

Volume IV, Section 4— DL Tools Reports

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Reports

Using DL Tools, Release 6.0, you can print a variety of reports to assist your Direct Loan reconciliation process. This section provides a description and an example for each of the following reports:

- Internal Ending Cash Balance Report
- Cash Detail Comparison
- Loan Detail Comparison – Loan Level
- Disbursement Detail Comparison
- School Account Statement (SAS) Cash Detail
- SAS Loan and Disbursement Detail
- Disbursement Measurement Tool Report (EDExpress schools only)

Each report example represents the 2006-2007 award year. Keep in mind that these reports can be run for all program years.

Internal Ending Cash Balance Report

Description

The Internal Ending Cash Balance Report calculates and displays the school internal ending cash balance based on cash receipts and refunds of cash entered in Cash Management in DL Tools, and disbursement amounts from your school's EDEExpress database or loan/disbursement amounts imported into DL Tools from an external file source (non-EDEExpress schools). The cash detail can be imported using the Cash Detail External Add file (DLEXCASH) and the disbursement detail can be imported using the Disbursement Detail External Add file (DLEXDISB). External record layouts are provided in Volume IV, Section 3 of the *2006-2007 COD Technical Reference*.

This report is available for all program years. An EDEExpress database connection is optional.

Note: Schools that do not use the Cash Management function in DL Tools or that do not import loan/disbursement amounts from an external file source (non-EDEExpress schools) cannot run an Internal Ending Cash Balance Report that provides an accurate school ending cash balance.

Note: When printing an Internal Ending Cash Balance Report, if you have not identified a school code in System setup, then you can identify a particular school code in the DL Tools Print dialog box. If you leave the school code blank in the Print dialog box, then you can print an Internal Ending Cash Balance Report for all school codes in your school's database.

**Sample Internal Ending Cash Balance Report – Summary With
Disbursement Data Source = EExpress**

Report Date: 02/01/2007 U.S. DEPARTMENT OF EDUCATION Page: 1
Report Time: 12:01:01 DIRECT LOAN TOOLS - 2006-2007

Internal Ending Cash Balance Report - Summary

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

Date Range: 01/01/2007 to 01/31/2007

School Code: G99999

Cash Receipts:	\$268,603	
Refunds of Cash:	\$35,135	
Total Cash (Receipts - Refunds of Cash):		\$233,468
Total Disbursement Net Amount from EExpress:		\$231,468
Ending Cash Balance (Total Cash - Total Net Disbursements):		\$2,000

**Sample Internal Ending Cash Balance Report – Summary With
Disbursement Data Source = External Source**

Report Date: 02/01/2007 U.S. DEPARTMENT OF EDUCATION Page: 1
Report Time: 12:01:01 DIRECT LOAN TOOLS - 2006-2007

Internal Ending Cash Balance Report - Summary

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

Date Range: 01/01/2007 to 01/31/2007

School Code: G99999

Cash Receipts:	\$268,603	
Refunds of Cash:	\$35,135	
Total Cash (Receipts - Refunds of Cash):		\$233,468
Total Disbursement Net Amount from External Data:		\$233,468
Ending Cash Balance (Total Cash - Total Net Disbursements):		\$0

Sample Internal Ending Cash Balance Report – Detail Sorted by Transaction Type

Report Date: 02/01/2007 U.S. DEPARTMENT OF EDUCATION PAGE: 1
 Report Time: 12:12:01 DIRECT LOAN TOOLS - 2006-2007
 Internal Ending Cash Balance Report - Detail

Sort by: Trans Type

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

Date Range: 01/01/2007 to 01/31/2007

School Code: G99999

Trans Type	Date	Amount
-----	-----	-----
Receipt	01/02/2007	\$3,350
Receipt	01/03/2007	\$3,780
Receipt	01/04/2007	\$4,084
Receipt	01/05/2007	\$5,881
Receipt	01/06/2007	\$9,217
Receipt	01/07/2007	\$9,540
Receipt	01/08/2007	\$40
Receipt	01/10/2007	\$147,483
Receipt	01/11/2007	\$2,000
Receipt	01/12/2007	\$3,650
Receipt	01/14/2007	\$12,332
Receipt	01/15/2007	\$65,000
Receipt	01/18/2007	\$1,247
Receipt	01/19/2007	\$999
Refund	01/02/2007	\$3,921
Refund	01/03/2007	\$3,588
Refund	01/05/2007	\$3,408
Refund	01/06/2007	\$3,335
Refund	01/07/2007	\$3,312
Refund	01/10/2007	\$3,179
Refund	01/11/2007	\$3,124
Refund	01/12/2007	\$3,095
Refund	01/15/2007	\$3,037
Refund	01/20/2007	\$3,011
Refund	01/21/2007	\$2,000
Refund	01/22/2007	\$125

Total Cash Receipt Records: 14
 Total Refunds of Cash Records: 12

Total Cash Receipt Amount: \$268,603
 Total Refunds of Cash Amount: \$35,135

Cash Detail Comparison

Description

The Cash Detail Comparison Report provides a comparison of cash detail records in the SAS file received from Common Origination and Disbursement (COD) to the cash detail records in DL Tools Cash Management. Cash Management records are entered manually or through the Cash Detail External Add (DLEXCASH) import option. Since only Cash entries (Drawdowns and Refunds of Cash) are used for the Cash Detail Comparison report, no disbursement detail information prints on this report. External record layouts are found in Volume IV, Section 3 of the *2006-2007 COD Technical Reference*.

