

TEACH Grant Processing Function Availability (Updated June 2008)

Attachment to June 2008 Electronic Announcement

The purpose of this document is to provide additional and, in some cases, updated information about the availability of Teacher Education Assistance for College and Higher Education (TEACH) Grant processing functions. This document is a high-level overview of how we will implement functionality for processing TEACH Grants. The overview is a supplement to our technical references and guides as well as forthcoming operational communications that will be posted on the [Information for Financial Aid Professionals \(IFAP\) Web site](#).

Note: As explained in the Electronic Announcement, this is an updated version of the attachment we initially provided on April 9, 2008. To assist readers in easily identifying the new/updated information, all sections that contain new/updated information are marked as “**NEW**” or “**UPDATED**”. However, we encourage you to read the attachment in its entirety.

We cover information in the following order:

- Processing Functions Related to TEACH Grant Question Available January – May 2008
- Processing Functions for TEACH Grant Available July 2008
- Processing Functions for TEACH Grant Available September 2008
- Processing Functions for TEACH Grant Available January 2009
- Processing Functions for TEACH Grant Available March 2009

If you have questions about the TEACH Grant question on [FAFSA on the Web](#) and its related SAR/ISIR comment codes or the EDEExpress software, contact CPS/SAIG Technical Support at 800/330-5947 (TDD/TTY 800/511-5806). You may also e-mail CPSSAIG@ed.gov.

If you have questions about the COD System’s TEACH Grant functionality, including Agreement to Serve (ATS) completion, contact the COD School Relations Center at 800/474-7268. You may also e-mail CODSupport@acs-inc.com.

Processing Functions Related to TEACH Grant Question Available January – May 2008

Ultimately, a school that is eligible to participate in the TEACH Grant Program, and chooses to do so, is responsible for verifying a student’s eligibility for a TEACH Grant award before awarding and disbursing the aid. [Dear Colleague Letter GEN-08-07 posted on the IFAP Web site](#) clarifies how a school establishes eligibility to participate in the TEACH Grant Program.

UPDATED

Self-Identification Question

If a school desires, it can use the response to a self-identification question that we will ask of students on the Free Application for Federal Student Aid (FAFSA) to assist in identifying a potentially eligible student. However, a student is not required to answer this self-identification question to be eligible for a TEACH Grant award. As we informed schools in Electronic Announcements posted to the [IFAP Web site](#) on December 21, 2007, February 5, 2008, and February 11, 2008, we added the TEACH Grant question on the 2008-2009 [FAFSA on the Web](#) site.

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SAR Comment Codes 281 and 282

On February 11, 2008, we began adding comment code 281 to Student Aid Report (SAR) and Institutional Student Information Record (ISIR) transactions for students who submit a new [FAFSA on the Web](#) application and answer “Yes” to the TEACH Grant question. In addition, a reprocessing of 2008-2009 ISIRs was conducted on February 15, 2008, to add the new comment code 281 and associated comment text to records for students who previously answered “Yes” to the TEACH Grant question.

On May 5, 2008, we began adding comment code 282 to SAR and ISIR transactions for applicants who have not been given the opportunity to answer the TEACH Grant question. This includes applicants who file a paper FAFSA, as well as those students for whom the application is generated by a school in [FAA Access to CPS Online](#) or through the Electronic Data Exchange (EDE) process.

SAR comments 281 and 282 direct students to a new [TEACH Grant Web site](#) for information about the eligibility and academic requirements of the TEACH Grant Program. This Web site is currently available and will be updated as necessary in the future.

Processing Functions for TEACH Grant Available July 2008

Just prior to the July 1, 2008 effective date of the TEACH Grant Program, we will implement COD System functionality that will support the processing of TEACH Grants for the 2008-2009 and subsequent award years. We plan to implement this functionality during the period June 27-28, 2008. After this implementation, students and schools will be able to complete the following processing functions:

Student Processing Functions

- Complete a TEACH Grant Agreement to Serve (ATS) electronically via the ATS Web site.
- Receive a TEACH Grant Disclosure Statement once an origination record and at least one anticipated disbursement record have been accepted by the COD System.
- Access TEACH Grant information in the National Student Loan Data System (NSLDS) via the [NSLDS Student Access Web site](#).

School Processing Functions

- Submit awards and disbursements to the COD System via batch and Web.
- Receive responses from the COD System.
- Access award and disbursement data via the [COD Web site](#).
- Access funding for accepted actual disbursements via G5.
- Access TEACH Grant information in the NSLDS via the [NSLDS Professional Access Web site](#).

