



Common Origination and Disbursement

COD Processing Update

September 2, 2005

Direct Loan

COD News



COD Processing Update Posting Schedule For September 5, 2005 (09/02/05)

On Monday, September 5, 2005, the COD Processing Update will not be updated or posted on the COD Web site, www.cod.ed.gov. Today's document will remain posted on the COD Web site until we post a new COD Processing Update on Tuesday, September 6, 2005.

COD Holiday Schedule For September 5, 2005 (8/29/05)

The COD School Relations Center will be closed on Monday, September 5, 2005 in observance of Labor Day. The COD System will accept and process data from schools and send back responses/acknowledgements on Monday, September 5, 2005, but schools will not be able to receive any Federal funds on that day. Further information regarding Labor Day processing and customer service hours for COD and other FSA/ED call centers is available in an Electronic Announcement on the IFAP web site at <http://www.ifap.ed.gov/eannouncements/0826LaborDayClosing.html>.

2005 Electronic Access Conferences (09/01/05)

FSA's 2005 Electronic Access Conferences (EACs) will be held October 30, 2005 through November 2, 2005 in San Diego, California, and November 29, 2005 through December 2, 2005 in Atlanta, Georgia. The registration deadline for the San Diego EAC is October 21, 2005, and the registration deadline for the Atlanta EAC is November 15, 2005. Detailed information about the EACs is available in the Electronic Announcement posted on the IFAP Web site at <http://www.ifap.ed.gov/eannouncements/0830EAC05.html> and on FSA's conference Web site at <http://www.ed.gov/offices/OSFAP/conferences/index.html>.

Reports and Data Requests



This section contains important notices regarding reports and/or data requests. While we encourage you to review this section, note that some schools may not be impacted by the information presented below.

Delay In Availability Of COD Web Site Reports [08/01/05 (Updated 08/02/05)]

COD has identified an issue with generating reports on the COD Web site. Beginning July 28, 2005, reports have not been available on the COD Web site. Schools attempting to retrieve reports from the COD Web site receive the error message "Application Error."



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This issue does not affect sending reports to schools' SAIG mailboxes, and COD has sent all reports to schools' SAIG mailboxes according to schedule.

On July 30, 2005, COD began restoring the report functionality on the web; however, COD is delayed in generating the majority of reports on the web. Continue to refer to this section of the COD Processing Update for a list of reports that become available. If your school needs a report that is usually available on the COD Web site but is currently not displayed, notify the COD School Relations Center via e-mail (CODSupport@acs-inc.com). In follow up, COD will send the report to your school via e-mail. In order for your request to be processed successfully, please include "Report Request" in the subject line of your e-mail and the following information in the body of your e-mail:

- School Name
- School ID
- E-mail Address
- Report Name
- Award Year
- Report Date
- Program (Pell Grant or Direct Loan)

Note: For Funded Disbursement List requests, please include the Batch ID and dollar amount associated with the report.



Except as listed below, all Direct Loan reports and data requests are available as specified in Volume VIII, Section 8 of the 2004-2005 COD Technical Reference and Volume VI, Section 8 of the 2005-2006 COD Technical Reference posted on the IFAP Web site at www.IFAP.ed.gov/. There are issues with the following Direct Loan reports and/or data requests:

- Direct Loan Rebuild File— Schools in need of this file should contact the COD School Relations Center.
[08/25/04 (Updated 07/12/05)]



COD Processing Update

Pell Grants

COD News

NEW!

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2004-2005 Pell Grant Deobligation Due To Verification Status "W" (09/01/05)

On August 31, 2005, the COD System deobligated 2004-2005 Award Year Pell Grant disbursements that did not have a verification status updated from "W" to a valid status of "V", "S", or "Blank". As noted in the warning message that we sent to affected schools on August 3, 2005, these disbursements were considered overawards and reduced to a zero dollar amount (\$0.00), even though the disbursements were previously accepted in the COD System. This deobligation affected Pell Grant disbursements at approximately 136 schools.

A school affected by the August 31, 2005 deobligation will:

- Receive a PGTX (PGTX05OP message class) file in the school's SAIG mailbox indicating the number of students and total amount of the decrease;
- Receive a system-generated negative disbursement file (COMRECOP message class/ND document type for Full Participants and PGDA05OP message class/ # G batch type for Phase-in Participants);



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- Receive a new Electronic Statement of Account (ESOA) that reflects the decrease unless there are other offsetting increase adjustments; and
- See a change in the school's Current Funding Level (CFL) that reflects the reduced disbursement(s).

Note: This deobligation process will not affect a school that did not have students with a verification status of "W" on August 31, 2005.

If verification has been completed as required or is not required and a school believes a student's 2004-2005 disbursement should not have been reduced to zero, the school must complete the following steps in this order:

- 1) The school must send an update to the verification status of the award, and the COD System must accept the update.
- 2) Once the verification status is updated to "V", "S", or "Blank", the actual disbursement (DRI = true) for the correct amount may be submitted to the COD System for processing.

Note: Full Participants can perform steps 1 and 2 in the same submission to the COD System if reported in the same student record.

