



Electronic Access Conference

2002

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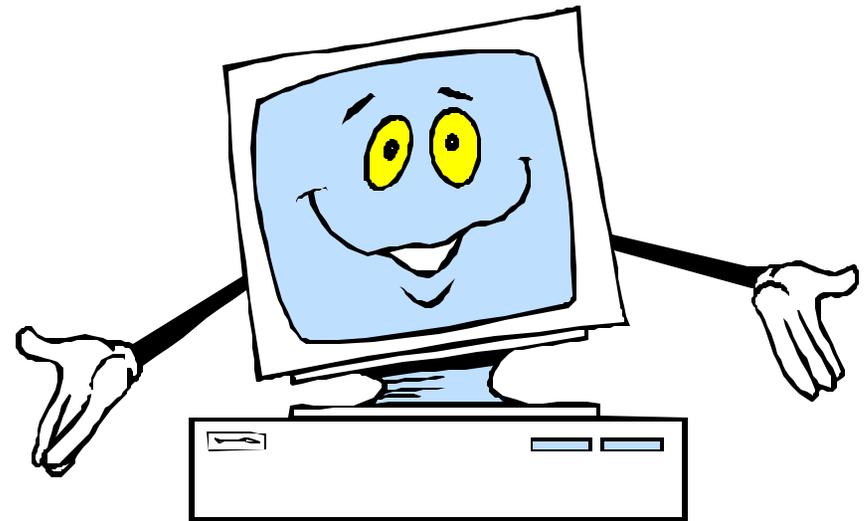
Session 3

FAA Access to CPS Online – Designed for Efficiency

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Introduction

- Session Presenters
- Who is this session for?
 - All levels





Agenda

- What is FAA Access to CPS Online?
- Student Aid Internet Gateway Enrollment
- FAA Access Changes for 2003-2004
- Questions and Comments
- Evaluations



What is FAA Access to CPS Online?



What is FAA Access to CPS Online?

- fafsa.ed.gov/faa/faa.htm
- Online system which allows FAAs to access:
 - student data
 - batch information
 - make various requests (e.g., PIN, Hold File)
 - enter student data
- FAA must have a PIN and be enrolled in the Student Aid Internet Gateway





Student Aid Internet Gateway Enrollment

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What is FAA Administration?

- SAIG enrollment capability that enables DPA to enroll additional FAA Users for FAA Access to CPS Online capabilities
- Designed for use by the Destination Point Administrator (DPA) who is responsible for CPS data exchange
- Allows DPA to control FAA Users' access
 - Full or limited access



How Does the DPA Enroll FAA Users?



Student Aid Internet Gateway On-line

Welcome to the U.S. Department of Education's Student Aid Internet Gateway Enrollment Site

You may use these online forms to complete and submit applications to join the Student Aid Internet Gateway over the Internet. You may also use this site to download SAIG software for services for which you previously registered. A hardcopy of the SAIG Enrollment form is available by clicking [here](#).



- Access the Student Aid Internet Gateway On-line at:

fsawebenroll.ed.gov

- Choose FAA Administration



Enrolling New FAA Users


FEDERAL STUDENT AID

[Contact Us](#)
[Frequently Asked Questions](#)
[Home](#)
OMB NO: 1845-0002
Expiration Date: 08/31/2003
[Burden Statement](#)

SAIG Enrollment Form

For security purposes, complete the following:

Social Security Number:*

Date of Birth (mmddccyy):**

Mother's Maiden Name:

[Authentication Information Unknown](#)

*Please enter this number without the dashes. For example: 123-45-6789 is 123456789. The completion of the Social Security Number field is mandatory under The Privacy Act of 1974. The SSN is used for authentication and identification of yourself as the Destination Point Administrator for varying secure activities within the Student Aid Internet Gateway (i.e. user requested password reset) and access into the SAIG Web Enrollment site for the purposes of viewing, modifying, adding, and/or removing enrollment services.

** Please enter this date in "mmddccyy" format. For example, August 17, 1970 is 08171970.

- First enter TG Number
- Then enter DPA's SSN, DOB, Mother's Maiden Name



Enrolling New FAA Users (continued)

 **SAIG Enrollment Form**

Please make your selection below:

- [Add a new FAA user/user rights](#)
- [Change or view an existing FAA user](#)
- [Delete an existing FAA user](#)

Return to the home page by clicking the 'Home' button on the left hand margin of the page.

[Contact Us](#)
[Frequently Asked Questions](#)
[Home](#)
OMB NO: 1845-0002
Expiration Date: 08/31/2003
[Burden Statement](#)

- Select “Add new FAA User”
- On the next screen select Cycle

Enrolling New FAA Users (continued)

[Frequently Asked Questions](#)
[Home](#)

1. Please complete the following [FAA user](#) information:

[Title](#)

[First Name](#)

[Last Name](#)

[Address](#)

[City](#)

[State](#)

[Zip](#) -

[Phone](#) () - [Ext.](#)

[Fax](#) () - [Ext.](#)

[Email](#) :

Please enter security information for this [FAA user](#) .