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Note to EDEExpress Users: On June 30, 2008, we will post an updated version of the EDEExpress software (EDEExpress for Windows 2008-2009, Release 3.0) that supports TEACH Grant origination and disbursement processing functions. The updated EDEExpress software will allow a school to enter, store, and export/import TEACH Grant origination, disbursement, and response information.

UPDATED

We are offering schools, software providers, and third party servicers the opportunity to test with the COD System. The two-phase TEACH Grant testing began May 5, 2008. For complete information about this testing opportunity, refer to [the April 24, 2008 Electronic Announcement posted on the IFAP Web site](#).

UPDATED

The [2008-2009 COD Technical Reference](#) has been updated to reflect TEACH Grant implementation information. Some final updates are scheduled over the next few months. We will post the technical reference updates on the [IFAP Web site](#) and announce the availability of the updates in the “COD Processing Update” and via a COD Web Message.

Through the next ten subsections, we provide key information related to the implementation of TEACH Grant functionality in July 2008. The subsections are as follows:

- School Eligibility, Participation, and Processing
- Agreement to Serve Completion
- Agreement to Serve Linking
- Award ID
- Award Requirements
- COD Common Record XML Schema
- Origination and Disbursement Processing
- Funding
- Reconciliation
- Overpayments

UPDATED

School Eligibility, Participation, and Processing

As previously stated, a school has the option to participate in the TEACH Grant Program. A school that chooses to participate in the TEACH Grant Program will respond to a request from a student to determine eligibility for a TEACH Grant award using information the school has and confirmation of intent provided by the student. [Dear Colleague Letter GEN-08-07 posted on the IFAP Web site](#) clarifies how a school establishes eligibility to participate in the TEACH Grant Program.

A school that opts to participate in the TEACH Grant Program must first request the Department of Education’s (the Department’s) approval. In addition to explaining TEACH Grant institutional eligibility requirements, [Dear Colleague Letter GEN-08-07](#) provides step-by-step instructions for completing the Department’s TEACH Grant participation request process. The step-by-step instructions clearly outline how a school will 1) use the [Electronic Application for Approval to Participate in Federal Student Financial Aid Programs \(E-App\) Web site](#) and 2) mail a signed and

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dated signature page to the Department to request approval to participate in the TEACH Grant Program. After the Department receives the school's E-App and signature page, it will review the application and other information concerning the school, make a determination, and notify the school.

Once a school has established eligibility to participate in the TEACH Grant Program, it will need to determine how it will process TEACH Grant origination and disbursement records via the COD System. Processing will be done 1) by the school itself, if it is a Main Location (also referred to as a Main Campus) or 2) by the school's Main Location, if it is an Additional Location. This means that all reporting and funding for TEACH Grant awards will be done through the Main Location.

- A school's identification as a Main Location or an Additional Location is reflected on the [COD Web site's](#) School General Information screen.
- A Main Location is reflected as Institution Type "M" on the [COD Web site's](#) School General Information screen and has zeroes in the first, seventh, and eighth positions of its OPE ID.
- An Additional Location is reflected as Institution Type "A" on the [COD Web site's](#) School General Information screen.

Each Common Record document for a TEACH Grant award must include Reporting School and Attending School information. In both cases, this information must equal the Main Location's information.

Main Location = Reporting School = Attending School

If information other than that of the Main Location is included for the Reporting School or the Attending School in a TEACH Grant record, it will be rejected by the COD System.

Note: For assistance with determining how a school will process TEACH Grant origination and disbursement records via the COD System, contact the COD School Relations Center at 800/474-7268 or e-mail CODSupport@acs-inc.com.

Each Main Location that has established eligibility to participate in the TEACH Grant Program will need to ensure that it has a Student Aid Internet Gateway (SAIG) mailbox through which it can send and receive TEACH Grant records. The need for action on the school's part will depend on whether it is already enrolled for one or more of the programs under Grant Service on the [SAIG Enrollment Web site](#).

- ***A Main Location that is already enrolled for one or more of the programs under Grant Service on the [SAIG Enrollment Web site](#) does not need to take any action.*** In other words, if the school has an established SAIG mailbox for sending and receiving Federal Pell Grant (Pell Grant), Academic Competitiveness Grant (ACG), or National Science and Mathematics Access to Retain Talent Grant (National SMART Grant) records, the school may use that SAIG mailbox for the purpose of sending and receiving TEACH Grant records.

