



Enter the amount(s) to be refunded and click "continue"

Ednet Applications - Citrix ICA Client
Schedule Refund - Microsoft Internet Explorer

Address: http://63.96.202.103:10443/doi/ed/xscshref.htm

P063P963951	\$173982.00	\$ <input type="text"/>	George K Refund Account
Comments	<input type="text"/>		
P063P973951	\$181459.00	\$ <input type="text"/>	George K Refund Account
Comments	<input type="text"/>		
P063P983951	\$165686.00	\$ <input type="text"/>	George K Refund Account
Comments	<input type="text"/>		
P063P992670	\$161494.22	\$ <input type="text"/>	George K Refund Account
Comments	<input type="text"/>		
P063P002670	\$303955.00	\$ <input type="text"/>	George K Refund Account
Comments	<input type="text"/>		
P063P012670	\$21421.00	\$ <input type="text" value="100"/>	George K Refund Account
Comments	<input type="text"/>		

Continue **Cancel**

Taskbar: Start, Inbox - Microsoft Outlook, URL for test site - Messag..., Schedule Refund - Mi..., Microsoft PowerPoint - [ele...], Citrix Program Neighborho..., Ednet Applications - ...



Click "verify selected awards"

Ednet Applications - Citrix ICA Client
 Refunds to Open Awards Selected - Microsoft Internet Explorer

Address: http://63.96.202.103:10443/doi/ed/xs_cash_sel.htm?numldx=-4

Schedule Refunds Refund History/Cancellation Help Bank Account Management Return to GAPS Menu

Refunds to Open Awards Selected

DUNS Number : [REDACTED]

You may edit the Refund Amount and/or select a different Bank Account Name. Click the **Edit** button in the row you wish to change.

If you want to remove an award, click the **Edit** button for that row and place a 0 in the Refund Amount field. The award will be removed from the list of selected awards when you move to the verification step.

First Previous P063P012670-P063P012670 Go Next Last

PR Award	Net Draw	Refund Amount	Bank Account Name	Edit the Row
P063P012670	\$21421.00	\$100.00	George K Refund Account	Edit
Comments				

Grand Total: \$ 100.00
 Settlement Date: 11/01/2001

Add another award **Verify selected awards** Cancel

Taskbar: Start, Microsoft Outlook, URL for test site - Messag..., Microsoft PowerPoint - [ele..., Refunds to Open Aw..., Citrix Program Neighborho..., Ednet Applications - ...



Refund Confirmation

Refunds to Open Awards Confirmation - Microsoft Internet Explorer

Address: http://63.96.202.103:10443/doi/ed/xscash_confir.htm?numidx=4

Department of Education Electronic Refund System

[Schedule Refunds](#) [Refund History/Cancellation](#) [Help](#) [Bank Account Management](#) [Return to GAPS Menu](#)

Refunds to Open Awards Confirmation

DUNS Number [REDACTED]

[First](#)
[Previous](#)

[Go](#)
[Next](#)
[Last](#)

PR Award	Net Draw	Refund Amount	Account Name	Confirmation Number
P063P012670	\$21421.00	\$100.00	George K Refund Account	20011101R01897
Comments				

Grand Total: \$ 100.00
Settlement Date: 11/02/2001

NOTE: It will take two days before refund is posted to GAPS.

[Main Menu](#)

Taskbar: Start, Inbox - Microsoft..., Microsoft Access, GAPS Desktop, Microsoft PowerP..., URL for test site - ..., Refunds to Op..., Internet zone, 10:12 AM

Payment Request Screen- Import from File Upload

e-Payments - Payment Requests - Microsoft Internet Explorer

Address: https://gapsweb.ed.gov/gapsweb/release/npr.asp

Payee Name: Academy of Hair Design Inc Payee Address: FAME, FT. LAUDERDALE, FL 33334

Sort By: Award/Year Award Recipient Ref Last Date to Draw Funds

Row No	PR/Award No	Recipient Reference	Net	Available	Last Date to Draw Funds	Request Amount
1	P063P005632	00/01 PELL			10/31/2006	\$ 0.00
2	P063P015632	01/02 PELL			10/31/2007	\$ 0.00
3	P063P025013	02-03 PELL	\$71,323.00	\$31,237.00	10/31/2008	\$ 0.00
Number of Awards: 3			Total Request:			\$0.00

Import File Name: _____

Done Internet 1:45 PM

Microsoft Internet Explorer

! Please specify an input file.



