# Direct Loan Tools Reports



This section provides samples of and overview information regarding the variety of reports that can be generated using Direct Loan (DL) Tools Release 13.0 to assist your Direct Loan processing and reconciliation performance.

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All comparison reports are run from the Compare dialog box, which is accessible from the software toolbar or the Tools menu. SAS summary reports are printed from the Print dialog box.

In order for the Internal Ending Cash Balance Report to provide an accurate school ending cash balance, both cash records and loan/disbursement records must be available to the software. Schools that do not use the Cash Management function in DL Tools, do not import loan and disbursement records from an external file, or do not have a connection to EDExpress will not obtain helpful results from this report.

## **Reports**

Using DL Tools, Release 13.0, you can print a variety of reports to assist your Direct Loan processing and reconciliation performance. This section provides a description and an example for each of the following reports:

Located within the Print function:

- Internal Ending Cash Balance Report
- SAS Cash Summary
- SAS Disbursement Summary
- School Account Statement (SAS) Cash Detail
- SAS Loan and Disbursement Detail
- Disbursement Measurement Tool Report (EDExpress schools only)

Located within the Compare function:

- Cash Detail Comparison
- Loan Detail Comparison Loan Detail
- Disbursement Detail Comparison

Each report example represents the 2013-2014 Award Year. Keep in mind that these reports can be run for all program years supported in Release 13.0.

## Internal Ending Cash Balance Report

The Internal Ending Cash Balance Report calculates and displays the school internal ending cash balance based on Cash Receipts and Refunds of Cash entered or imported in Cash Management in DL Tools, and disbursement amounts from your school's EDExpress database or loan/disbursement amounts imported into DL Tools from an external file source (non-EDExpress schools). The cash detail can be imported using the Cash Detail External Add file (DLEXCASH) and the net disbursed amounts can be imported from either the Disbursement Detail External Add file (DLEXDISB) or the Loan Detail External Add file (DLEXLOAN). External record layouts are provided in Volume IV, Section 3 of the 2013-2014 COD Technical Reference.

This report is available for all program years supported in Release 13.0. An EDExpress database connection is optional.

When printing an Internal Ending Cash Balance Report, if you have not identified a school code in System setup, then you can identify a particular school code in the DL Tools Print dialog box. If you leave the school code blank in the Print dialog box, then an Internal Ending Cash Balance Report prints for all school codes in your school's database for the designated program year.

Below is an example of an Internal Ending Cash Balance Report – Summary with Disbursement Data Source = EDExpress:

```
U.S. DEPARTMENT OF EDUCATION
Report Date: 02/01/2014
                                                                     Page:
Report Time: 12:01:01
                             DIRECT LOAN TOOLS - 2013-2014
               Internal Ending Cash Balance Report - Summary
   THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT
Date Range: 01/01/2014 to 01/31/2014
School Code: G99999
Cash Receipts:
                                                  $268,603
Refunds of Cash:
                                                   $35,135
Total Cash (Receipts - Refunds of Cash):
                                                                            $233,468
Total Disbursement Net Amount from EDExpress:
                                                                            $231,468
Ending Cash Balance (Total Cash - Total Net Disbursements):
                                                                              $2,000
```

#### Example 2

Below is an example of an Internal Ending Cash Balance Report – Summary with Disbursement Data Source = External Source:

```
Report Date: 02/01/2014
                              U.S. DEPARTMENT OF EDUCATION
                                                                     Page:
Report Time: 12:01:01
                              DIRECT LOAN TOOLS - 2013-2014
                 Internal Ending Cash Balance Report - Summary
   THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT
Date Range: 01/01/2014 to 01/31/2014
School Code: G99999
Cash Receipts:
                                                   $268,603
Refunds of Cash:
                                                    $35,135
Total Cash (Receipts - Refunds of Cash):
                                                                            $233,468
Total Disbursement Net Amount from External Data:
                                                                            $233,468
Ending Cash Balance (Total Cash - Total Net Disbursements):
                                                                                   $0
```

Below is an example of an Internal Ending Cash Balance Report – Detail Sorted by Transaction Type:

Report Date: Report Time:	12:12:01 D	J.S. DEPARTMENT OF EDUCATION PAGE: 1 DIRECT LOAN TOOLS - 2013-2014 Ending Cash Balance Report - Detail	
		Sort by: Trans Type ENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT ************************************	
Date Range: 0	)1/01/2014 to 0	1/31/2014	
School Code:	G99999		
Trans Type	Date	Amount	
Receipt	01/02/2014	\$3 <b>,</b> 350	
Receipt	01/03/2014	\$3,780	
Receipt	01/04/2014	\$4,084	
Receipt	01/05/2014	\$5,881	
Receipt	01/06/2014	\$9 <b>,</b> 217	
Receipt	01/07/2014	\$9,540	
Receipt	01/08/2014	\$40	
Receipt	01/10/2014	\$147,483	
Receipt	01/11/2014	\$2,000	
Receipt	01/12/2014	\$3,650	
Receipt	01/14/2014	\$12,332	
Receipt Receipt	01/15/2014	\$65,000 \$1,247	
Receipt	01/18/2014 01/19/2014	\$999	
Refund	01/02/2014	\$3,921	
Refund	01/02/2011	\$3,588	
Refund	01/05/2014	\$3,408	
Refund	01/06/2014	\$3,335	
Refund	01/07/2014	\$3,312	
Refund	01/10/2014	\$3 <b>,</b> 179	
Refund	01/11/2014	\$3,124	
Refund	01/12/2014	\$3,095	
Refund	01/15/2014	\$3,037	
Refund	01/20/2014	\$3,011	
Refund	01/21/2014	\$2,000	
Refund	01/22/2014	\$125	
motal Cach Da	agint Dogovis	1.4	
	eceipt Records: s of Cash Recor		
	eceipt Amount:	\$268,603	
Total Refunds	s of Cash Amoun	t: \$35,135	

## **SAS Cash Summary**

The SAS Cash Summary contains both a monthly and a year-to-date summary of cash and loan data processed by the COD system. This report can be compared to summary information on the school's internal systems. You can print a monthly cash summary, year-to-date cash summary, or both.

**Note:** The SAS cash summary information stored in your database corresponds to the most recent SAS file you imported. The summary data is overwritten with each SAS import.

An EDExpress database connection is optional, as this report prints cash summary data from the SAS, which is stored in the DL Tools database.

The SAS Cash Summary is available from the Print dialog box. You can print the report at any time following the import of a SAS file.

