



# COD Processing Update

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February 11, 2005

## *Direct Loan*

### COD News

#### **2004-2005 And 2005-2006 COD Technical Reference February 2005 Updates Now Available (02/11/05)**

COD would like to announce that the 2004-2005 and 2005-2006 COD Technical Reference February 2005 Updates are now available on the IFAP web site at

<http://www.ifap.ed.gov/cod/0405CODTechRefDraft.html> and  
<http://www.ifap.ed.gov/cod/0506CODTechRefAugustDraft.html>

If you have any questions regarding information contained in these documents, please contact the COD School Relations Center.

#### **Direct Loan Bulletin 05-02 Released (02/11/05)**

Direct Loan Bulletin 05-02 was released to schools from the COD School Relations Center on February 10, 2005, and was posted to the IFAP web site at

<http://www.ifap.ed.gov/dlbulletins/DLB0502.html>. This bulletin announces the recent Direct Loan Servicing, School Services Group Improvements.

If you would like to be added to or removed from the distribution list, please submit an e-mail to [CODSupport@acs-inc.com](mailto:CODSupport@acs-inc.com) with the subject line of "DLB Distribution".

#### **All Schools Must Be COD Full Participants Beginning With 2005-2006 Award Year [08/02/04 (Updated 10/25/04)]**

As a reminder, *all* schools must be Full Participants beginning with the 2005-2006 Award Year. This means that *all* schools must be able to submit 2005-2006 Pell and/or Direct Loan origination and disbursement data to the COD System using the COD Common Record in XML format.

If your school currently is a Phase-In Participant (for one or all of the programs in which it participates) and has not yet submitted the required Full Participant information specified in the announcement posted on the IFAP web site at

<http://www.ifap.ed.gov/eannouncements/0806CODFullParticReq0506.html>, please submit it to the COD School Relations Center as soon as possible. Doing so will assist us in preparing the COD System to accept and process your school's 2005-2006 Pell Grant and/or Direct Loan data.

### Reports and Data Requests

This section contains important notices regarding reports. While we encourage you to review this section, note that some schools may not be impacted by the information presented below.





# COD Processing Update

- Duplicate Student Borrower Reports— Have not yet been sent to schools' SAIG mailboxes. However, these reports are available on the COD web site. COD will inform schools when these reports have been pushed to schools' SAIG mailboxes. (02/09/05)



Except as listed below, all Direct Loan reports and data requests are available as specified in Volume VIII, Section 8 of the 2004-2005 COD Technical Reference posted on the IFAP web site at [www.IFAP.ed.gov/](http://www.IFAP.ed.gov/). There are issues with the following Direct Loan reports and/or data requests:

- Funded Disbursement List— Is not displaying correct figures in the Previous Downward Disbursement Adjustments Not Yet Applied field. COD is researching the code fix for this issue and will provide updates as more information becomes available. (12/20/04)
- Direct Loan Rebuild File— Cannot be requested on the COD web site and is not being produced. COD is researching several issues related to incorrect data in the file. (08/25/04)

## Resolved Issues In Clean Up

COD has implemented code fixes for the issues listed below and is cleaning up the affected records. After a clean up has been completed, its status will be updated and it will remain in this section for an additional 7 calendar days.

<u>Issue</u>	<u>In Progress</u>	<u>Completed</u>
Disbursements Not Displaying On COD Web Site And/Or SAS	√	

## Current Issues

### **COD Rejecting Records Incorrectly for COD Edit 12 (02/10/05)**

COD has identified three situations in which records are rejecting incorrectly for COD Edit 12 (No Eligible SSN, DOB, and Last Name Combination Match Found on CPS for Student). These situations are as follows:

- Schools are receiving COD Edit 12 for students with prior year Direct Loan Awards in the COD System who have since changed their name or require a change to their date of birth. The schools are attempting to submit updates to Direct Loan origination records. In the reported cases, students have updated their SARs appropriately and there are valid CPS transactions on file in the COD System.



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COD is currently researching a code fix to resolve this situation and will provide updates as more information becomes available. If your school has students affected by this situation, contact the COD School Relations Center.

- An award is being established in the COD System; however, a rejected response (COD Edit 12) is being sent back to the school.

COD is currently researching a code fix to resolve this situation and will provide updates as more information becomes available. If your school has students affected by this situation contact the COD School Relations Center.