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- ***A Main Location that is not already enrolled for one or more of the programs under Grant Service on the [SAIG Enrollment Web site](#) must take action.*** In other words, if the school does not have an established SAIG mailbox for sending and receiving Pell Grant, ACG, or National SMART Grant records, the school must establish an SAIG mailbox for the purpose of sending and receiving TEACH Grant records.

If a Main Location must establish an SAIG mailbox for the purpose of sending and receiving TEACH Grant records, the Destination Point Administrator (DPA) will first determine whether the school needs to Submit an Initial Application, Add a New Destination Point (TG number/mailbox), or Modify Existing Services for a Destination Point. To complete any of these actions, the DPA will click on Enroll for SAIG Mailbox on the [SAIG Enrollment Web site's](#) home page, click on the link for the action that needs to be completed, and follow the instructions for completing the action.

Note: For assistance with establishing an SAIG mailbox for the purpose of sending and receiving TEACH Grant records, contact CPS/SAIG Technical Support at 800/330-5947 (TDD/TTY 800/511-5806) or e-mail CPSSAIG@ed.gov.

UPDATED

Agreement to Serve Completion

A student will complete an Agreement to Serve (ATS) electronically via the ATS Web site ***each year that he or she is scheduled to receive a TEACH Grant award.*** The ATS will explain the service obligation that must be fulfilled, the circumstances that will result in the TEACH Grant being converted to a Direct Unsubsidized Loan under the William D. Ford Federal Direct Loan (Direct Loan) Program, and, if the TEACH Grant is converted to a Direct Unsubsidized Loan, the terms and conditions associated with repaying the loan.

The URL for the ATS Web site will be www.teach-ats.ed.gov. This Web site will be functional after the COD System implementation scheduled for June 27-28, 2008. We will communicate additional information about ATS completion in a forthcoming Electronic Announcement posted on the [IFAP Web site](#).

Note: If a student attempts to access the ATS Web site prior to its implementation on June 28, 2008, he or she will receive an error message indicating that the site is unavailable or cannot be found.

Each ATS will be assigned a system-generated 21-character ATS ID. The ATS ID components are as follows:

- SSN (9 characters)
- C for TEACH Grant Agreement to Serve Type (1 character)
- Award Year (2 characters; as an example, 09 for 2008-2009)
- OPE ID (first 6 characters for school entered on ATS)
- Sequence Number (3 characters)

An example of an ATS ID is xxxxxxxxxC090xxxx001.

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Note: As previously explained, a school that processes TEACH Grant awards must be a Main Location (one that has zeroes in the first, seventh, and eighth positions of its OPE ID). Accordingly, only schools that are Main Locations will be available for student selection when completing an ATS via the ATS Web site.

There will be no paper version of the ATS. A student must complete the electronic ATS each year that he or she is scheduled to receive a TEACH Grant award. The COD System will accept actual disbursement records (Disbursement Release Indicator or DRI equals “True”) for a TEACH Grant award only after an ATS for the applicable award year has been accepted by the COD System. The COD System will reject TEACH Grant actual disbursement records if an electronic ATS has not been accepted for the applicable award year.

A school will be informed of a student’s electronic ATS completion as follows:

- Upon completion of the electronic ATS, the COD System will send an unsolicited system-generated ATS Response to 1) the school entered by the student on the ATS and 2) all other schools with accepted TEACH Grant origination records that link to the student’s ATS.

The Document Type for the ATS Response will be “AT”, and it will be sent to the school’s SAIG mailbox in the CRAT09OP message class. The response will include the ATS Status Code “A” for accepted or “P” for pending. Accepted means that the ATS has linked to a TEACH Grant origination record. Pending means that there is no TEACH Grant origination record to which the ATS can be linked.

Note: An option that requires COD System acceptance of an origination record from a school before a student may enter the school’s information on the ATS will be automatically set to “Y” (Yes) for each eligible TEACH Grant school. If a school wants to change this option to “N” (No), it may do so via the School Options Information screen on the [COD Web site](#).

To change the “Require Origination to Complete ATS” option from “Y” to “N”, click on the School link on the [COD Web site’s](#) main menu bar, School Information, and Options to open the School Options Information screen. After selecting the TEACH Grant Program and the award year on the School Options Information screen, scroll to the Main Campus Information section, change Require Origination to Complete ATS from “Y” to “N”, and click on Update.

- Upon acceptance of a TEACH Grant origination record, the COD System will send ATS linking information in the response for the origination record.