## Below is an example of a SAS Cash Summary – Type is Monthly:

DC	low is all example of a brib easil bu	initially Type is infoliumy.
Report Date: 02/01/2014 U. Report Time: 09:53:09 DI		PAGE: 1
	NSITIVE INFORMATION PROTECTED	
********	*******	******
End Date: 01/31/2014		
School Code: G99999		
Region Code: 99		
State Code: XX		
State Code. Ax		
Beginning Cash Balance:		\$3,000
	604 107	73,000
Cash Receipts:	\$24,137	
Refunds of Cash:	\$5 <b>,</b> 500	***
Net Drawdowns/Payments:		\$18,637
Booked Disbursements:	\$8 <b>,</b> 637	
Booked Adjustments:	\$0	
Total Net Booked Disbursemen	ts:	\$8 <b>,</b> 637
Ending Cash Balance:		\$13 <b>,</b> 000
Unbooked Disbursements	: \$6,119	
Unbooked Adjustments:	\$0	
Total Net Unbooked Disbursem	ents:	\$6 <b>,</b> 119
Cash > Accepted and Posted D	isbursements:	\$6 <b>,</b> 881
	****	

## Below is an example of a SAS Cash Summary – Type is Year-to-Date:

Report Date: 02/01/2014 U.S. DEPART Report Time: 10:23:37 DIRECT LOAN	MENT OF EDUCATION TOOLS - 2013-2014 Date Cash Summary	PAGE: 1
THIS DOCUMENT CONTAINS SENSITIVE I	INFORMATION PROTECTED BY	
End Date: 01/31/2014		
School Code: G99999 Region Code: 99 State Code: XX		
Beginning Cash Balance:  Cash Receipts:  Refunds of Cash:	\$14,996.789 \$5,500	\$0
Net Drawdowns/Payments:	, , , , , ,	\$14,991,289
Booked Disbursements: Booked Adjustments:	\$14,999,978 \$-21,689	
Total Net Booked Disbursements:		\$14,978,289
Ending Cash Balance:     Unbooked Disbursements:     Unbooked Adjustments:	\$6,119 \$0	\$13,000
Total Net Unbooked Disbursements:		\$6,119
Cash > Accepted and Posted Disburseme	ents:	\$6,881
	****	

The SAS Disbursement Summary report is available from the Print dialog box. You can print the report at any time following the import of a SAS file.

## **SAS Disbursement Summary**

This section of the SAS provides monthly and year-to-date summary disbursement information for the reported period. It can be used to monitor loan volumes at the summary level (both booked and unbooked) for all loan types processed by the COD system. You can print a monthly disbursement summary, year-to-date disbursement summary, or both.

**Note:** The SAS disbursement summary information stored in your database corresponds to the most recent SAS file you imported. The summary data is overwritten with each SAS import.

An EDExpress database connection is optional.

Below is an example of a SAS Disbursement Summary – Type is Monthly:

Report Date: 02/01/2014 U.S Report Time: 12:53:54 DIF SAS M THIS DOCUMENT CONTAINS SEM ************************************	RECT LOAN TOOLS - Monthly Disburseme USITIVE INFORMATIO	2013-2014 ent Summary DN PROTECTED BY TH	
	Subsidized	Unsubsidized	PLUS
Booked Gross Booked Fee Booked Interest Rebate Booked Net Unbooked Gross Unbooked Fee Unbooked Interest Rebate Unbooked Net	\$22 \$11	\$15 \$2,985 \$1,250 \$12 \$6	\$140 \$53 \$3,413 \$5,000 \$200 \$75
Booked Gross Booked Fee Booked Interest Rebate Booked Net Unbooked Gross Unbooked Fee Unbooked Interest Rebate	\$8,750 \$192 \$79 \$8,637 \$6,250 \$212 \$81		
Unbooked Net	\$6,119 ****		

Below is an example of a SAS Disbursement Summary – Type is Year-to-Date:

Report Date: 02/01/2014 U.S Report Time: 12:53:54 DII SAS Yea: THIS DOCUMENT CONTAINS SEN ************************************	RECT LOAN TOOLS - r-to-Date Disburse NSITIVE INFORMATIO	2013-2014 ment Summary N PROTECTED BY TH	
beace code. An			
	Subsidized	Unsubsidized	PLUS
Booked Gross Booked Fee Booked Interest Rebate Booked Net Unbooked Gross Unbooked Fee Unbooked Interest Rebate Unbooked Net	\$84,152 \$42,076 \$8,373,218 \$0 \$0 \$0 \$0	•	\$134,937 \$50,601 \$3,289,111 \$5,000 \$200 \$75
	All Loans		
Booked Gross Booked Fee Booked Interest Rebate Booked Net  Unbooked Gross Unbooked Fee Unbooked Interest Rebate Unbooked Net	\$15,121,364 \$252,415 \$109,340 \$14,978,289 \$6,250 \$212 \$81 \$6,119		

\*\*\*\*

### **Cash Detail Comparison**

The Cash Detail Comparison Report provides a comparison of cash detail records in the SAS file received from the Common Origination and Disbursement (COD) System to the cash detail records in DL Tools Cash Management. Cash Management records are entered manually or through the Cash Detail External Add (DLEXCASH) import option. Since only Cash entries (Drawdowns and Refunds of Cash) are used for the Cash Detail Comparison report, no disbursement detail information prints on this report. External record layouts are found in Volume IV, Section 3 of the 2013-2014 COD Technical Reference.

An EDExpress database connection is optional, as this report compares cash data, which is not currently stored in the EDExpress database.

The Cash Detail Comparison report uses the tolerance setting in DL Tools' System Setup (Tools, Setup, **System**) to account for timing differences between the entry dates on your school system and the dates recorded for cash transactions by the processors. The System Setup field labeled Maximum number of days difference between SAS Cash records and cash records entered by the school which will be considered a match allows you to enter the number of days between SAS cash records and cash records entered by your school that are considered a match when running the Cash Detail Comparison report. A drawdown or refund of cash transaction is considered a mismatch if the number of days between the date reported by the school and the date reported on the SAS exceeds this tolerance.

When printing a Cash Detail
Comparison Report, if you have not
identified a school code in System
setup, then you can identify a
particular school code in the DL Tools
Compare dialog box. If you leave the
school code blank in the Compare
dialog box, then a Cash Detail
Comparison report prints for all
school codes in your school's
database for the designated program
year.

# **Example 1**Below is an example of a Cash Detail Comparison – Sorted by Amount:

		U.S. DEPARTMENT OF EI DIRECT LOAN TOOLS - 2 Cash Detail Compar	2013-2014	PAGE: 1
		SENSITIVE INFORMATION	N PROTECTED BY TH	
Date Range: 0	)1/01/2014 to	01/31/2014	Match Sta	tus: All
School Code:	G99999		Trans Typ	e: All
Tolerance (#	days): 5			
Trans Type	Trans Date	Trans Amount	Match Status	Record Source
Receipt	01/02/2014	\$112	Matched	COD
Receipt	01/02/2014	\$112	Matched	School
Receipt	01/03/2014	\$378	Matched	COD
Receipt	01/03/2014	\$378	Matched	School
Receipt	01/05/2014	\$995	Unmatched	COD
Refund	01/06/2014	\$954	Matched	COD
Refund	01/06/2014	\$954	Matched	School
Refund	01/07/2014	\$1,247	Matched	School
Refund	01/07/2014	\$1,247	Matched	COD
Receipt	01/09/2014	\$1,797	Matched	COD
Receipt	01/09/2014	\$1,797	Matched	School
Refund	01/12/2014	\$3,126	Matched	School
Refund	01/12/2014	\$3,126	Matched	COD
Receipt	01/02/2014	\$3,350	Matched	COD
Receipt	01/02/2014	\$3,350	Matched	School
Receipt	01/05/2014	\$4,084	Matched	COD
Receipt	01/05/2014	\$4,084	Matched	School
			16 1 9 8	