An EDEExpress database connection is optional.

Note: When printing a Cash Detail Comparison Report, if you have not identified a school code in System setup, then you can identify a particular school code in the DL Tools Print dialog box. If you leave the school code blank in the Print dialog box, then you can print a Cash Detail Comparison for all school codes in your school's database.

Sample Cash Detail Comparison – Sorted by Amount

Report Date: 02/01/2007 U.S. DEPARTMENT OF EDUCATION PAGE: 1
 Report Time: 12:01:01 DIRECT LOAN TOOLS - 2006-2007
 Cash Detail Comparison

Sort by: Amount

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

Date Range: 01/01/2007 to 01/31/2007 Match Status: All

School Code: G99999 Trans Type: All

Tolerance (# days): 5

Trans Type	Trans Date	Trans Amount	Match Status	Record Source
Receipt	01/02/2007	\$112	Matched	COD
Receipt	01/02/2007	\$112	Matched	School
Receipt	01/03/2007	\$378	Matched	COD
Receipt	01/03/2007	\$378	Matched	School
Receipt	01/05/2007	\$995	Unmatched	COD
Refund	01/06/2007	\$954	Matched	COD
Refund	01/06/2007	\$954	Matched	School
Refund	01/07/2007	\$1,247	Matched	School
Refund	01/07/2007	\$1,247	Matched	COD
Receipt	01/09/2007	\$1,797	Matched	COD
Receipt	01/09/2007	\$1,797	Matched	School
Refund	01/12/2007	\$3,126	Matched	School
Refund	01/12/2007	\$3,126	Matched	COD
Receipt	01/02/2007	\$3,350	Matched	COD
Receipt	01/02/2007	\$3,350	Matched	School
Receipt	01/05/2007	\$4,084	Matched	COD
Receipt	01/05/2007	\$4,084	Matched	School

Totals:
 Matched Records: 16
 Unmatched Records: 1
 COD Cash Detail Records: 9
 School Cash Detail Records: 8

Sample Cash Detail Comparison – Filtered on Transaction Type and Sorted by Date

Report Date: 03/01/2007 U.S. DEPARTMENT OF EDUCATION PAGE: 1
 Report Time: 12:12:01 DIRECT LOAN TOOLS - 2006-2007
 Cash Detail Comparison

Sort by: Date

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

Date Range: 01/01/2007 to 02/28/2007

Match Status: All

School Code: G99999

Trans Type: Refunds of Cash

Tolerance (# days): 5

Trans Type	Trans Date	Trans Amount	Match Status	Record Source
Refund	01/02/2007	\$112	Matched	School
Refund	01/02/2007	\$112	Matched	COD
Refund	01/03/2007	\$378	Matched	School
Refund	01/03/2007	\$378	Matched	COD
Refund	01/06/2007	\$954	Unmatched	School
Refund	02/01/2007	\$952	Unmatched	COD
Refund	02/02/2007	\$1,247	Matched	School
Refund	02/02/2007	\$1,247	Matched	COD
Refund	02/05/2007	\$3,126	Matched	School
Refund	02/05/2007	\$3,126	Matched	COD
Refund	02/10/2007	\$23,126	Unmatched	COD
Refund	02/12/2007	\$3,350	Matched	School
Refund	02/12/2007	\$3,350	Matched	COD
Refund	02/19/2007	\$4,084	Matched	School
Refund	02/19/2007	\$4,084	Matched	COD
Refund	02/21/2007	\$5,881	Unmatched	School

Totals:

Matched Records: 12
 Unmatched Records: 4
 COD Cash Detail Records: 8
 School Cash Detail Records: 8

Loan Detail Comparison – Loan Level

Description

This report provides you with a comparison of loan detail records from the SAS file received from the COD System with loan or disbursement detail records imported from an external system or loan detail data in EDEExpress. The Loan Detail External Add (DLEXLOAN) record layout is provided in Volume IV, Section 3 of the *2006-2007 COD Technical Reference*.

Records are grouped into four sections on the report based on selected match status (Matched, Unmatched, or All) and booked status (Booked, Unbooked, or Both Booked and Unbooked). The four sections are:

Booked Records That Are Matched - Loan records appear in this section of the Compare report if the SAS shows a booked date and the loan data in the SAS matches the data in your school's database. If you receive a DSDF with monthly detail, then loans never appear in this section when the Loan Level Compare is run, since the loan totals in the monthly detail section of the SAS are always \$0.