[Social Security Number](#) * :

[Date of birth](#) ** :

[Mother's maiden name](#) :

- Enter new FAA User's data, including Social Security Number, Date of Birth and Mother's Maiden Name

Enrolling New FAA Users (continued)

SAIG-FAA enrollment form - CPS

Would you like to set the [access rights](#) for every school below to [match those of the DPA \(Destination Point Administrator\)](#)?

Would you like to remove all [access rights](#) for this [FAA user](#)?

(Note: By clicking on either button, you will refresh the Institution List at the bottom of the screen)

To set the [access rights](#) for every institution under a given service, check the box to the left of the service and then set the appropriate access (read or write) to the right of the service. Repeat for each service. If you leave the box to the left unchecked, the [access rights](#) will be removed for the service. When finished, click "Submit".

<input type="checkbox"/>	Student Inquiry Requests	Read	<input type="checkbox"/>	Batch Status Requests	Read
<input type="checkbox"/>	Duplicate Renewal Print Requests	Write	<input type="checkbox"/>	RADD Requests	Write

(Sort by School Code | [Sort by School Name](#))

Please indicate what institutions the FAA user should have access to along with the type of [access right](#) :

	School Code	Institution Name	Student Inquiry Requests	Batch Status Requests	RADD Requests	Duplicate Renewal Print Requests
<input checked="" type="checkbox"/>	G01889	ST AMBROSE UNIVERSITY	Write	Read	Write	Write
<input type="checkbox"/>	G04992	MILLER-MOTTE BUSINESS COLLEGE				

- Set access rights differently for each school or the same for all schools
- Choose access rights of read, write, or blank for each service
- 2003-2004 services include
 - Student Data (Student Inquiry & Entry)
 - Batch Status
 - RADD PIN Request
 - Signature Hold File Request – added for 2003-2004 so access defaulted to blank for existing users – DPA will need to update access for existing users to read or write



Enrolling New FAA Users (continued)



SAIG Enrollment Form

FAA User Statement

The SAIG-FAA enrollment process operates on the premise that Destination Point Administrators (DPA) are responsible for maintaining a Student Aid Internet Gateway (SAIG)-FAA User Statement for each person they grant access to send and receive files from a destination point. The DPA determines the users who are allowed access to send and receive files from their destination point.

If you are a current DPA, you must collect and maintain SAIG-FAA User Statements from all individuals who you grant access to your SAIG-FAA mailbox. Even if you have no new enrollment information to submit to SAIG-FAA at this time, you must print and complete a copy of the User Statement if you have none on file for a current SAIG-FAA mailbox user.

Do Not Send this form to SAIG. Keep a copy of the signed statement for your records.

To view and print the User Statement document, click the "Open User Statement" button below.

- Print & sign required User Statement
- New FAA User now added to DPA's enrollment
- PIN will be delivered to new FAA User
 - Delivered to Address Line 1 from Enrollment Form



FAA Access to CPS Online

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FAA Access to CPS Online: Home Page



FAA Access to CPS Online

Welcome to FAA Access to CPS Online!

Use FAA Access Online to:

- View students' SAR data
- Check the status of batches
- Request the signature hold file and set the frequency of receipt
- Enter a FAFSA or Renewal FAFSA
- Correct a processed FAFSA
- Continue working on a saved FAFSA

Select [Next](#) to continue.

[Next](#) 

 [Need help with this page?](#)

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Changes for 2003-2004

- Added Signature Hold File Request
- Removed Duplicate Renewal Print Request





2003-2004 Functions

A screenshot of the FAFSA Main Menu interface. At the top, there are icons for Help, FAQs, and the FAFSA logo. Below the header, the text reads "Welcome to the FAA Main Menu" and "Select an option from the following menu. It will be necessary to provide your Destination Code and/or your Federal School Code:". A list of menu items follows, each with a brief description and sub-options where applicable. At the bottom left, there is a "Need help with this page?" link with a question mark icon, and at the bottom right, there is an "EXIT" button.

FAA Access to CPS Online

Welcome to the FAA Main Menu

Select an option from the following menu. It will be necessary to provide your Destination Code and/or your Federal School Code:

- **Student Inquiry**
View a student's Student Aid Report (SAR) information, including the Expected Family Contribution (EFC), NSLDS information, SAR Comments, etc.
- **Batch Status**
Check the status of batches submitted to the CPS for application or correction processing for a particular award year. You can view these batches sorted by: Federal School Code or ISIR Type/Batch Type.
- **Signature Hold File Request**
If you want to receive a list of students for your school whose applications are on hold pending receipt of signature(s), you may determine how often you would like to receive the signature hold file.
- **Application/Correction Entry**
Enter a student's FAFSA, Renewal FAFSA or FAFSA Corrections on the Web form and submit it to the CPS for processing.
 - **FAFSA Application**
 - **Renewal FAFSA**
 - **FAFSA Corrections**
- **Restore a Saved Application**
Restore a partially completed and saved FAFSA, Renewal FAFSA or FAFSA Corrections on the Web form and submit it to the CPS for processing.
 - **FAFSA Application**
 - **Renewal FAFSA**
 - **FAFSA Corrections**

Need help with this page?