Below is an example of a Cash Detail Comparison – Filtered on Transaction Type and Sorted by Date:

Report Time: THIS DOCUM	12:12:01 MENT CONTAINS	U.S. DEPARTMENT OF EDURECT LOAN TOOLS - 20 Cash Detail Compa:  SENSITIVE INFORMATION ************************************	2013-2014 rison S N PROTECTED BY T	
	01/01/2014 to		Match Sta	
School Code:		02/20/2011		e: Refunds of Cash
Tolerance (#			21	
("	Trans			
Trans Type		Trans Amount	Match Status	Record Source
Refund	01/02/2014	\$112	Matched	School
Refund	01/02/2014	\$112	Matched	COD
Refund	01/03/2014	\$378	Matched	School
Refund	01/03/2014	\$378	Matched	COD
Refund	01/06/2014	\$954	Unmatched	School
Refund	02/01/2014	\$952	Unmatched	COD
Refund	02/02/2014	\$1,247	Matched	School
Refund	02/02/2014	\$1,247	Matched	COD
Refund	02/05/2014	\$3,126	Matched	School
Refund	02/05/2014	\$3,126	Matched	COD
Refund	02/10/2014	\$23,126	Unmatched	COD
Refund	02/12/2014	\$3,350	Matched	School
Refund	02/12/2014	\$3,350	Matched	COD
Refund	02/19/2014	\$4,084	Matched	School
Refund	02/19/2014	\$4,084	Matched	COD
Refund	02/21/2014	\$5,881	Unmatched	School
			12 4 8 8	

## Loan Detail Comparison - Loan Level

This report provides you with a comparison of loan detail records from the SAS file received from the COD System with loan or disbursement detail records imported from an external system or loan detail data in EDExpress. The Loan Detail External Add (DLEXLOAN) record layout is provided in Volume IV, Section 3 of the 2013-2014 COD Technical Reference.

**Note:** DL Tools Loan and Disbursement Comparison Reports are designed to be run using the SAS with YTD detail, *not* monthly detail. You can change your SAS options by accessing the COD Web site at <u>cod.ed.gov</u>.

Records are grouped into four sections on the report based on selected match status (Matched, Unmatched, or All) and booked status (Booked, Unbooked, or Both Booked and Unbooked). The four sections are:

**Booked Records That Are Matched** - Loan records appear in this section of the Compare report if the SAS shows a booked date and the loan data in the SAS matches the data in your school's database. If you receive a DSDF with monthly detail, then loans never appear in this section when the Loan Level Compare is run, since the loan totals in the monthly detail section of the SAS are always \$0.

**Booked Records That Are Unmatched** - Loan records appear in this section of the Compare report if the loan appears on the SAS as booked, but the data does not appear in your school's database; or there is a discrepancy between the COD System data and the school data. If your school receives a DSDF with monthly detail, then all loans that appear in the SAS as booked appear in this section when the Loan Level Compare is run, unless the loan was reduced to \$0 at the school.

**Unbooked Records That Are Matched** - Loan records appear in this section of the Compare report if the loan appears on the SAS as unbooked and the amounts match between the COD System and the school.

If your school has not imported a booking notification for the loan but the SAS shows that the loan is booked, the loan appears in the "Booked Records That Are Unmatched" section. The booking status is according to the COD System, not according to your school's database. If your school receives a DSDF with monthly detail, then no loans appear in this section when the Loan Level Compare is run (unless the SAS shows the loan as unbooked and your school data shows that the loan total is \$0), due to the fact that loan totals in the monthly detail section of the SAS are always \$0.

**Unbooked Records That Are Unmatched** - Loan records will appear in this section of the Compare report if the loan exists in your school's database but does not appear on the SAS; the loan appears as unbooked on the SAS, but the record does not appear in your school's database; or there is a discrepancy between the COD System data and the school data for an unbooked loan. If your school receives a DSDF with monthly detail, then any disbursements that were accepted in a previous month would not be on the monthly SAS, and would therefore appear in this section.

A Loan Detail Comparison - Loan Level Report runs regardless of the type of SAS (DSLF or DSDF) that has been imported into DL Tools, as long as the SAS contains either loan detail or disbursement detail. An EDExpress database connection is optional. When printing a Loan Detail Comparison, if you have not identified a school code in System setup, then you can identify a particular school code in the DL Tools Compare dialog box. If you leave the school code blank in the Compare dialog box, the Loan Detail Comparison report prints for all school codes in your school's database for the designated program year.

Below is an example of a Loan Detail Comparison – Loan Level, Sorted by Loan ID, Page 1:

PAGE: 1 Report Date: 02/01/2014 U.S. DEPARTMENT OF EDUCATION Report Time: 12:01:01 DIRECT LOAN TOOLS - 2013-2014 Loan Detail Comparison - Loan Level Sort by: Loan ID THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT School Code: G99999 End Date: 01/31/2014 Match Status: All BOOKED RECORDS THAT ARE MATCHED School/COD # School
Loan ID Student's Name Net Amount Disbs 99999999914G99999001 PINK, JACK J \$500/ \$500 2 9999999914G99999001 BLUE, JOHN S \$3500/ \$3500 2

## Example 2

Below is an example of a Loan Detail Comparison – Loan Level, Sorted by Loan ID, Page 2:

-	U.S. DEPARTMENT OF EDUCATION DIRECT LOAN TOOLS - 2013-20 Loan Detail Comparison - Loan	014	PAGE: 2
	AINS SENSITIVE INFORMATION PROTE		CY ACT
School Code: G99999		End Date: 01/31,	/2014
Match Status: All			
BOOKED RECORDS THAT AF	RE UNMATCHED		
Loan ID	Student's Name	School/COD Net Amount	
99999999914G99999001	WHITE, WENDY W	\$500/ \$245	2
99999999914G99999001	BLACK, BUD B	/ \$245	1
99999999914G99999001	GREEN, GARY G	\$500/	2

Below is an example of a Loan Detail Comparison – Loan Level, Sorted by Loan ID, Page 3:

Report Date: 02/01/2014 U.S. DEPARTMENT OF EDUCATION PAGE: 3 Report Time: 12:01:01 DIRECT LOAN TOOLS - 2013-2014 Loan Detail Comparison - Loan Level Sort by: Loan ID THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT School Code: G99999 End Date: 01/31/2014 Match Status: All UNBOOKED RECORDS THAT ARE MATCHED School/COD # School
Loan ID Student's Name Net Amount Disbs 99999999914G99999001 BROWN, BRENDA B \$500/ \$500 2 99999999014G99999001 RED, ROBERT R \$1500/ \$1500 2

#### Example 4

Below is an example of a Loan Detail Comparison – Loan Level, Sorted by Loan ID, Page 4:

-	14 U.S. DEPARTMENT OF DI DIRECT LOAN TOOLS - Loan Detail Comparison	2013-2014 - Loan Level	PAC	
	AINS SENSITIVE INFORMATI	ON PROTECTED BY THE		ACT
School Code: G99999		End Date:	01/31/20	)14
Match Status: All				
UNBOOKED RECORDS THAT *NOTE - SCHOOL RECORDS	ARE UNMATCHED  OUTSIDE OF SAS DATE RA	NGE WILL APPEAR IN T	HIS SECT	TION
Loan ID	Student's Name	School/CO Net Amoun		
99999999914G99999001	BLUE, BARBARA B	\$500/	\$245	2
999999999914G99999001	WHITE, WILLIAM W	/	\$245	0
999999999814G99999001	GREEN, GLENDA G	\$500/		2
TOTAL BOOKED RECORDS TOTAL UNBOOKED RECORDS TOTAL UNBOOKED RECORDS TOTAL LOANS:	THAT ARE UNMATCHED: THAT ARE MATCHED:			2 3 2 3 10

If your school has not imported a booking notification for the loan but the SAS shows that the disbursement has booked, then the disbursement appears in the "Booked Records That Are Unmatched" section. The booking status is according to the COD System, not according to your school's database.