Booked Records That Are Unmatched - Loan records appear in this section of the Compare report if the loan appears on the SAS as booked, but the data does not appear in your school's database; or there is a discrepancy between the COD System data and the school data. If your school receives a DSDF with monthly detail, then all loans that appear in the SAS as booked appear in this section when the Loan Level Compare is run, unless the loan was reduced to \$0 at the school.

Unbooked Records That Are Matched (MPN Missing) - Loan records appear in this section of the Compare report if the loan appears on the SAS as unbooked and the amounts match between the COD System and the school.

Note: If your school has not imported a booking notification for the loan but the SAS shows that the loan is booked, then the loan does not appear in this section. The booking status is according to the COD System, not according to your school's database. If your school receives a DSDF with monthly detail, then no loans appear in this section when the Loan Level Compare is run (unless the SAS shows the loan as unbooked and your school data shows that the loan total is \$0), due to the fact that loan totals in the monthly detail section of the SAS are always \$0.

School Records That Are Not On SAS Or Mismatched SAS Unbooked Records - Loan records will appear in this section of the Compare report if the loan exists in your school's database but does not appear on the SAS; the loan appears as unbooked on the SAS, but the record does not appear in your school's database; or there is a discrepancy between the COD System data and the school data for an unbooked loan. If your school receives a DSDF with monthly detail, then any disbursements that were accepted in a previous month would not be on the monthly SAS, and would therefore appear in this section.

Note: A Loan Detail Comparison – Loan Level Report runs regardless of the type of SAS that has been imported into DL Tools, as long as the SAS contains either loan detail or disbursement detail. An EDEExpress database connection is optional.

Note: When printing a Loan Detail Comparison, if you have not identified a school code in System setup, then you can identify a particular school code in the DL Tools Print dialog box. If you leave the school code blank in the Print dialog box, then you can print a Loan Detail Comparison for all school codes in your school's database.

Loan Detail Comparison – Loan Level, Sorted by Loan ID; Page 1

Report Date: 02/01/2007 U.S. DEPARTMENT OF EDUCATION PAGE: 1
Report Time: 12:01:01 DIRECT LOAN TOOLS - 2006-2007
Loan Detail Comparison - Loan Level

Sort by: Loan ID

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

School Code: G99999

End Date: 01/31/2007

Booked Status: Both Booked and Unbooked

Match Status: All

BOOKED RECORDS THAT ARE MATCHED

Loan ID	Student's Name	School/COD Net Amount	# School Disbs
999999999P07G99999001	PINK, JACK J	\$500/ \$500	2
999999999S07G99999001	BLUE, JOHN S	\$2625/ \$2625	2

Loan Detail Comparison – Loan Level, Sorted by Loan ID; Page 2

Report Date: 02/01/2007 U.S. DEPARTMENT OF EDUCATION PAGE: 2
 Report Time: 12:01:01 DIRECT LOAN TOOLS - 2006-2007
 Loan Detail Comparison - Loan Level

Sort by: Loan ID

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

School Code: G99999 End Date: 01/31/2007

Booked Status: Both Booked and Unbooked Match Status: All

BOOKED RECORDS THAT ARE UNMATCHED

Loan ID	Student's Name	School/COD Net Amount	# School Disbs
999999999S07G99999001	WHITE, WENDY W	\$500/ \$245	2
999999999S07G99999001	BLACK, BUD B	/ \$245	1
999999999S07G99999001	GREEN, GARY G	\$500/	2

Loan Detail Comparison – Loan Level, Sorted by Loan ID; Page 3

Report Date: 02/01/2007 U.S. DEPARTMENT OF EDUCATION PAGE: 3
Report Time: 12:01:01 DIRECT LOAN TOOLS - 2006-2007
Loan Detail Comparison - Loan Level

Sort by: Loan ID

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

School Code: G99999 End Date: 01/31/2007

Booked Status: Both Booked and Unbooked Match Status: All

UNBOOKED RECORDS THAT ARE MATCHED (MPN MISSING)

Loan ID	Student's Name	School/COD Net Amount	# School Disbs
999999999P07G99999001	BROWN, BRENDA B	\$500/ \$500	2
999999999U07G99999001	RED, ROBERT R	\$1500/ \$1500	2

Loan Detail Comparison – Loan Level, Sorted by Loan ID; Page 4

Report Date: 02/01/2007 U.S. DEPARTMENT OF EDUCATION PAGE: 4
 Report Time: 12:01:01 DIRECT LOAN TOOLS - 2006-2007
 Loan Detail Comparison - Loan Level

Sort by: Loan ID

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

School Code: G99999 End Date: 01/31/2007

Booked Status: Both Booked and Unbooked Match Status: All

SCHOOL RECORDS THAT ARE NOT ON SAS OR MISMATCHED SAS UNBOOKED RECORDS
 *NOTE - SCHOOL RECORDS OUTSIDE OF SAS DATE RANGE WILL APPEAR IN THIS SECTION

