The FISAP in COD

FSA Training Webinar for Financial Aid Professionals

2 Webinar Sessions

March 7, 2018 and March 14, 2018

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Overview

- Why/When

- Post-Transition Timeline

- Accessing Campus-Based

- "How-To":
  - Completing the Fiscal Operations Report and Application to Participate (FISAP)
  - FISAP change requests
  - View notifications
  - Perkins ELC

Overview

- "How-To" Continued:
  - Perkins Liquidation
  - Forms & Waivers
  - DRAP
  - TCLI Directory
- Questions

Why / When

- Expiration of the eCampus-Based (eCB) contract presented an opportunity to integrate Campus-Based programs within COD.

- Benefits are a common "look and feel" for all Title IV processing and greater viability for future enhancements.

- Campus-Based in COD will go live **March 26th, 2018**.

Post-Transition Timeline

April 2018:

- Perkins Excess Liquid Capital (ELC)

- Requests for 2018-19 FWS community service waiver

- 2018-19 Final Award notices

- 2018-19 Underuse waiver notices

- 2018-19 Title III/V waiver notices

August 2018:

- 2019-20 FISAP becomes available

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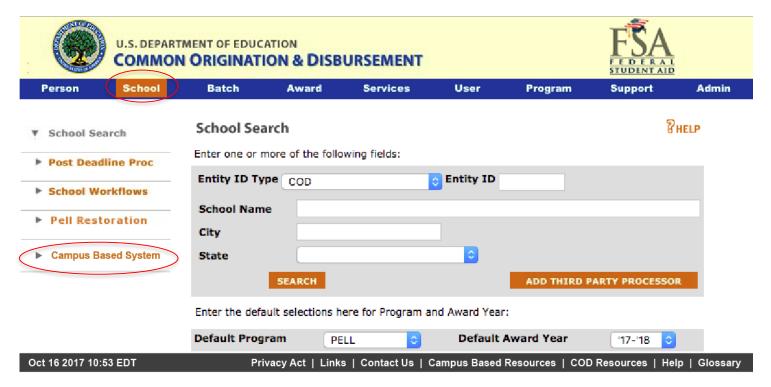
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Accessing Campus-Based

- COD System users will automatically have access to Campus-Based

- If user does not have COD System access, he/she will need to be enrolled through the school's Primary Destination Point Administrator (DPA)

  - The Primary DPA will enroll the user through the SAIG Enrollment Site

  - If the user does not already have one, he/she will need a registered Two Factor Authentication (TFA) token
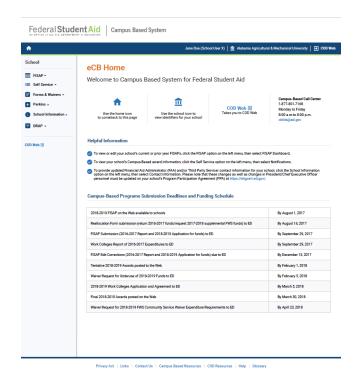
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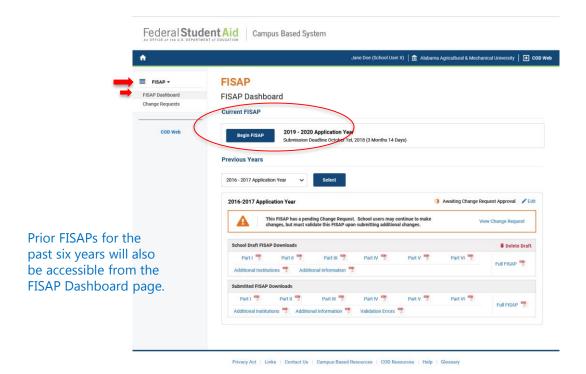# Accessing Campus-Based

Accessing Campus-Based

How-To: Completing the FISAP

- Fiscal Operations Report for 2017-18 and Application to Participate for 2019-20 (*due Oct 1, 2018*) will be submitted in COD.

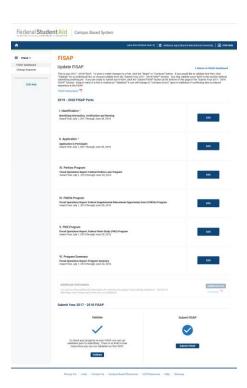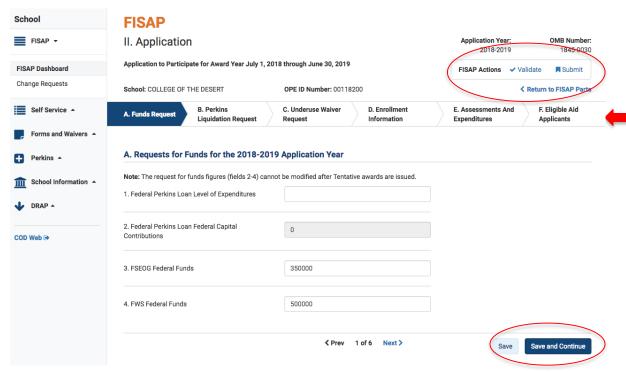- The eSignature option has been removed.