The SAS end date always supersedes the selected date range specified if that date falls beyond the SAS end date.

A Disbursement Detail Comparison Report runs only if a disbursement level report (DSDF) with disbursement detail has been imported into DL Tools. If your school imports a loan-level report (DSLF) rather than a DSDF, then you cannot run this report. An EDExpress database connection is optional. When printing a Disbursement Detail Comparison, if you have not identified a school code in System setup, you can identify a particular school code in the DL Tools Compare dialog box. If you leave the school code blank in the Compare dialog box, a Disbursement Detail Comparison report prints for all school codes in your school's database for the designated program year.

### **Disbursement Detail Comparison**

This report, which you can print from the Compare dialog box, provides you with a comparison of disbursement detail records from the SAS file received from the COD System with disbursement detail records imported from an external system or disbursement detail data in EDExpress. The Disbursement Detail External Add (DLEXDISB) record layout is provided in Volume IV, Section 3 of the 2013-2014 COD Technical Reference.

**Note:** DL Tools Loan and Disbursement Comparison Reports are designed to be run using the SAS with YTD detail, *not* monthly detail. You can change your SAS options by accessing the COD Web site at cod.ed.gov.

Records are grouped into four sections on the report based on selected match status (Matched, Unmatched, or All) and booked status (Booked, Unbooked, or Both Booked and Unbooked). The four sections are:

**Booked Records That Are Matched** - Disbursement records appear in this section of the Compare report if the SAS shows a booked date and the disbursement data in the SAS matches the data in your school's database.

**Booked Records That Are Unmatched** - Disbursement records appear in this section of the Compare report if the disbursement appears on the SAS as booked, but the data does not appear in your school's database; or there is a discrepancy between the COD System data and the school data.

**Unbooked Records That Are Matched** - Disbursement records appear in this section of the Compare report if the disbursement appears on the SAS as unbooked, and the dates and amounts match between the COD System and the school.

Unbooked Records That Are Unmatched - Disbursement records appear in this section of the Compare report if the disbursement exists in your school's database but does not appear on the SAS; the disbursement appears as unbooked on the SAS, but the record does not appear in your school's database; or there is a discrepancy between the COD System data and the school data for an unbooked loan. If your school receives a DSDF with monthly detail, then any disbursements that were accepted in a previous month would not be on the monthly SAS and would therefore appear in this section.

DL Tools compares the disbursements recorded in EDExpress to the corresponding disbursements in the SAS by doing a one-to-one comparison of each disbursement using the disbursement number, sequence number, disbursement date, and disbursement amounts.

Below is an example of a Disbursement Detail Comparison – Sorted by Loan ID, Page 1:

-	U.S. DEPARTMENT OF EDUCATION DIRECT LOAN TOOLS - 2013-20 Disbursement Detail Comparise	14	PAGE: 1
	AINS SENSITIVE INFORMATION PROTE	Sort D	
Date Range: 01/01/2014	to 01/31/2014		
School Code: G99999		End Date:	01/31/2014
Match Status: All			
BOOKED RECORDS THAT AF	RE MATCHED		
Loan ID	Student's Name		School/COD Net Amount
999999999P14G99999001	BROWN, BARRY B	1/ 1	\$500/ \$500
999999999914G99999001	TAN, TERESA T	1/ 1	\$500/ \$500

99999999914G99999001 GREEN, GREG G

NO MATCHING COD DISBURSEMENT EXISTS

Below is an example of a Disbursement Detail Comparison – Sorted by Loan ID, Page 2:

Report Date: 02/01/2014 U.S. DEPARTMENT OF EDUCATION PAGE: 2 Report Time: 12:01:01 DIRECT LOAN TOOLS - 2013-2014 Disbursement Detail Comparison Sort by: Loan ID THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT Date Range: 01/01/2014 to 01/31/2014 School Code: G99999 End Date: 01/31/2014 Match Status: All BOOKED RECORDS THAT ARE UNMATCHED Loan ID Student's Name SCHOOL Disb# Seq# Date Type Gross Fee Rebate Net Net Adj
COD Disb# Seq# Date Type Gross Fee Rebate Net Net Adj 99999999914G99999001 RED, ROBERTA R \$1,733 1 1 01/05/2014 D \$1,750 \$17 \$0 1 01/05/2014 D \$1,750 \$17 \$0 \$1,735 9999999914G99999001 RED, ROBERTA R 2 1 01/11/2014 D \$1,750 \$17 \$0 2 1 01/11/2014 D \$1,749 \$17 \$0 \$1,733 \$1,732 99999999914G99999001 GREEN, GREG G 1 2 01/12/2014 A \$1,500 \$15 \$0 \$1,485 \$1,281 2 01/12/2014 A \$1,501 \$15 \$0 \$1,486 \$1,282

2 2 01/15/2014 A \$1,500 \$15 \$0 \$1,485 \$1,281

Below is an example of a Disbursement Detail Comparison – Sorted by Loan ID, Page 3:

Report Date: 02/01/2014 U.S. DEPARTMENT OF EDUCATION PAGE: 3 Report Time: 12:01:01 DIRECT LOAN TOOLS - 2013-2014 Disbursement Detail Comparison Sort by: Loan ID THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT Date Range: 01/01/2014 to 01/31/2014 School Code: G99999 End Date: 01/31/2014 Match Status: All UNBOOKED RECORDS THAT ARE MATCHED Disb #/ School/COD Loan ID Student's Name Seq # Net Amount 99999999914G99999001 BLUE, BELINDA B 1/ 1 \$1,500/\$1,500 9999999914G99999001 BROWN, BILL B 1/ 1 \$1,500/\$1,500

Below is an example of a Disbursement Detail Comparison – Sorted by Loan ID, Page 4:

Report Date: 02/01/2014 U.S. DEPARTMENT OF EDUCATION PAGE: 4 Report Time: 12:01:01 DIRECT LOAN TOOLS - 2013-2014 Disbursement Detail Comparison  Sort by: Loan ID  THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT  ***********************************
Disbursement Detail Comparison  Sort by: Loan ID  THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT  ***********************************
Sort by: Loan ID THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT ************************************
Date Range: 01/01/2014 to 01/31/2014  School Code: G99999
Date Range: 01/01/2014 to 01/31/2014  School Code: G99999
School Code: G99999 End Date: 01/31/2014  Match Status: All  UNBOOKED RECORDS THAT ARE UNMATCHED *NOTE - SCHOOL RECORDS OUTSIDE OF SAS DATE RANGE WILL APPEAR IN THIS SECTION  Loan ID Student's Name SCHOOL Disb# Seq# Date Type Gross Fee Rebate Net Net Adj COD Disb# Seq# Date Type Gross Fee Rebate Net Net Adj
School Code: G99999 End Date: 01/31/2014  Match Status: All  UNBOOKED RECORDS THAT ARE UNMATCHED *NOTE - SCHOOL RECORDS OUTSIDE OF SAS DATE RANGE WILL APPEAR IN THIS SECTION  Loan ID Student's Name SCHOOL Disb# Seq# Date Type Gross Fee Rebate Net Net Adj COD Disb# Seq# Date Type Gross Fee Rebate Net Net Adj
Match Status: All  UNBOOKED RECORDS THAT ARE UNMATCHED *NOTE - SCHOOL RECORDS OUTSIDE OF SAS DATE RANGE WILL APPEAR IN THIS SECTION  Loan ID Student's Name SCHOOL Disb# Seq# Date Type Gross Fee Rebate Net Net Adj COD Disb# Seq# Date Type Gross Fee Rebate Net Net Adj  99999999914G99999001 WHITE, WENDELL W  1 1 01/05/2014 D \$2,750 \$27 \$0 \$2,723 1 1 01/05/2014 D \$2,750 \$27 \$0 \$2,720  999999999914G99999001 WHITE, WENDELL W 2 1 01/25/2014 D \$2,750 \$27 \$0 \$2,723 2 1 01/24/2014 D \$2,750 \$27 \$0 \$2,723  99999999914G99999001 BLACK, BARBARA B 1 2 01/02/2014 A \$1,500 \$15 \$0 \$1,485 \$1,281 1 2 01/02/2014 A \$1,501 \$15 \$0 \$1,486 \$1,282  99999999914G99999001 BLACK, BARBARA B NO MATCHING SCHOOL DISBURSEMENT EXISTS
Match Status: All  UNBOOKED RECORDS THAT ARE UNMATCHED *NOTE - SCHOOL RECORDS OUTSIDE OF SAS DATE RANGE WILL APPEAR IN THIS SECTION  Loan ID Student's Name SCHOOL Disb# Seq# Date Type Gross Fee Rebate Net Net Adj COD Disb# Seq# Date Type Gross Fee Rebate Net Net Adj  99999999914G99999001 WHITE, WENDELL W  1 1 01/05/2014 D \$2,750 \$27 \$0 \$2,723 1 1 01/05/2014 D \$2,750 \$27 \$0 \$2,720  999999999914G99999001 WHITE, WENDELL W 2 1 01/25/2014 D \$2,750 \$27 \$0 \$2,723 2 1 01/24/2014 D \$2,750 \$27 \$0 \$2,723  99999999914G99999001 BLACK, BARBARA B 1 2 01/02/2014 A \$1,500 \$15 \$0 \$1,485 \$1,281 1 2 01/02/2014 A \$1,501 \$15 \$0 \$1,486 \$1,282  99999999914G99999001 BLACK, BARBARA B NO MATCHING SCHOOL DISBURSEMENT EXISTS
UNBOOKED RECORDS THAT ARE UNMATCHED  *NOTE - SCHOOL RECORDS OUTSIDE OF SAS DATE RANGE WILL APPEAR IN THIS SECTION  Loan ID  Student's Name  SCHOOL Disb# Seq# Date  Type Gross Fee Rebate Net Net Adj  COD Disb# Seq# Date  Type Gross Fee Rebate Net Net Adj
UNBOOKED RECORDS THAT ARE UNMATCHED *NOTE - SCHOOL RECORDS OUTSIDE OF SAS DATE RANGE WILL APPEAR IN THIS SECTION  Loan ID Student's Name SCHOOL Disb# Seq# Date Type Gross Fee Rebate Net Net Adj COD Disb# Seq# Date Type Gross Fee Rebate Net Net Adj
*NOTE - SCHOOL RECORDS OUTSIDE OF SAS DATE RANGE WILL APPEAR IN THIS SECTION  Loan ID Student's Name SCHOOL Disb# Seq# Date Type Gross Fee Rebate Net Net Adj COD Disb# Seq# Date Type Gross Fee Rebate Net Net Adj Net Adj  999999999914G99999001 WHITE, WENDELL W  1
*NOTE - SCHOOL RECORDS OUTSIDE OF SAS DATE RANGE WILL APPEAR IN THIS SECTION  Loan ID Student's Name     SCHOOL Disb# Seq# Date Type Gross Fee Rebate Net Net Adj     COD Disb# Seq# Date Type Gross Fee Rebate Net Net Adj  999999999914G99999001 WHITE, WENDELL W
Loan ID Student's Name  SCHOOL Disb# Seq# Date Type Gross Fee Rebate Net Net Adj  OD Disb# Seq# Date Type Gross Fee Rebate Net Net Adj  9999999999914G99999001 WHITE, WENDELL W  1 1 01/05/2014 D \$2,750 \$27 \$0 \$2,723 1 1 01/05/2014 D \$2,750 \$27 \$0 \$2,720  9999999999914G99999001 WHITE, WENDELL W  2 1 01/25/2014 D \$2,750 \$27 \$0 \$2,723 2 1 01/24/2014 D \$2,750 \$27 \$0 \$2,723  999999999914G99999001 BLACK, BARBARA B  1 2 01/02/2014 A \$1,500 \$15 \$0 \$1,485 \$1,281  1 2 01/02/2014 A \$1,501 \$15 \$0 \$1,486 \$1,282  999999999914G99999001 BLACK, BARBARA B  NO MATCHING SCHOOL DISBURSEMENT EXISTS