Loan ID	Student's Name	School/COD Net Amount	# School Disbs
999999999S07G99999001	BLUE, BARBARA B	\$500/ \$245	2
999999999S07G99999001	WHITE, WILLIAM W	/ \$245	0
999999999S07G99999001	GREEN, GLENDA G	\$500/	2

TOTAL BOOKED RECORDS THAT ARE MATCHED: 2
 TOTAL BOOKED RECORDS THAT ARE UNMATCHED: 3
 TOTAL UNBOOKED RECORDS THAT ARE MATCHED (MPN MISSING): 2
 TOTAL SCHOOL RECORDS THAT ARE NOT ON SAS OR MISMATCHED SAS UNBOOKED RECORDS: 3
 TOTAL LOANS: 10

Disbursement Detail Comparison

Description

This report provides you with a comparison of disbursement detail records from the SAS file received from the COD System with disbursement detail records imported from an external system or disbursement detail data in EExpress. The Disbursement Detail External Add (DLEXDISB) record layout is provided in Volume IV, Section 3 of the *2006-2007 COD Technical Reference*.

Records are grouped into four sections on the report based on selected match status (Matched, Unmatched, or All) and booked status (Booked, Unbooked, or Both Booked and Unbooked). The four sections are:

Booked Records That Are Matched - Disbursement records appear in this section of the Compare report if the SAS shows a booked date and the disbursement data in the SAS matches the data in your school's database.

Booked Records That Are Unmatched - Disbursement records appear in this section of the Compare report if the disbursement appears on the SAS as booked, but the data does not appear in your school's database; or there is a discrepancy between the COD System data and the school data.

Unbooked Records That Are Matched (MPN Missing) - Disbursement records appear in this section of the Compare report if the disbursement appears on the SAS as unbooked, and the dates and amounts match between the COD System and the school.

Note: If your school has not imported a booking notification for the loan but the SAS shows that the disbursement has booked, then the disbursement does not appear in this section. The booking status is according to the COD System, not according to your school's database.

School Records That Are Not On SAS Or Mismatched SAS Unbooked Records -

Disbursement records appear in this section of the Compare report if the disbursement exists in your school's database but does not appear on the SAS; the disbursement appears as unbooked on the SAS, but the record does not appear in your school's database; or there is a discrepancy between the COD System data and the school data for an unbooked loan. If your school receives a DSDF with monthly detail, then any disbursements that were accepted in a previous month would not be on the monthly SAS and would therefore appear in this section.

Note: A Disbursement Detail Comparison Report runs only if a DSDF with disbursement detail has been imported into DL Tools. If your school imports a DSLF rather than a DSDF, then you cannot run this report. An EExpress database connection is optional.

Note: When printing a Disbursement Detail Comparison, if you have not identified a school code in System setup, you can identify a particular school code in the DL Tools Print dialog box. If you leave the school code blank in the Print dialog box, then you can print a Disbursement Detail Comparison for all school codes in your school's database.

Important Note: The SAS end date always supersedes the selected date range specified if that date falls beyond the SAS end date.

New for Release 6.0! Beginning with Release 6.0, DL Tools compares the disbursements recorded in EDEExpress to the corresponding disbursements in the SAS by doing a one-to-one comparison of each disbursement using the disbursement number, sequence number, disbursement date, and disbursement amounts. Previously, when comparing disbursement dates from EDEExpress, DL Tools compared all transactions of a disbursement with the Disbursement Type Q record (if one existed) with the highest sequence number for the Loan ID and disbursement number.

Disbursement Detail Comparison – Sorted by Loan ID, Page 1

Report Date: 02/01/2007 U.S. DEPARTMENT OF EDUCATION PAGE: 1
 Report Time: 12:01:01 DIRECT LOAN TOOLS - 2006-2007
 Disbursement Detail Comparison

Sort by: Loan ID

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

Date Range: 01/01/2007 to 01/31/2007

School Code: G99999

End Date: 01/31/2007

Booked Status: Both Booked and Unbooked

Match Status: All

BOOKED RECORDS THAT ARE MATCHED

Loan ID	Student's Name	Disb #/ Seq #	School/COD Net Amount
-----	-----	-----	-----
999999999P07G99999001	BROWN, BARRY B	1/ 1	\$500/ \$500
999999999S07G99999001	TAN, TERESA T	1/ 1	\$500/ \$500

Disbursement Detail Comparison – Sorted by Loan ID, Page 2

Report Date: 02/01/2007 U.S. DEPARTMENT OF EDUCATION PAGE: 2
 Report Time: 12:01:01 DIRECT LOAN TOOLS - 2006-2007
 Disbursement Detail Comparison