A school will be able to complete an ATS search via the [COD Web site’s](#) ATS/Pnote Search screen. To open the ATS/Pnote Search screen, click on the Person link on the [COD Web site’s](#) main menu bar and ATS/Pnote Search. A search may be done by SSN, ATS ID, Name, Name and Date of Birth, or Date Range by School. Once the search results are returned, each clickable result may be opened to access the completed ATS in PDF format.

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NEW

Agreement To Serve Linking

The COD System will link an accepted TEACH Grant origination record to a valid Agreement to Serve (ATS) for the applicable award year using all of the following student data elements:

- Current SSN
- Current Date of Birth
- First two characters of first name (or first two characters of last name if the TEACH Grant origination record includes no first name)

The COD System will send the response to the origination record to the attending school's SAIG mailbox in the CRTH09OP, CRTHMYOP, COMRECOP, or CCAA09OP message class, as applicable. The response will include the ATS Status Code "A" or "R". "A" means that the TEACH Grant award has linked to a valid ATS. "R" means that there is no valid ATS to which the award can be linked.

The COD System will not link a TEACH Grant origination record to a valid ATS if the award amount equals zero (\$0.00). The award will be linked to an ATS once the award amount for the TEACH Grant award is greater than zero (\$0.00).

UPDATED

Award ID

Each TEACH Grant award will have a 21-character Award ID. The TEACH Grant Award ID components are as follows:

- SSN (9 characters)
- H for TEACH Grant Award Type (1 character)
- Award Year (2 characters; as an example, 09 for 2008-2009)
- OPE ID (first 6 characters for school originating award)
- Sequence Number (3 characters)

An example of a TEACH Grant Award ID is xxxxxxxxxH090xxxxx001.

NEW

Award Requirements

Key requirements related to TEACH Grant awards are as follows:

- The student must have an eligible Citizenship Status.
- The origination record must include an Award Amount that is greater than zero (\$0.00) and less than or equal to \$4,000.
- The sum of all disbursements in the origination record must equal the Award Amount.
- The *optional* Teacher Expert Indicator flag must be set to "True" in the origination record if a graduate student is 1) a current teacher or 2) a retired expert in a Teacher Shortage Area. In this case, the Student Level Code must be "6" or "7".

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A school may originate more than one TEACH Grant award for a student within the same award year. However, for each award year, the cumulative amount for all TEACH Grant awards for all schools and all grade levels cannot exceed \$8,000.

Note: Unlike the Pell Grant Program, there will be no automatic correction process and no Potential Overaward Process (POP) for TEACH Grant awards.

UPDATED

COD Common Record XML Schema

In February and March 2008, we communicated about the implementation of a new version of the COD Common Record Extensible Markup Language (XML) Schema. The new version – 3.0a – of the COD Common Record XML Schema incorporates 1) a new block for TEACH Grant awards and 2) other changes throughout the schema to comply with standards established by the Postsecondary Electronic Standards Council (PESC).

On June 4, 2008, we superseded the most recent (March 11, 2008) posting of COD Common Record XML Schema Version 3.0a with a corrected posting. We changed the earlier posting by correcting the information about COD Web Activity responses. Specifically, we corrected the posting to accurately reflect that ***beginning June 28, 2008 all COD Web Activity responses will be sent by the COD System using COD Common Record XML Schema Version 3.0a.***

Note: The June 4, 2008 posting is the authoritative posting of schema version 3.0a.

Effective June 28, 2008, all 2008-2009 Common Record documents that contain TEACH Grant origination and disbursement information must be sent by schools and will be acknowledged by the COD System using COD Common Record XML Schema Version 3.0a. For complete information about schema version 3.0a, a school should refer to [“COD Common Record XML Schema Version 3.0a” on the IFAP Web site](#) and consult with its software provider, third party servicer, or IT Department about how the conversion to the new schema version will be handled.

As explained in [“COD Common Record XML Schema Version 3.0a” on the IFAP Web site](#), ***a school that begins to use COD Common Record XML Schema Version 3.0a on or after June 28, 2008 will need to take action regarding unsolicited system-generated responses.***

- The school will receive unsolicited system-generated responses for the TEACH Grant Program from the COD System in schema version 3.0a. However, the school will have the option to receive unsolicited system-generated responses for all other programs from the COD System in either schema version 3.0a or schema version 2.0e. The school will enter its schema version preference for each program (other than TEACH Grant) via the [COD Web Site’s](#) School Options Information screen.
- To set the “Schema Version for System Generated Response” option, click on the School link on the [COD Web site’s](#) main menu bar, School Information, and Options. The School Options Information screen will open. After selecting the applicable program and the applicable award year on the School Options Information screen, scroll to the Program Relations Information section, enter the applicable schema version (3.0a or 2.0e) next to “Schema Version for System Generated Response”, and click on Update.