- When making online changes to names that contain a space rather than a character, schools are receiving COD Edit 12.

COD is aware that this is occurring and is in the process of developing a code fix to resolve this situation. At this time, there is no need to contact the COD School Relations Center to report the affected records.

COD apologizes for any inconvenience caused by these processing issues.

### **COD Incorrectly Rejecting For COD Edit 039 [12/27/04 (Updated 01/04/05)]**

COD has become aware of an issue that results in schools receiving COD Edit 039 (Incorrect Award Amount) in error. This sometimes occurs when schools submit changes to awards to lower the amount to zero through either batch or online processing.

COD is researching this issue and will provide updates as more information becomes available.

### **Zeros Incorrectly Displaying On The Record Errors Screen (01/04/05)**

COD has learned that, in some instances, the "Field Value" on the COD web site's Record Errors screen is displaying additional zeros before the actual field value. This display issue seems to be occurring when changes to awards are rejected for COD Edit 039, 042, or 117.

COD is researching this issue and will provide updates as more information becomes available.

### **Phase-In Records Incorrectly Rejecting For COD Edit 056 [08/12/04 (Updated 09/27/04)]**

COD previously notified schools that some Phase-In 2003-2004 and 2004-2005 records are incorrectly rejecting for COD Edit 056 (Sequence Number Not In Sequential Order). This edit is being returned incorrectly to Phase-In schools that submit changes to anticipated disbursement amounts.

Additionally, when a change to the anticipated disbursement amount is submitted along with a reduced award amount, COD is only accepting the reduced award amount. As a result, COD Edit 846 (Total 'Anticipated Gross Amount' must be less than or equal to the Loan Amount Approved) is returned because the award amount is less than the total anticipated disbursements.

COD is researching a code fix for this issue and will continue to provide updates as more information becomes available.



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### **Student Name And Date Of Birth Not Updated In COD [05/03/04 (Updated 09/17/04)]**

As previously reported, COD identified an issue where new 2003-2004 and 2004-2005 origination records are accepted in COD; however, the student's Name and Date of Birth (DOB) updates submitted by the school are not displaying on the COD web site's Person Information screen. The COD web site is reflecting the Name and DOB from the previous award year. Additionally, in some cases, changes to Name and DOB for previously accepted origination records are not displaying on the Person Information screen as well.

COD is still analyzing this issue and appreciates your patience. Updates will be provided as more information becomes available.

### **Some Null Tags Submitted Via Batch Not Updated In COD (09/01/04)**

A null tag containing a *nil="true"* attribute can be submitted for some data elements in a Common Record document to remove or delete content currently on file in the COD database. Recently, COD determined that some null tags are being accepted by the COD System, but are not appropriately updating the COD database. This means that if a school submits a null tag for some data elements, the COD System is ignoring it and the content on the COD database for that data element is not being removed.

On August 10, 2004, COD implemented a code fix to allow a null tag submitted for the Verification Status Code data element to update the COD database correctly. COD continues research to ensure that all applicable data elements reported with a null tag will update the COD database correctly. Note that not all data elements can be submitted with null tags; refer to the COD Technical Reference, Volume II, Section 3 for the applicable data elements.

COD will provide updates as more information becomes available. In the meantime, schools needing to remove or delete content in COD for a specific data element may do so via the COD web site.

### **Rejected Records Not Viewable On The COD Web Site [07/30/04 (Updated 08/26/04)]**

Some schools are receiving an error message when attempting to view rejected records on the COD web site's Batch Detail Information screen. Clicking on the Rejected link in the Award No. column causes the following error message to display: "An unexpected error has occurred. Please contact your administrator if the problem persists."

On August 10, 2004, COD partially corrected this problem by migrating a code fix to correct the affected Phase-In records. Next, the code fix will be migrated to correct the affected Common Records. COD will provide more information about the code fix for Common Records as soon as it becomes available.



# COD Processing Update

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## *Pell Grants*

### COD News

#### **2004-2005 And 2005-2006 COD Technical Reference February 2005 Updates Now Available (02/11/05)**

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<http://www.ifap.ed.gov/cod/0405CODTechRefDraft.html> and  
<http://www.ifap.ed.gov/cod/0506CODTechRefAugustDraft.html>

If you have any questions regarding information contained in these documents, please contact the COD School Relations Center.