Drawdown Adjustments

- Can't move more than has been drawn
- Net adjustment must equal zero
- Do not use adjustments as a substitute for returning excess cash.
- Do not use adjustments to close out a year or bring your school's cash balance to zero.

Open Awards

Ednet Applications - Citrix ICA Client
e-Payments - Drawdown Adjustments - Microsoft Internet Explorer

Address: http://gapsy2k.ed.gov/conv/release/dda.asp

Release 5.06b

Return to Payment Requests Menu

Select New Payee

Exit

Direct Loan Drawdown Adjustments

Payee DUNS/SSN: [REDACTED] Hair Fashions By Kay, GEMCOR, INC, CHICAGO, IL 60603

School	Academic Year	Net Draw	Adjustment
Hair Fashions By Kaye Beauty College	2000	\$452,556.00	\$ 0.00
Hair Fashions By Kaye Beauty College	2001	\$342,212.00	\$ 0.00
Hair Fashions By Kaye Beauty College	2002	\$8,952.00	\$ 0.00
Total		\$803,720.00	\$0.00

OK Cancel

Please send your comments/suggestions/questions to:

Taskbar: Start, Inbox - Microsoft Out..., Microsoft Access, GAPS Desktop, URL for test site - Me..., Microsoft PowerPoint..., e-Payments - Dra..., 11:47 AM

Taskbar: Start, Citrix Program Neighborho..., Ednet Applications - ..., 11:45 AM



Enter the amounts to be adjusted and click "Okay"

e-Payments - Drawdown Adjustments - Microsoft Internet Explorer

Address: http://gapsy2k.ed.gov/conv/release/dda.asp

Release 5.06b

Return to Payment Requests Menu

Select New Payee

Exit

Direct Loan Drawdown Adjustments

Payee DUNS/SSN: [Redacted] Hair Fashions By Kay, GEMCOR, INC, CHICAGO, IL 60603

School	Academic Year	Net Draw	Adjustment
Hair Fashions By Kaye Beauty College	2000	\$452,556.00	\$ 0.00
Hair Fashions By Kaye Beauty College	2001	\$342,212.00	\$ -100,000.00
Hair Fashions By Kaye Beauty College	2002	\$8,952.00	\$ 100,000.00
Total		\$803,720.00	\$0.00

OK Cancel

Please send your comments/suggestions/questions to:

Taskbar: Start, Inbox - Microsoft Outl..., Microsoft Access, GAPS Desktop, URL for test site - Me..., Microsoft PowerPoint..., e-Payments - Dra..., 1:18 PM





Click "yes" if you want GAPS to process the request

Ednet Applications - Citrix ICA Client
 e-Payments - Drawdown Adjustments - Microsoft Internet Explorer

Address: http://gapsy2k.ed.gov/conv/release/dda.asp

Release 5.06b

Direct Loan Drawdown Adjustments - Confirmation

Payee DUNS/SSN: 869239947 | Hair Fashions By Kay, GEMCOR, INC, CHICAGO, IL 60603

School	Academic Year	Net Draw	Adjustment
Hair Fashions By Kaye Beauty College	2000	\$452,556.00	\$0.00
Hair Fashions By Kaye Beauty College	2001	\$242,212.00	(\$100,000.00)
Hair Fashions By Kaye Beauty College	2002	\$108,952.00	\$100,000.00
Total		\$803,720.00	\$0.00

I certify, by processing this payment request and/or re-allocation, that the funds are being expended within three business days of receipt for the purpose and condition of the grant or agreement.

