "SAIG Enrollment Form - Microsoft Internet Explorer". The address bar shows the URL: <http://www.sfawebenroll.ed.gov/PMEnroll/PMServlet.jrun>. The page content includes the Department of Education logo and the text "SAIG Enrollment Form". Below this, there is a section titled "Information about the FAA User" with a checkbox. The instructions state: "1. Please complete the following FAA user information:". The form fields include: Title, First Name, Last Name, Address, City, State (a dropdown menu with "Click Here" selected), Zip, and Phone (with separate fields for area code, number, and extension).

SAIG - Access Rights

SAIG-FAA Enrollment Form - Microsoft Internet Explorer

Address: http://www.sfawebenroll.ed.gov/PMEnroll/PMServlet.jrun

SAIG-FAA Enrollment Form - FISAP

Would you like to set the [access rights](#) for every school below to match those of the DPA ([Destination Point Administrator](#))? Yes

Would you like to remove all [access rights](#) for this [FAA user](#)? Yes

(Note: By clicking on either button, you will refresh the Institution List at the bottom of the screen)

To set the [access rights](#) for every institution under a given service, check the box to the left of the service and then set the appropriate access (read, write, or submit) to the right of the service. If you leave the box to the left unchecked, the [access rights](#) will be removed for the service. When finished, click "Submit".

FISAP Requests

([Sort by School Code](#) | [Sort by School Name](#))

Please indicate what institutions the FAA user should have access to along with the type of [access right](#):

	School Code	Institution Name	FISAP Requests
<input checked="" type="checkbox"/>	009987FISAP	TRAINING ACADEMY OF BIG STONE GAP	<input type="text" value="Write"/>
<input type="checkbox"/>	009988FISAP	TRAINING ACADEMY OF HARROGATE	<input type="text"/>
<input checked="" type="checkbox"/>	009989FISAP	TRAINING ACADEMY OF DAYTON	<input type="text" value="Submit"/>
<input checked="" type="checkbox"/>	009990FISAP	TRAINING ACADEMY OF BISMARCK	<input type="text" value="Read"/>

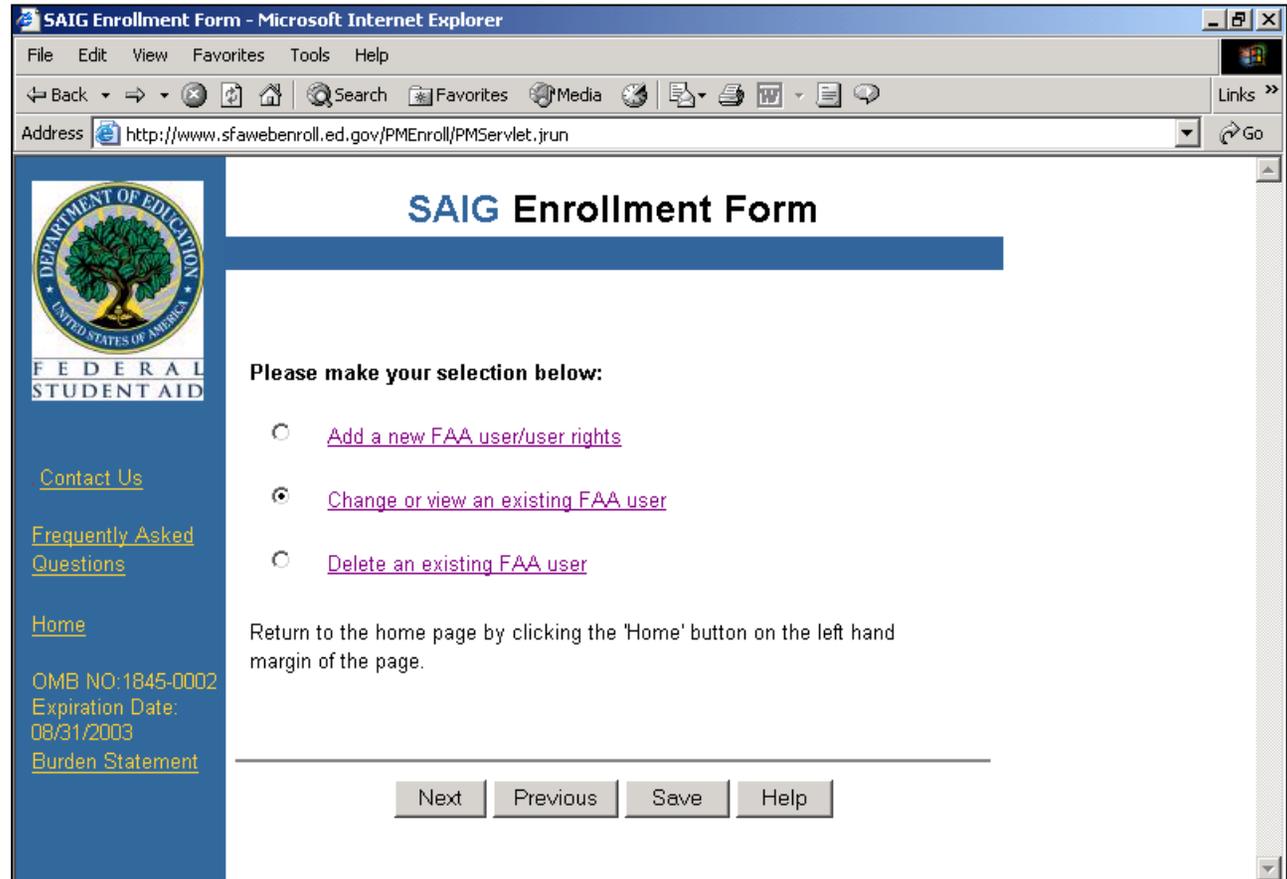
DPA Selects School(s) By Checking The Appropriate Boxes

DPA Selects FISAP Access Rights

DPA Presses Update To Complete Adding New FISAP User

SAIG - Change Rights

DPA Can Change FAA User Access Rights



The screenshot shows a web browser window titled "SAIG Enrollment Form - Microsoft Internet Explorer". The address bar shows the URL: <http://www.sfawebenroll.ed.gov/PMEnroll/PMServlet.jrun>. The page content includes the Department of Education logo and the text "FEDERAL STUDENT AID". The main heading is "SAIG Enrollment Form". Below this, there is a section titled "Please make your selection below:" with three radio button options:

- [Add a new FAA user/user rights](#)
- [Change or view an existing FAA user](#)
- [Delete an existing FAA user](#)

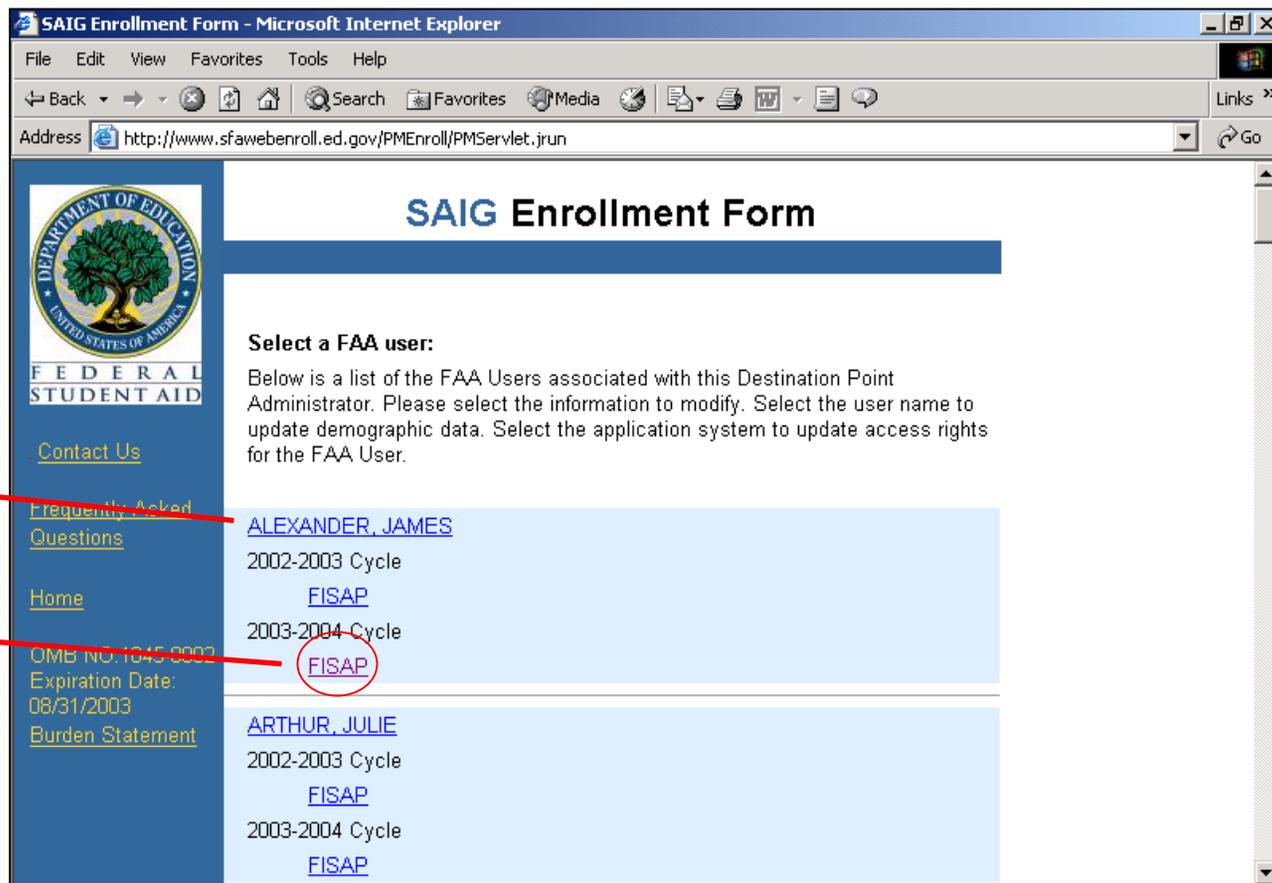
Below the options, there is a paragraph: "Return to the home page by clicking the 'Home' button on the left hand margin of the page." At the bottom of the form, there are four buttons: "Next", "Previous", "Save", and "Help".

On the left side of the page, there is a blue sidebar with the following links:

- [Contact Us](#)
- [Frequently Asked Questions](#)
- [Home](#)
- OMB NO:1845-0002
- Expiration Date: 08/31/2003
- [Burden Statement](#)

SAIG - Change Access

**DPA Can Change
FAA User Access
Rights By
Selecting FISAP
For The
Appropriate
Cycle**



SAIG Enrollment Form

Select a FAA user:
Below is a list of the FAA Users associated with this Destination Point Administrator. Please select the information to modify. Select the user name to update demographic data. Select the application system to update access rights for the FAA User.

ALEXANDER, JAMES
2002-2003 Cycle
FISAP
2003-2004 Cycle
FISAP
ARTHUR, JULIE
2002-2003 Cycle
FISAP
2003-2004 Cycle
FISAP

DEPARTMENT OF EDUCATION
FEDERAL STUDENT AID

[Contact Us](#)
[Frequently Asked Questions](#)
[Home](#)
OMB NO. 1845-0092
Expiration Date: 08/31/2003
[Burden Statement](#)

SAIG - Change Rights

SAIG-FAA Enrollment Form - Microsoft Internet Explorer

Address: http://www.sfawebenroll.ed.gov/PMEnroll/PMServlet.jrun

SAIG-FAA Enrollment Form - FISAP

Would you like to set the [access rights](#) for every school below to match those of the DPA ([Destination Point Administrator](#))?

Would you like to remove all [access rights](#) for this [FAA user](#)?

(Note: By clicking on either button, you will refresh the Institution List at the bottom of the screen)

To set the [access rights](#) for every institution under a given service, check the box to the left of the service and then set the appropriate access (read, write, or submit) to the right of the service. If you leave the box to the left unchecked, the [access rights](#) will be removed for the service. When finished, click "Submit".

FISAP Requests

([Sort by School Code](#) | [Sort by School Name](#))

Please indicate what institutions the FAA user should have access to along with the type of [access right](#):

	School Code	Institution Name	FISAP Requests
<input checked="" type="checkbox"/>	009987FISAP	TRAINING ACADEMY OF BIG STONE GAP	<input type="text" value="Write"/>
<input type="checkbox"/>	009988FISAP	TRAINING ACADEMY OF HARROGATE	<input type="text" value=""/>
<input checked="" type="checkbox"/>	009989FISAP	TRAINING ACADEMY OF DAYTON	<input type="text" value="Submit"/>
<input checked="" type="checkbox"/>	009990FISAP	TRAINING ACADEMY OF BISMARCK	<input type="text" value="Read"/>

**DPA Selects School(s)
By Checking The
Appropriate Boxes**

**DPA Selects FISAP
Access Rights**

**DPA Presses Update
To Update User
Access Rights**

Security - Login

A screenshot of a Microsoft Internet Explorer browser window displaying the website for the eCampus-Based Program Funding. The browser's address bar shows the URL: http://www.cbfishap.sfa.ed.gov/CBSWebApp/welcome.jsp. The website header includes the Department of Education logo and the text "FEDERAL STUDENT AID" and "The eCampus-Based System". The main content area contains a welcome message, a warning about unauthorized access, and several sections of information: "What if I don't have a PIN?", "What if I don't have a TG number for the Campus-Based Programs?", "What if my school is new to the Campus-Based Programs?", "Privacy", and "508 Compliance". A "Login" button is visible in the "What if I don't have a PIN?" section.

eCampus-Based Program Funding - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address <http://www.cbfishap.sfa.ed.gov/CBSWebApp/welcome.jsp>

 **FEDERAL STUDENT AID**
We Help Put America Through School

The eCampus-Based System

Welcome to the eCampus-Based Program web site for Federal Student Aid.