#### **Pell Grant Year-To-Date Record In Production [12/01/04 (Updated 02/09/05)]**

Pell Grant Year-to-Date (YTD) records (PGYRxxOP) are being generated and sent to schools' SAIG mailboxes. The YTD record can be used to assist a school with its year-end and ongoing reconciliation processes.

Previously, we informed schools of three COD System issues affecting the Pell Grant YTD record and cautioned schools not to use the YTD record for rebuilding a complete student record or Pell database until the issues were resolved. At this time, two of the three issues are no longer affecting the YTD Record.

We regret that the one remaining COD System issue continuing to affect the Pell Grant YTD record has taken longer than initially expected to resolve. We continue to caution schools not to use the YTD record for rebuilding a complete student record or Pell database until the issue is resolved. The issue is as follows:

- In some cases, when we process more than one disbursement transaction for the same disbursement number on the same day, the individual transactions are ***currently not reflected in the YTD record and on the COD web site***. Instead, one combined disbursement transaction is reflected with the correct disbursement amount, the correct disbursement date, and the highest disbursement sequence number. We are currently researching a code fix and cleanup plan for this issue.

**Note:** For a disbursement with this issue, if a school encounters difficulty processing further disbursement activity through its software, the activity can be performed on the COD web site.

Schools should also refer to the Electronic Announcement that was posted on the IFAP web site, <http://www.ifap.ed.gov/eannouncements/1130PellGrantYTDRecord.html>, for additional information on the Pell Grant YTD record. Note: The status of the YTD record will continue to be covered in the Reports and Data Requests section of this document until the COD System issue affecting the YTD record is resolved.



## COD Processing Update

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### **Pell Report Format Discontinuation on COD Web Site (02/03/05)**

Effective February 5, 2005, the following Pell reports will no longer be available in the PDF format on the COD web site:

- Pending Disbursement List,
- Funded Disbursement List,
- Pell POP Report,
- Verification Status Report, and
- SSN/Name/Date of Birth Change Report.

However, these reports will continue to be available in comma delimited (CSV) format on the COD web site. Additionally, COD will continue to transmit these reports to schools' SAIG mailboxes in the Preformatted Text file format.

These reports, in comma delimited (CSV) format, are viewable in Microsoft Excel or in a spreadsheet tool that processes comma delimited files in a similar fashion. To open these reports in comma delimited (CSV) format on the web, see the detailed instructions below. Note: For these instructions, we are opening the Pell Pending Disbursement List. These instructions can be used with all the reports listed above.

- From your school's Newsbox on the COD web site, locate the Pending Disbursement List (CSV) in the comma delimited (CSV) format.
- Click on the *Actions* tab, which is located under the *Pending Disbursement List- Pell (CSV) 200X-200X* tab. The Pending Disbursement List – Pell (CSV) 200X-2000X Actions screen displays.
- Click *Previous Versions*. The Pending Disbursement List –Pell (CSV) 200X-200X Previous Versions screen displays. This screen displays a list of all the previous versions available for this report.
- Click on any of the *Delimited Text* tabs in the format column to view the report for a specific date.
- A File Download dialog box appears. Select the *Open* tab to view the report in Excel or in a compatible spreadsheet tool.

### **All Schools Must Be COD Full Participants Beginning With 2005-2006 Award Year [08/02/04 (Updated 10/25/04)]**

As a reminder, *all* schools must be Full Participants beginning with the 2005-2006 Award Year. This means that *all* schools must be able to submit 2005-2006 Pell and/or Direct Loan origination and disbursement data to the COD System using the COD Common Record in XML format.

If your school currently is a Phase-In Participant (for one or all of the programs in which it participates) and has not yet submitted the required Full Participant information specified in the announcement posted on the IFAP web site at <http://www.ifap.ed.gov/eannouncements/0806CODFullParticReq0506.html>, please submit it to the COD School Relations Center as soon as possible. Doing so will assist us in preparing the COD System to accept and process your school's 2005-2006 Pell Grant and/or Direct Loan data.



# COD Processing Update

## Reports and Data Requests

### NOTICES

This section contains important notices regarding reports and/or data requests. While we encourage you to review this section, note that some schools may not be impacted by the information presented below.

