



William D. Ford Federal Direct Loan Program

Direct Loan Payment to Borrower Account

1. Enter the required information. Failure to provide the required information may prevent your check (or checks) from being processed correctly.

School Name: _____ Direct Loan (G/E) Code: _____

Name/Title: _____ Telephone #: _____

E-mail Address: _____ Servicer (if applicable): _____

Check Date: _____ Check #: _____ Amount: _____

2. Provide the Borrower's Name, the Loan ID, and the Loan Amount Returned. If necessary, attach additional sheets with borrower and loan information.

Borrower's Name	Loan ID	Loan Amount Returned
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Sign below.

Signature: _____ Date: _____

4. Mail borrower payment check to the following address:

U.S. Department of Education
Attention: Payment Center
P.O. Box 530260
Atlanta, GA 30353-0260