

**Return of Title IV Funds: Determining Trigger Dates
Student's Withdrawal Date
School's Determination that Student Withdrew**

Method of Withdrawal	¹Student's Withdrawal Date: School <i>Not Required</i> to Take Attendance	Student's Withdrawal Date: School Required to Take Attendance	School's Determination that Student Withdrew
Student provides notification	<ul style="list-style-type: none"> ➤ Date, as determined by school, student began withdrawal process prescribed by school ➤ Date, as determined by school, that student otherwise provided notification (in writing or orally) of intent to withdraw 	Last date of attendance as determined by school's attendance records	Later of student's withdrawal date <i>or</i> date of notification of withdrawal
Student does not provide notification	<p>Withdrawal <i>not due</i> to circumstances beyond student's control:</p> <ul style="list-style-type: none"> ➤ Mid-point of the payment or enrollment period <li style="text-align: center;">— <i>or</i> — ➤ Date of attendance, as documented by school, at an academically-related event <p>Withdrawal due to circumstance beyond student's control:</p> <ul style="list-style-type: none"> ➤ Date school determines is related to that circumstance 	Last date of attendance as determined by school's attendance records	Date school becomes aware that student has ceased attendance
Student does not return from <ul style="list-style-type: none"> ➤ Approved leave of absence ➤ Unapproved leave 	<ul style="list-style-type: none"> ➤ Date school determines student began leave of absence ➤ Date student began leave of absence 	Last date of attendance as determined by school's attendance records	Earlier of date of expiration of leave absence <i>or</i> date student notifies school that he or she will not be returning

¹ Schools not required to take attendance may use as the student's date of withdrawal the last date, as documented by the school, of the student's attendance at an academically-related event.

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Type of Withdrawal	Student's Withdrawal Date School <i>Not Required</i> to Take Attendance	Student's Withdrawal Date School Required to Take Attendance	School's Determination that the Student Withdrew
Student rescinds intent to withdraw but does not complete payment or enrollment period	Student's original withdrawal date, as determined by whether or not student provided notification of intent to withdraw		Date school becomes aware student did not/will not complete the payment or enrollment period