How-To: Completing the FISAP

Prior FISAPs for the past six years will also be accessible from the FISAP Dashboard page.

How-To: Completing the FISAP

You can jump to different Parts of the FISAP and complete or edit specific sections as needed.

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How-To: Completing the FISAP

How-To: Completing the FISAP

You may perform validation on all or specific Part(s) of the FISAP as needed, but a complete validation will be performed automatically upon attempt to submit your FISAP.
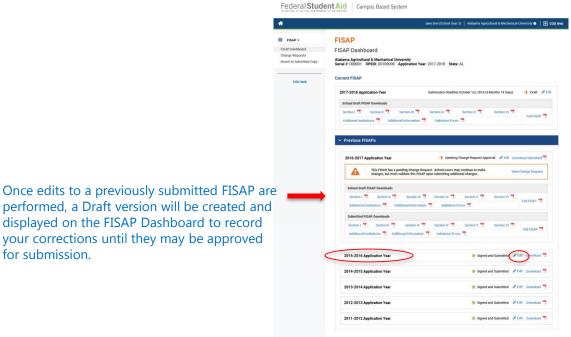
Your FISAP will not be submitted if there are any errors that require correction first.

Clicking 'Fix Error' will take you to the section of the FISAP containing the error.

How-To: FISAP Change Requests

- After December 15th, further edits to the FISAP may only be submitted with an approved change request.

- Must make, save, and validate corrections first

- Once a change request is submitted, that FISAP will become locked to any further editing (*so be sure your corrections are correct and final before submitting a change request*).

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How-To: FISAP Change Requests

Once edits to a previously submitted FISAP are performed, a Draft version will be created and displayed on the FISAP Dashboard to record your corrections until they may be approved for submission.

Clicking 'Edit' will allow you to navigate through that FISAP and make your corrections.

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How-To: FISAP Change Requests

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Figure 59

Jane Doe (School User 3) | Alabama Agricultural & Mechanical University ⓘ | ⮕ COD Web

FISAP ▾

FISAP Dashboard
Change Requests
Revert to Submitted Copy

COD Web

FISAP

Submit Change Request

Alabama Agricultural & Mechanical University
Serial #: 000001 **OPEID:** 00100000 **Application Year:** 2017-2018 **State:** AL

ⓘ **Change Request for 2017 - 2018 FISAP**

Description of Changes *

Email Address *

Cancel   Submit

Privacy Act | Links | Contact Us | Campus Based Resources | COD Resources | Help | Glossary

Clicking 'Submit' will require you to provide a description of the requested changes.

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How-To: FISAP Change Requests

The Financial Aid Administrator of your school will receive an email notification that the change request was approved or denied.

How-To: View Notifications

'Notifications' page displays copies of all official correspondences from Campus-Based.

'Documents' page contains Campus-Based award information.

'Submission Log' provides a record of all FISAP and other Campus-Based submissions performed by your school.
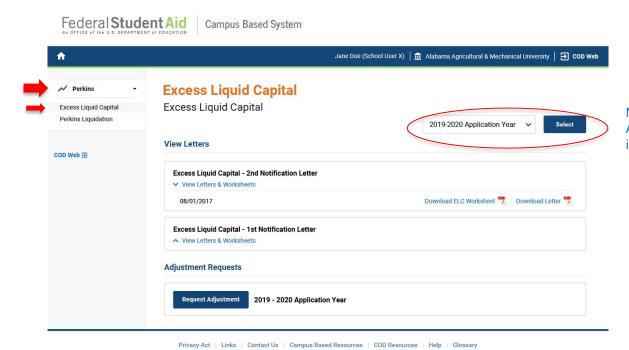
How-To: Perkins ELC

- 18-19 ELC notices (based on 16-17 fiscal operations reporting) will be sent in April, soon after Campus-Based is live in COD

- Financial Aid Administrators are notified by email if determined to have ELC and deadline for remitting funds is provided

- View ELC letters & worksheet on ELC Dashboard, and option to submit adjustment request
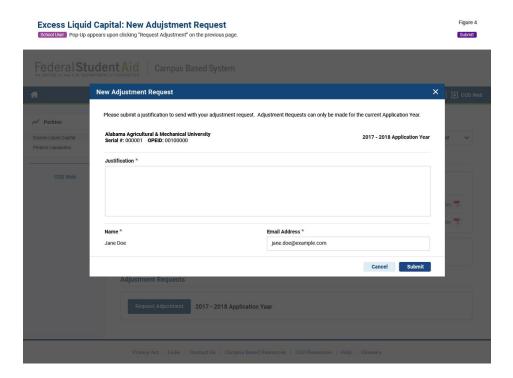
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How-To: Perkins ELC