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A school that does not begin to use the COD Common Record XML Schema Version 3.0a on or after June 28, 2008 will need to take no action regarding unsolicited system-generated responses. In this case, unsolicited system-generated responses will continue to be sent by the COD System using schema version 2.0e.

Beginning June 28, 2008, all schools will receive COD Web Activity responses from the COD System in COD Common Record XML Schema Version 3.0a. A school that does not begin to use schema version 3.0a will be unable to import COD Web Activity responses. Until a school begins to use schema version 3.0a, the school may want to change its “Web Activity Response Option” for each program on the [COD Web site’s](#) School Options Information screen.

- To change the “Web Activity Response Option” from “Y” to “N”, click on the School link on the [COD Web site’s](#) main menu bar, School Information, and Options. The School Options Information screen will open. After selecting the applicable program and the applicable award year on the School Options Information screen, scroll to the Program Relations Information section, change “Web Activity Response Option” from “Y” to “N”, and click on Update.
- **Note to EDEExpress Users:** On June 30, 2008, we will post an updated version of the EDEExpress 2008-2009 software (EDEExpress for Windows 2008-2009, Release 3.0) that supports TEACH Grant origination and disbursement processing functions. The updated EDEExpress software will allow a school to enter, store, and export/import TEACH Grant origination, disbursement, and response information. In a forthcoming communication on the [IFAP Web site](#), we will provide detailed information about Release 3.0 and strongly encourage all EDEExpress users to upgrade to the new version of the software. A specific disadvantage to not upgrading to Release 3.0 is that the EDEExpress user will be unable to successfully import all COD Web Activity responses, which, as explained above, will be sent by the COD System in COD Common Record XML Schema Version 3.0a beginning June 28, 2008. If an EDEExpress user enters or updates records using the [COD Web site](#), the user will first need to import all outstanding responses for records that were created in Release 2.0, before upgrading to Release 3.0. The user should then plan to complete the upgrade as soon as possible.

All available school reports, including data requests, will continue to be sent in formats other than XML.

UPDATED

Origination and Disbursement Processing

A school will send origination and disbursement information about TEACH Grant awards using the new XML COD Common Record block for TEACH Grant awards or by submitting individual records via the [COD Web site](#). Upon processing an award’s origination record and disbursement records, the COD System will return the applicable response to the school.

Note: Information about the message classes and edits that will be used for TEACH Grant origination and disbursement processing is outlined in the [2008-2009 COD Technical Reference](#).

A TEACH Grant origination record must include disbursement information. This may be anticipated disbursement (DRI equals “False”) or actual disbursement (DRI equals “True”) information. In either case, the sum of all disbursements must equal the Award Amount.

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Upon acceptance of an origination record that includes, at a minimum, anticipated disbursement information, the COD System will generate a TEACH Grant Disclosure Statement for the student. Once the COD System has an accepted Agreement to Serve (ATS) (completed by the student via the ATS Web site), an accepted origination record, and an accepted actual disbursement record for the initial disbursement, the TEACH Grant award will be “booked” and sent to the Direct Loan Servicing System (DLSS). The DLSS will generate a TEACH Grant Notice of Disbursement(s) Made for the student.

After the TEACH Grant is “booked,” the COD System will send an unsolicited system-generated TEACH Grant Booking Notification to the school. TEACH Grant Booking Notification responses will be grouped and sent together to the school’s SAIG mailbox in the CRBN09OP message class. If the school also participates in the Direct Loan Program, it will receive its Direct Loan Booking Notifications in the same message class but in a separate grouping/response.

Ongoing student notifications, recording, and monitoring related to the TEACH Grant will occur via the DLSS. The DLSS will also send TEACH Grant award information to the National Student Loan Data System (NSLDS). Both individual award information and aggregate award information will be available in NSLDS for view by a school and the student.

UPDATED

Funding

There will be no Initial Authorizations for the TEACH Grant Program. A school will receive a Current Funding Level (CFL) under this program based on the accepted and posted actual disbursement records that it submits to the COD System. A new or revised authorization will be available in G5 (formerly GAPS).