Warning: This is a United States Department of Education computer system, which may be accessed and used only for official Government business by authorized personnel. Unauthorized access or use of this computer system may subject violators to criminal, civil and/or administrative action.

This site contains the Fiscal Operations Report and Application to Participate (FISAP) in the three Campus-Based Programs - Federal Perkins Loan, Federal Supplemental Educational Opportunity Grant (FSEOG), and Federal Work-Study (FWS). The eCampus-Based web site allows users to submit FISAP information, access Campus-Based account data, and view reports. The [FISAP Tutorial](#) provides more information on the eCampus-Based program and how to complete the FISAP.

To Login to the site you will need a valid FSA PIN and TG number for the Campus-Based Programs. If you already have a PIN and TG number, click the "Login" button to enter the eCampus-Based site.

What if I don't have a PIN?
The PIN serves as your identifier to let you access information in systems for the Department of Education. If you do not have a PIN, go to www.pin.ed.gov to apply.

What if I don't have a TG number for the Campus-Based Programs?
The TG number is used to identify your school and your access rights in the eCampus-Based system. If you do not have a TG number for the Campus-Based Programs, you will need to enroll your organization in the Department of Education's Student Access Internet Gateway (SAIG) at www.sfawebenroll.ed.gov. If your school is already enrolled, the Destination Point Administrator (DPA) from your organization may need to add your profile to the TG number.
Note: Schools currently participating in the Campus-Based Programs should already have a TG number. Contact your School's DPA for further information.

What if my school is new to the Campus-Based Programs?
If you do not possess a current Program Participation Agreement for Title IV programs or are a first time participant in the Campus-Based Programs, you will need to apply for participation through the Department of Education's Case Management and Oversight (CMO). An online application to participate in Federal student aid programs is available at www.eligcert.ed.gov.

Privacy
Our policy is simple: We collect no personal information about you unless you choose to provide that information to us. We do not give, share, sell, or transfer any personal information to a third party. You can read the entire policy [here](#).

508 Compliance
This site has been designed to be accessible to all users and is in compliance with the Department of Education's Requirements for Accessible Electronic and Information Technology Design. For more information on these requirements, visit <http://www.ed.gov/offices/OFCFO/contracts/clibrary/software.html>

Welcome/Overview

FISAP Tutorial

Click To Login

PIN Information

TG Number Information

Eligibility Process

Privacy Policy

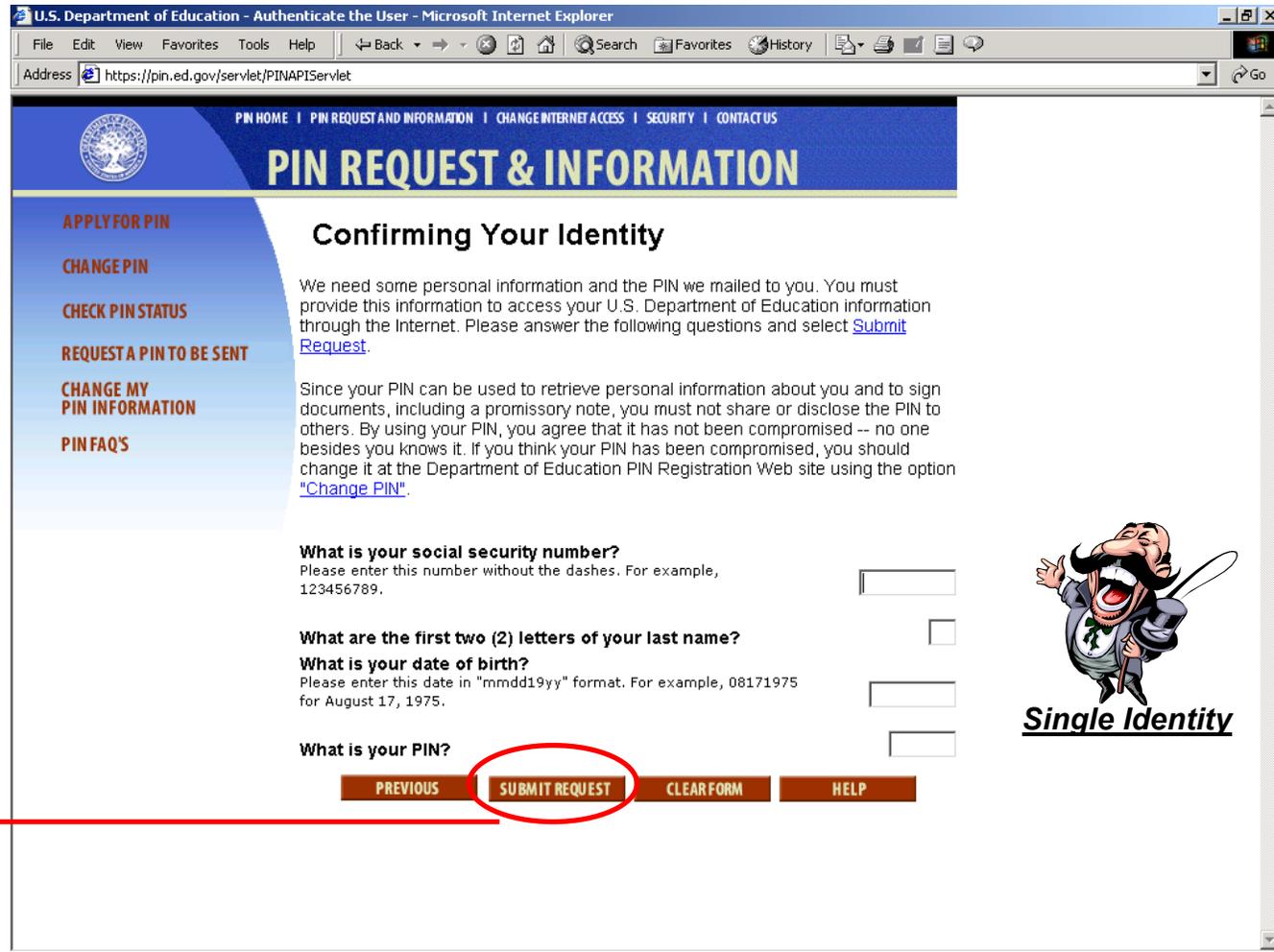
508 Compliance

Security - Login

The User Is Automatically Redirected To The PIN Registration Site After Selecting Login

The User Provides Their Information To Validate Identity

User Submits Request



U.S. Department of Education - Authenticate the User - Microsoft Internet Explorer

Address: <https://pin.ed.gov/servlet/PINAPIServlet>

PIN HOME | PIN REQUEST AND INFORMATION | CHANGE INTERNET ACCESS | SECURITY | CONTACT US

PIN REQUEST & INFORMATION

- APPLY FOR PIN
- CHANGE PIN
- CHECK PIN STATUS
- REQUEST A PIN TO BE SENT
- CHANGE MY PIN INFORMATION
- PIN FAQ'S

Confirming Your Identity

We need some personal information and the PIN we mailed to you. You must provide this information to access your U.S. Department of Education information through the Internet. Please answer the following questions and select [Submit Request](#).

Since your PIN can be used to retrieve personal information about you and to sign documents, including a promissory note, you must not share or disclose the PIN to others. By using your PIN, you agree that it has not been compromised -- no one besides you knows it. If you think your PIN has been compromised, you should change it at the Department of Education PIN Registration Web site using the option "[Change PIN](#)".

What is your social security number?
Please enter this number without the dashes. For example, 123456789.

What are the first two (2) letters of your last name?

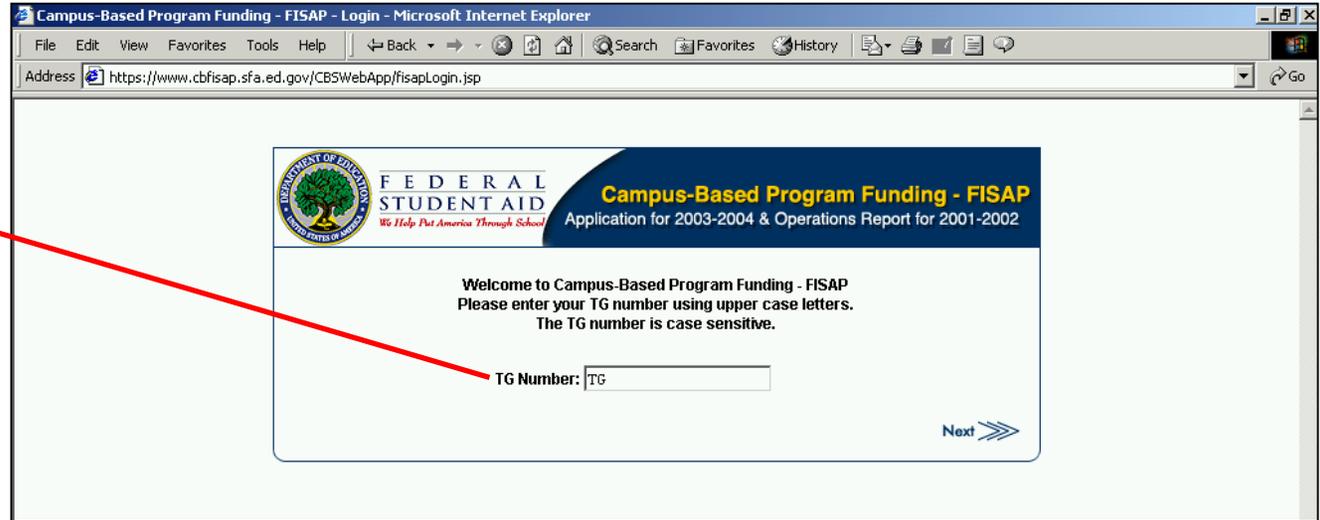
What is your date of birth?
Please enter this date in "mdd19yy" format. For example, 08171975 for August 17, 1975.

What is your PIN?



Single Identity

Security - Login



The User Provides Their TG Number

The System Then Compares Their Identity And Role;