Sort by: Loan ID

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

Date Range: 01/01/2007 to 01/31/2007

School Code: G99999

End Date: 01/31/2007

Booked Status: Both Booked and Unbooked

Match Status: All

BOOKED RECORDS THAT ARE UNMATCHED

Loan ID	SCHOOL	Disb#	Seq#	Date	Type	Gross	Fee	Rebate	Net	Net Adj
	COD	Disb#	Seq#	Date	Type	Gross	Fee	Rebate	Net	Net Adj
999999999S07G99999001										
		1	1	01/05/2007	D	\$1,313	\$39	\$20	\$1,294	
		1	1	01/05/2007	D	\$1,312	\$39	\$20	\$1,293	
999999999S07G99999001										
		2	1	01/11/2007	D	\$1,313	\$39	\$20	\$1,294	
		2	1	01/11/2007	D	\$1,312	\$39	\$20	\$1,293	
999999999S07G99999001										
		1	2	01/12/2007	A	\$1,500	\$45	\$23	\$1,478	\$1,281
		1	2	01/12/2007	A	\$1,501	\$45	\$23	\$1,479	\$1,282
999999999S07G99999001										
		2	2	01/15/2007	A	\$1,500	\$45	\$23	\$1,478	\$1,281

NO MATCHING COD DISBURSEMENT EXISTS

Disbursement Detail Comparison – Sorted by Loan ID, Page 3

Report Date: 02/01/2007 U.S. DEPARTMENT OF EDUCATION PAGE: 3
Report Time: 12:01:01 DIRECT LOAN TOOLS - 2006-2007
Disbursement Detail Comparison

Sort by: Loan ID

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

Date Range: 01/01/2007 to 01/31/2007

School Code: G99999

End Date: 01/31/2007

Booked Status: Both Booked and Unbooked

Match Status: All

UNBOOKED RECORDS THAT ARE MATCHED (MPN MISSING)

Loan ID	Student's Name	Disb #/ Seq #	School/COD Net Amount
999999999P07G99999001	BLUE, BELINDA B	1/ 1	\$1,500/\$1,500
999999999U07G99999001	BROWN, BILL B	1/ 1	\$1,500/\$1,500

Disbursement Detail Comparison – Sorted by Loan ID, Page 4

Report Date: 02/01/2007 U.S. DEPARTMENT OF EDUCATION PAGE: 4
 Report Time: 12:01:01 DIRECT LOAN TOOLS - 2006-2007
 Disbursement Detail Comparison

Sort by: Loan ID

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

Date Range: 01/01/2007 to 01/31/2007

School Code: G99999

End Date: 01/31/2007

Booked Status: Both Booked and Unbooked

Match Status: All

SCHOOL RECORDS THAT ARE NOT ON SAS OR MISMATCHED SAS UNBOOKED RECORDS
 *NOTE - SCHOOL RECORDS OUTSIDE OF SAS DATE RANGE WILL APPEAR IN THIS SECTION

Loan ID			Student's Name							
SCHOOL	Disb#	Seq#	Date	Type	Gross	Fee	Rebate	Net	Net Adj	
COD	Disb#	Seq#	Date	Type	Gross	Fee	Rebate	Net	Net Adj	

999999999U07G99999001			WHITE, WENDELL W							
	1	1	01/05/2007	D	\$1,313	\$39	\$20	\$1,294		
	1	1	01/05/2007	D	\$1,314	\$39	\$20	\$1,295		
999999999U07G99999001			WHITE, WENDELL W							
	2	1	01/25/2007	D	\$1,312	\$39	\$20	\$1,293		
	2	1	01/25/2007	D	\$1,313	\$39	\$20	\$1,294		
999999999U07G99999001			BLACK, BARBARA B							
	1	2	01/02/2007	A	\$1,500	\$45	\$23	\$1,478	\$1,281	
	1	2	01/02/2007	A	\$1,501	\$45	\$23	\$1,479	\$1,282	
999999999S07G99999001			BLACK, BARBARA B							
			NO MATCHING SCHOOL DISBURSEMENT EXISTS							
	2	2	01/05/2007	A	\$1,500	\$45	\$23	\$1,478	\$1,281	

TOTAL BOOKED RECORDS THAT ARE MATCHED:	2
TOTAL BOOKED RECORDS THAT ARE UNMATCHED:	4
TOTAL UNBOOKED RECORDS THAT ARE MATCHED (MPN MISSING):	2
TOTAL SCHOOL RECORDS THAT ARE NOT ON SAS OR MISMATCHED SAS UNBOOKED RECORDS:	4
TOTAL DISBURSEMENTS:	12

SAS Cash Detail

Description

The SAS Cash Detail Report displays the information from SAS Cash Detail records in your school's DL Tools database. SAS Cash Detail data is received from the COD System and imported into DL Tools. This report contains Transaction Type, Transaction Date, Transaction Amount, COD Process Date, GAPS Control/Check Number, and Totals.

An EDEExpress database connection is optional.