EXIT

- Student Inquiry
- Batch Status
- PIN Requests (October 2003)
- Signature Hold File Request
- Application/Correction Entry
- Restore a Saved Application/Correction

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Student Inquiry

- View a student's Student Aid Report (SAR) information, including:
 - Expected Family Contribution (EFC)
 - NSLDS information
 - SAR Comments, etc.
- Modeled after Student Access functionality within FAFSA on the Web



Student Inquiry: Changes

- Academic Year displayed on all pages
- Student SSN and Full Name displayed on all pages
- FAA Information included in the printouts
- More Comment Code text contains links to FAFSA Corrections
- Switch cycles inside Student Inquiry without re-entering your federal school code
- View records that do not list your school if you have the DRN



Student Inquiry: Accessing a Student



Help Contact Us FAQs

Student Inquiry

Student Inquiry (Student Data Access)

To view a student's SAR data, please answer the following questions and select **Submit**. Note: your Federal School Code must be listed on the SAR transaction in order to view that specific SAR transaction.

What is the student's social security number? Please enter this number without the dashes. For example, 123456789.

What are the first two (2) letters of the student's last name?

Select the cycle of the student's application data that you would like to view.

Need help with this page?

-

- Enter
 - School Code
 - Student's SSN
 - First two letters of last name
 - School year/cycle



Student Inquiry: Transactions

- Choose which transaction to view
- View last year's processed transactions

The screenshot shows the FAFSA Student Inquiry page. At the top, there is the FAFSA logo with the tagline "STUDENT ACCESS ON THE WEB" and navigation icons for Help, Contact Us, FAQs, and a university seal. The main heading is "Student Inquiry" followed by "SAR Transactions". Below this, a paragraph explains that the list shows 2003-2004 transactions for a specific student (ID 222222222 BB) as of 08/23/2002. A table lists two transactions, both processed on 03/03/2023 with an expected family contribution of 44424. A link "View a Different Student's Data" is provided below the table. At the bottom, there is a help icon and a "Need help with this page?" link, and buttons for "RETURN TO FAA MENU" and "EXIT".

Transaction Number	Processed Date	Expected Family Contribution (EFC)	Application Source
02	03/03/2023	44424	FAFSA on the Web
01	03/03/2023	44424	FAFSA on the Web



Student Inquiry: Adding Your School

- If your school code is not on the student's record, use their DRN to access their record

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ON THE WEB

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Student Inquiry

SAR Transactions

Below is a list of the 2003-2004 transactions we have processed for 911301002 ED, with the Federal School Code of 001002 at the Central Processing System (CPS) as of 10/03/2002. You can select any of the transaction numbers to view the complete details for that transaction. Select this link if you would like to [view this student's 2002-2003 processed transactions](#).

Note that any applications or corrections that have been submitted recently will not appear here until they have been processed by the CPS.

Note to FAA: This student has other (including a more recent) transactions which do not contain Federal School Code 001002. You may view these transactions by entering the student's DRN. Select this link to [enter the student's DRN](#).

Transaction Number	Processed Date	Expected Family Contribution (EFC)	Application Source
--------------------	----------------	------------------------------------	--------------------

[View a Different Student's Data](#)

[Need help with this page?](#)

RETURN TO FAA MENU - EXIT



Student Inquiry: Processing Information

The screenshot shows the FAFSA Student Inquiry interface. On the left is a blue navigation menu with the following items: Transactions, Processing Information (highlighted), You the Student, Income/Assets, Parent Information, School Information, Preparer's Information, NSLDS, SAR Comments, Print Summary, and FAA Information. The main content area is titled 'Processing Information' and includes the following details:

- 2003-2004
- 123-45-6789
- BBBBBBBBBBBB C. AAAAAAAAAAAAAAAAAA

Processing Information

Transaction Number:	02
Date Application Completed:	09/31/2001
Application Receipt Date:	01/00/2303
Processed Date:	03/20/2303
Signed By:	STUDENT
EFC:	*

At the bottom of the page, there are three buttons: MAKE CORRECTIONS, RETURN TO FAA MENU, and EXIT. A help icon and the text 'Need help with this page?' are also visible.

- Computed Information changed to Processing Information



Student Inquiry: You the Student

- Highlight image displayed next to highlighted fields
- Highlighted fields also indicated on the Print Summary

FAFSA
STUDENT ACCESS
ON THE WEB

Help Contact Us FAQs

Student Inquiry

- Transactions
- Processing Information
- You the Student**
- Income/Assets
- Parent Information
- School Information
- Preparer's Information
- NSLDS
- SAR Comments
- Print Summary
- FAA Information

2003-2004
123-45-6789
BBBBBBBBBBBB C. AAAAAAAAAAAAAA

You the Student

Name: BBBBBBBBBBBB C. AAAAAAAAAAAAAA

Social Security Number: 123-45-6789

Date of Birth: 02/03/1975

Permanent Address: ABCDEFGHIJKLMNOPQRSTUVWXYZABCDEFGHI
EEEEEEEEEEEEEEEE, FF 12345

Permanent Home Phone Number: (999)999-9999

E-Mail Address: samsmith@isp.net

You the Student (cont.)