If The Users Identity And Role Match



FSA
PIN



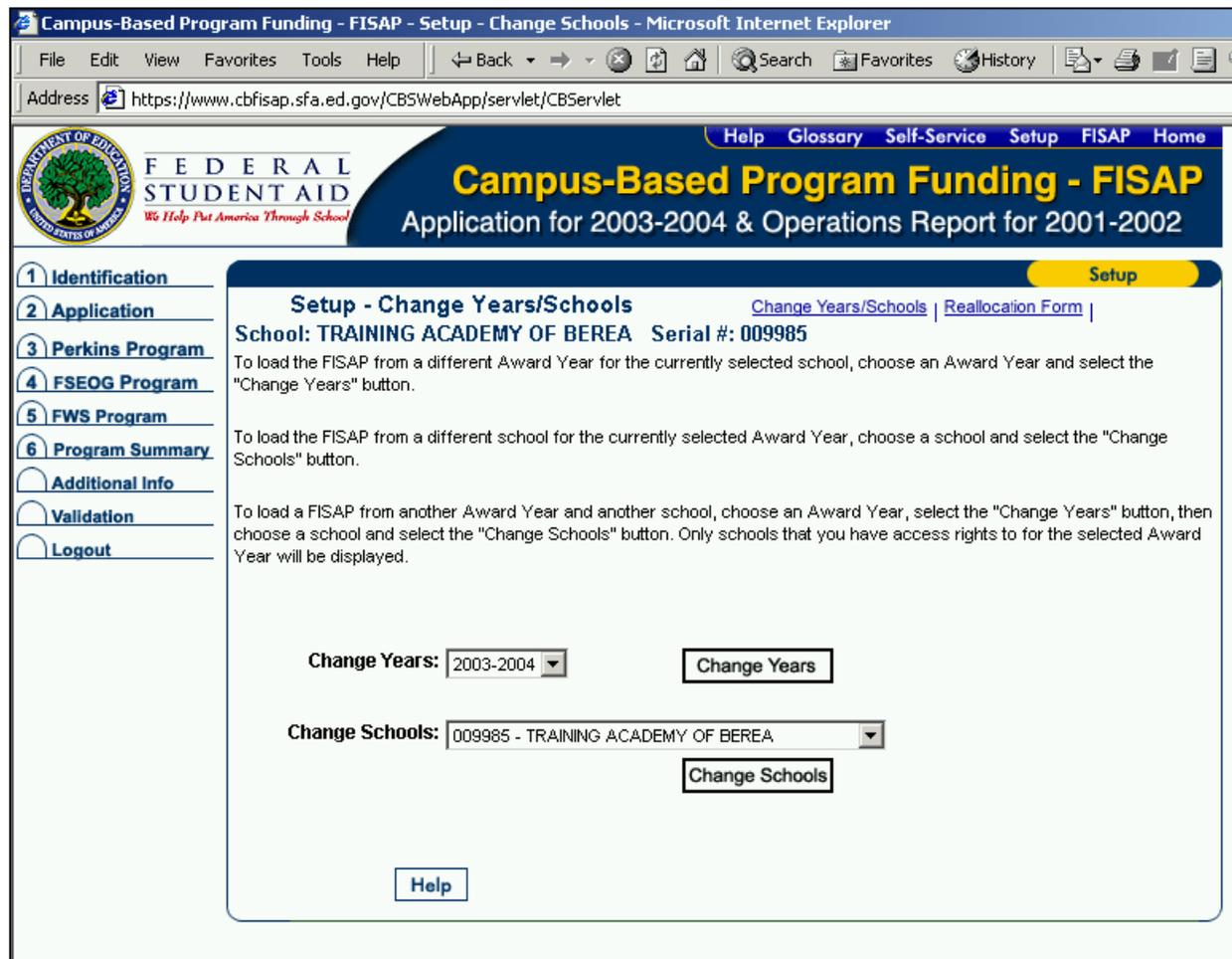
TG
Number



FISAP
Access

Security - Login

Upon Successful Login, The User Is Allowed Access To The System



The screenshot shows a web browser window titled "Campus-Based Program Funding - FISAP - Setup - Change Schools - Microsoft Internet Explorer". The address bar shows the URL: <https://www.cbfnisap.sfa.ed.gov/CBSWebApp/servlet/CBServlet>. The page header includes navigation links: [Help](#), [Glossary](#), [Self-Service](#), [Setup](#), [FISAP](#), and [Home](#). The main heading is "Campus-Based Program Funding - FISAP" with a subtitle "Application for 2003-2004 & Operations Report for 2001-2002". The page is divided into a left sidebar and a main content area. The sidebar contains a menu with the following items: 1 Identification, 2 Application, 3 Perkins Program, 4 FSEOG Program, 5 FWS Program, 6 Program Summary, Additional Info, Validation, and Logout. The main content area is titled "Setup - Change Years/Schools" and includes a "Setup" button. Below the title, it displays "School: TRAINING ACADEMY OF BEREA Serial #: 009985". There are three paragraphs of instructions: the first explains how to change the award year, the second explains how to change the school, and the third explains how to change both. At the bottom of the main content area, there are two sets of controls: "Change Years:" with a dropdown menu set to "2003-2004" and a "Change Years" button; and "Change Schools:" with a dropdown menu set to "009985 - TRAINING ACADEMY OF BEREA" and a "Change Schools" button. A "Help" button is located at the bottom center of the main content area.

Navigation

Electronic Access Conference

2002

Top Bar Navigation

Left Side Navigation

Page To Page Navigation

Campus-Based Program Funding - FISAP - Part 1 Section A - Microsoft Internet Explorer

File Edit View Favorites Tools Help Address https://www.cbfsip.sfa.ed.gov/CBSWebApp/servlet/FISAPServletValidate

Help Glossary Self-Service Setup FISAP Home

FEDERAL STUDENT AID
We Help Put America Through School

Campus-Based Program Funding - FISAP

Application for 2003-2004 & Operations Report for 2001-2002

1 Identification 2 3 4 5 6

A. Identifying Information
B. Certifications & Warnings

2 Application

3 Perkins Program

4 FSEOG Program

5 FWS Program

6 Program Summary

Additional Info

Validation

Submit

Logout

1 Identifying Information, Certifications & Warnings for Award Year July 1, 2003 - June 30, 2004 - (Page 1 of 2)

School: TRAINING ACADEMY OF NEW YORK Serial #: 009992

A. Identifying Information

1a. Name & Address of School: OMB #: 1845-0030

Name: TRAINING ACADEMY OF NEW YORK 1b. Mailing Address: (if different from 1a)

Name: FSA Training Academy

Address: 22 THOMAS BLVD Address: 830 First Street NE

City: NEW YORK NY Zip: 10021 City: Washington DC 20202

2a. Serial #: 009992 2b. OPEID #: 00000020

3. Type of School: Public 4. Length/Type of Longest Program: 5 Yrs+

Proprietary Sub-Type: (Select one if proprietary)

5. Additional Locations: 0

* Schools with separately eligible additional locations which will be funded under this application must list these locations and their addresses and OPEID#s on the screen. You may not file a separate application for any separately eligible school listed herein.

We have entered a list of separately eligible additional locations that are included in this application: Yes No Displaying 0 of 0

OPEID #	Name	Address	City	State	Zip

Save Help Next >>>

Last updated by: POLANSKASMARK at 09/30/2002 07:53:38

Help – Section Level

Electronic Access Conference

2002

Section Level
Help Provided
By Clicking On
The “?”

The screenshot displays the FISAP application interface in a Microsoft Internet Explorer browser. The main window shows the 'Identifying Information, Certifications & Warnings for Award Year July 1, 2003 - June 30, 2004 - (Page 1 of 2)' section. The school is identified as 'TRAINING ACADEMY OF NEW YORK' with serial number '009992'. The 'Field 5 Additional Locations' section is active, showing a form with fields for '1a. Name & Address of School', '2a. Serial #', '3. Type of School', and '5. Additional Locations'. A help window titled 'Field 5 Additional Locations - Microsoft Internet Explorer' is overlaid on the main application, providing instructions on how to enter additional location information. The help text explains that schools must list the name, address, and OPEID# for each additional location. It also provides instructions on how to enter the OPEID# and name of the additional location, and how to navigate between locations. The help window includes a 'Show Contents' button and a 'Next' button at the bottom right. The main application window has a 'Save' button and a 'Help' button at the bottom left. The browser address bar shows the URL: https://www.cbfsap.sfa.ed.gov/CBSWebApp/servlet/FISAPServletValidate. The browser title is 'Campus-Based Program Funding - FISAP - Part 1 Section A - Microsoft Internet Explorer'. The browser menu bar includes File, Edit, View, Favorites, Tools, and Help. The browser status bar shows 'Last updated by: POLANSKASMARK at 09/30/2002 07:53:38'.

Help – Page Level



Page Level Help
Provided At The
Bottom Of
Every Page

A screenshot of a web browser displaying the FISAP application. The main page is titled "Campus-Based Program Funding - FISAP" and "Application for 2003-2004 & Operations Report for 2001-2002". The browser address bar shows "https://www.cbfsap.sfa.ed.gov/CBSWebApp/Servlet/FISAPServletValidate". A help window is open over the main content, titled "Section A. Identifying Information - Microsoft Internet Explorer". The help window contains the following text:

Section A Identifying Information

You are required to send the completed combined certifications and signature page containing Part 1 information and the original signature to the address listed in the instructions booklet or click on the **Where do I send the combined certifications with original signatures?** topic listed below. You must print out the Identifying Information, Certifications, and Warning signature pages directly from your computer by selecting Self-Service in the top nav and then clicking on Debarment Form and Signature Page under Forms & Reports. Once the page is displayed you click print in your browser toolbar.

- [Field 1a Name and address of institution](#)
- [Field 1b Mailing Address](#)
- [Field 2a & 2b Department of Education Identifiers \(Serial & OPEID Numbers\)](#)
- [Field 3 Type of Institution](#)
- [Field 4 Length/type of longest program](#)
- [Field 5 Additional Locations](#)

FAQ's

- [Where do I send the combined certifications with original signatures?](#)

The main application page shows a form for "Section A. Identifying Information" with fields for "1a. Name & Address of School", "2a. Serial #", "3. Type of School", and "5. Additional Locations". A red arrow points from the text on the left to the help window.

Help – System Level

Electronic Access Conference

2002

**System Level
Help Provided In
The Top
Navigation Bar**

The screenshot displays the FISAP application interface in a Microsoft Internet Explorer browser window. The main page is titled "Campus-Based Program Funding - FISAP Application for 2003-2004 & Operations Report for 2001-2002". A top navigation bar includes links for "Help", "Glossary", "Self-Service", "Setup", "FISAP", and "Home". A left sidebar contains a navigation menu with sections: 1. Identification, 2. Application, 3. Perkins Program, 4. FSEOG Program, 5. FWS Program, 6. Program Summary, and Additional Info. The main content area shows the "Identifying Information, Certifications & Warnings for Award Year July 1, 2003 - June 30, 2004 - (Page 1 of 2)" form. A red arrow points from the text on the left to the "Help" link in the top navigation bar. An inset window titled "Campus-Based Program Funding - FISAP - Help - Microsoft Internet Explorer" is open, showing a "Contents" list with items like "Additional_Information", "Descriptions", "FISAP_Basics", "Help", "Part_1" through "Part_6", "Related_Topic", "Self-Service", "Setup", and "Validation". The main page also features a "Help" button at the bottom.

Glossary

Electronic Access Conference

2002

**Allows Searching
By First Alpha
Character Of Term
Or Acronym**

**Organized
Alphabetically
By Term Or
Acronym**

**Provides
Description Of
The Term Or
Acronym**



The screenshot shows a web browser window titled "Campus-Based Program Funding - FISAP - Glossary - Microsoft Internet Explorer". The address bar shows the URL "https://www.cbfsip.sfa.ed.gov/CBSWebApp/Servlet/FISAPServletValidate". The page header includes the Department of Education logo and the text "FEDERAL STUDENT AID We Help Put America Through School". The main heading is "Campus-Based Program Funding - FISAP Application for 2003-2004 & Operations Report for 2001-2002". A navigation menu on the left lists: 1 Identification, 2 Application, 3 Perkins Program, 4 FSEOG Program, 5 FWS Program, 6 Program Summary, Additional Info, Validation, Submit, and Logout. The "Glossary" section is active, showing an alphabetical index (A|B|C|D|E|F|G|H|I|J|K|L|M|N|O|P|Q|R|S|T|U|V|W|X|Y|Z) and definitions for "ADMINISTRATIVE COST ALLOWANCE (ACA)", "ALLOCATION", "APPROPRIATION", "ASSIGNMENT", "AUTHORIZATION (LEGISLATIVE)", and "AWARD YEAR". A "TOP" link is at the bottom right of the content area.

Self-Service

Electronic Access Conference

2002

**Provides Links
To Forms And
Reports**

Notifications

Acknowledgements

Contacts

The screenshot shows a web browser window with the URL <https://www.cbfishap.sfa.ed.gov/CBSWebApp/servlet/FISAPServletValidate>. The page title is "Campus-Based Program Funding - FISAP - Self-Service - Microsoft Internet Explorer". The header includes the Federal Student Aid logo and the text "FEDERAL STUDENT AID We Help Put America Through School". The main heading is "Campus-Based Program Funding - FISAP Application for 2003-2004 & Operations Report for 2001-2002". A navigation menu on the left lists: 1 Identification, 2 Application, 3 Perkins Program, 4 FSEOG Program, 5 FWS Program, 6 Program Summary, Additional info, Validation, Submit, and Logout. The "Self-Service" section displays "School: TRAINING ACADEMY OF NEW YORK Serial #: 009992". It includes a note about PDF files requiring Acrobat Reader. The "Forms & Reports" section contains a "Multi Print" button and a list of links for forms and reports, including "Submitted Version" and "Current Working Version" for various parts, as well as "Debarment Form & Signature Page", "Lobbying Form", "Statement of Account" for various years, and "Campus-Based Notifications" (Awards, Hold Schools, PART, PLIST, Waivers). The "Acknowledgements" section has a "Submission Log" link. The "Contact the Help Desk" section provides contact information for the CB Call Center and IFAP Web Page.

Name	Email	Number
CB Call Center	CBFOB@ed.gov	(877) 801-7168
IFAP Web Page	http://ifap.ed.gov/	

THE U.S. Department of EDUCATION

Self-Service – Free Adobe Reader



Provides A Link To Download Free Adobe 5.0 Software

Creates New Window To Download Software

The image shows a screenshot of a web browser displaying the FISAP Self-Service application. The browser window title is "Campus-Based Program Funding - FISAP - Self-Service - Microsoft Internet Explorer". The address bar shows "https://www.cbfsap.sfa.ed.gov/CBSWebApp/Servlet/FISAPServletValidate". The page header includes the U.S. Department of Education logo and "FEDERAL STUDENT AID" with the slogan "We Help Put America Through School". The main navigation menu includes "Help", "Glossary", "Self-Service", "Setup", "FISAP", and "Home". The page title is "Campus-Based Program Funding - FISAP Application for 2003-2004 & Operations Report for 2001-2002". A left sidebar contains a menu with items: 1 Identification, 2 Application, 3 Perkins Program, 4 FSEOG Program, 5 FWS Program, 6 Program Summary, Additional Info, Validation, Submit, and Logout. The main content area is titled "Self-Service" and shows "School: TRAINING ACADEMY OF NEW YORK Serial #: 009992". Below this, there is a link to "Acrobat Reader" with a PDF icon and text: "Links that are followed by a PDF icon require Acrobat Reader to view. Click the icon to download a free copy." Underneath, there is a "Forms & Reports" section with a "Multi Print" button and a list of items: "This Year's FISAP Form", "Submitted Version", "Current Working V", "Submitted Version", "Current Working V", "Debarment Form & Sic", "Lobbying Form PDF", "Statement of Account -", "Campus-Based Notific", "Awards", "Hold Schools", "PART", "PLIST", and "Waivers". There is also an "Acknowledgements" section with a "Submission Log" link and a "Contact the Help Desk" section with "Name", "CB Call Center", and "IFAP Web Page". An inset window titled "Acrobat Family - Microsoft Internet Explorer" is open, showing the Adobe Acrobat website. The Adobe website has a navigation menu with "Products", "Support", "Purchase", and "Company info". The main heading is "Acrobat" and "Text-only Acrobat Reader downlo". Below this is a "Welcome" message with an illustration of a man in a suit. The text says: "Adobe® Acrobat® 5.0 software lets you save virtually any document — from a simple Microsoft Word file to a CAD drawing to a graphically rich brochure — in compact Adobe Portable Document Format (PDF). E-mail Adobe PDF files or". To the right, there is a green box with the text "With Acrobat 5.0, you can:" followed by two bullet points: "Create Adobe PDF files that re exact look and feel of the orig documents — with formatting, and fonts intact." and "Prevent reviewers from makin unauthorized changes to docu". Below this is a link "Learn more about Acrobat 5.0" and another link "Create your own Adobe PDF now" with the text "Sign up for a free trial and creat". The bottom of the Adobe window shows the URL "http://ifap.ed.gov".