Are you sure you want to adjust the drawdown amounts?

Please send your comments/suggestions/questions to:

Email: [Helpdesk](#)
 Telephone: 1-888-336-8930

 [Help](#)

Taskbar: Start, Inbox - Microsoft Out..., Microsoft Access, GAPS Desktop, URL for test site - Me..., Microsoft PowerPoint ..., e-Payments - Dra..., 1:24 PM

GAPS Reports

- GAPS Reports
 - Activity Report
 - Cumulative Activity by award
 - Detail Activity by day
 - Refund Report
 - detailed list of refunds including confirmation numbers

Select "Activity Report"

Electronic Access Conference

2002

e-Payments - Reports - Microsoft Internet Explorer

File Edit View Favorites Tools Help

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Address <https://gapsweb.ed.gov/gapsweb/release/er.asp?GAPFunction=Expenditures> Go Links >>

Search ...attempting to retrieve buttons from Yahoo!...

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e-Payments

e-Application e-Reader e-Payments e-Reports e-Administration

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Release 6.02b

Reports Menu

[Activity Report](#)

[Refunds Report](#)

[Award Balances Report](#)

e-Payments Support

Please send your comments/suggestions/questions to:



Start | Internet | email - Microsoft Outlook | Microsoft PowerPoint - [...] | e-Payments - Report... | 12:08 PM

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Activity Report - Cumulative Summary

e-Payments - Activity Report - Microsoft Internet Explorer

Address: http://teamtrack/gapsconv/release/qcs.asp

Activity Report - Cumulative Summary (Currently Open Awards)

Payee DUNS/SSN:	[REDACTED]
Payee Name:	Tennessee School of Beauty
Payee Address:	GEMCOR, INC, CHICAGO, IL 60603

CUMULATIVE SUMMARY TABLE
(From February 2001 through February 2002)

Row ID	Award	(A) Net Authorizations	(B) Unprocessed Deobligations	(C) Cumulative Draws	(D) Cumulative Refunds	(E) Cumulative Returns	(F) Net Adjustments	(G) (C-D-E+F) Net Draws
1	P063P976280	(\$149.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	P063P002736	\$120,646.00	\$0.00	\$120,646.00	\$0.00	\$0.00	\$0.00	\$120,646.00
3	P063P012736	\$65,895.00	\$0.00	\$11,825.00	\$0.00	\$0.00	\$0.00	\$11,825.00
4	P063Q002736	\$360.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$360.00
Total		\$186,752.00	\$0.00	\$132,831.00	\$0.00	\$0.00	\$0.00	\$132,831.00

Local intranet zone



Activity Report - Record Detail

e-Payments - Activity Report - Microsoft Internet Explorer

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Address <http://teamtrack/gapsconv/release/qcs.asp> Links

Activity Report - Record Detail

Payee DUNS/SSN:	[REDACTED]
Payee Name:	Tennessee School of Beauty
Payee Address:	GEMCOR, INC, CHICAGO, IL 60603

DETAIL TABLE					
Award	Date	Transactions			
		Changes in Authorization	Drawdowns	Refunds	Adjustments
P063P002736	08/02/2001	-	\$4,675.00	-	-
	07/31/2001	\$4,675.00	-	-	-
	07/23/2001	-	\$4,475.00	-	-
	07/20/2001	\$4,475.00	-	-	-
	07/19/2001	-	\$9,401.00	-	-
	07/18/2001	\$9,401.00	-	-	-
	07/06/2001	-	\$6,706.00	-	-
	07/05/2001	\$6,706.00	-	-	-
	06/28/2001	-	\$1,225.00	-	-