Citizenship Status: ELIGIBLE NONCITIZEN (U.S. CITIZEN ASSUMED)

Alien Registration Number: 123456789

Are You Male: (BLANK)



Student Inquiry: FAA Information

FAFSA
STUDENT ACCESS
ON THE WEB

Help Contact Us FAQs

Student Inquiry

- Transactions
- Processing Information
- You the Student
- Income/Assets
- Parent Information
- School Information
- Preparer's Information
- NSLDS
- SAR Comments
- Print Summary
- FAA Information

FAA Information 2003-2004
123-45-6789
BBBBBBBBBBBBB C. AAAAAAAAAAAAAAAAAA

Application Flags

SAR C Flag:

Application Source: Electronic Application (EDE or other such system)

Record Source Type: Original Application (paper or electronic)

Processed Record Type: Original Application (from any source)

Verification Flag: *

Verification Tracking Flag:

Dependency Status: Dependent student

System Generated Indicator: Not a system generated SAR/ISIR

Dependency Override:

Early Analysis Flag: Not an early analysis student

FAA Adjustment: No adjustment processed

Reprocessing Code:

Rejects Met: Number of family members greater than 15
Simplified needs not met and all supplemental data is blank

- Instead of codes, spell out:
 - Application flags
 - Financial Aid flags
 - Match flags

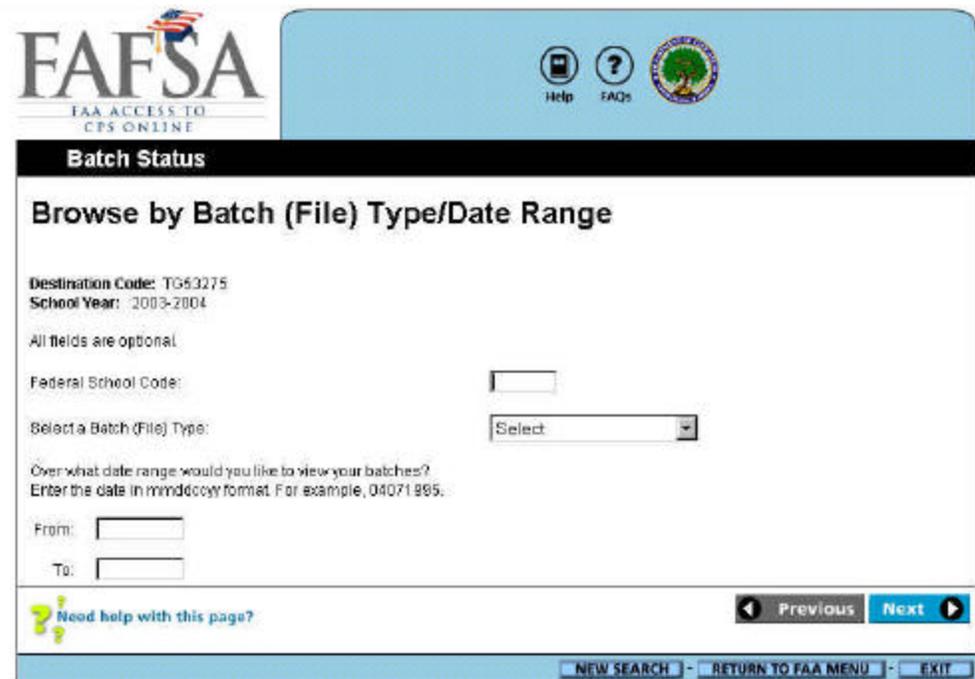


Batch Status

- View detailed batch information
- Access batch information by
 - Batch Number
 - Batch Type and Date Range

Batch Status

- Filter by
 - Destination
 - School Code
 - School year/cycle
 - Batch number
 - Batch type
 - Date range



The screenshot shows the FAFSA Batch Status web interface. At the top left is the FAFSA logo with the text "FAFSA FAA ACCESS TO CPS ONLINE". To the right are icons for Help, FAQs, and a circular logo. The main content area is titled "Batch Status" and "Browse by Batch (File) Type/Date Range". It displays the following information:

- Destination Code: TG53275
- School Year: 2003-2004
- All fields are optional
- Federal School Code:
- Select a Batch (File) Type:
- Over what date range would you like to view your batches?
Enter the date in mm/dd/yyyy format. For example, 04/01/99.
- From:
- To:

At the bottom, there is a "Need help with this page?" link, "Previous" and "Next" buttons, and a footer with "NEW SEARCH", "RETURN TO FAA MENU", and "EXIT" buttons.



Batch Status: Batch List



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FAA ACCESS TO
CFS ONLINE





Batch Status

Batches by File Type and Date Range

Destination Code: T053275 Batch (File) Type:
School Year: 2003-2004

Select the Batch Number for a detailed view of that batch. Selecting "Next" will show the first batch listed.

Batch Number	Batch Date	Batch/File Type
#A400100220040020105543	20040020	Year-To-Date
#C400100220040020075118	20040020	Paper Corrections
#A400100220040020074905	20040020	Paper Corrections
#A400100220040020074362	20040020	Paper Corrections
#A400100220040020074351	20040020	Paper Corrections
#A400100220040020074343	20040020	Paper Corrections
#A400100220040020074342	20040020	Federal Data Requests
#C400100220040020073241	20040020	Federal Data Requests
#C400100220040019185755	20040819	Federal Data Requests
#C400100220040019185754	20040819	Federal Data Requests
#C400100220040019185753	20040819	Federal Data Requests
#A400100220040019180118	20040819	Federal Data Requests
#A400100220040019180117	20040819	Federal Data Requests
#A400100220040019175244	20040819	Federal Data Requests
#A400100220040019175243	20040819	Year-To-Date

 Need help with this page?