SCHOOL Disb# Seq# Date Type Gross Fee Rebate Net Net Adj COD Disb# Seq# Date Type Gross Fee Rebate Net Net Adj  9999999999914G99999001 WHITE, WENDELL W  1 1 01/05/2014 D \$2,750 \$27 \$0 \$2,723 1 1 01/05/2014 D \$2,750 \$27 \$0 \$2,720  9999999999914G99999001 WHITE, WENDELL W  2 1 01/25/2014 D \$2,750 \$27 \$0 \$2,723 2 1 01/24/2014 D \$2,750 \$27 \$0 \$2,723  9999999999914G99999001 BLACK, BARBARA B  1 2 01/02/2014 A \$1,500 \$15 \$0 \$1,485 \$1,281 1 2 01/02/2014 A \$1,501 \$15 \$0 \$1,486 \$1,282  999999999914G99999001 BLACK, BARBARA B NO MATCHING SCHOOL DISBURSEMENT EXISTS
OD Disb# Seq# Date Type Gross Fee Rebate Net Net Adj  99999999914G99999001 WHITE, WENDELL W  1
OD Disb# Seq# Date Type Gross Fee Rebate Net Net Adj  99999999914G99999001 WHITE, WENDELL W  1
1 1 01/05/2014 D \$2,750 \$27 \$0 \$2,723 1 01/05/2014 D \$2,750 \$27 \$0 \$2,720 9999999999114G99999001 WHITE, WENDELL W  2 1 01/25/2014 D \$2,750 \$27 \$0 \$2,723 2 1 01/24/2014 D \$2,750 \$27 \$0 \$2,723 2 1 01/24/2014 D \$2,750 \$27 \$0 \$2,723 999999999114G99999001 BLACK, BARBARA B  1 2 01/02/2014 A \$1,500 \$15 \$0 \$1,485 \$1,281 1 2 01/02/2014 A \$1,501 \$15 \$0 \$1,486 \$1,282 99999999914G99999001 BLACK, BARBARA B  NO MATCHING SCHOOL DISBURSEMENT EXISTS
1 1 01/05/2014 D \$2,750 \$27 \$0 \$2,723 1 01/05/2014 D \$2,750 \$27 \$0 \$2,720 9999999999114G99999001 WHITE, WENDELL W  2 1 01/25/2014 D \$2,750 \$27 \$0 \$2,723 2 1 01/24/2014 D \$2,750 \$27 \$0 \$2,723 2 1 01/24/2014 D \$2,750 \$27 \$0 \$2,723 999999999114G99999001 BLACK, BARBARA B  1 2 01/02/2014 A \$1,500 \$15 \$0 \$1,485 \$1,281 1 2 01/02/2014 A \$1,501 \$15 \$0 \$1,486 \$1,282 99999999914G99999001 BLACK, BARBARA B  NO MATCHING SCHOOL DISBURSEMENT EXISTS
1 1 01/05/2014 D \$2,750 \$27 \$0 \$2,723 1 01/05/2014 D \$2,750 \$27 \$0 \$2,720 9999999999114G99999001 WHITE, WENDELL W  2 1 01/25/2014 D \$2,750 \$27 \$0 \$2,723 2 1 01/24/2014 D \$2,750 \$27 \$0 \$2,723 2 1 01/24/2014 D \$2,750 \$27 \$0 \$2,723 999999999114G99999001 BLACK, BARBARA B  1 2 01/02/2014 A \$1,500 \$15 \$0 \$1,485 \$1,281 1 2 01/02/2014 A \$1,501 \$15 \$0 \$1,486 \$1,282 99999999914G99999001 BLACK, BARBARA B  NO MATCHING SCHOOL DISBURSEMENT EXISTS
99999999914G99999001 WHITE, WENDELL W  2
99999999914G99999001 WHITE, WENDELL W  2
2 1 01/25/2014 D \$2,750 \$27 \$0 \$2,723 2 1 01/24/2014 D \$2,750 \$27 \$0 \$2,723 999999999914G99999001 BLACK, BARBARA B 1 2 01/02/2014 A \$1,500 \$15 \$0 \$1,485 \$1,281 1 2 01/02/2014 A \$1,501 \$15 \$0 \$1,486 \$1,282 99999999914G99999001 BLACK, BARBARA B NO MATCHING SCHOOL DISBURSEMENT EXISTS
2 1 01/25/2014 D \$2,750 \$27 \$0 \$2,723 2 1 01/24/2014 D \$2,750 \$27 \$0 \$2,723 999999999914G99999001 BLACK, BARBARA B 1 2 01/02/2014 A \$1,500 \$15 \$0 \$1,485 \$1,281 1 2 01/02/2014 A \$1,501 \$15 \$0 \$1,486 \$1,282 99999999914G99999001 BLACK, BARBARA B NO MATCHING SCHOOL DISBURSEMENT EXISTS
2 1 01/24/2014 D \$2,750 \$27 \$0 \$2,723  99999999914G99999001 BLACK, BARBARA B  1 2 01/02/2014 A \$1,500 \$15 \$0 \$1,485 \$1,281  1 2 01/02/2014 A \$1,501 \$15 \$0 \$1,486 \$1,282  99999999914G99999001 BLACK, BARBARA B  NO MATCHING SCHOOL DISBURSEMENT EXISTS
99999999914G99999001 BLACK, BARBARA B  1 2 01/02/2014 A \$1,500 \$15 \$0 \$1,485 \$1,281  1 2 01/02/2014 A \$1,501 \$15 \$0 \$1,486 \$1,282  99999999914G99999001 BLACK, BARBARA B  NO MATCHING SCHOOL DISBURSEMENT EXISTS
1 2 01/02/2014 A \$1,500 \$15 \$0 \$1,485 \$1,281 1 2 01/02/2014 A \$1,501 \$15 \$0 \$1,486 \$1,282 99999999914G99999001 BLACK, BARBARA B NO MATCHING SCHOOL DISBURSEMENT EXISTS
1 2 01/02/2014 A \$1,501 \$15 \$0 \$1,486 \$1,282 99999999914G99999001 BLACK, BARBARA B NO MATCHING SCHOOL DISBURSEMENT EXISTS
9999999914G99999001 BLACK, BARBARA B NO MATCHING SCHOOL DISBURSEMENT EXISTS
NO MATCHING SCHOOL DISBURSEMENT EXISTS
NO MATCHING SCHOOL DISBURSEMENT EXISTS
2 2 01/05/2014 A \$1,501 \$15 \$0 \$1,486 \$1,282
TOTAL BOOKED RECORDS THAT ARE MATCHED: 2
TOTAL BOOKED RECORDS THAT ARE UNMATCHED:  4
TOTAL UNBOOKED RECORDS THAT ARE MATCHED:
TOTAL UNBOOKED RECORDS THAT ARE UNMATCHED:  4
TOTAL DISBURSEMENTS: 12