Sample SAS Cash Detail – Sorted by Transaction Type

Report Date: 02/01/2007 U.S. DEPARTMENT OF EDUCATION PAGE: 1
 Report Time: 12:01:01 DIRECT LOAN TOOLS - 2006-2007
 SAS Cash Detail

Sort by: Trans Type

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

Date Range: 01/01/2007 to 01/31/2007 Trans Type: All

School Code: G99999

End Date: 01/31/2007

Trans Type	Trans Date	Trans Amount	COD Process Date	GAPS Control/Check Number
Receipt	01/02/2007	\$3,126	01/05/2007	111111111111
Receipt	01/03/2007	\$5,881	01/10/2007	111111111112
Receipt	01/04/2007	\$9,217	01/11/2007	111111111113
Receipt	01/05/2007	\$112	01/12/2007	111111111114
Receipt	01/06/2007	\$378	01/13/2007	111111111115
Receipt	01/07/2007	\$1,247	01/14/2007	111111111116
Receipt	01/08/2007	\$4,084	01/15/2007	111111111117
Receipt	01/09/2007	\$3,350	01/17/2007	111111111118
Receipt	01/10/2007	\$1,797	01/18/2007	111111111119
Receipt	01/11/2007	\$954	01/19/2007	111111111110
Refund	01/02/2007	\$3,126	01/20/2007	111111111111
Refund	01/03/2007	\$5,881	01/21/2007	111111111112
Refund	01/05/2007	\$9,217	01/22/2007	111111111113
Refund	01/06/2007	\$112	01/23/2007	111111111114
Refund	01/07/2007	\$378	01/24/2007	111111111115
Refund	01/08/2007	\$1,247	01/25/2007	111111111116
Refund	01/09/2007	\$4,084	01/26/2007	111111111117
Refund	01/11/2007	\$3,350	01/27/2007	111111111118
Refund	01/12/2007	\$954	01/28/2007	111111111119
Refund	01/14/2007	\$1,797	01/29/2007	111111111121

Total Cash Receipt Records: 10
 Total Refunds of Cash Records: 10
 Total SAS Cash Detail Records: 20

Total Cash Receipt Amount: \$30,146
 Total Refunds of Cash Amount: \$30,146

SAS Loan and Disbursement Detail

Description

The SAS Loan and Disbursement Detail Report (with the option to include or exclude disbursement detail) displays the information from SAS Loan and Disbursement Detail records in your school's database. SAS Loan and Disbursement Detail data is received from the COD System and imported into DL Tools. This report contains Student's Name, Loan ID, Record Type, Gross Amount, Fee Amount, Interest Rebate Amount, Net Amount, and Totals.

An EDEExpress database connection is optional.

New for Release 6.0! If no disbursement date range is entered in the Print dialog box, the Date Range label prints without a date range.

Sample SAS Loan Detail (Disbursement Detail Not Included) – Filtered for Both Booked and Unbooked, Page 1

Report Date: 02/01/2007 U.S. DEPARTMENT OF EDUCATION PAGE: 1
 Report Time: 12:01:01 DIRECT LOAN TOOLS - 2006-2007
 SAS Loan Detail

Sort by: Loan ID

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

 Date Range: 01/01/2007 to 01/31/2007

School Code: G99999 Booked Status: Booked and Unbooked

End Date: 01/31/2007 Loan Type: All

Student's Name PLUS Borrower's Name Loan ID	Record Type	Gross Amount	Fee Amount	Int Rebate Amount	Net Amount
LEMON, LOU G					
99999999S07G99999001	Unbooked	\$500	\$245	\$122	\$377
99999999U07G99999002	Unbooked	\$2,000	\$48	\$24	\$1,976
LEMON, ZOEY G					
99999999S07G99999001	Unbooked	\$2,000	\$48	\$24	\$1,976
99999999S07G99999002	Unbooked	\$2,000	\$48	\$24	\$1,976
99999999U07G99999001	Unbooked	\$2,000	\$48	\$24	\$1,976
RED, CARRIE M					
RED, ROBERT A					
99999999S07G99999001	Booked	\$2,000	\$24	\$12	\$1,988
99999999S07G99999002	Booked	\$2,000	\$24	\$12	\$1,988
99999999P07G99999001	Booked	\$2,000	\$24	\$12	\$1,988
DENIM, DAVID B					
99999999S07G99999001	Booked	\$2,000	\$36	\$18	\$1,982
99999999S07G99999002	Booked	\$2,000	\$36	\$18	\$1,982
99999999U07G99999001	Booked	\$2,000	\$36	\$18	\$1,982
GREEN, GLENN O					
99999999S07G99999001	Booked	\$100	\$61	\$30	\$69
99999999S07G99999002	Booked	\$2,000	\$61	\$30	\$1,969
99999999U07G99999001	Booked	\$2,000	\$61	\$30	\$1,969
KHAKI, KARA G					
99999999S07G99999001	Unbooked	\$2,000	\$67	\$33	\$1,966
KHAKI, KLIEN G					
99999999S07G99999001	Unbooked	\$2,000	\$67	\$33	\$1,966
99999999S07G99999002	Unbooked	\$2,000	\$67	\$33	\$1,966
99999999U07G99999001	Unbooked	\$2,000	\$67	\$33	\$1,966
GRAPE, GEORGE T					
99999999S07G99999001	Booked	\$2,000	\$53	\$26	\$1,973
99999999S07G99999002	Booked	\$2,000	\$53	\$26	\$1,973
99999999U07G99999001	Booked	\$2,000	\$53	\$26	\$1,973
GREEN, GLINDA M					
99999999S07G99999001	Unbooked	\$2,000	\$37	\$18	\$1,981