◀ Previous
Next ▶

NEW SEARCH
RETURN TO FAA MENU
EXIT



Batch Status: Batch Details



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CPS ONLINE

 Help
  FAQs
 

Batch Status

Detailed Batch Information

Destination Code:	TG53275
School Year:	2003-2004
Batch Number:	#A400100220040820105543
Compute Number:	001
Batch (File) Type:	Year-To-Date
Status:	Edited

	Number of Records
Total:	00007
Good:	00001
Not on Database:	00001
Error:	00007
Applications:	00007
Corrections:	00000
Duplicates:	00000

	Date	Time
Receipt:	2002-08-20	10.55.44
Transmission:	2002-08-22	14.35.52

Match Type	Number of Records	Date Sent
Selective Service:		
Social Security:		
NSLDS:		
INS:		
INS Hold:	00001	N/A
VA:		

Reject Reason:

 Need help with this page?

◀ Previous Batch
View Batch List
Next Batch ▶

NEW SEARCH
RETURN TO FAA MENU
EXIT



Signature Hold File Request

- New option for 2003-2004
- Allows FAA to request receipt or stop receipt of Signature Hold File (HOLD04OP)
 - Requests entered by school code or by destination
 - When requesting receipt must indicate if file is to be sent
 - On a continuous basis, or
 - One-time only



Signature Hold File Request: Specify Type

The screenshot shows the FAFSA website interface. At the top left is the FAFSA logo with the text "FAA ACCESS TO CPS ONLINE". To the right are icons for "Help", "FAQs", and the U.S. Department of Education seal. The main heading is "Signature Hold File Request". Below it is "Step 1: Signature Hold File Type". The instructions state: "Select the Signature Hold File type that best serves your needs. You can only select one." There are three radio button options: "Request a one-time Signature Hold File.", "Request on-going Signature Hold Files.", and "Cancel all Signature Hold File Requests for your entire destination." At the bottom left is a help icon with the text "Need help with this page?". At the bottom right are "Previous" and "Next" navigation buttons.

- Step 1 - Select Request Type
 - One-time receipt
 - On-going receipt
 - Cancel receipt



Signature Hold File Request: Specify Destination/Schools

A screenshot of the FAFSA Signature Hold File Request form. The form is titled "Signature Hold File Request" and "Step 1: Signature Hold File Destination". It includes instructions to select a destination and two radio button options: "All schools under your destination point" and "Specific schools under your destination point". The form also features a "Need help with this page?" link and "Previous" and "Next" navigation buttons.

FAFSA
FAA ACCESS TO
CPS ONLINE

Help FAQs

Signature Hold File Request

Step 1: Signature Hold File Destination

Select the Signature Hold File Request destination that best serves your needs. You can only select one.

All schools under your destination point.

Specific schools under your destination point.

[Need help with this page?](#) ◀ Previous Next ▶

- Step 1 - Select whether to enter a request for Destination or School(s)
 - All schools for destination
 - Specific schools for destination



Signature Hold File Request: Specify Schools

- Step 1 - When 'Specific Schools...' selected enter School Codes

The screenshot shows the FAFSA website interface for a Signature Hold File Request. At the top left is the FAFSA logo with the text "FAA ACCESS TO CPS ONLINE". To the right are icons for Help, FAQs, and the U.S. Department of Education seal. The main heading is "Signature Hold File Request" in a black bar. Below it is "Step 1: Permanent Request for Specific Schools". A paragraph of instructions reads: "Please enter the Federal School Codes for your Signature Hold File Request. If you have more Federal School Codes than fit on this screen, select [Enter More Federal School Codes](#) after filling the spaces below." Below the text is "Page: 1" and a grid of 40 empty input boxes arranged in 4 rows and 10 columns. At the bottom of the grid is a blue link: "Enter More Federal School Codes". At the very bottom of the page are a help icon with the text "Need help with this page?" and navigation buttons for "Previous" and "Next".



Signature Hold File Request: Verification



Signature Hold File Request

Step 2: Signature Hold File Request Verification

Destination Code: TG68671

Please verify that the information below is complete and accurate. If you wish to change any of the information, select the hypertext link associated with the step you wish to return to.

If the information listed below is correct and you are ready to submit your request select **Submit**. You will receive a printable confirmation of receipt after you select Submit.

[Step 1: Signature Hold File Type](#)

Request for on-going Signature Hold Files for all of the schools under your destination point.

Need help with this page?

[Previous](#) [Submit](#)

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Signature Hold File Request: Confirmation



Help



FAQs



Signature Hold File Request

Step 3: Signature Hold File Request Confirmation

Destination Code: TG68871

Your request was successfully received on 09/17/2002. To print with page, select [PRINT](#). The following information was submitted with your Signature Hold File Request:

Step 1: Signature Hold File Type

Cancellation of all Signature Hold File Requests for all of the schools under your destination point.