### SAS Cash Detail

The SAS Cash Detail Report displays the information from SAS Cash Detail records in your school's DL Tools database. SAS Cash Detail data is received from the COD System and imported into DL Tools. This report contains Transaction Type, Transaction Date, Transaction Amount, COD Process Date, G5 Control/Check Number, and Totals.

An EDExpress database connection is optional, as this report compares cash data, which is not currently stored in the EDExpress database.

#### Example 1

Below is an example of a SAS Cash Detail – Sorted by Transaction Type:

Report Date: 02/01/2014 U.S. DEPARTMENT OF EDUCATION PAGE: 1 Report Time: 12:01:01 DIRECT LOAN TOOLS - 2013-2014 SAS Cash Detail							
			Son	rt by: Trans Type			
		ENSITIVE INFORMATI					
******	******	******	*****	*****			
Date Range: 01/01/2014 to 01/31/2014 Trans Type: All							
School Code:	G99999						
End Date: 01/	31/2014						
	Trans		COD Process	G5 Control/			
Trans Type	Date	Trans Amount	Date	Check Number			
Receipt	01/02/2014	\$3,126	01/05/2014	111111111111			
Receipt	01/03/2014	\$5,881	01/10/2014	1111111111112			
Receipt	01/04/2014	\$9,217	01/11/2014	111111111113			
Receipt	01/05/2014	\$112	01/12/2014	111111111114			
Receipt	01/06/2014	\$378	01/13/2014	111111111115			
Receipt	01/07/2014	\$1 <b>,</b> 247	01/14/2014	111111111116			
Receipt	01/08/2014	\$4,084	01/15/2014	111111111117			
Receipt	01/09/2014	\$3 <b>,</b> 350	01/17/2014	111111111118			
Receipt	01/10/2014	\$1 <b>,</b> 797	01/18/2014	111111111119			
Receipt	01/11/2014	\$954	01/19/2014	111111111110			
Refund	01/02/2014	\$3 <b>,</b> 126	01/20/2014	111111111111			
Refund	01/03/2014	\$5 <b>,</b> 881	01/21/2014	111111111112			
Refund	01/05/2014	\$9,217	01/22/2014	111111111113			
Refund	01/06/2014	\$112	01/23/2014	111111111114			
Refund	01/07/2014	\$378	01/24/2014	111111111115			
Refund	01/08/2014	\$1,247	01/25/2014	111111111116			
Refund	01/09/2014	\$4,084		111111111117			
Refund	01/11/2014	\$3,350	01/27/2014	111111111111			
Refund	01/12/2014	\$954	01/28/2014	111111111119			
Refund	01/14/2014	\$1 <b>,</b> 797	01/29/2014	111111111121			
Total Cash Receipt Records: 10							
Total Refunds of Cash Records: 10							
Total SAS Cash Detail Records: 20							
Total Cash Receipt Amount: \$30,146							
	of Cash Amoun	t:	\$30,146				
750/110							

#### SAS Loan and Disbursement Detail

The SAS Loan and Disbursement Detail Report (with the option to include or exclude disbursement detail) displays the information from SAS Loan and Disbursement Detail records in your school's database. SAS Loan and Disbursement Detail data is received from the COD System and imported into DL Tools. This report contains Student's Name, Loan ID, Record Type, Gross Amount, Fee Amount, Interest Rebate Amount, Net Amount, and Totals.

An EDExpress database connection is optional.

If no disbursement date range is entered in the Print dialog box, the Date Range label prints without a date range.

Below is an example of a SAS Loan Detail (Disbursement Detail Not Included) – Filtered for Both Booked and Unbooked, Page 1:

Report Date: 02/01/2014 U.S. DEPARTMENT OF EDUCATION PAGE: 1 Report Time: 12:01:01 DIRECT LOAN TOOLS - 2013-2014 SAS Loan Detail						
Sort by: Loan ID THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT ************************************						
School Code: G99999		Book	ed Status	: Booked and	Unbooked	
End Date: 01/31/2014 Loan Type: All						
Student's Name PLUS Borrower's Name Loan ID Servicer Name	Record Type			Int Rebate Amount	Net Amount	
LEMON, LOU G 99999999914G99999001 XXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXX		·	\$0		
99999999914G99999002 XXXXXXXXXXXXXXXXXXXXXXXXXXX		\$2 <b>,</b> 000	\$20	\$0	\$1 <b>,</b> 980	
LEMON, ZOEY G 99999999914G99999001 xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx		\$2,000	\$20	\$0	\$1 <b>,</b> 980	
999999999914G99999002 XXXXXXXXXXXXXXXXXXXXXXXXXXXX	Unbooked XXXX	\$2,000	\$20	\$0	\$1,980	
999999999014G99999001 xxxxxxxxxxxxxxxxxxxxxxx	Unbooked XXXX	\$2 <b>,</b> 000	\$20	\$0	\$1,980	
RED, CARRIE M RED, ROBERT A						
99999999914G99999001 XXXXXXXXXXXXXXXXXXXXXXXXXXXX		\$2,000	\$20	\$0	\$1,980	
99999999914G99999002 XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	Booked	\$2,000	\$20	\$0	\$1,980	
99999999914G99999001 xxxxxxxxxxxxxxxxxxxxxxx		\$2 <b>,</b> 000	\$80	\$0	\$1,920	
DENIM, DAVID B 99999999914G99999001 XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	Booked	\$2,000	\$20	\$0	\$1,980	
99999999914G99999002 xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx	Booked	\$2,000	\$20	\$0	\$1,980	
999999999114G99999001 XXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	Booked	\$2 <b>,</b> 000	\$20	\$0	\$1,980	
GREEN, GLENN O 99999999914G99999001	Booked	\$100	\$4	\$0	\$96	
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	Booked	\$2,000	\$20	\$0	\$1,980	
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	Booked	\$2,000	\$20	\$0	\$1,980	

Below is an example of a SAS Loan Detail (Disbursement Detail Not Included) – Filtered for Both Booked and Unbooked, Page 2:

Report Date: 02/01/2014 UReport Time: 12:01:01 D		OOLS - 2013			PAGE: 2		
Sort by: Loan ID  THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT  ***********************************							
Date Range: 01/01/2014 to 01/31/2014							
School Code: G99999	School Code: G99999 Booked Status: Booked and Unbooked						
End Date: 01/31/2014		Loan	Type: Al	1			
Student's Name PLUS Borrower's Name Loan ID Servicer Name	Record Type			Int Rebate Amount			
KHAKI, KARA G 999999999914G99999001 XXXXXXXXXXXXXXXXXXXXXXX		\$2,000	\$20	\$0	\$1,980		
KHAKI, KLIEN G 999999999914G99999001 XXXXXXXXXXXXXXXXXXXXXXX		\$2 <b>,</b> 000	\$20	\$0	\$1,980		
99999999914G99999002 XXXXXXXXXXXXXXXXXXXXXXXXXXX	Unbooked	\$2,000	\$20	\$0	\$1,980		
999999999114G99999001 XXXXXXXXXXXXXXXXXXXXXXXXXXXX	Unbooked	\$2,000	\$20	\$0	\$1,980		
GRAPE, GEORGE T 999999999914G99999001 XXXXXXXXXXXXXXXXXXXXXXXXXX		\$2,000	\$20	\$0	\$1,980		
99999999914G99999002	Booked	\$2,000	\$20	\$0	\$1,980		
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	Booked	\$2,000	\$20	\$0	\$1,980		
GREEN, GLINDA M 999999999914G99999001 XXXXXXXXXXXXXXXXXXXXXXXXXX	Unbooked XXXXXX	\$2,000	\$20	\$0	\$1,980		
Total Booked Loans: Total Unbooked Loans: Total Loans:	12 10 22	\$22,100 \$18,500 \$40,600					
Total Loan Gross Amount: Total Loan Net Amount:	\$40,600 \$40,131						

Below is an example of a SAS Loan and Disbursement Detail (Disbursement Detail Included) – Filtered for Booked Only, Page 1:

Report Date: 02/01/2014 U.S. DEPARTMENT OF EDUCATION PAGE: 1 Report Time: 12:01:01 DIRECT LOAN TOOLS - 2013-2014 SAS Loan and Disbursement Detail						
SAS BOTH AND DISBUTSEMENT BETATI  Sort by: Loan ID  THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT  ***********************************						
Date Range: 01/01/2014 to 01/3	1/2014					
School Code: G99999			Booke	ed Status	: Booked	
End Date: 01/31/2014	Date: 01/31/2014 Loan Type: All					
Student's Name PLUS Borrower's Name Loan ID Servicer Name	Record Type	i	Gross Amount	Fee Amount	Int Rebate Amount	Net Amount
Disb #	Seq #			Date Gr	oss Amount	Net Amount
BLUE, BILL B 99999999914G99999001 XXXXXXXXXXXXXXXXXXXXXXXXXXXXX			\$2,000	\$20	\$0	\$1,980
	1	D	01/02	/2014	\$100	
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXX					
1 999999999U14G99999001				/2014 \$20		\$96 \$1 <b>,</b> 980
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXX		01/11,		\$100	
			,,		, _ , _ ,	, , ,
WHITE, WILLIAM W 99999999914G99999001 XXXXXXXXXXXXXXXXXXXXXXXXXXXXX			\$2,000	\$20	\$0	\$1,980
1 999999999814G99999002				/2014 \$20	\$100 \$0	
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXX			·		
99999999014G99999001	Booked			/2014 \$20		•
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		D	01/15,	/2014	\$100	\$96
RED, RHONDA R 999999999914G99999001	Booked		\$100	\$4	\$0	\$96
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXX					·
1 999999999814G99999002				/2014 \$20		
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		D	01/16	/2014	\$100	\$96
999999999014G99999001 xxxxxxxxxxxxxxxxxxxxxxxxxxx	Booked			\$20		
		D	01/20,	/2014	\$100	\$96

Below is an example of a SAS Loan and Disbursement Detail (Disbursement Detail Included) – Filtered for Booked Only, Page 2:

Report Date: 02/01/2014 U.S Report Time: 12:01:01 DIR SAS L	ECT LOAN		PAGE: 2			
Sort by: Loan ID THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT ************************************						
Date Range: 01/01/2014 to 01/	31/2014					
School Code: G99999		Booked Status	s: Booked			
End Date: 01/31/2014		Loan Type: Al	.1			
Student's Name PLUS Borrower's Name Loan ID Servicer	Record Type	Gross Fee Amount Amount	Int Rebate Net Amount Amount			
Disb #	Seq #	Type Disb Date Gr	coss Amount Net Amount			
BLACK, BRENDA B 99999999914G99999001 XXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXX					
99999999914G99999002 XXXXXXXXXXXXXXXXXXXXXXXXX	Booked XXXX	D 01/20/2014 \$2,000 \$20	\$0 \$1,980			
1 999999999014G99999001 XXXXXXXXXXXXXXXXXXXXXXXXXX	Booked	D 01/22/2014 \$2,000 \$20				
	12 0 28 12	\$22,100	\$100 \$96			
	21,876					

# Disbursement Measurement Tool Report (EDExpress Schools Only)

This report is for EDExpress schools only. It monitors the disbursement process by calculating and averaging the actual process time from entry of actual disbursements, to sending the actual disbursements in a document to the COD System, and to booking the loan. The report compares the average number of days elapsed to your tolerances, or guidelines, in DL Tools System Setup. You can compile an Actual Disbursement Measurement Report with subtotals and totals for the records in the list. This report also contains the Student's Name, PLUS Borrower's Name, Disbursement Date/#/Type/Seq, Batched Date and Days Elapsed, Booked Date, and Days Elapsed.

An EDExpress database connection is required.

The names of all PLUS borrowers for each dependent student print on the Disbursement Measurement Tool report. For example, if a dependent student has one PLUS loan with the mother as the borrower and another PLUS loan with the father as the borrower, the report prints the names of both the mother and the father.

Below is an example of a Disbursement Measurement Tool Report, Page 1.

Report Date: 02/01/2014 Report Time: 12:01:01	DIRECT LOAN T	OOLS - 2013-2014	PAGE: 1		
Disbursement Measurement Tool Report (ALL RECORDS) Sort: Last Name THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT ************************************					
Date Range: 01/01/2014	to 01/31/2014	Tolerance (Disburs	ed to Batched): 0		
School Code: G99999		Tolerance (Disbur	sed to Booked): 0		
Student's Name PLUS Borrower's Name Loan ID	Disbursement Date/#/Type/Seq	Batched Days	ched Disb/Bked Booked Days Date Elapsed		
DENIM, DONALD A.					
COPPER, CALVIN 999999999914G99999001	01/01/2014 1 D 01	01/02/2014 1	01/05/2014 5		
99999999914G99999001	01/02/2014 1 D 01 01/10/2014 1 A 02		01/15/2014 13		
999999999014G99999001	01/02/2014 1 D 01 01/20/2014 2 D 01 01/22/2014 2 A 02	01/25/2014 5	30*		
RED, REID I. BLUE, BELLA					
999999999914G99999001	01/05/2014 1 D 01 01/21/2014 1 A 01		01/20/2014 15		
999999999814G99999001	01/20/2014 1 D 01 01/21/2014 2 D 01 01/27/2014 2 A 02	01/26/2014 5	01/25/2014 5		
GREEN, GREG G. 999999999914G99999001	01/20/2014 1 D 01 01/25/2014 2 D 01		01/22/2014 2		
ZANY, ZOEY I. 999999999914G99999001	01/20/2014 1 D 01 01/23/2014 2 D 01		01/22/2014 2		

Below is an example of a Disbursement Measurement Tool Report, Page  $2 \cdot$ 

```
Report Date: 02/01/2014 U.S. DEPARTMENT OF EDUCATION Report Time: 12:01:01 DIRECT LOAN TOOLS - 2013-2014
                                                                          PAGE: 2
                       Disbursement Measurement Tool Report
                             (ALL RECORDS)
                                                                      Sort: Last Name
       THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT
Date Range: 01/01/2014 to 01/31/2014 Tolerance (Disbursed to Batched): 0
School Code: G99999
                                           Tolerance (Disbursed to Booked): 0
Student's Name
                                                     Disb/Batched Disb/Bked
                       Disbursement Batched Days Booked Days
Date/#/Type/Seq Date Elapsed Date Elapsed
PLUS Borrower's Name
 Loan ID
Recommended Tolerance (Disbursed to Batched):
Recommended Tolerance (Disbursed to Booked):
Total Number of Grad PLUS Disbursement Records:
Average Days Elapsed (Disbursed to Batched):
                                                   1.00
Average Days Elapsed (Disbursed to Booked):
                                                   2.00
Total Number of PLUS Disbursement Records:
Average Days Elapsed (Disbursed to Batched):
                                                  2.33
Average Days Elapsed (Disbursed to Booked):
                                                  10.00
Total Number of Subsidized Disbursement Records:
                                                  7
Average Days Elapsed (Disbursed to Batched):
                                                  2.29
Average Days Elapsed (Disbursed to Booked):
Total Number of Unsubsidized Disbursement Records: 3
Average Days Elapsed (Disbursed to Batched): 6.33
Average Days Elapsed (Disbursed to Booked):
                                                  30.00
Total Number of Disbursement Records:
                                             3.23
11.67
Average Days Elapsed (Disbursed to Batched):
Average Days Elapsed (Disbursed to Booked):
* - Current Date Used
```