Self-Service – Forms (PDF)

**Provides Links
To Forms And
Reports**

Campus-Based Program Funding - FISAP - Self-Service - Microsoft Internet Explorer

File Edit View Favorites Tools Help Address <https://www.cbfishap.sfa.ed.gov/CBSWebApp/servlet/FISAPServletValidate>

Help Glossary Self-Service Setup FISAP Home

 **FEDERAL STUDENT AID**
We Help Put America Through School

Campus-Based Program Funding - FISAP

Application for 2003-2004 & Operations Report for 2001-2002

Self-Service

School: TRAINING ACADEMY OF NEW YORK Serial #: 009992

 Links that are followed by a PDF icon require Acrobat Reader to view. Click the icon to download a free copy.

Forms & Reports

• This Year's FISAP Form [Multi Print](#)

- Submitted Version - [All Parts](#) | [Part 1](#) | [Part 2](#) | [Part 3](#) | [Part 4](#) | [Part 5](#) | [Part 6](#) 
- Current Working Version - [All Parts](#) | [Part 1](#) | [Part 2](#) | [Part 3](#) | [Part 4](#) | [Part 5](#) | [Part 6](#) 
- Submitted Version - [Branch Campus](#) | [Additional Information](#)
- Current Working Version - [Branch Campus](#) | [Additional Information](#)

- [Debarment Form & Signature Page](#) 
- [Lobbying Form](#) 
- Statement of Account - [2002-2003](#) | [2001-2002](#) | [2000-2001](#) | [1999-2000](#) | [1998-1999](#) | [1997-1998](#)
- Campus-Based Notifications
 - Awards
 - Hold Schools
 - PART
 - PLIST
 - Waivers

Acknowledgements

- [Submission Log](#)

Contact the Help Desk

Name	Email	Number
CB Call Center	CBFOB@ed.gov	(877) 801-7168
IFAP Web Page	http://ifap.ed.gov/	



Self-Service – Forms (PDF)

**Provides Your
FISAP Data In A
Printer Friendly
Format**

https://www.cbfishap.sfa.ed.gov/template/PDF/2002/Part0All.pdf - Microsoft Internet Explorer

File Edit View Favorites Tools Help Address https://www.cbfishap.sfa.ed.gov/template/PDF/2002/Part0All.pdf

ED Form 646-1
OMB no 1845-0030
Expires 04/30/2004

Fiscal Operations Report and Application to Participate (FISAP)
Report: Award Period July 1, 2001 - June 30, 2002; Application: Award Period July 1, 2003 - June 30, 2004
Debarment Form and Signature Page

Part I. Identifying Information, Certifications and Warning

Section A. Identifying Information

1a. Name and address of school
 TRAINING ACADEMY OF NEW YORK
 22 THOMAS BLVD
 NEW YORK NY 10021

1b. Mailing address (if different from 1a)
 FSA Training Academy
 830 First Street NE
 Washington DC 20202

2a. Serial # 009992

2b. OPEID # 00000020

3. Type of school (select one)
 3.1 public
 3.2 private/non-profit
 3.3 proprietary
 (Select one if proprietary)
 a) art
 b) business
 c) cosmetology
 d) trade & technical
 e) other

4. Length/type of longest program (select one)
 4.1 less than 1 year
 4.2 1 year but less than 2 years
 4.3 2 years but less than 3 years
 4.4 3 years but less than 4 years
 4.5 4 years (no higher than a baccalaureate degree)
 4.6 5 years or more
 4.7 postbaccalaureate only

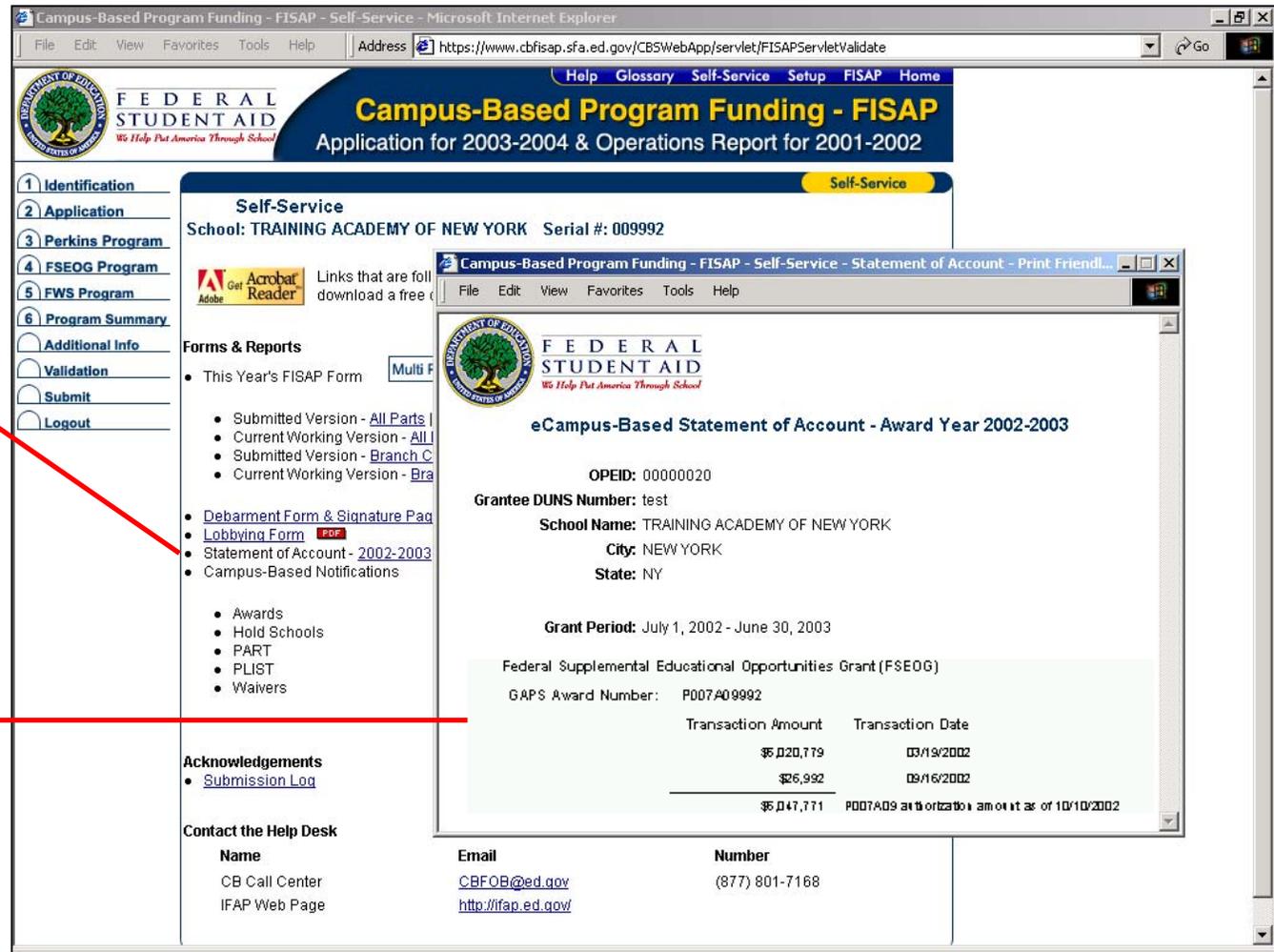
5. Additional locations:
 Schools with separately eligible additional locations which will We have entered a list of separately yes no

1 of 13 8.5 x 11 in

Self-Service – Reports

Provides Links To Forms And Reports

Allows Users To Print A Record Of Their Award Year Funding



The screenshot shows the 'Campus-Based Program Funding - FISAP - Self-Service' web application. The main page displays the school name 'TRAINING ACADEMY OF NEW YORK' and serial number '009992'. A sidebar on the left lists navigation options: Identification, Application, Perkins Program, FSEOG Program, FWS Program, Program Summary, Additional Info, Validation, Submit, and Logout. The 'Forms & Reports' section includes links for 'This Year's FISAP Form', 'Submitted Version - All Parts', 'Current Working Version - All Parts', 'Submitted Version - Branch C', 'Current Working Version - Branch C', 'Debarment Form & Signature Page', 'Lobbying Form', 'Statement of Account - 2002-2003', and 'Campus-Based Notifications'. A 'Statement of Account' window is open, showing the following details:

eCampus-Based Statement of Account - Award Year 2002-2003

OEPID: 00000020
 Grantee DUNS Number: test
 School Name: TRAINING ACADEMY OF NEW YORK
 City: NEW YORK
 State: NY

Grant Period: July 1, 2002 - June 30, 2003
 Federal Supplemental Educational Opportunities Grant (FSEOG)
 GAPS Award Number: P007A09992

Transaction Amount	Transaction Date
\$5,020,779	03/19/2002
\$26,992	09/16/2002
\$5,047,771	P007A09 at authorization amount as of 10/10/2002

At the bottom, contact information for the help desk is provided:

Name	Email	Number
CB Call Center	CBFOB@ed.gov	(877) 801-7168
IFAP Web Page	http://ifap.ed.gov	

Self-Service – Notifications

Provides Links To Notifications

Allows Users To Review Notifications



Self-Service – Notifications

Email Announcements Are Sent To The FAA

Campus-Based Program Funding - FISAP - Part 1 Section B - Microsoft Internet Explorer

Address: https://www.cbfsap.sfa.ed.gov/CBSWebApp/servlet/FISAPServletValidate

Help Glossary Self-Service Setup FISAP Home

FEDERAL STUDENT AID
We Help Put America Through School!

Campus-Based Program Funding - FISAP

Application for 2003-2004 & Operations Report for 2001-2002

1 Identification 2 Application 3 Perkins Program 4 FSEOG Program 5 FWS Program 6 Program Summary Additional Info Validation Submit

1 Identifying Information, Certifications & Warnings for Award Year July 1, 2003 - June 30, 2004 - (Page 2 of 2)
School: TRAINING ACADEMY OF NEW YORK Serial #: 009992

B. Certifications & Warnings

Note: The full text of the "Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements" will print as part of the FISAP form report or as part of the [Signature Page](#) report.

6. Financial Aid Administrator: (e.g. (111) 222-3333)

Typed Name: Monetary Manager Telephone No.: (202) 377-1000
 Email Address: MManager@ed.gov Fax No.: (202) 377-2111

Private Financial Aid Consultant Firm, if any:

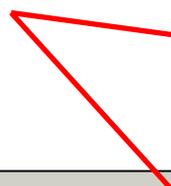
State: Zip:

Officer (President, Chancellor, Owner, etc.): (e.g. MMDD/YYYY)

Jim Commander Date Signed: 9/26/2002
 EXEC OFFICER Telephone No.: (202) 377-1212
 mander@ed.gov Fax No.: (202) 377-1213

help Previous Next

Last updated by: POLANSKASMARK at 09/30/2002 07:59:57



To: FSA CBF0B; MManager@ed.gov

Subject: 2001 - Title III Notification - 009992

07/09/2002

Dear Monetary Manager:

The U.S. Department of Education's Campus-Based Funding Program has posted information regarding your school's 2002-2003 Title III waiver.

To view a full explanation of this information please log-on to the Campus-Based Programs website at www.cbfsap.sfa.ed.gov. After logging on to the site select the 'Self Service' link from the top navigation bar or main menu. Your data will be posted under the 'Campus-Based Notifications' section.