On June 28, 2008, the COD System will begin accepting and processing 2008-2009 TEACH Grant records, including anticipated and actual disbursement records. The earliest disbursement date for any 2008-2009 TEACH Grant award is July 1, 2008. Accordingly, the COD System will reject an anticipated disbursement record (DRI equals “False”) or actual disbursement record (DRI equals “True”) that includes a disbursement date prior to July 1, 2008.

Note: Except in the case of a school that receives funds under the Reimbursement or Heightened Cash Monitoring 2 (HCM2) funding method, actual disbursements can be submitted up to 7 days before the disbursement date.

After an Agreement to Serve (ATS) has been accepted and the COD System accepts and posts actual disbursement records, but no earlier than July 1, 2008, a school will be able to view and draw down 2008-2009 TEACH Grant funds in G5. The G5 Award Number for TEACH Grant will be P379T09xxxx.

Notes:

- 1) The “xxxx” in the G5 Award Number is a school’s G5 award sequence number that currently exists for the ACG, National SMART Grant, Pell Grant, and Direct Loan programs.

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- 2) If a school wants to set up a new bank account into which TEACH Grant funds will be deposited, it may do so by following instructions and using forms available on the [G5 Web site](#). This information will be posted on the [G5 Web site's](#) home page under the “News and Events” section.

Reconciliation

Beginning in September 2008 (see next section), a monthly TEACH Grant School Account Statement (SAS) Report will be sent to a school’s SAIG mailbox. The SAS Report is similar to a bank statement and includes cash and disbursement information for the school as recorded in the COD System. The school may use the monthly SAS Report to reconcile TEACH Grant records and funding.

Overpayments

If a TEACH Grant overpayment occurs, the school must report the overpayment to us via the [NSLDS Professional Access Web site](#), and, because of the special nature of TEACH Grants, immediately refer the overpayment to us for collection.

- Using the online updating function for overpayments on the [NSLDS Professional Access Web site](#), the school will indicate the source for the TEACH Grant overpayment as TRF-Transfer.
- Using the revised form posted on the [IFAP Web site](#), the school will refer the overpayment to Borrower Services – Collections.

We are still determining the date when the COD System will begin editing on TEACH Grant overpayments and notify a school that an overpayment exists. Until such time, a school remains responsible for checking a student’s overpayment status and will not be able to rely on the additional check by the COD System.

Note: During the interim period, the COD System will continue to edit on ACG, National SMART Grant, and Pell Grant overpayments and notify schools when such overpayments exist.

UPDATED

Processing Functions for TEACH Grant Available September 2008

We will implement additional COD System functionality that will support the processing of TEACH Grants for 2008-2009 and subsequent award years during the period September 26-27, 2008. After this implementation, a school will receive the following system-generated TEACH Grant reports:

- Multiple Reporting Record (MRR) (generated when concurrent enrollment occurs)
- Pending Disbursement List
- Inactive Grant Report
- SSN, Name, DOB Change Report
- School Account Statement (SAS) Report

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Note to EDEExpress Users: In early January 2009, we will post an updated version of the EDEExpress software that supports TEACH Grant reporting functions. The updated EDEExpress software will allow a school to import available TEACH Grant reports.

On September 28, 2008, we will update [Return of Title IV Funds \(R2T4\) on the Web](#) to include TEACH Grants.

Note: We will provide guidance on using the updated R2T4 worksheets (available on the [IFAP Web site](#)) in place of [R2T4 on the Web](#) from July 1, 2008 until September 28, 2008. We will post this guidance in a forthcoming communication on the [IFAP Web site](#).

Processing Functions for TEACH Grant Available January 2009

Beginning January 1, 2009, we will present the TEACH Grant question to all 2009-2010 applicants, including those who file a paper FAFSA as well as those for whom the application is generated by a school in [FAA Access to CPS Online](#) or through the EDE process. We will also include TEACH Grant information on 2009-2010 SARs and ISIRs and add TEACH Grant information to NSLDS Transfer Student Monitoring.

UPDATED

Processing Functions for TEACH Grant Available March 2009

The COD System implementation for the 2009-2010 Award Year is scheduled for March 2009. After this implementation, the following TEACH Grant report functionality will be available:

- A school will receive a system-generated ATS Discharge Report.
- A school will be able to request a Multiple Reporting Record (MRR) via the [COD Web site](#).
- A school will be able to request a TEACH Grant Rebuild File via the [COD Web site](#) for the purpose of rebuilding a record.

In addition, TEACH Grant closeout functionality will be available.