Managing your SAIG Mailbox with EDconnect & TDCM

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Agenda

- Overview
- EDconnect
- Managing your mailbox
- TDCM
- Managing passwords
- TDCM Hands On
Overview

- Managing your Transmissions
  - Audit trail
  - Investigating transmission errors
  - Verifying transmissions
  - Restoring lost files
EDconnect

- Review and Demo
  - Transmission Queue
  - Mailbox Query View
  - Activity Log View
  - Archive View
Managing your mailbox

SAIG Mailboxing System

- Mailboxes
  - Messages Database
  - Archive Database
- Data Storage
- TDCM

VIEW
Understanding Mailbox storage

- The SAIG mailboxing system stores files in two separate databases
  - Messages Database
    - All new files
    - All files that have been received but are 10 or less days old
    - All files not received for 180 days
    - All restored files
    - Some message classes have different rules
  - Archive Database
    - All old files 180 or less days old
    - All files received and 10 or more days old
    - Some message class files have different rules
Archive View in EDconnect vs. Archive Tab in TDCM

EDconnect: Archive View

TDCM: Archive Tab View
Verifying that a File Sent Made it to the Mailboxing System

EDconnect
Transmission Queue

TDCM Sent Files View
TDCM

- Demo
  - Basics
  - Message Tab
  - Archive Tab
Managing Passwords

EDconnect

User
Password

Network
Password

TDCM
TDCM – Hands on

A Powerful audit tool
- Quickly find files
- Determine file transmission errors
- Restore files for download
- More

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Technical Assistance

We appreciate your feedback and comments

Email: SaigComments@ed.gov

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