If the verification status for a student's award continues to be "W", do **not** resubmit the disbursement to the COD System. If the disbursement is resubmitted, the COD System will reject it.

Reminder for EDEExpress Schools: Due to an issue that resulted in EDEExpress-reported verification status codes not being reflected in the COD System, all schools using EDEExpress to export Pell Grant records to the COD System **must** reconcile the verification status recorded in their EDEExpress databases for each Pell Grant award with the verification status accepted in the COD System. If an EDEExpress school has not yet completed this reconciliation, it should refer to the electronic announcement posted on the IFAP Web site at <http://www.ifap.ed.gov/eannouncements/1220EDEExpressPellCODVerifStatus.html> for detailed step-by-step instructions.

If you have any questions, contact the COD School Relations Center.

Third And Final Administrative Cost Allowance Payments For 2003-2004 Award Year (08/29/05)

COD began processing the third and final Administrative Cost Allowance (ACA) payments for the 2003-2004 Award on August 26, 2005. Schools will begin to see these payments deposited directly into their bank accounts over the next few weeks.

For more information about these ACA payments, refer to the electronic announcement that is posted on the IFAP Web site, <http://ifap.ed.gov/eannouncements/0829ThirdFinalACAPayment0304.html>.



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Second Administrative Cost Allowance Payments For 2004-2005 Award Year (08/29/05)

COD began processing the second Administrative Cost Allowance (ACA) payments for the 2004-2005 Award on August 26, 2005. Schools will begin to see these payments deposited directly into their bank accounts over the next few weeks.

For more information about these ACA payments, refer to the electronic announcement that is posted on the IFAP Web site,

<http://ifap.ed.gov/eannouncements/0829SecondACAPayment0405.html>.

Pell Grant Year-To-Date Record [12/01/04 (Updated 07/14/05)]

The Pell Grant Year-to-Date (YTD) record (PGYRxxOP) can be used to assist a school with its year-end and ongoing reconciliation processes. Due to a COD System issue that continues to affect the Pell Grant YTD record and that has taken longer than expected to resolve, we continue to caution schools not to use the YTD record for rebuilding a complete student record or Pell database until the issue is resolved.

The issue is as follows:

In some cases, when we process more than one disbursement transaction for the same disbursement number on the same day, the individual transactions **are currently not reflected in the YTD record and on the COD Web site**. Instead, one combined disbursement transaction is reflected with the correct disbursement amount, the correct disbursement date, and the highest disbursement sequence number.

Note: If a school encounters difficulty processing further disbursement activity through its software for a disbursement affected by this issue, the activity can be performed on the COD Web site.

Reports and Data Requests



NOTICES

This section contains important notices regarding reports and/or data requests. While we encourage you to review this section, note that some schools may not be impacted by the information presented below.

Delay In Availability Of COD Web Site Reports [08/01/05 (Updated 08/03/05)]

COD has identified an issue with generating reports on the COD Web site. Beginning July 28, 2005, reports have not been available on the COD Web site. Schools attempting to retrieve reports from the COD Web site receive the error message "Application Error." This issue does not affect sending reports to schools' SAIG mailboxes, and COD has sent all reports to schools' SAIG mailboxes according to schedule.

On July 30, 2005, COD began restoring the report functionality on the web; however, COD is delayed in generating the majority of reports on the web. Continue to refer to this section



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of the COD Processing Update for a list of reports that become available. If your school needs a report that is usually available on the COD Web site but is currently not displayed, notify the COD School Relations Center via e-mail (CODSupport@acs-inc.com). In follow up, COD will send the report to your school via e-mail. In order for your request to be processed successfully, please include “Report Request” in the subject line of your e-mail and the following information in the body of your e-mail:

- School Name
- School ID
- E-mail Address
- Report Name
- Award Year
- Report Date
- Program (Pell Grant or Direct Loan)

Note: For Funded Disbursement List requests, please include the Batch ID and dollar amount associated with the report.

Keep in mind that the delay in generating COD Web site reports does not impact your ability to submit data requests via the COD Web site’s Pell Data Requests screen.



Except as listed below, all Pell Grant reports and data requests are available as specified in Volume VIII, Section 8 of the 2004-2005 COD Technical Reference and Volume VI, Section 8 of the 2005-2006 COD Technical Reference posted on the IFAP Web site at www.IFAP.ed.gov/. There are issues with the following Pell Grant reports and/or data requests:

- Pell Year-to-Date (YTD) Records— For all award years, are being sent to schools' SAIG mailboxes (Message Class PGYRxxOP). The YTD record can be used to assist a school with its year-end and ongoing reconciliation processes. Until resolution of a current COD System issue affecting the YTD record, we caution a school not to use the current YTD record for rebuilding a complete student record or Pell database. See the “Pell Grant Year-To-Date Record” item in the COD News section of this document for an explanation of the issue. [10/05/04 (Updated 02/09/05)]



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Resolved Issues In Clean Up

COD has implemented code fixes for the issues listed below and is cleaning up the affected records. After a clean up has been completed, its status will be updated and it will remain in this section for an additional 7 calendar days.

<u>Issue</u>	<u>In Progress</u>	<u>Completed</u>
Pell Grant Information Not Updated In NSLDS	√	