How-To: Perkins ELC

Excess Liquid Capital: New Adjustment Request

School User | Pop-Up appears upon clicking "Request Adjustment" on the previous page.
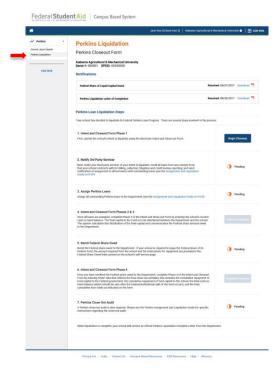
Figure 4

Submit

How-To: Perkins Liquidation

- No changes to the process in COD

- Submit intent to liquidate electronically

- Electronic Intent & Closeout Form used throughout the process

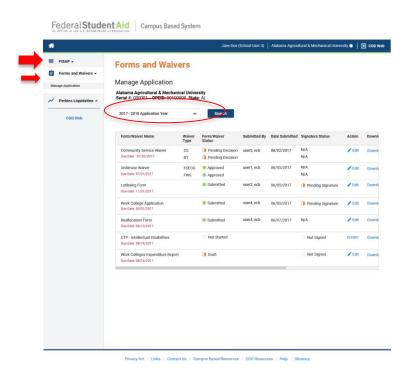- View Federal Share Owed Letter and Letter of Completion

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How-To: Perkins Liquidation

All official Perkins Liquidation correspondence will display on this page, along with the status of each phase of liquidation.
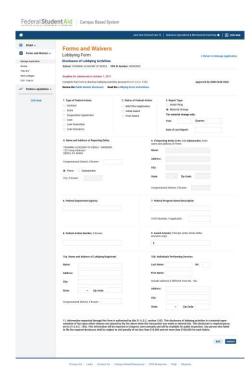
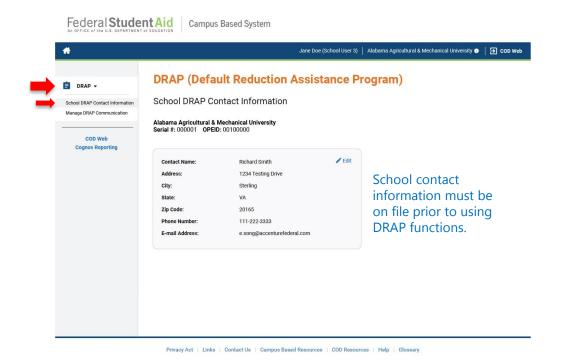# How-To: Forms and Waivers

How-To: Forms and Waivers

How-To: DRAP

- The Default Reduction Assistance Program (DRAP) will be converted to an email-only process in COD; FSA will no longer print and mail DRAP letters.

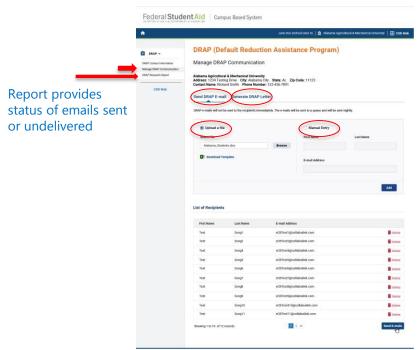- Schools still have option to print and mail letters themselves.

How-To: DRAP

School contact information must be on file prior to using DRAP functions.

How-To: DRAP

Report provides status of emails sent or undelivered

Options available to:

Send email and/or generate a PDF letter to be mailed.

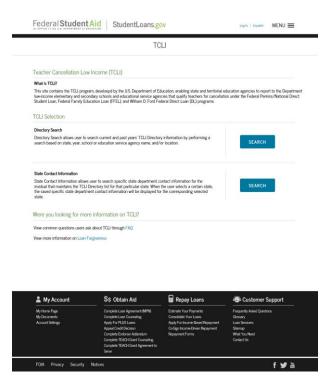Upload a file with multiple borrowers, or manually enter one at a time.

How-To: TCLI Directory

- The Teacher Cancellation Low-Income (TCLI) Directory is used to determine eligibility for loan cancellation or forgiveness under the Federal Perkins Loan (Perkins Loan) Program, the Federal Family Education Loan (FFEL) Program, and the William D. Ford Federal Direct Loan (Direct Loan) Program, and for satisfying the service obligation under the Teacher Education Assistance for College and Higher Education (TEACH) Grant Program

- This information will be relocated to StudentLoans.gov

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How-To: TCLI Directory

QUESTIONS?