- Verification Status Reports—

The Verification Status Reports for February were sent to schools' SAIG mailboxes (Message Class PGVR05OP) on February 8, 2005 and reflect all updates accepted by COD for students' verification statuses.

As a reminder, we encourage Pell schools currently using EDEExpress for Windows 2004-2005, Release 2.0, to read the IFAP announcement at

<http://www.ifap.ed.gov/eannouncements/1116PellVerifStatusandSSNNameDOBChng.html>.

This electronic announcement outlines the actions that a school must follow to ensure that the Verification Status in their EDEExpress database and the one reported to COD is accurately reflected in COD. [01/17/05 (Updated 02/10/05)]

### ISSUES

Except as listed below, all Pell Grant reports and data requests are available as specified in Volume VIII, Section 8 of the 2004-2005 COD Technical Reference posted on the IFAP web site at [www.IFAP.ed.gov/](http://www.IFAP.ed.gov/). There are issues with the following Pell Grant reports and/or data requests:

- Pell Year-to-Date (YTD) Records—

For all award years, are being sent to schools' SAIG mailboxes (Message Class PGYRxxOP). The YTD record can be used to assist a school with its year-end and ongoing reconciliation processes. Until resolution of a current COD System issue affecting the YTD record, we caution a school not to use the current YTD record for rebuilding a complete student record or Pell database. See the "Pell Grant Year-To Date Record Back In Production" item in the COD News section of this document for an explanation of the issue. [10/05/04 (Updated 02/09/05)]



# COD Processing Update

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## Resolved Issues

Described below are “Current Issues” that have been resolved. A full description of each issue will remain in this section for 7 calendar days following the “Updated” date. If a clean up is required, the title of the issue will then be moved to “Resolved Issues In Clean Up.”

For the full description of a resolved issue after it is removed from this section, refer to previous postings of the COD Processing Update on the IFAP web site, [www.IFAP.ed.gov/](http://www.IFAP.ed.gov/). The COD Processing Update is posted to the IFAP web site each Friday.

### **Prior Year Disbursements Not Displaying On The COD Web Site [02/07/05 (Updated 02/08/05)]**

Previously, COD learned that for award years 1999-2000, 2000-2001, and 2001-2002 disbursements were not displaying on the COD web site’s Award Disbursements Information screen. On February 4, 2005, COD migrated a code fix to resolve this issue, and no new occurrences have been reported to date.

## Resolved Issues In Clean Up

COD has implemented code fixes for the issues listed below and is cleaning up the affected records. After a clean up has been completed, its status will be updated and it will remain in this section for an additional 7 calendar days.

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## Current Issues

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COD has learned that, in some instances, the "Field Value" on the COD web site's Record Errors screen is displaying additional zeros before the actual field value. This display issue seems to be occurring when changes to awards are rejected for COD Edit 039 or 042.

COD is researching this issue and will provide updates as more information becomes available.

### **Student Name And Date Of Birth Not Updated In COD [05/03/04 (Updated 09/17/04)]**

As previously reported, COD identified an issue where new 2003-2004 and 2004-2005 origination records are accepted in COD; however, the student's Name and Date of Birth (DOB) updates submitted by the school are not displaying on the COD web site's Person Information screen. The COD web site is reflecting the Name and DOB from the previous award year. Additionally, in some cases, changes to Name and DOB for previously accepted origination records are not displaying on the Person Information screen as well.

COD is still analyzing this issue and appreciates your patience. Updates will be provided as more information becomes available.

### **Some Null Tags Submitted Via Batch Not Updated In COD [08/31/04 (Updated 09/16/04)]**

As previously reported, a null tag containing a *nil="true"* attribute can be submitted for some data elements in a Common Record document to remove or delete content currently on file in the COD database. Recently, COD determined that some null tags are being accepted by the COD System, but are not appropriately updating the COD database. This means that if a school submits a null tag for some data elements, the COD System is ignoring it and the content on the COD database for that data element is not being removed.

On September 7, 2004 COD implemented a code fix to allow a null tag submitted for the Low Tuition and Fees Code data element to update the COD database correctly. Additionally, a null tag submitted for the Verification Status Code data element continues to update the COD database correctly. COD continues research to ensure that all applicable data elements reported with a null tag will update the COD database correctly. Note that not all data elements can be submitted with null tags; refer to the COD Technical Reference, Volume II, Section 3 for the applicable data elements.



## COD Processing Update

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