Sincerely,

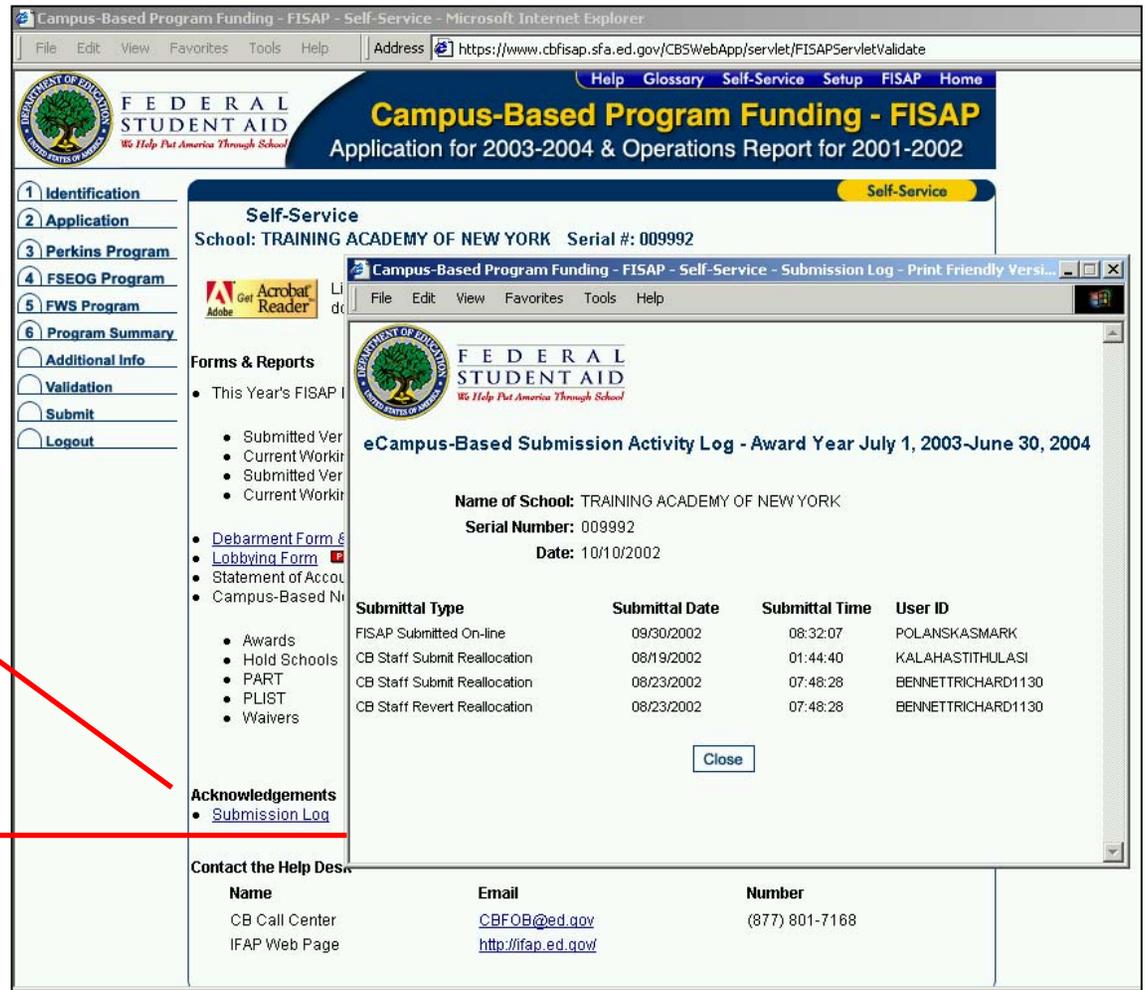
The Campus-Based Programs



Self-Service – Acknowledgments

Provides Links To Acknowledgement Information

Allows Users To Print A Record Of FISAP Activity



The screenshot shows the 'Campus-Based Program Funding - FISAP - Self-Service' web application. The main page has a navigation menu on the left with links for Identification, Application, Perkins Program, FSEOG Program, FWS Program, Program Summary, Additional Info, Validation, Submit, and Logout. The main content area is titled 'Self-Service' and shows 'School: TRAINING ACADEMY OF NEW YORK' and 'Serial #: 009992'. There are sections for 'Forms & Reports' and 'Acknowledgements', with a link to 'Submission Log'. A pop-up window titled 'eCampus-Based Submission Activity Log - Award Year July 1, 2003-June 30, 2004' is open, displaying a table of submission activity.

Submission Log Data:

Submittal Type	Submittal Date	Submittal Time	User ID
FISAP Submitted On-line	09/30/2002	08:32:07	POLANSKASMARK
CB Staff Submit Reallocation	08/19/2002	01:44:40	KALAHASTITHULASI
CB Staff Submit Reallocation	08/23/2002	07:48:28	BENNETTRICHARD1130
CB Staff Revert Reallocation	08/23/2002	07:48:28	BENNETTRICHARD1130

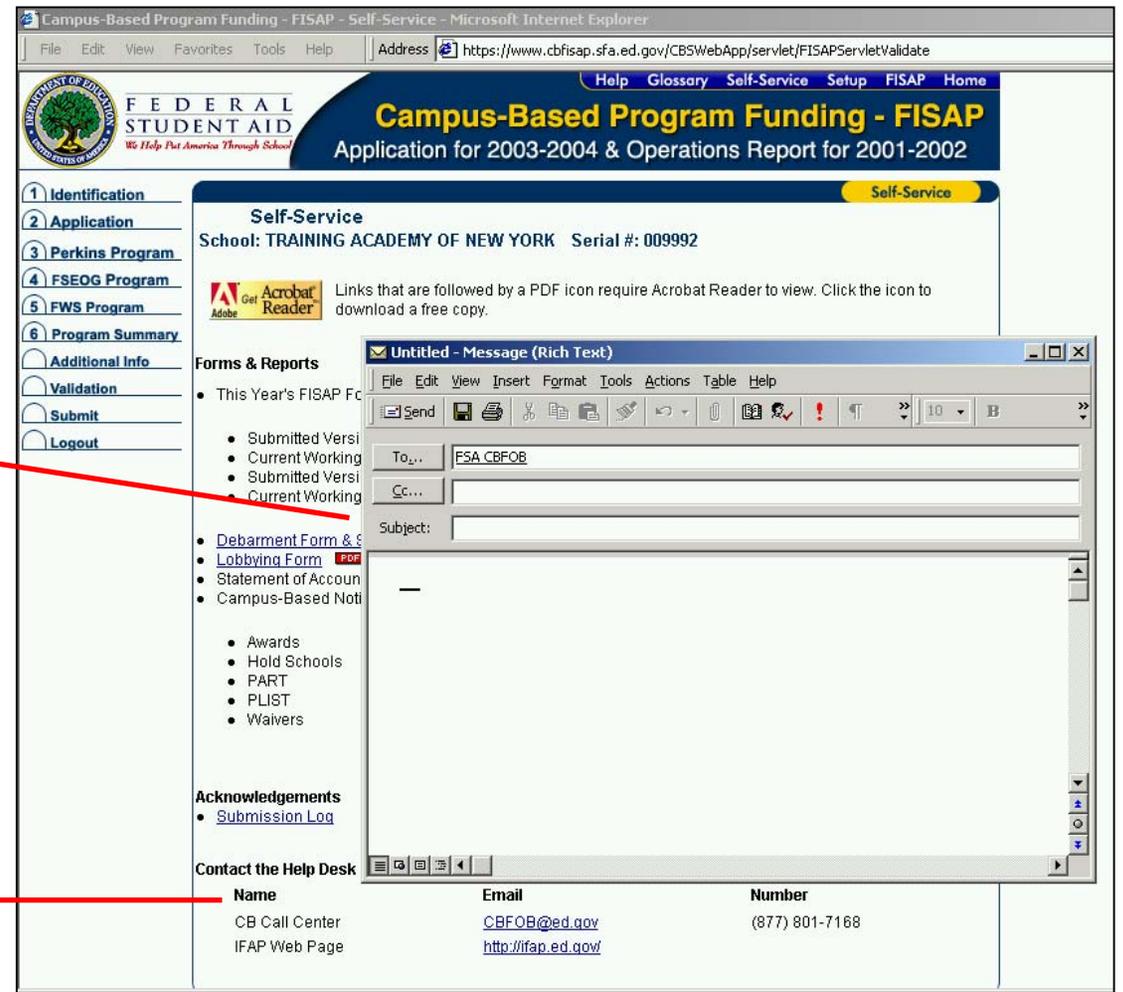
Contact the Help Desk:

Name	Email	Number
CB Call Center	CBFOB@ed.gov	(877) 801-7168
IFAP Web Page	http://ifap.ed.gov	

Self-Service – Contacts

Uses Your Email To Address And Generates A Blank Message

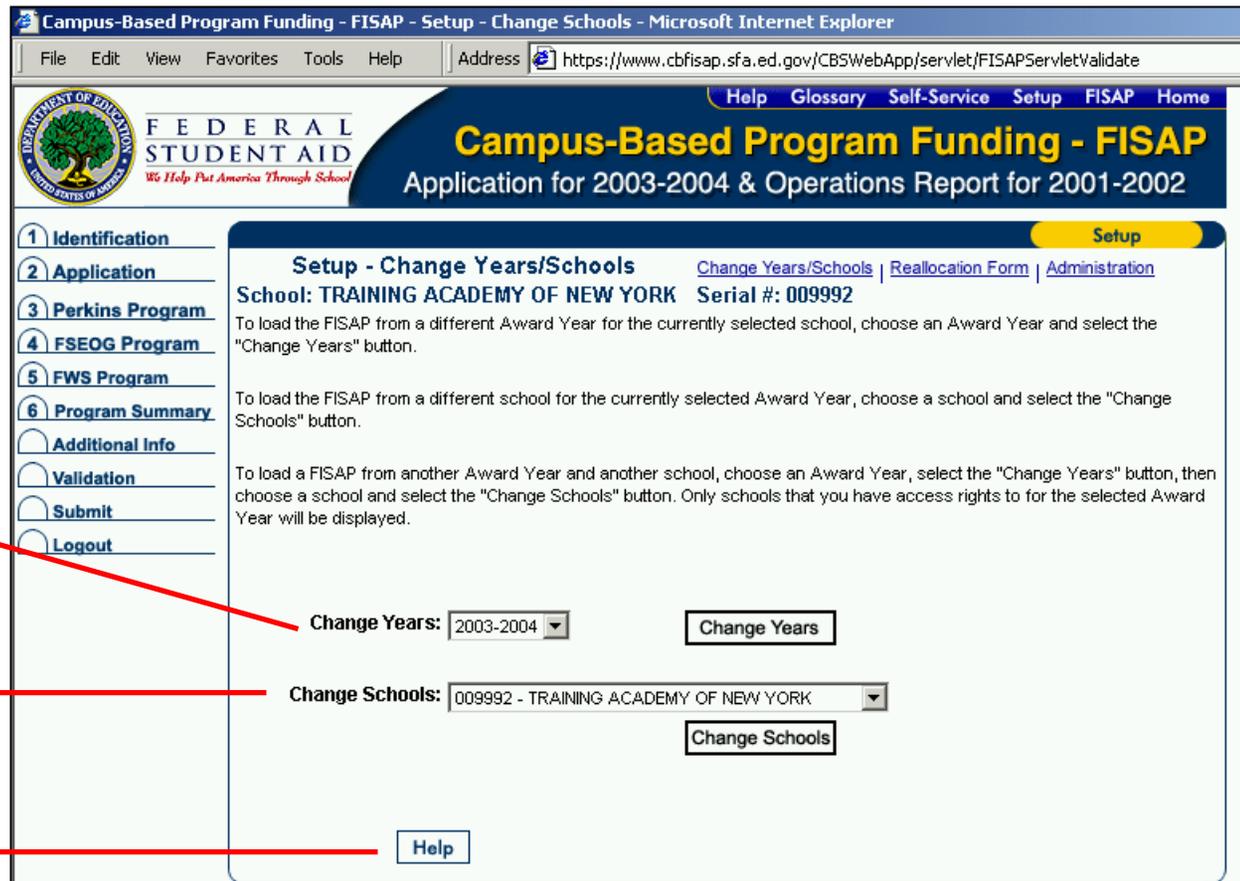
Provides Email Links For Assistance



The screenshot shows the 'Self-Service' page for the 'Campus-Based Program Funding - FISAP' application. The page includes a navigation menu on the left with categories like Identification, Application, Perkins Program, FSEOG Program, FWS Program, Program Summary, Additional Info, Validation, Submit, and Logout. The main content area is titled 'Self-Service' and shows the school name 'TRAINING ACADEMY OF NEW YORK' and serial number '009992'. There are sections for 'Forms & Reports' and 'Acknowledgements'. A 'Contact the Help Desk' table is visible at the bottom.

Name	Email	Number
CB Call Center	CBFOB@ed.gov	(877) 801-7168
IFAP Web Page	http://ifap.ed.gov	

Setup - Change Years/Schools



Campus-Based Program Funding - FISAP - Setup - Change Schools - Microsoft Internet Explorer

File Edit View Favorites Tools Help Address <https://www.cbfisap.sfa.ed.gov/CBSWebApp/servlet/FISAPServletValidate>


FEDERAL STUDENT AID
We Help Put America Through School

[Help](#) [Glossary](#) [Self-Service](#) [Setup](#) [FISAP](#) [Home](#)

Campus-Based Program Funding - FISAP

Application for 2003-2004 & Operations Report for 2001-2002

Setup

Setup - Change Years/Schools

[Change Years/Schools](#) | [Reallocation Form](#) | [Administration](#)

School: TRAINING ACADEMY OF NEW YORK Serial #: 009992

To load the FISAP from a different Award Year for the currently selected school, choose an Award Year and select the "Change Years" button.

To load the FISAP from a different school for the currently selected Award Year, choose a school and select the "Change Schools" button.

To load a FISAP from another Award Year and another school, choose an Award Year, select the "Change Years" button, then choose a school and select the "Change Schools" button. Only schools that you have access rights to for the selected Award Year will be displayed.

