

**EXPLANATION OF FINAL FUNDING LEVEL WORKSHEETS
2019–20 AWARD YEAR**

Each institution that applied for funds under the Federal Supplemental Educational Opportunity Grant (FSEOG) and Federal Work-Study (FWS) programs for the 2019–20 Award Year receives a final funding level which is based on a Base Guarantee and a Fair Share Increase. However, if the amount of unexpended 2017–18 funds exceeds 10% of the institution's 2017–18 allocation and no waiver for that unexpended amount was approved, the allocation is reduced by that unexpended amount.

The Campus Based funds are distributed based on availability. The following is an explanation of the institutional worksheet for each program.

COMPUTATION OF BASE GUARANTEES

FEDERAL SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANT (FSEOG)

1. An institution that participated in the FSEOG Program in the 1999–00 award year receives a base guarantee equal to 1) its 1999–00 base guarantee and 2) its 1999–00 initial pro rata increase.
2. An institution applying to participate in the FSEOG program for the first or second time receives a base guarantee equal to the greatest of—
 - (A) \$5,000; or
 - (B) 90 percent of the figure derived by taking the Federal share of FSEOG expenditures in 2017–18 by institutions offering comparable type programs of instruction (See page 4), DIVIDED BY enrolled students in 2017–18 in those same institutions, MULTIPLIED BY the applicant institution's 2017–18 enrollment; or
 - (C) 90 percent of its 2018–19 allocation.
3. An institution that did not participate in the FSEOG Program in the 1999–00 award year and is not a first or second time participant receives a base guarantee equal to the greater of—
 - (A) \$5,000; or
 - (B) 90 percent of its expenditures from funds authorized for this program for the first year it participated in the FSEOG Program after the 1999–00-award year.

EXCEPT that if the institution's second year base guarantee was greater than its first year base guarantee, its 2019–20 base guarantee is equal to 90% of its expenditures for the first year of participation, or 90% of its second year base guarantee, whichever is greater.

FEDERAL WORK-STUDY (FWS)

1. An institution that participated in the FWS Program in the 1999–00 award year receives a base guarantee equal to: 1) its 1999–00 base guarantee, 2) its 1999–00 initial pro rata increase, and 3) if applicable, the additional

**EXPLANATION OF FINAL FUNDING LEVEL WORKSHEETS
2019–20 AWARD YEAR**

FWS funds issued from the \$17 million set aside that the institution received in the 1999–00 award year.

2. An institution applying to participate in the FWS Program for the first or second time receives a base guarantee equal to the greatest of—
 - (A) \$5,000; or
 - (B) 90 percent of the figure derived by taking the Federal share of FWS expenditures in 2017–18 by institutions offering comparable type programs of instruction (See page 4), DIVIDED BY enrolled students in 2017–18 in those same institutions, MULTIPLIED BY the applicant institution's 2017–18 enrollment; or
 - (C) 90 percent of its highest 2018–19 allocation.
3. An institution that did not participate in the FWS Program in the 1999–00 award year and is not a first or second time participant receives a base guarantee equal to the greater of—
 - (A) \$5,000 or
 - (B) 90 percent of its expenditures from funds authorized for this program for the first year it participated in the FWS Program after the 1999–00 award year.

EXCEPT that if the institution's second year base guarantee was greater than its first year base guarantee, its 2019–20 base guarantee is equal to 90% of its expenditures for the first year of participation, or 90% of its second year base guarantee, whichever is greater.

**EXPLANATION OF FINAL FUNDING LEVEL WORKSHEETS
2019–20 AWARD YEAR**

Average 2017–18 Expenditures for FWS and FSEOG Programs by Type of Institution

Type of Institution	FWS Federal Share	FSEOG Federal Share
1. Cosmetology	48	25
2. Business	31	39
3. Trade & Technical	28	52
4. Art Schools	42	91
5. Other Proprietary	35	39
6. Non-Proprietary	41	33

Averages Computation

An average 2017–18 expenditure per enrolled student for each program was derived for like type institutions by dividing expenditure data reported for the 2017–18 Award Year by the corresponding aggregate enrollment for all the institutions of similar type.

A base guarantee equal to 90% of the appropriate computed average for each program multiplied by the applicant institution's 2017–18 enrollment was used for institutions requesting participation for the first or second year.

If the institution did not have any 2017–18 enrollment, we used the estimated 2018–19 enrollment, if the institution is not yet open.