**Sample SAS Loan Detail (Disbursement Detail Not Included) – Filtered
for Both Booked and Unbooked, Page 2**

Report Date: 02/01/2007 U.S. DEPARTMENT OF EDUCATION PAGE: 2
 Report Time: 12:01:01 DIRECT LOAN TOOLS - 2006-2007
 SAS Loan Detail

Sort by: Loan ID

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

Date Range: 01/01/2007 to 01/31/2007

School Code: G99999 Booked Status: Booked and Unbooked

End Date: 01/31/2007 Loan Type: All

Student's Name	Record	Gross	Fee	Int Rebate	Net
PLUS Borrower's Name	Type	Amount	Amount	Amount	Amount
Loan ID					

Total Booked Loans:	12	\$22,100			
Total Unbooked Loans:	10	\$18,500			
Total Loans:	22	\$40,600			

Total Loan Gross Amount:	\$40,600
Total Loan Net Amount:	\$39,902

Sample SAS Loan and Disbursement Detail (Disbursement Detail Included) – Filtered for Booked Only, Page 1

Report Date: 02/01/2007 U.S. DEPARTMENT OF EDUCATION PAGE: 1
 Report Time: 12:01:01 DIRECT LOAN TOOLS - 2006-2007
 SAS Loan and Disbursement Detail

Sort by: Loan ID

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

Date Range: 01/01/2007 to 01/31/2007

School Code: G99999

Booked Status: Booked

End Date: 01/31/2007

Loan Type: All

Student's Name

PLUS Borrower's Name
 Loan ID

Record
 Type

Gross
 Amount

Fee
 Amount

Int Rebate
 Amount

Net
 Amount

 Disb # Seq # Type Disb Date Gross Amount Net Amount

BLUE, BILL B

99999999S07G99999001	Booked		\$2,000	\$24	\$12	\$1,988
1	1	D	01/02/2007		\$100	\$76
99999999S07G99999002	Booked		\$2,000	\$24	\$12	\$1,988
1	1	D	01/05/2007		\$100	\$76
99999999U07G99999001	Booked		\$2,000	\$24	\$12	\$1,988
1	1	D	01/11/2007		\$100	\$76

WHITE, WILLIAM W

99999999S07G99999001	Booked		\$2,000	\$36	\$18	\$1,982
1	1	D	01/03/2007		\$100	\$63
99999999S07G99999002	Booked		\$2,000	\$36	\$18	\$1,982
1	1	D	01/10/2007		\$100	\$63
99999999U07G99999001	Booked		\$2,000	\$36	\$18	\$1,982
1	1	D	01/15/2007		\$100	\$63

RED, RHONDA R

99999999S07G99999001	Booked		\$100	\$61	\$30	\$69
1	1	D	01/15/2007		\$100	\$39
99999999S07G99999002	Booked		\$2,000	\$61	\$30	\$1,969
1	1	D	01/16/2007		\$100	\$39
99999999U07G99999001	Booked		\$2,000	\$61	\$30	\$1,969
1	1	D	01/20/2007		\$100	\$39

BLACK, BRENDA B

99999999S07G99999001	Booked		\$2,000	\$53	\$26	\$1,973
1	1	D	01/20/2007		\$100	\$47
99999999S07G99999002	Booked		\$2,000	\$53	\$26	\$1,973
1	1	D	01/22/2007		\$100	\$47
99999999U07G99999001	Booked		\$2,000	\$53	\$26	\$1,973
1	1	D	01/25/2007		\$100	\$47

Sample SAS Loan and Disbursement Detail (Disbursement Detail Included) – Filtered for Booked Only, Page 2

Report Date: 02/01/2007 U.S. DEPARTMENT OF EDUCATION PAGE: 2
 Report Time: 12:01:01 DIRECT LOAN TOOLS - 2006-2007
 SAS Loan and Disbursement Detail

Sort by: Loan ID

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

Date Range: 01/01/2007 to 01/31/2007

School Code: G99999 Booked Status: Booked

End Date: 01/31/2007 Loan Type: All

Student's Name	Record	Gross	Fee	Int Rebate	Net	
PLUS Borrower's Name	Type	Amount	Amount	Amount	Amount	
Loan ID						
-----	-----	-----	-----	-----	-----	
	Disb #	Seq #	Type	Disb Date	Gross Amount	Net Amount
	-----	-----	-----	-----	-----	-----