Change Years: 2003-2004

Change Schools: 009992 - TRAINING ACADEMY OF NEW YORK

**The Ability To
Change Years**

**Change Schools
Selection Based
On Access Rights**

**Access To
'Change Years/
Schools' Help Text**



Setup - Reallocation

Link To
Reallocation
Form

Campus-Based Program Funding - FISAP - Setup - Reallocation Form - Microsoft Internet Explorer

File Edit View Favorites Tools Help Address https://www.cbfsip.sfa.ed.gov/CBSWebApp/servlet/FISAPServletValidate

Help Glossary Self-Service Setup FISAP Home

FEDERAL STUDENT AID
We Help Put America Through School

Campus-Based Program Funding - FISAP

Application for 2003-2004 & Operations Report for 2001-2002

Setup

Setup - Reallocation Form [Change Years/Schools](#) | [Reallocation Form](#) | [Administration](#)

School: TRAINING ACADEMY OF NEW YORK Serial #: 009992 [Print Friendly Version](#)

Name of School: TRAINING ACADEMY OF NEW YORK
Address of School: 22 THOMAS BLVD
City: NEW YORK State: NY Zip: 10021
Serial Number: 009992
Deadline for Submission is August 24, 2002

A. School release of 2001-2002 Award Year unexpended allocation(s) for the FSEOG, FWS & Federal Perkins Loan Programs

	Federal Supplemental Educational Opportunity Grant (FSEOG)	Federal Work-Study (FWS)	Federal Perkins Loan Federal Capital Contribution (FCC)
Unexpended 2001-2002 Allocation Amount:	1.0	2.0	3.0

B. Request for supplemental FWS funds for the 2002-2003 Award Year

- Complete only if you want supplemental FWS funds.

4. Did your school expend at least 5% of its total 2001-2002 FWS federal funds to compensate students employed as reading tutors of children or in family literacy activities as part of your community service activities? No

5. Amount of supplemental 2002-2003 FWS funds your school needs for community service jobs? 0

[Help](#)

Page last updated by at

Setup - Work Colleges Form

Displays Only For Schools That Are Work-Colleges

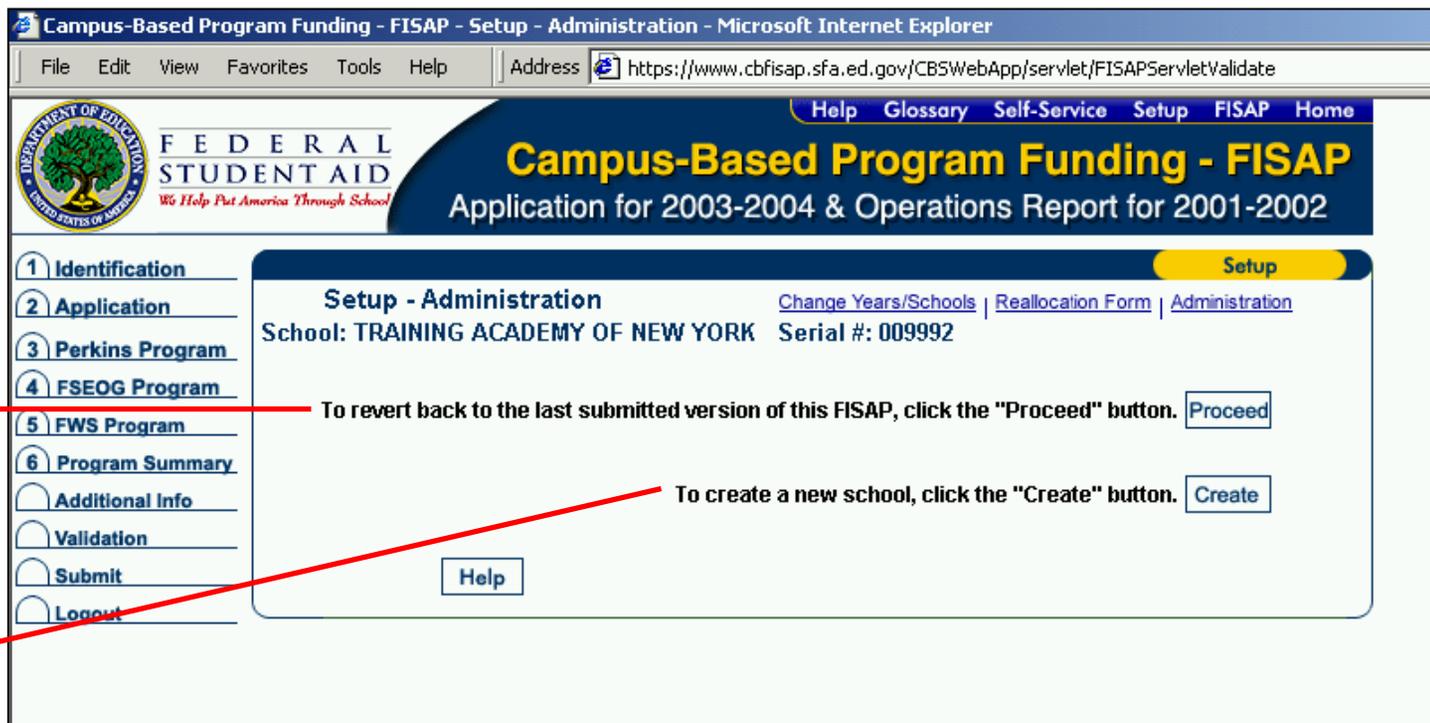
Print Friendly Link

Note: Still Requires An Original Signature And Form To Be Mailed

Setup - Administration

**Revert
Back To A
Previously
Submitted
FISAP**

**Create A
New
School**



The screenshot shows a web browser window titled "Campus-Based Program Funding - FISAP - Setup - Administration - Microsoft Internet Explorer". The address bar shows the URL: <https://www.cbfisap.sfa.ed.gov/CBSWebApp/servlet/FISAPServletValidate>. The page header includes the Department of Education logo and the text "FEDERAL STUDENT AID We Help Put America Through School". The main heading is "Campus-Based Program Funding - FISAP Application for 2003-2004 & Operations Report for 2001-2002". The page is divided into a left sidebar with a navigation menu and a main content area. The sidebar menu includes: 1 Identification, 2 Application, 3 Perkins Program, 4 FSEOG Program, 5 FWS Program, 6 Program Summary, Additional Info, Validation, Submit, and Logout. The main content area is titled "Setup - Administration" and shows "School: TRAINING ACADEMY OF NEW YORK" and "Serial #: 009992". There are three buttons: "Proceed", "Create", and "Help".

Help Glossary Self-Service Setup FISAP Home

Campus-Based Program Funding - FISAP

Application for 2003-2004 & Operations Report for 2001-2002

1 Identification
2 Application
3 Perkins Program
4 FSEOG Program
5 FWS Program
6 Program Summary
Additional Info
Validation
Submit
Logout

Setup - Administration [Change Years/Schools](#) | [Reallocation Form](#) | [Administration](#)

School: TRAINING ACADEMY OF NEW YORK Serial #: 009992

To revert back to the last submitted version of this FISAP, click the "Proceed" button.

To create a new school, click the "Create" button.

FISAP

Campus-Based Program Funding - FISAP - Part 1 Section A - Microsoft Internet Explorer

File Edit View Favorites Tools Help Address <https://www.cbfsap.sfa.ed.gov/CBSWebApp/servlet/FISAPServletValidate>

Help Glossary Self-Service Setup FISAP Home

FEDERAL STUDENT AID
We Help Put America Through School

Campus-Based Program Funding - FISAP

Application for 2003-2004 & Operations Report for 2001-2002

1 2 3 4 5 6

1 Identifying Information, Certifications & Warnings for Award Year July 1, 2003 - June 30, 2004 - (Page 1 of 2)

School: TRAINING ACADEMY OF NEW YORK Serial #: 009992

A. Identifying Information

1a. Name & Address of School:
 Name: TRAINING ACADEMY OF NEW YORK
 Address: 22 THOMAS BLVD
 City: NEW YORK NY Zip: 10021

1b. Mailing Address: (if different from 1a)
 Name: FSA Training Academy
 Address: 830 First Street NE
 City: Washington DC Zip: 20202

2a. Serial #: 009992

2b. OPEID #: 00000020

3. Type of School: Public
 Proprietary Sub-Type: (Select one if proprietary)

4. Length/Type of Longest Program: 5 Yrs+

5. Additional Locations: 0

* Schools with separately eligible additional locations which will be funded under this application must list these locations and their addresses and OPEID's on the screen. You may not file a separate application for any separately eligible school listed herein.

We have entered a list of separately eligible additional locations that are included in this application: Yes No

Displaying 0 of 0

OPEID #	Name	Address	City	State	Zip

Save Help Next >>>

Last updated by: POLANSKASMARK at 09/30/2002 07:53:38

FISAP From The Top Bar Navigation Will Take You To Part 1



Home

A screenshot of the Microsoft Internet Explorer browser displaying the FISAP web application. The browser title is "Campus-Based Program Funding - FISAP - Microsoft Internet Explorer". The address bar shows the URL "https://www.cbfsip.sfa.ed.gov/CBSWebApp/servlet/FISAPServletValidate". The navigation menu includes "Help", "Glossary", "Self-Service", "Setup", "FISAP", and "Home", with "Home" circled in red. The main content area has a "Home" button and a "Welcome to the Campus-Based Program Funding Web Site." message. It lists several options: "FISAP" (with sub-points: Fill out Parts 1-6, Validate data, Submit data), "Setup" (with sub-points: Change Years, View Funding Levels, Change Schools, Revert to prior submitted FISAP, Upload external FISAP files, Access Work-Colleges Application), "Self-Service" (with sub-points: Print submitted and working versions, View and print Debarment Form, View and print Statement of Account, Access links to Help Desk), and "Help" (with sub-point: View helpful instructions). A red arrow points from the "Home" link in the navigation menu to the "Home" button in the main content area.

**Home Provides
The Following
Information
And Links**

Validation



Provides A Choice Of Validation Options

Shows Current Location

Provides A Link To Cancel Validation Process

A screenshot of a web browser displaying the FISAP Validation page. The browser title is "Campus-Based Program Funding - FISAP - Validation - Microsoft Internet Explorer". The address bar shows "https://www.cbfsap.sfa.ed.gov/CBSWebApp/servlet/FISAPServletValidate". The page header includes the Department of Education logo, "FEDERAL STUDENT AID", and the slogan "We Help Put America Through School". The main heading is "Campus-Based Program Funding - FISAP Application for 2003-2004 & Operations Report for 2001-2002". A navigation menu on the left lists: 1 Identification, 2 Application, 3 Perkins Program, 4 FSEOG Program, 5 FWS Program, 6 Program Summary, Additional Info, and Validation (highlighted with a yellow circle). Under "Validation", there are links for "Validate", "Validate All", and "Cancel Validation". The main content area shows "Validation" for "School: TRAINING ACADEMY OF NEW YORK" with "Serial #: 009992". It includes instructions on how to use the validation options.

Campus-Based Program Funding - FISAP - Validation - Microsoft Internet Explorer
File Edit View Favorites Tools Help Address <https://www.cbfsap.sfa.ed.gov/CBSWebApp/servlet/FISAPServletValidate>
Help Glossary Self-Service Setup FISAP Home
DEPARTMENT OF EDUCATION FEDERAL STUDENT AID We Help Put America Through School
Campus-Based Program Funding - FISAP Application for 2003-2004 & Operations Report for 2001-2002
Validation
1 Identification
2 Application
3 Perkins Program
4 FSEOG Program
5 FWS Program
6 Program Summary
Additional Info
Validation
Validate
Validate All
Cancel Validation
Validation
School: TRAINING ACADEMY OF NEW YORK Serial #: 009992
Validation
You may choose to execute a partial validation of your FISAP as you enter data, or validate your entire FISAP. Validation errors are displayed on a Validation Page, where you may easily navigate to the specific error.
Validate
Selecting this link will partially validate your FISAP. Validations will be checked from the beginning of the FISAP up to the page from where you selected the Validation link. No validations will be checked for parts beyond that page.
Validate All
Selecting this link will validate your entire FISAP. It is recommended that you complete your FISAP before selecting this link.
Cancel Validation
Selecting this link will cancel the validation process and return you to the page from where you selected the Validation link. No validation errors will be displayed.