**EXPLANATION OF FINAL FUNDING LEVEL WORKSHEETS
2019–20 AWARD YEAR**

**FSEOG FINAL FUNDING 2019–20
EXPLANATION OF INSTITUTIONAL WORKSHEET**

Item 4. FSEOG Request

Part II, Section A, Field 3 of FISAP.

Item 5. FSEOG National Total of Funds Available

U.S. total 2019–20 funds available for FSEOG allocations.

Item 6. Base Guarantee

See instructions (page 1) on the computation of Base Guarantee. (FSEOG Requirements).

Item 7. National Total of Base Guarantees

Sum of Item 6 for all applicant institutions nationwide.

Item 8. Base Guarantee Percentage Fundable

Item 5 DIVIDED BY Item 7, not to exceed 100%.

Item 9. Adjusted Base Guarantee

Item 6 MULTIPLIED BY Item 8.

Item 10. Average Undergraduate Tuition and Fees

Institutions with traditional academic calendars = FISAP, Part II, Section E, Field 22(a) DIVIDED BY Part II, Section D, Field 7(a).

When entries in Part II, Section E, fields 22(a) and Part II, Section D 7(a) are 0; but entry in Part II, Section F, Field 40(a) or 40(c), is greater than 0; DIVIDE Part II, Section E, Field 22(b) by Part II, Section D, Field 7(b).

Other Institutions = FISAP, Part II, Section E, Field 22(a) DIVIDED BY Part II, Section D, Field 9(a) PLUS Part II, Section D, Field 21(b).

Item 11. Average Undergraduate Time in Attendance

Institutions with traditional academic calendars = 9 months (assumed).

Other Institutions = FISAP, Part II, Section D, Field 21(a) PLUS Part II, Section D, Field 21(b); DIVIDED BY Part II, Section D, Field 9(a) PLUS Part II, Section D, Field 21(b); maximum of 12 months.

Item 12. Living Cost Allowance

\$12,105 MULTIPLIED BY Item 11 DIVIDED BY 9 months.

Item 13. Books and Supplies Allowance

\$600 MULTIPLIED BY Item 11 DIVIDED BY 9 months.

Item 14. Average Undergraduate Cost

Item 10 PLUS Item 12 PLUS Item 13.

Item 15. 75% of Average Undergraduate Cost

Item 14 MULTIPLIED BY 75%.

Item 16. Undergraduate Grant Need

USE UNDERGRADUATE COLUMNS A & C OF FISAP ONLY: Part II, Section F, fields 25(a) and (c) through 39(a) and (c).

Institutions with traditional academic calendars:

Step 1: For each income category in Part II, Section F, Fields 25(a) through 39(a) and 25(c) through 39(c), subtract the average EFC for that category (using the Table of EFCs Used in the Campus-Based Funding Process for the appropriate award year) from 75%

**EXPLANATION OF FINAL FUNDING LEVEL WORKSHEETS
2019–20 AWARD YEAR**

of the average COA (Item 15). (This is the approximate financial need of the students in each income category.) Either this amount or \$0 whichever is greater, will be used in Step 2.

Step 2: For each income category, multiply the number of students by the corresponding amount from Step 1.

Step 3: Sum the results of Step 2 across all income categories.

Other Institutions (non-traditional academic calendars):

Step 1: For each income category in Part II, Section F, Fields 25(a) through 39(a) and 25(c) through 39(c) MULTIPLY the average EFC for that category (using the Table of EFCs Used in the Campus-Based Funding Process for the appropriate award year) by Item 11 DIVIDED by 9 (the average traditional calendar undergraduate time in attendance).

Step 2: For each income category, SUBTRACT the result of Step 1 from Item 15.

Step 3: MULTIPLY the number of students in each income category by the result of Step 2.

Step 4: Sum the results of Step 2 across all income categories.

Item 17. Pell Grants

FISAP, Part II, Section E, field 23.

Item 18. LEAP/SLEAP Percentage

2017–18 State Total LEAP/SLEAP (Federal plus state shares) DIVIDED BY state total of all state grants and scholarships (data received from each

state). Note: LEAP/SLEAP has not been funded since 2011–12.

Item 19. LEAP/SLEAP Awards

Estimated LEAP/SLEAP made to undergraduate students during the 2017–18 Award Year. FISAP Part II, Section E, Field 24 MULTIPLIED BY Item 18. Note: LEAP/SLEAP has not been funded since 2011–12.

Item 20. FSEOG Need

Item 16 MINUS Item 17 MINUS Item 19.

Item 21. National Total of FSEOG Need

Sum of Item 20 for all applicant institutions nationwide.

Item 22. Relative FSEOG Need

Item 20 DIVIDED BY Item 21.