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FAA Entry

- What's Available?
 - FAFSA

 - Renewal FAFSA

 - FAFSA Corrections



FAA Entry: Functionality

- Allow Reject Overrides
- Allow Dependency Overrides
- Allow Assumption Overrides
- Allow FAA Adjustments
- Calculate Estimated EFC prior to submission
- Signatures
 - Follows current FAA process
 - FAAs print and retain signature pages
- Submission
 - Federal School Code of FAA must be present
 - pre-filled on FAFSA and Renewal



FAA Entry: Functionality (cont'd)

- Save
 - Student's stable data (SSN, DOB, first two letters of the last name) used to save and restore
 - System ensures that partial FAA form cannot be restored by the student
- Access to Corrections
 - FAA logs in with Student's stable data
 - Select Transaction
 - Defaults to last transaction
 - System verifies institution code exists on the transaction
 - If not, DRN is required



FAA Entry: Changes for 2003-2004

- Format of forms simplified
 - Less text
 - Less on-screen help text
 - Less skip logic
 - Fewer pages (more use of scrolling)
 - Dependency Override field added after last dependency question
 - Step navigation available throughout



FAA Entry: Changes for 2003-2004 (cont'd)

- **Renewal FAFSA**
 - Income and Assets populated on records that met Auto-Zero EFC criteria
- **Corrections**
 - Fields that were previously corrected will be flagged
 - Processed real-time when only the NSLDS match is required



FAA Entry: FAFSA Example

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FAA ACCESS TO
CPS ONLINE

Help FAQs Chat

FAFSA on the Web

Need help with this page? This page may scroll downward.

FAFSA APPLICATION ENTRY

2003-2004 FAFSA APPLICATION ENTRY

[Step 1](#) | [Step 2](#) | [Step 3](#) | [Step 4](#) | [Step 5](#) | [Step 6](#) | [Step 7](#) | [Bottom](#)

Student ID

Step One: You (the student)

1. Last Name:

2. First Name:

3. Middle Initial:

4. Address:

5. City:

6. State:

7. Zip:

8. Social Security Number: 231-43-4234

9. Date of Birth: 11/11/1980

10. Phone Number:

11. Driver's License Number:

12. Driver's License State Abbreviation:

13. Citizenship Status:

14. Alien Registration Number:

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FAA Entry: FAFSA Example (continued)

40. 2002 U.S. income tax paid:	\$	<input type="text"/>	.00
41. 2002 Exemptions claimed:		<input type="checkbox"/>	
42. 2002 Student's income:	\$	<input type="text"/>	.00
43. 2002 Spouse's income:	\$	<input type="text"/>	.00
44. Total from Worksheet A:	\$	<input type="text"/>	.00
45. Total from Worksheet B:	\$	<input type="text"/>	.00
46. Total from Worksheet C:	\$	<input type="text"/>	.00
47. Current net worth of investments:	\$	<input type="text"/>	.00
48. Current net worth of business/farm:	\$	<input type="text"/>	.00
49. Cash, savings, and checking accounts:	\$	<input type="text"/>	.00
50. Number of Months VA benefits received:		<input type="checkbox"/>	
51. Monthly VA education benefits:	\$	<input type="text"/>	.00

[Top](#) | [Step 1](#) | [Step 4](#) | [Step 5](#) | [Step 6](#) | [Step 7](#) | [Bottom](#)

Step Three: Student Status

52. Born before January 1, 1980?	Select
53. Working on a master's or doctorate in 2003-2004?	Select
54. Is student married?	Select
55. Have children you support?	Select
56. Have legal dependents other than children or spouse?	Select
57. Orphan or ward of the court?	Select
58. Veteran of U.S. Armed Forces?	Select
Dependency Override:	Select

[Top](#) | [Step 1](#) | [Step 2](#) | [Step 5](#) | [Step 6](#) | [Step 7](#) | [Bottom](#)

Step Four: Parental Information

59. Marital Status:	Select
60. Marital Status Date:	<input type="text"/>
61. Father's/Stepfather's Social Security Number:	<input type="text"/>



FAA Entry: FAFSA Example (continued)

62. Father's/Stepfather's Last Name:	<input type="text"/>
63. Mother's/Stepmother's Social Security Number:	<input type="text"/>
64. Mother's/Stepmother's Last Name:	<input type="text"/>
65. Number of family members:	Household Size <input type="checkbox"/>
66. Number in college in 2003-2004 (exc. parents):	<input type="checkbox"/>
67. State Legal Residence:	Select <input type="text"/>
68. Residents before January 1, 1998?	Select <input type="text"/>
69. Legal Residence Date:	<input type="text"/> / <input type="text"/>
70. Age of older parent:	<input type="text"/>
71. 2002 tax return filed:	Select <input type="text"/>
72. Type of 2002 tax return used:	Select <input type="text"/>
73. Eligible to file a 1040A or 1040EZ?	Select <input type="text"/>
74. 2002 Adjusted Gross Income:	Income Estimator \$ <input type="text"/> .00
75. 2002 U.S. income tax paid:	\$ <input type="text"/> .00
76. 2002 Exemptions claimed:	<input type="checkbox"/>
77. 2002 Father's/Stepfather's income:	\$ <input type="text"/> .00
78. 2002 Mother's/Stepmother's income:	\$ <input type="text"/> .00
79. Total from Worksheet A:	Show Me the Worksheet \$ <input type="text"/> .00
80. Total from Worksheet B:	Show Me the Worksheet \$ <input type="text"/> .00
81. Total from Worksheet C:	Show Me the Worksheet \$ <input type="text"/> .00
82. Current net worth of investments:	\$ <input type="text"/> .00
83. Current net worth of business/farm:	\$ <input type="text"/> .00
84. Cash, savings, and checking accounts:	\$ <input type="text"/> .00