Validation – Fix Error



Allows The User To Fix Errors

Provides The Sections Where Errors Exist

Campus-Based Program Funding - FISAP - Validation - Microsoft Internet Explorer

Address: https://www.cbfsap.sfa.ed.gov/CBSWebApp/servlet/FISAPServletValidate

Help Glossary Self-Service Setup FISAP Home

FEDERAL STUDENT AID
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Campus-Based Program Funding - FISAP
Application for 2003-2004 & Operations Report for 2001-2002

Validation

School: TRAINING ACADEMY OF NEW YORK Serial #: 009992

[Print Friendly Version](#)

Error	Validation	Fix Error	Log
04450	Part 3, Section A, field 25 does not equal the cumulative reimbursements to the fund of amounts canceled on loans made 07/01/1972 and after based on the Department's records as of 06/30/2002. Please correct. Refer to Dear Colleague Letter CB-00-05 if you are liquidating your Perkins portfolio. Prior Year Cumulative reimbursements received: Amount \$0.00	<input type="button" value="Fix Error"/>	
04200	Part 3, Section A, field 40, column c, must equal field 40, column d.	<input type="button" value="Fix Error"/>	
04220	WARNING! Part 3, Section A, field 4, column c, is not equal to the sum of Part 3, Section B, field 5 of this year's report and Part 3, Section A, field 4, column c, of last year's report. Correct or explain. Prior Year Col(c): Amount \$174,227,509.00	<input type="button" value="Fix Error"/>	<input type="checkbox"/>
05010	Part 3, Section B, field 1, does not equal your final adjusted allocation for award period 2001-2002. (This must reflect all adjustments made prior to 09/30/2002). Prior Year Final Adjusted Perkins Authorization: Amount \$0.00	<input type="button" value="Fix Error"/>	
11210	Part 6, Section A, field 16, column b, is not equal to Part 3, Section B, field 5.	<input type="button" value="Fix Error"/>	
12010	Sum of administrative cost allowance claimed in Parts 3, 4 and 5 exceeds maximum allowable percentage of funds to students as reported on ACA Worksheet.	<input type="button" value="Fix Error"/>	

Validation – Fix Error



Identifies Your Location While Fixing Errors

Provides Links To Sections Where Errors Exist

Campus-Based Program Funding - FISAP - Part 3 Section B - Microsoft Internet Explorer

Address: https://www.cbfishap.sfa.ed.gov/CBSWebApp/servlet/FISAPServletValProcess

Help Glossary Self-Service Setup FISAP Home

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Campus-Based Program Funding - FISAP

Application for 2003-2004 & Operations Report for 2001-2002

1 Identification 2 Application 3 **Fiscal Operations Report: Federal Perkins Loan Program for Award Year July 1, 2001 - June 30, 2002 - (Page 4 of 6)** 4 5 6

School: TRAINING ACADEMY OF NEW YORK Serial #: 009992

B. Fund Activity (Annual) during the 2001-2002 Award Year (July 1, 2001 - June 30, 2002)

	(a) Number of Borrowers	(b) Amount
1. Final adjusted Federal Capital Contribution (FCC) authorization:		1741227
2. FCC transferred to:		
a. FSEOG:	0	
b. FWS:	0	
3. The unexpended amount of final adjusted authorized Federal Capital Contribution for Award Year 2001-2002 that was not requested from GAPS by June 30, 2002. This amount will be reduced from your total award amount next Spring: <input type="text" value="0"/>	0	
4. Institutional Capital Contribution (ICC) deposited into the Fund between July 1, 2001 & June 30, 2002:		580525
5. Loans advanced to students from the Fund during the 2001-2002 Award Year (Minus 2001-2002 Award Year refunds):		5966860
6. Administrative cost allowance claimed for the 2001-2002 Award Year: <input type="text" value="0"/>		0
7. Total principal & interest repaid by borrowers from all sources during the 2001-2002 Award Year:	10726	6267008

Save Help

Last updated by: POLANSKASMARK at 09/30/2002 08:11:07

Validation – Log

Electronic Access Conference

2002

Validation

School: TRAINING ACADEMY OF NEW YORK Serial #: 009992

Error	Validation	Fix Error	Log
04450	Part 3, Section A, field 25 does not equal the cumulative reimbursements to the fund of amounts canceled on loans made 07/01/1972 and after based on the Department's records as of 06/30/2002. Please correct. Refer to Dear Colleague Letter CB-00-05 if you are liquidating your Perkins portfolio. Prior Year Cumulative reimbursements received: \$0.00	<input type="button" value="Fix Error"/>	<input type="checkbox"/>
04200	Part 3, Section A, field 40, column c, must equal field 40, column d.	<input type="button" value="Fix Error"/>	<input type="checkbox"/>
04220	WARNING! Part 3, Section A, field 4, column c, is not equal to the sum of Part 3, Section B, field 5 of this year's report and Part 3, Section A, field 4, column c, of last year's report. Correct or explain. Prior Year Col(c): \$174,227,509.00	<input type="button" value="Fix Error"/>	<input type="checkbox"/>
05010	Part 3, Section B, field 1, does not equal your final adjusted allocation for award period 2001-2002. (This must reflect all adjustments made prior to 09/30/2002). Prior Year Final Adjusted Perkins Authorization: \$0.00	<input type="button" value="Fix Error"/>	<input type="checkbox"/>
11210	Part 6, Section A, field 16, column b, is not equal to Part 3, Section B, field 5.	<input type="button" value="Fix Error"/>	<input type="checkbox"/>
12010	Sum of administrative cost allowance claimed in Parts 3, 4 and 5 exceeds maximum allowable percentage of funds to students as reported on ACA Worksheet.	<input type="button" value="Fix Error"/>	<input type="checkbox"/>

Provides The Ability To Print A Copy Of The Validation Errors

Identifies Edits Where Comments Can Or Have Been Provided

THE U.S. Department of **EDUCATION**

Validation – Log

Electronic Access Conference

2002

The screenshot shows a web browser window titled "Campus-Based Program Funding - FISAP - Additional Information - Microsoft Internet Explorer". The address bar shows the URL: https://www.cbfsap.sfa.ed.gov/CBSWebApp/servlet/FISAPServletValProcess. The page header includes the Federal Student Aid logo and the text "Campus-Based Program Funding - FISAP Application for 2003-2004 & Operations Report for 2001-2002".

The main content area is titled "Additional Information" and shows details for "School: TRAINING ACADEMY OF NEW YORK Serial #: 009992". Below this is a table with columns: #, Edit #, Notes, Mod. User, Mod. Date, and Mod. Time.

#	Edit #	Notes	Mod. User	Mod. Date	Mod. Time
1	04220	WARNING! Part 3, Section A, field 4, column c, is not equal to the sum of Part 3, Section B, field 5 of this year's report and Part 3, Section A, field 4, column c, of last year's report. Correct or explain. <input type="text" value="We had a decrease from last year."/>	POLANSKASMARK	10/15/2002	14:48:25
2		<input type="text"/>			

At the bottom of the table is a "Delete Note" button. Below the table are "Save" and "Help" buttons. A sidebar on the left contains a navigation menu with sections: 1 Identification, 2 Application, 3 Perkins Program, 4 FSEOG Program, 5 FWS Program, and 6 Program Summary. The "Additional Info" section is currently selected.

Provides Error Description

Allows The User To Enter Comments

Logs User Identity, Date, & Time Of Comment



Submission

Select Submit From
The Left Side
Navigation To Begin
The Submit Process

Campus-Based Program Funding - FISAP - Part 1 Section A - Microsoft Internet Explorer

File Edit View Favorites Tools Help Address https://www.cbfsap.sfa.ed.gov/CBSWebApp/servlet/FISAPServletValidate

Help Glossary Self-Service Setup FISAP Home

FEDERAL STUDENT AID
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Campus-Based Program Funding - FISAP

Application for 2003-2004 & Operations Report for 2001-2002

1 Identification 1 2 3 4 5 6

A. Identifying Information
B. Certifications & Warnings

2 Application

3 Perkins Program

4 FSEOG Program

5 FWS Program

6 Program Summary

Additional Info

Validation

Submit

Logout

1 Identifying Information, Certifications & Warnings for Award Year July 1, 2003 - June 30, 2004 - (Page 1 of 2)

School: TRAINING ACADEMY OF NEW YORK Serial #: 009992

A. Identifying Information

1a. Name & Address of School:
Name: TRAINING ACADEMY OF NEW YORK
Address: 22 THOMAS BLVD
City: NEW YORK NY Zip: 10021

1b. Mailing Address: (if different from 1a)
Name: FSA Training Academy
Address: 830 First Street NE
City: Washington DC Zip: 20202

2a. Serial #: 009992

2b. OPEID #: 00000020

3. Type of School: Public
Proprietary Sub-Type: (Select one if proprietary)

4. Length/Type of Longest Program: 5 Yrs+

5. Additional Locations:

* Schools with separately eligible additional locations which will be funded under this application must list these locations and their addresses and OPEID#s on the screen. You may not file a separate application for any separately eligible school listed herein.

We have entered a list of separately eligible additional locations that are included in this application: Yes No Displaying 0 of 0

OPEID #	Name	Address	City	State	Zip
<input type="text"/>					
<input type="text"/>					
<input type="text"/>					

Save Help Next >>>

Last updated by: POLANSKASMARK at 09/30/2002 07:53:38

Submission - Validation

Campus-Based Program Funding - FISAP - Validation - Microsoft Internet Explorer

File Edit View Favorites Tools Help Address https://www.cbfsap.sfa.ed.gov/CBSWebApp/servlet/FISAP5ervletValidate

Help Glossary Self-Service Setup FISAP Home

FEDERAL STUDENT AID
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Campus-Based Program Funding - FISAP

Application for 2003-2004 & Operations Report for 2001-2002

Validation

School: TRAINING ACADEMY OF NEW YORK Serial #: 009992

Your FISAP has passed all required validation checks. To proceed with the submission process, select the Continue to Submit button below.

[Continue to Submit](#)

[Print Friendly Version](#)

Error	Validation	Fix Error	Log						
04450	Part 3, Section A, field 25 does not equal the cumulative reimbursements to the fund of amounts canceled on loans made 07/01/1972 and after based on the Department's records as of 06/30/2002. Please correct. Refer to Dear Colleague Letter CB-00-05 if you are liquidating your Perkins portfolio.	Fix Error							
	<table border="1"> <thead> <tr> <th>Prior Year</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Cumulative reimbursements received:</td> <td>\$0.00</td> </tr> </tbody> </table>	Prior Year	Amount	Cumulative reimbursements received:	\$0.00				
Prior Year	Amount								
Cumulative reimbursements received:	\$0.00								
04200	Part 3, Section A, field 40, column c, must equal field 40, column d.	Fix Error							
04220	WARNING! Part 3, Section A, field 4, column c, is not equal to the sum of Part 3, Section B, field 5 of this year's report and Part 3, Section A, field 4, column c, of last year's report. Correct or explain.	Fix Error	✓						
	<table border="1"> <thead> <tr> <th>Prior Year</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Col(c):</td> <td>\$174,227,509.00</td> </tr> </tbody> </table>	Prior Year	Amount	Col(c):	\$174,227,509.00				
Prior Year	Amount								
Col(c):	\$174,227,509.00								
05010	Part 3, Section B, field 1, does not equal your final adjusted allocation for award period 2001-2002. (This must reflect all adjustments made prior to 09/30/2002).	Fix Error							
	<table border="1"> <thead> <tr> <th>Prior Year</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Final Adjusted Perkins Authorization:</td> <td>\$0.00</td> </tr> </tbody> </table>	Prior Year	Amount	Final Adjusted Perkins Authorization:	\$0.00				
Prior Year	Amount								
Final Adjusted Perkins Authorization:	\$0.00								
04230	The sum of Part 3, Section C, fields 1.1, 2, 3, 4, 5.1, 5.2, 5.3 and 5.4, column b, must equal Part 3, Section A, field 4, column b.	Fix Error							
	<table border="1"> <thead> <tr> <th>Current Year</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Part 3, Section C, Field 1.1 (b):</td> <td>64655</td> </tr> <tr> <td>Part 3, Section C, Field 2 (b):</td> <td>22900</td> </tr> </tbody> </table>	Current Year	Amount	Part 3, Section C, Field 1.1 (b):	64655	Part 3, Section C, Field 2 (b):	22900		
Current Year	Amount								
Part 3, Section C, Field 1.1 (b):	64655								
Part 3, Section C, Field 2 (b):	22900								

Allows User To Continue The Submit Process

Provides The Ability To Print A Copy of The Validation Errors

Identifies Edits Where Comments Have Been Provided

Submission - Certification

Certifies The Accuracy Of The Information Being Submitted

Provides The Ability To Print The Signature Page And Lobbying Form

Submit

Campus-Based Program Funding - FISAP - Submit FISAP - Microsoft Internet Explorer

File Edit View Favorites Tools Help Address <https://www.cbfishap.sfa.ed.gov/CBSWebApp/servlet/FISAPServletValProcess>

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Help Glossary Self-Service Setup FISAP Home

Campus-Based Program Funding - FISAP

Application for 2003-2004 & Operations Report for 2001-2002

Submit

Submit

School: TRAINING ACADEMY OF NEW YORK Serial #: 009992

By selecting "Submit" below you are agreeing to the following statements:

We certify that information contained in this FISAP is in compliance with governing legislation and regulations and is true and accurate to the best of our knowledge. We understand that the information is subject to an audit and program review by representatives of the Secretary of Education.

WARNING: Any person who knowingly provides false or misleading information on this FISAP will be subject to a fine up to \$10,000 or to imprisonment for up to 5 years or both under the provisions of the United States Criminal Code Title 18, Section 1001.