Item 23. Fair Share

Item 5 MULTIPLIED BY Item 22.

Item 24. National Funds Available for Fair Share

Item 5 MINUS Item 7.

Item 25. Shortfall

Item 23 MINUS Item 9. MAY NOT BE LESS THAN ZERO.

Item 26. National Total of Shortfalls

Sum of Item 25 for all applicant institutions nationwide.

Item 27. Relative Shortfall

Item 25 DIVIDED BY Item 26.

Item 28. Initial Fair Share Increase

Item 24 MULTIPLIED BY Item 27. If the result of Item 24 x Item 27 PLUS Item 9 is greater than Item 4 (the amount requested) then subtract Item 4 from the

**EXPLANATION OF FINAL FUNDING LEVEL WORKSHEETS
2019–20 AWARD YEAR**

difference between (Item 24 x Item 27)
and (Item 24 x Item 27 + Item 9).

**Item 29. Additional Fair Share
Increase**

This increase is due to redistribution of
funds available from other institutions,
which they would have received if
requested.

Item 30. Total Fair Share Increase
Item 28 PLUS Item 29.

Item 31. Total FSEOG Allocation
Item 9 PLUS Item 30.

Item 32. Underused Percentage
Unexpended 2017–18 funds divided by
2017–18 highest allocation.
(FISAP Part IV, Section E, Field 18
DIVIDED by Part IV, Section A,
Field 1.)

Item 33. Allocation Reduction
Highest 2017–18 allocation minus 2017–
18 expenditure in FISAP, Part IV,
Section E, Field 17, if Item 32 above is
greater than 10.0%.

Item 34. Adjusted FSEOG Allocation
Item 31 minus Item 33.

**EXPLANATION OF FINAL FUNDING LEVEL WORKSHEETS
2019–20 AWARD YEAR**

**FWS FINAL FUNDING 2019–20
EXPLANATION OF INSTITUTIONAL WORKSHEET**

Item 4. FWS Request

Part II, Section A, Field 4 of FISAP.

Section D, Field 21(b).

Item 5. FWS National Total of Funds Available

U.S. total 2019–20 funds available for Federal Work-Study allocations.

Item 11. Average Undergraduate Time in Attendance

Institutions with traditional academic calendars = 9 months (assumed).

Item 6. Base Guarantee

See instructions (page 2) on computation of base guarantees. (FWS Requirements).

Other Institutions = Part II, Section D, Field 21(a) PLUS Part II Section D, Field 21(b); DIVIDED BY Part II, Section D, Field 9(a) PLUS Part II, Section D, Field 21(b); maximum of 12 months.

Item 7. National Total of Base Guarantees

Sum of Item 6 for all participating applicant institutions nationwide.

Item 12. Living Cost Allowance

\$12,105 MULTIPLIED BY Item 11 DIVIDED by 9 months.

Item 8. Base Guarantee Percentage Fundable

Item 5 DIVIDED BY Item 7, not to exceed 100%.

Item 13. Books and Supplies Allowance

\$600 MULTIPLIED BY Item 11 DIVIDED BY 9 months.

Item 9. Adjusted Base Guarantee

Item 6 MULTIPLIED BY Item 8.

Item 14. Average Undergraduate Cost

Item 10 PLUS Item 12 PLUS Item 13.

Item 10. Average Undergraduate Tuition and Fees

Institutions with traditional academic calendars = FISAP, Part II, Section E, Field 22(a) DIVIDED BY Part II, Section D, Field 7(a).

Item 15. 25% of Average Undergraduate Cost

Item 14 MULTIPLIED BY 25%.

When entries on Part II, Section E, Field 22(a) and Part II, Section D, Field 7(a) are 0; but entry on Part II, Section F, fields 40(a), 40(b), 40(c) or 40(d) is greater than 0; DIVIDE Part II, Section E, Field 22(b) by Part II, Section D, Field 7(b).

Item 16. Undergraduate Self-Help Need

USE UNDERGRADUATE COLUMNS OF FISAP ONLY: Part II, Section F, fields 25 through 39, columns (a), (b), (c), and (d). Dependent and Independent.

Other Institutions = Part II, Section E, Field 22(a) DIVIDED BY Part II, Section D, Field 9(a) PLUS Part II,

Institutions with traditional academic calendars:

Step 1: For each undergraduate student income category in the Table of EFCs (Table of EFCs Used in the Campus-Based Funding Process for

**EXPLANATION OF FINAL FUNDING LEVEL WORKSHEETS
2019–20 AWARD YEAR**

the appropriate award year) subtract the average EFC from the average undergraduate COA (Item 14). Take the greater of this amount or \$0 for each income category (i.e. if the result is a negative number, use 0 instead).