[Top](#) | [Step 1](#) | [Step 2](#) | [Step 3](#) | [Step 6](#) | [Step 7](#) | [Bottom](#)

Step Five: Student's Household Information

85. Number of family members:	Household Size <input type="checkbox"/>
-------------------------------	--



FAA Entry: FAFSA Example (continued)

86. Number in college in 2003-2004:

[Top](#) | [Step 1](#) | [Step 2](#) | [Step 3](#) | [Step 4](#) | [Step 7](#) | [Bottom](#)

Step Six: Student's School Information

87. First Federal School Code:

88. First Housing Plan:

89. Second Federal School Code:

90. Second Housing Plan:

91. Third Federal School Code:

92. Third Housing Plan:

93. Fourth Federal School Code:

94. Fourth Housing Plan:

95. Fifth Federal School Code:

96. Fifth Housing Plan:

97. Sixth Federal School Code:

98. Sixth Housing Plan:

[Top](#) | [Step 1](#) | [Step 2](#) | [Step 3](#) | [Step 4](#) | [Step 6](#)

Step Seven: Signatures

99. Student's E-mail Address:

Please re-enter to confirm student's E-mail Address:

Signed By:

FAA Adjustment:

Preparer's Use Only:

102. Preparer's Social Security Number, OR
(Please enter just the numbers, without the dashes. For example, 123456789.)

103. Preparer's EIN

[Need help with this page?](#) [Print Signature Page](#) [Run Final Check](#) [Submit My FAFSA Now](#)

[RETURN TO FAA MENU](#) - [SAVE](#) - [VIEW FAFSA SUMMARY](#) - [EXIT](#)



FAA Entry: Real-Time Corrections

- Who is eligible for real-time corrections
 - Students who don't need to go through the database matches other than NSLDS
 - Will process without doing a NSLDS match, but will hit the regular post screening in no more than a week



FAA Entry: Real-Time Corrections (cont'd)

The screenshot shows the "FAFSA Corrections on the Web" submission confirmation page. At the top, there is a navigation bar with icons for Help, FAQs, Chat, and the FAFSA logo. Below the navigation bar, the page title is "FAFSA Corrections on the Web". A warning message states "This page may scroll downward." followed by a "Using Corrections on the Web" link. The main heading is "FAFSA on the Web Submission Confirmation". The text below reads: "The FAFSA Corrections on the Web has been submitted to the U.S. Department of Education." followed by the confirmation number: "The confirmation number is: B 591010110 LA 01 10/21/2002 10:23:34". It then states: "The application was successfully transmitted to the U.S. Department of Education. We recommend you print this page, or write down the COMPLETE confirmation number, as a confirmation that the FAFSA Corrections on the Web was received. [Print Help.](#)" Below this, it says: "Your Expected Family Contribution (EFC) is: 0". A note explains: "Your EFC is based on the information provided on this FAFSA Corrections on the Web." Another note states: "If we have a current e-mail on file for the student, and the 2003-2004 form was processed successfully, the student should receive an e-mail notification with instructions on how to access his/her electronic SAR (Student Aid Report). If we do not have an e-mail for the student, or the application was not processed completely, the student will receive a paper copy of the 2003-2004 SAR. If the student does not receive a SAR, he/she can print a copy by selecting the 'Print Student Aid Report (SAR)' option from the FAFSA on the Web home page at www.fafsa.ed.gov. The student will need his/her PIN to access the SAR." A security note says: "For added security, we recommend that you exit your browser completely when you are finished using the FAFSA on the Web site. Select this link for [further detail](#). You may also want to consider [clearing your browser's cache](#) and deleting any temporary files." At the bottom, it says: "If you want to continue filling out another FAFSA Corrections on the Web for the same school year, select [Fill Out a New FAFSA](#)." and "To go back to the FAA Main Menu, select [Return to FAA Menu](#). To exit completely, select [Exit](#)."

- Displays the official EFC, not an estimated EFC





FAA Entry: FAFSA Correction Example



 Help
  FAQs
  Chat
 

FAFSA Corrections on the Web

This page may [scroll](#) downward. ? Using Corrections on the Web

FAFSA APPLICATION CORRECTION
2003-2004 FAFSA APPLICATION CORRECTION
[Step 1](#) | [Step 2](#) | [Step 3](#) | [Step 4](#) | [Step 5](#) | [Step 6](#) | [Step 7](#) | [Bottom](#)

Student ID: 111-11-1111 AA 02

Fields that have been corrected on a previous transaction are marked with an "X" (asterisk) sign.
 Fields that have been corrected on the current transaction are marked with a "*" (pound) sign.
 Fields that have been assumed are marked with a "!" (pound) sign.