To complete the FISAP submission process, you must ensure the following steps are done in addition to selecting "Submit" below:

- The [Debarment Form and Signature page](#) is printed and signed.
- If your school is engaged in lobbying activities, the [Lobbying Form](#) is printed and signed.
- These forms are mailed to:
INDUS Corporation
1953 Gallows Road
Suite 300
Vienna, Va 22182

Submit

1 Identification

2 Application

3 Perkins Program

A. Fiscal Report

B. Fund Accuracy

C. Repayment Info

4 FSEOG Program

A. Fed Funds Authorized

B. Funds Available for FSEOG

5 FWS Program

A. Fed Funds Authorized

B. Fed Funds Available

C. Funds to FWS Recipients

D. Funds spent for FWS

E. Use of FWS Authorized

F. Job Loc & Dev Program

6 Program Summary

A. Recipients & Expenditures by Type of Student

B. Calculating Adm Cost Allowance

Additional Info

Validation

Validate

Validate All

Cancel Validation



Submission – Confirmation 1

Provides The Easy Ability To Print A Copy Of The Submission Confirmation

A screenshot of a web browser window showing the FISAP submission confirmation page. The browser title is "Campus-Based Program Funding - FISAP - FISAP submitted - Microsoft Internet Explorer". The address bar shows "https://www.cbfsap.sfa.ed.gov/CBSWebApp/servlet/FISAPServletValProcess". The page header includes the Department of Education logo and "FEDERAL STUDENT AID" with the slogan "We Help Put America Through School". The main heading is "Campus-Based Program Funding - FISAP Application for 2003-2004 & Operations Report for 2001-2002". A navigation menu on the left lists: 1 Identification, 2 Application, 3 Perkins Program, 4 FSEOG Program, 5 FWS Program, 6 Program Summary, Additional Info, Validation, Submit, and Logout. The main content area has a "Submit" button and displays: "Submit School: TRAINING ACADEMY OF NEW YORK Serial #: 009992". Below this is a "Print Friendly Version" link. A confirmation message reads: "Thank you for your submission of the FISAP for TRAINING ACADEMY OF NEW YORK 009992 on 10/15/2002 at 15:13:59 . Please print this page for your records." Two red lines are drawn on the page, one pointing to the "Print Friendly Version" link and another pointing to the confirmation message.

Confirms The Submission Of Your FISAP

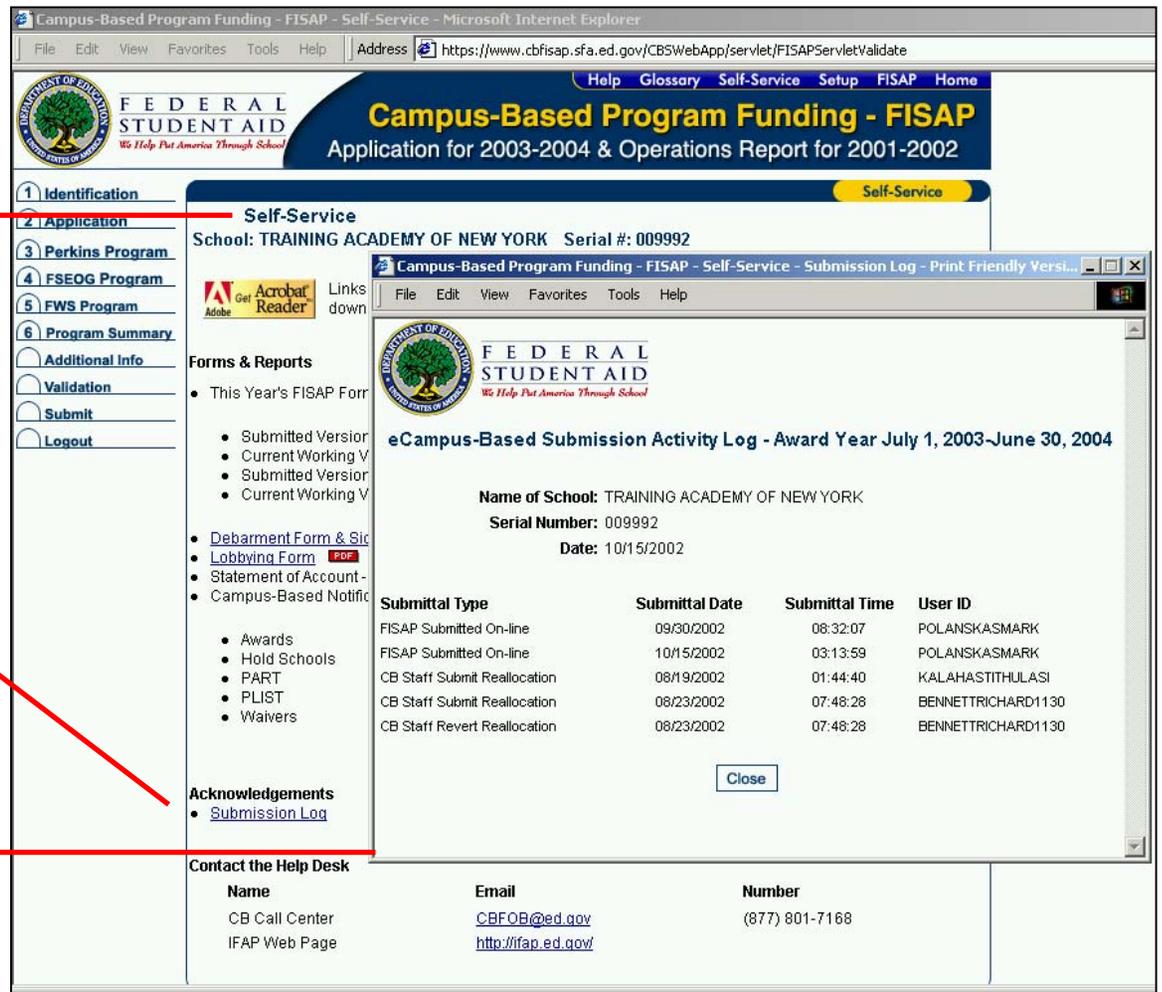


Submission – Confirmation 2

Allows Users Access To Real-Time Information

Provides A Submission Log

Allows Users To Print A Record Of FISAP Activity

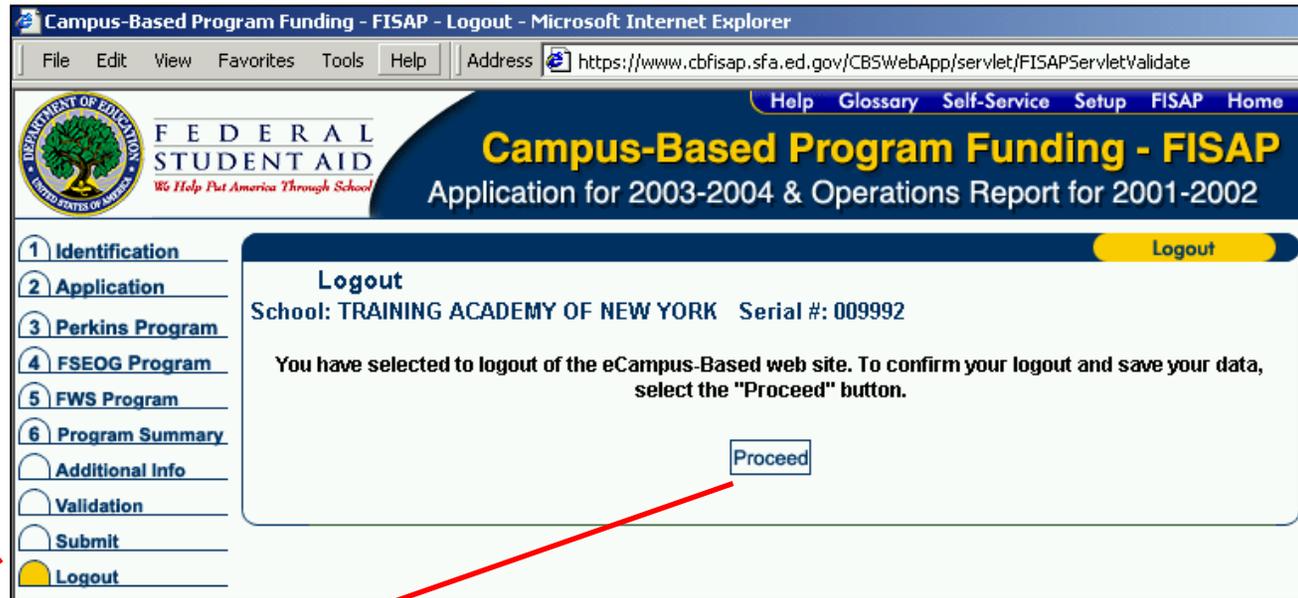


The screenshot shows the 'Campus-Based Program Funding - FISAP - Self-Service' web application. The main page displays the school name 'TRAINING ACADEMY OF NEW YORK' and serial number '009992'. A 'Submission Log' window is open, showing a table of submission activity for the award year July 1, 2003-June 30, 2004.

Submittal Type	Submittal Date	Submittal Time	User ID
FISAP Submitted On-line	09/30/2002	08:32:07	POLANSKASMARK
FISAP Submitted On-line	10/15/2002	03:13:59	POLANSKASMARK
CB Staff Submit Reallocation	08/19/2002	01:44:40	KALAHASTITHULASI
CB Staff Submit Reallocation	08/23/2002	07:48:28	BENNETTRICHARD1130
CB Staff Revert Reallocation	08/23/2002	07:48:28	BENNETTRICHARD1130

Logout

To Leave The System, Use The Logout Link



The screenshot shows a web browser window titled "Campus-Based Program Funding - FISAP - Logout - Microsoft Internet Explorer". The address bar shows the URL: <https://www.cbfisap.sfa.ed.gov/CBSWebApp/servlet/FISAPServletValidate>. The page header includes the Department of Education logo, "FEDERAL STUDENT AID", and the slogan "We Help Put America Through School". The main heading is "Campus-Based Program Funding - FISAP" with a subtitle "Application for 2003-2004 & Operations Report for 2001-2002". A navigation menu on the left lists: 1 Identification, 2 Application, 3 Perkins Program, 4 FSEOG Program, 5 FWS Program, 6 Program Summary, Additional Info, Validation, Submit, and Logout. The Logout link is highlighted with a yellow background. The main content area is titled "Logout" and contains the text: "School: TRAINING ACADEMY OF NEW YORK Serial #: 009992" and "You have selected to logout of the eCampus-Based web site. To confirm your logout and save your data, select the 'Proceed' button." A "Proceed" button is located at the bottom right of the main content area.

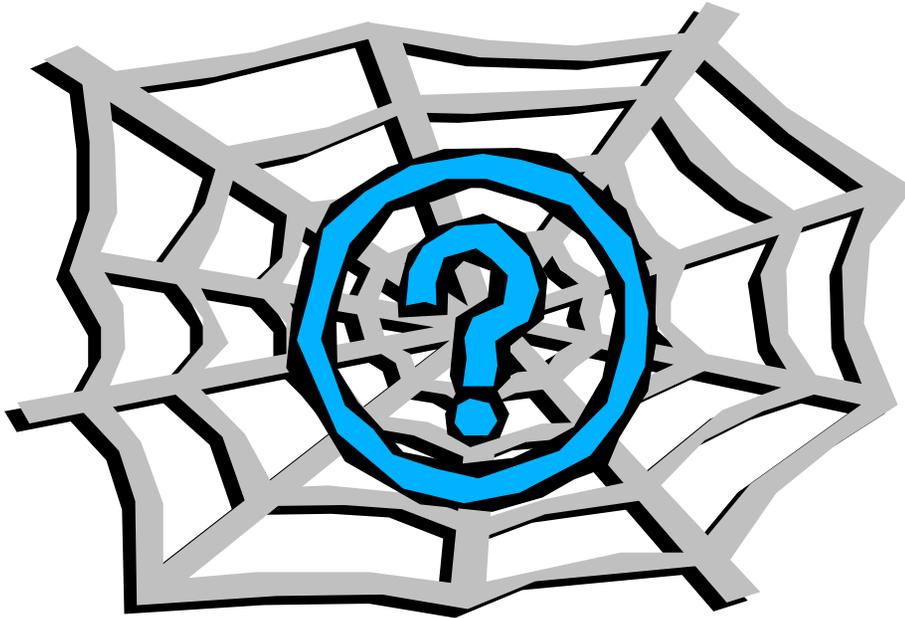
The System Will Confirm The User's Choice Before Exiting



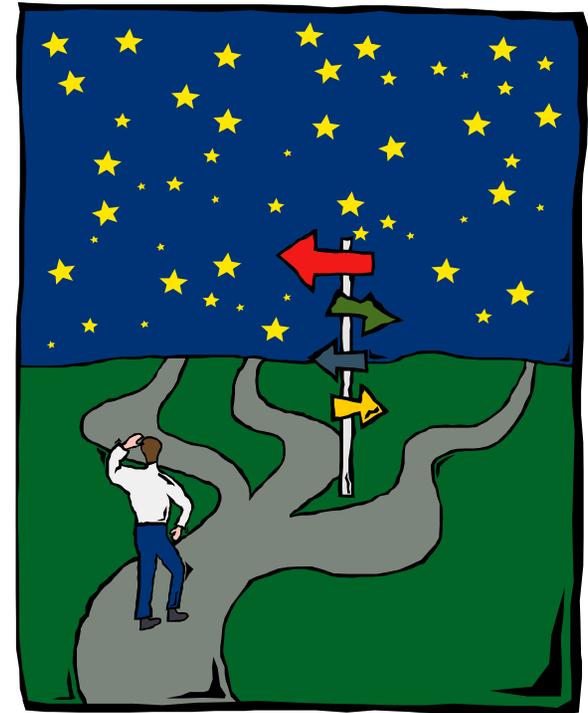
Reference Material

- FISAP On The Web
www.cbfisap.sfa.ed.gov
- FISAP Call Center (877) 801-7168
Email CBFOB@ED.GOV
- IFAP Postings
www.ifap.ed.gov
- PIN Site Registration
www.pin.ed.gov
- Student Aid Internet Gateway Enrollment
www.sfawebenroll.ed.gov

Questions - Feedback



Next Year FISAP Changes?



Email..... **CBFOB@ED.GOV**