Local intranet zone

Refund Report

Electronic Access Conference

2002

e-Payments - Refunds Report - Microsoft Internet Explorer

File Edit View Go Favorites Help



Address http://teamtrack/gapsconv/release/rpt_ref.asp

Exit

Refunds Report

DUNS/SSN [REDACTED]

Refund Transactions

Date	ELBX Confirmation Number	Total Amount	Amount Applied	Award Applied To
11/21/2001	-	\$17.23	-	-
11/21/2001	-	\$8.25	-	-
11/21/2001	-	\$11.11	-	-
06/13/2001	20010608R08766	\$825.00	\$825.00	P063P004639
05/22/2001	20010518R08111	\$4,380.00	\$4,380.00	P033A008552
04/30/2001	20010430R07566	\$962.00	\$962.00	P063P004639
10/23/2000	20001020R02430	\$479.00	\$479.00	P063P004639
09/26/2000	20000925R01845	\$4,477.00	\$4,477.00	P063P994639
05/15/2000	200005101768	\$1,500.00	\$1,500.00	P063P987651

Please send your comments/suggestions/questions to:

Email: [Helpdesk](#)



Local intranet zone

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View Access

- Limit 5 user ids per school
- Download form off e-payment web
- Fax completed form to GAPS
 - (202-401-0006)
- Additional questions, call GAPS Helpdesk
 - 1-888-336-8930

GAPS Helpdesk

Electronic Access Conference

2002

- 1-888-336-8930



- Helpdesk hours of operation are 8 a.m. to 6 p.m. Monday through Friday, ET.

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How do I become a COD Full Participant?

- Schools must register with COD to become a Full Participant in Award Year 2003-2004
- To register, contact COD School Relations
 - Email CODSupport@acs-inc.com
 - Indicate “2003-2004 Full Participant” in Subject Line
 - Call COD School Relations
 - Select Award Year 2002-2003 and express interest to COD CSR
- All EDEExpress Users must register as Full Participants for 2003-2004



How do I obtain access to the COD Web Site?

- Submit a Security Administrator Request Letter on school or corporate letterhead
 - Security Administrator is responsible for setting up additional users at your institution
 - Reporting/Attending school relationships in COD will automatically allow access to other school codes
- Refer to announcements on IFAP for detailed instructions and mailing address
 - 6/3/02 - Updated: COD Website Access for Schools
 - 6/3/02 - COD Website Access for Vendors/3rd Party Servicers



How do I contact COD Customer Service?

- Email CODSupport@acs-inc.com
- Call COD School Relations Center
 - 1-800-4-P-GRANT for Pell Grants
 - 1-800-848-0978 for Direct Loans
 - Enter Award Year 2002-2003
- COD Web Site (www.cod.ed.gov)



Where can I get more information?

- IFAP Web Site (www.IFAP.ed.gov)
 - Common Origination and Disbursement page
 - Announcements and FAQs
 - COD Technical Reference
- COD Web Site (www.cod.ed.gov)
 - Daily Processing Updates
 - School Funding and Processing Information
- Contact COD Customer Service



COD Sessions

- Session 19 – Cash Management A-Z
- Session 21 – What's New for Direct Loan Processing in 2003-2004?
- Session 22 – What's New for Pell Grant Processing in 2003-2004?
- Session 23 – COD and Pell Grants: Updates to Edits and Record Layouts for 2003-2004
- Session 24 – COD and Direct Loan: Updates to Edits and Record Layouts for 2003-2004
- Session 25 – Meet the COD Customer Service Team and Get Answers to Your COD Questions



COD Sessions

- Session 26 – COD: Using the New Web Site
- Session 27 – COD Full Participants for 2003-2004
- Session 28 – COD and Direct Loans: Balancing the Books
- Session 29 – COD, Pell, and Direct Loans: Funding for Schools
- Session 58 – Tribally Controlled Colleges: Operating as a Full Participant in the COD environment
- COD Customer Service staff are available in the PC Lab



Electronic Access Conference

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Questions

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Session 29 -63