Total Booked Loans:	12	\$22,100
Total Unbooked Loans:	0	\$00,000
Total Loans:	28	\$22,100
Total Disbursements:	12	\$22,100

Total Loan Gross Amount:	\$22,100
Total Loan Net Amount:	\$21,386

Disbursement Measurement Tool Report (EExpress Schools Only)

Description

This report is for EExpress schools only. It monitors the disbursement process by calculating and averaging the actual process time from entry of actual disbursements, to sending the actual disbursements in a document to COD, and to booking the loan. The report compares the average number of days elapsed to your tolerances, or guidelines, in DL Tools System Setup. You can compile an Actual Disbursement Measurement Report with subtotals and totals for the records in the list. This report also contains the Student's Name, PLUS Borrower's Name, Disbursement Date/#/Type, Batched Date and Days Elapsed, Booked Date, and Days Elapsed.

This report is available for program years 2003-2004 and forward. An EExpress database connection is required.

New for Release 6.0! The names of all PLUS borrowers for each student print on the Disbursement Measurement Tool report. For example, if a student has one PLUS loan with the mother as the borrower and another PLUS loan with the father as the borrower, the report prints the name of both the mother and the father.

New for Release 6.0! The disbursement sequence number for each disbursement prints on the Disbursement Measurement Tool Report in addition to all other fields currently printed.

Sample Disbursement Measurement Tool Report, Page 1

Report Date: 02/01/2007 U.S. DEPARTMENT OF EDUCATION PAGE: 1
 Report Time: 12:01:01 DIRECT LOAN TOOLS - 2006-2007

Disbursement Measurement Tool Report

(ALL RECORDS)

Sort: Last Name

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

Date Range: 01/01/2007 to 01/31/2007 Tolerance (Disbursed to Batched): 0

School Code: G99999 Tolerance (Disbursed to Booked): 0

Student's Name	Disbursement	Batched	Disb/Batched	Disb/Bked
PLUS Borrower's Name	Date/#/Type/Seq	Date	Days Elapsed	Booked Days
Loan ID				

DENIM, DONALD A.

COPPER, CALVIN

999999999P07G99999001	01/01/2007 1 D 01	01/02/2007	1	01/05/2007 5
999999999S07G99999001	01/02/2007 1 D 01	01/05/2007	3	01/15/2007 13
	01/10/2007 1 A 02	01/15/2007	5	
999999999U07G99999001	01/02/2007 1 D 01	01/15/2007	13	30*
	01/20/2007 2 D 01	01/25/2007	5	
	01/22/2007 2 A 02	01/23/2007	1	

RED, REID I.

BLUE, BELLA

999999999P07G99999001	01/05/2007 1 D 01	01/10/2007	5	01/20/2007 15
	01/21/2007 1 A 01	01/22/2007	1	
999999999S07G99999001	01/20/2007 1 D 01	01/22/2007	2	01/25/2007 5
	01/21/2007 2 D 01	01/26/2007	5	
	01/27/2007 2 A 02	01/27/2007	0	

GREEN, GREG G.

999999999S07G99999001	01/20/2007 1 D 01	01/21/2007	1	01/22/2007 2
	01/23/2007 2 D 01	01/23/2007	0	

Sample Disbursement Measurement Tool Report, Page 2

Report Date: 02/01/2007 U.S. DEPARTMENT OF EDUCATION PAGE: 2
 Report Time: 12:01:01 DIRECT LOAN TOOLS - 2006-2007

Disbursement Measurement Tool Report

(ALL RECORDS)

Sort: Last Name

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

Date Range: 01/01/2007 to 01/31/2007 Tolerance (Disbursed to Batched): 0

School Code: G99999 Tolerance (Disbursed to Booked): 0

Student's Name	Disbursement	Batched	Disb/Batched	Booked	Disb/Bked
PLUS Borrower's Name	Date/#/Type/Seq	Date	Days Elapsed	Days	Days
Loan ID					

Recommended Tolerance (Disbursed to Batched): 0
 Recommended Tolerance (Disbursed to Booked): 0

Total Number of PLUS Disbursement Records: 3
 Average Days Elapsed (Disbursed to Batched): 2.33
 Average Days Elapsed (Disbursed to Booked): 10.00

Total Number of Subsidized Disbursement Records: 7
 Average Days Elapsed (Disbursed to Batched): 2.29
 Average Days Elapsed (Disbursed to Booked): 6.67

Total Number of Unsubsidized Disbursement Records: 3
 Average Days Elapsed (Disbursed to Batched): 6.33
 Average Days Elapsed (Disbursed to Booked): 30.00

Total Number of Disbursement Records: 13
 Average Days Elapsed (Disbursed to Batched): 3.23
 Average Days Elapsed (Disbursed to Booked): 11.67

* - Current Date Used