Step One: You (the student)

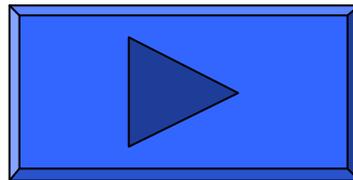
1. Last Name:	<input type="text" value="TEST111111112"/>	<input type="text" value="Select"/>		<input type="text" value="Select"/>
2. First Name:	<input type="text" value="JANE111111112"/>	<input type="text" value="Select"/>		<input type="text" value="Select"/>
3. Middle Initial:	<input type="text" value="X"/>	<input type="text" value="Select"/>		<input type="text" value="Select"/>
4. Address:	<input type="text" value="1010 CHERRY STREET"/>	<input type="text" value="Select"/>		<input type="text" value="Select"/>
5. City:	<input type="text" value="NEW HAVEN"/>			
6. State:	<input type="text" value="Connecticut"/>			
7. Zip:	<input type="text" value="33444"/>			
8. Social Security Number:	<input type="text" value="111-11-1111"/>	<input type="text" value="Select"/>		<input type="text" value="Select"/>
9. Date of Birth:	<input type="text" value="03/03/1975"/>	<input type="text" value="Select"/>		<input type="text" value="Select"/>
10. Phone Number:	<input type="text" value="3332225112"/>	<input type="text" value="Select"/>		<input type="text" value="Select"/>
11. Driver's License Number:	<input type="text" value="GA2222222222222222"/>	<input type="text" value="Select"/>		<input type="text" value="Select"/>
12. Driver's License State Abbreviation:	<input type="text" value="Select"/>	<input type="text" value="Select"/>		<input type="text" value="Select"/>
13. Citizenship Status:	<input type="text" value="Yes, I am a U.S. Citizen"/>	<input type="text" value="Select"/>		<input type="text" value="Select"/>
14. Alien Registration Number:	<input type="text" value="333333333"/>	<input type="text" value="Select"/>		<input type="text" value="Select"/>

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FAA Access to CPS Online Walkthrough

At this point, we will demonstrate
FAA Access to CPS Online.





Additional Information and Resources

- FAA Access Online URL:
 - fafsa.ed.gov/faa/faa.htm
- SAIG Enrollment URL:
 - fsawebenroll.ed.gov
- 2003-2004 Implementation dates
 - 11/25/2002 – Demo Site, Home Page, Application (for Beta Testers)
 - All other 2003-2004 updates:
1/1/2003





Additional Information and Resources: The Demo Site

- Purpose: For FAA's to learn the new site before it's live and to train staff
- fafsademo.test.ed.gov
 - User Name:
 - eddemo
 - Password:
 - fafsatest
- Documented in the 2003-2004 CPS Test System User Guide
 - fsadownload.ed.gov/CPSTestSys0304.htm

CPS Web Applications
Demo System

Welcome to the Department of Education's CPS Web Applications Demo System

This Web site is brought to you as part of the U.S. Department of Education's efforts to make its processing systems available to the financial aid community in a demonstration environment. This will allow users to become familiarized with the CPS Web Applications products available to federal financial aid applicants. This site offers all the functionality/features of the production site.

However, 2001-2002 applications are not available on the Demo system. The submitted applications are not processed and the data is deleted daily from the demo server. Processes that depend on historical data such as renewal applications, correction applications, SAR duplicate requests, application status check and electronic signature submissions have been assigned an assortment of preloaded test data. These student IDs and PINs are given [below](#).

Printed signature pages include a test sample watermark and should **NOT** be mailed to the processor. The demo signature page is **NOT** accepted or processed. Also, an estimated EFC is **NOT** calculated after an application is submitted. The EFC value is always 99999 for any test case on the fafsademo site.

Preloaded Test Data

2002 - 2003 Renewal FAFSA on the Web

Test Case	SSN	Name ID	DOB	PIN	Dependency Model
1	393-04-0005	DA	08/21/1980	1681	Dependent
2	593-04-0011	MO	08/21/1980	1271	Dependent
3	200-10-4101	FI	05/05/1980	1188	Dependent
4	493-04-0006	SM	07/22/1977	1810	Independent
5	265-60-1501	FA	08/25/1977	1934	Independent
6	293-04-0039	SM	08/21/1965	8820	Independent

2002 - 2003 FAFSA Corrections on the Web,
Duplicate SAR Request, Status Check and Electronic Signatures

Test Case	SSN	Name ID	DOB	Transaction Number	PIN	Dependency Model
1	555-11-4004	SM	03/15/1990	01	1337	Dependent
2	400-30-4204	BI	01/01/1981	01	1941	Dependent
3	400-30-4414	AP	08/21/1982	01	2319	Dependent
4	555-01-0014	ED	02/15/1990	01	1091	Independent
5	445-01-0060	RO	09/01/1971	01	2312	Independent
6	265-60-1501	FA	08/25/1979	01	1711	Independent

[Continue](#)

Need more information?



- Come to the PC LAB for assistance
- Visit our enrollment expert at the Enrollment Desk



Contact Information

We appreciate your feedback and comments.

CPS/WAN Technical Support

Phone: 1-800-330-5947

E-mail: cpswan@ncs.com

FSATech Listserv

E-mail: fsatech@inet.ed.gov

Sign-up information:

<http://www.ed.gov/offices/OSFAP/sfatech/listserv.html>



Questions and Comments

What Would You Like To See In The Future?



Electronic Access Conference

2002

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