Step 2: For each undergraduate student income category, multiply the number of students in that income category by the lesser of the results obtained in Step 1 or Item 15 (25% of the average undergrad COA) for the corresponding income category.

Step 3: Sum the results obtained in Step 2 for all undergraduate student income categories.

Other Institutions (non-traditional academic calendars):

Step 1: Multiply Item 15 times the number of students in each undergraduate income category. (The result will be used in Step 5.)

Step 2: For each undergraduate student income category, multiply the average EFC (from the Table of EFCs for the award year) by Item 11. Divide the result by 9 (which is the traditional calendar number months of average undergraduate time in attendance).

Step 3: Subtract the result of Step 2 from Item 14.

Step 4: Multiply the number of students in each income category by the lesser of the result of Step 3 or 0 (zero).

Step 5: Select the lesser of the results of Step 1 or Step 4 for each income category, and then sum these results

for all categories.

Item 17. Average Graduate Tuition and Fees

Institutions with traditional academic calendars=FISAP, Part II, Section E, Field 22(b) DIVIDED BY Part II, Section D, Field 7(b).

When entries on Part II, Section E, Field 22(b) and Part II, Section D, Field 7(b) are 0; but entry in Part II, Section F, Field 40(e) is greater than 0; DIVIDE Part II, Section E, Field 22(a) by Part II, Section D, Field 7(a).

Other Institutions=FISAP, Part II, Section E, Field 22(b) DIVIDED BY Part II, Section D, Fields 9(c) PLUS 21(d).

Item 18. Average Graduate Time in Attendance

Institutions with traditional academic calendars = 9 months (assumed).

Other Institutions=SUM of FISAP, Part II, Section D, Field 22(c) PLUS Part II, Section D, field 21(d) DIVIDED BY the SUM of Part II, Section D, Field 9(c) PLUS Part II, section D, Field 21(d).

Item 19. Living Cost Allowance
\$12,105.

Item 20. Books and Supplies Allowance
\$600.

Item 21. Average Graduate Cost
Item 17 PLUS Item 19 PLUS Item 20.

Item 22. Graduate Self-Help Need
USE GRADUATE COLUMN OF FISAP ONLY: Part II, Section F, Column e, fields 25 through 39.

**EXPLANATION OF FINAL FUNDING LEVEL WORKSHEETS
2019–20 AWARD YEAR**

Step 1: Subtract the average EFC for each graduate and professional student income category (Table of EFCs for the award year) from Item 21 (average graduate COA).

Step 2: Multiply the lesser of the results of Step 1 or 0 (zero) by the number of students in each graduate income category.

Step 3: Sum the results obtained in Step 2 across all graduate and professional student income categories.

Item 23. Total Self-Help Need
Item 16 PLUS Item 22.

Item 24. National Total Self-Help Need
Sum of Item 23 for all applicant institutions nationwide.

Item 25. Relative FWS Need
Item 23 DIVIDED BY Item 24.

Item 26. Fair Share
Item 5 MULTIPLIED BY Item 25.

Item 27. National Funds Available for Fair Share
Item 5 MINUS Item 7.

Item 28. Shortfall
Item 26 MINUS Item 9. MAY NOT BE LESS THAN ZERO.

Item 29. National Total of Shortfalls
Sum of Item 28 for all applicant institutions nationwide.

Item 30. Relative Shortfall
Item 28 DIVIDED BY Item 29.

Item 31. Initial Fair Share Increase
Item 27 MULTIPLIED BY Item 30.

IF the result of Item 27 x Item 30 PLUS Item 9 is greater than Item 4 (the amount requested) then subtract Item 4 from the difference between (Item 27 x Item 30) and (Item 27 x Item 30 + Item 9).

Item 32. Additional Fair Share Increase
This increase is due to redistribution of funds available from other institutions, which they would have received if requested.

Item 33. Total Fair Share Increase
Item 31 PLUS Item 32.

Item 34. Total FWS Allocation
Item 9 PLUS Item 33.

Item 35. Underused Percentage
Unexpended 2017–18 funds divided by 2017–18 highest allocation. (FISAP Part V, Section E, Field 19 divided by Part V, Section A, Field 1)

Item 36. Allocation Reduction
Highest 2017–18 allocation minus 2017–18 expenditure in FISAP, Part V, Section E, Field 18, if Item 35 above is greater than 10.0%.

Item 37. Adjusted FWS Allocation
Item 34 minus Item 3.